



# Commission for Arts and Culture

City of San Diego Commission for Arts and Culture

## EXECUTIVE COMMITTEE

### AGENDA

City Council Committee Room, 12th Floor, City Administration Building

202 C Street, San Diego, California 92101

**Friday, April 13, 2018**

**9:30 a.m. – 10:30 a.m.**

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9:30 a.m.	I.	Call to Order	Janet Poutré, Chair
9:31 a.m.	II.	Non-agenda Public Comment	
9:35 a.m.	III.	Chair's Reports	
		A. <b>ACTION</b> – March 9, 2018 Executive Committee Meeting Minutes	
		B. Commission Business	
		C. Other Reports	
	IV.	Committee Reports	
		A. Policy & Funding	
		B. Public Art	
		C. Advocacy & Outreach	
		D. Commissioner Engagement	
10:00 a.m.	V.	<b>ACTION</b> – April 27, 2018 Regular Commission Meeting Agenda	
10:25 a.m.	VI.	Staff Reports	Christine E. Jones, Acting Executive Director
10:30 a.m.	VII.	Adjourn	

Meetings may be recorded. **NON-AGENDA PUBLIC COMMENT:** Any member of the public may address the Committee on any subject in its area of responsibility on any matter not presently pending or previously discussed at the Committee. Comments are limited to two (2) minutes and are non-debatable. At the conclusion of the comment, the Committee Chair shall have the discretion to determine appropriate disposition of the matter. To exercise this right, members of the public wishing to address the Committee under Public Comment must submit a Public Comment Request form prior to the meeting. Subject matter and time limitations are noted on the form. Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Committee on any issue brought forth under Public Comment. The information contained in this agenda is available in alternative formats and can be requested by calling 619-236-6800 at least three (3) working days prior to the meeting in order to insure availability.



# Commission for Arts and Culture

City of San Diego Commission for Arts and Culture

## EXECUTIVE COMMITTEE

### MINUTES

Friday, March 9, 2018

#### Members Present

Vernon Franck, Vice Chair  
Ann Bossler  
Jason Whooper  
Tyler Hewes  
Ben Meza  
Rebecca Smith

#### Members Absent

Janet Poutré, Chair

#### Staff Present

Darrin Schwabe  
Christine E. Jones  
Whitney Roux  
J Noland

- 
- I. Call to Order - Commissioner Vernon Franck called the City of San Diego (City) Commission for Arts and Culture's Executive Committee to order at 9:55 a.m. at the City Council Committee Room, 12<sup>th</sup> Floor, City Administration Building, 202 C Street, San Diego, California 92101.
- II. Non-agenda Public Comment
- Peter Comiskey (Balboa Park Cultural Partnership) commented on FY19 departmental budget distribution.
- III. Chair's Reports
- A. **ACTION – February 9, 2018 Executive Committee Meeting Minutes** – Commissioner Vernon Franck initiated discussion on this item. Commissioner Bossler referenced a discussion had at the Policy and Funding Committee meeting on March 9, 2018 regarding minutes and requested that discussion apply to Executive Committee minutes as well. **Commissioner Tyler Hewes made a motion to approve the Executive Committee meeting minutes of February 9, 2018. Commissioner Ben Meza seconded the motion. The vote was 5-0-1; the motion passed.**
- Yea: Whooper, Meza, Franck, Bossler, Hewes (5)  
Nay: (0)  
Abstention: Smith (1)  
Recusal: (0)
- B. Commission Business – Commissioner Vernon Franck announced that City Council ratified the Mayor's appointments of Udoka Nwanna, Julie Z. Cramer and Roberta Alexander to the Commission on February 26, 2018 as well as reappointments of Michael Brown, Gina Jackson, Vernon Franck, and Benjamin Meza.

- C. Update on Committee Member Appointments – Commissioner Vernon Franck shared that Commission Chair Janet Poutré is in the process of determining her proposed appointments of new Commissioners to committees and that the roster would be published with the Commission packet 72 hours in advance of the Commission meeting.
- D. Update on FY18 Arts Education Enrichment Initiative – Commissioner Vernon Franck shared that the evaluation of applications for the FY18 Arts Education Enrichment Initiative is in progress and that funding recommendations would be published with the Commission packet 72 hours in advance of the Commission meeting.

