

Fleet Operations



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Fleet Operations

Description

The Fleet Operations Department provides City departments with comprehensive fleet management services, largely by providing a dependable fleet of over 4,500 motive vehicles and equipment. As the #12th ranked Leading Fleet and 38th ranked Green Fleet in America, the Department also provides the following core services in support of the City's fleet and overall City operations:

- Repair and Maintenance of Motive Vehicles and Equipment
- Acquisition and Disposition Services for Motive Vehicles and Equipment
- Fuel System Management
- Telematics System Management
- 24 Hour Fuel Availability/Delivery
- 24 Hour Maintenance and Monitoring of 15 Fuel Islands
- 24 Hour Road Call Services
- Maintenance of 19 Car/Truck Wash Facilities
- Maintenance of a Citywide Rental Fleet, exceeding 100 motive vehicles and pieces of equipment
- Citywide
 - Citywide Driver/Operator Training
 - Citywide Metal Fabrication Services
 - Body Shop Services