IV. Committee Reports –

- A. Policy & Funding – Commissioner Jason Whooper, Chair of the Policy & Funding Committee, reported that the committee recently discussed FY19 departmental budget distribution priorities and decided to postpone action on the item until the next committee meeting, after receiving additional departmental budget information to help them in making recommendations on budget distribution priorities.
- B. Public Art – Commissioner Vernon Franck, Chair of the Public Art Committee, reported that there will be two public art-related action items on the agenda for the March 23<sup>rd</sup> Commission meeting.
- C. Advocacy & Outreach – Commissioner Tyler Hewes, Chair of the Advocacy & Outreach Committee, reported that the committee did not meet due to lack of quorum. Committee is working on identifying third-party validators and will be requesting assistance from Commission staff to schedule meetings with City Councilmembers and Mayor.
- D. Commissioner Engagement – Commissioner Ann Bossler, Chair of the Commissioner Engagement Ad Hoc Committee, reported that the final version of the charter for the ad hoc committee will be provided by staff. Commissioner Bossler inquired about holding the Commissioner Engagement Ad Hoc Committee meeting offsite and was informed that meetings of the Commission’s committees are typically held at the office of the Commission for Arts and Culture or City Council Committee Room, depending on what’s available and due in part to staff shortage. Chief of Civic Art Strategies Christine Jones mentioned that the April Commission meeting would be held offsite.

V. **ACTION – March 23, 2018 Regular Commission Meeting Agenda** – Commissioner Vernon Franck initiated discussion on this item. **Commissioner Vernon Franck motioned to approve the March 23, 2018 regular Commission meeting agenda with the following edits:**

1. Change FY19 budget distribution priorities from an action item to a presentation and discussion item.
2. Add a status report on the Executive Director search under Executive Director’s Report.
3. Add a status report on Commission staffing under Executive Director’s Report.

**Commissioner Tyler Hewes seconded the motion. The vote was 6-0-0; the motion passed.**

Yea: Bossler, Franck, Smith, Whooper, Hewes, Meza (6)

Nay: (0)

Abstention: (0)

Recusal: (0)

- VI. Executive Director's Reports – Acting Executive Director Darrin Schwabe reported on the status of the Executive Director search. He shared that the search has been open for approximately two weeks and the City has received a high level of interest and that updates will be given when they are available. Discussion ensued concerning the hiring process, the role of Commissioners in the hiring process and advertising and promotion of the employment opportunity.

Commissioner Ben Meza commended the work of Commission staff in a successful and enjoyable FY19 funding application panel process for Organizational Support Program and Creative Communities San Diego.

- VII. Adjourn – Commissioner Vernon Franck adjourned the meeting at 10:25 a.m.

DRAFT



**CITY OF SAN DIEGO COMMISSION FOR ARTS AND CULTURE**

**AGENDA**

Santa Fe Room, Balboa Park Club  
 2150 Pan American Road West, San Diego, California 92101  
**Friday, April 27, 2018**  
**8:30 a.m. – 10:30 a.m.**

- |            |      |                                                                                                                                                                                   |                                                  |
|------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| 8:30 a.m.  | I.   | Call to Order & Statement of Purpose+Vision                                                                                                                                       | Janet Poutré, Chair                              |
| 8:32 a.m.  | II.  | Non-Agenda Public Comment                                                                                                                                                         |                                                  |
| 8:45 a.m.  | III. | Chair's Reports                                                                                                                                                                   | Janet Poutré                                     |
|            |      | A. <b>ACTION</b> – March 23, 2018 Commission Meeting Minutes                                                                                                                      |                                                  |
|            |      | B. <b>ACTION</b> – Appointment of Commissioners to Committees                                                                                                                     |                                                  |
|            |      | C. Other Reports                                                                                                                                                                  |                                                  |
|            | IV.  | Committee Reports                                                                                                                                                                 |                                                  |
|            |      | A. Policy & Funding Committee                                                                                                                                                     | Jason Whooper,<br>Committee Chair                |
|            |      | 1. <b>ACTION</b> – FY19 Departmental Budget Distribution Priorities                                                                                                               |                                                  |
|            |      | 2. <b>ACTION</b> – FY19 OSP/CCSD RFP Ranks                                                                                                                                        |                                                  |
|            |      | B. Advocacy & Outreach Committee                                                                                                                                                  | Tyler Hewes, Committee<br>Chair                  |
| 10:10 a.m. | V.   | Executive Director's Reports                                                                                                                                                      | Christine E. Jones, Acting<br>Executive Director |
|            |      | A. Arts and Culture Funding Programs                                                                                                                                              |                                                  |
|            |      | B. Public Art Program                                                                                                                                                             |                                                  |
|            |      | 1. Council Policy 900-11, Inclusion of Public Art in Capital Improvement Program Projects at Water and Wastewater Facilities and Other City Facilities with Limited Public Access |                                                  |
|            |      | C. Other Reports                                                                                                                                                                  |                                                  |

- 10:20 a.m. VI. Commissioner Speed-Round – What arts, culture and creative experiences have you had this month (who, what, when, where)? Janet Poutré
- 10:30 a.m. VII. Adjourn

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*VISION: Expanding our world by celebrating creativity in San Diego*

*PURPOSE: The City of San Diego Commission for Arts and Culture serves in an advisory capacity to the Mayor and City Council on promoting, encouraging and increasing support for the region's artistic and cultural assets, integrating arts and culture into community life and showcasing San Diego as an international tourist destination.*

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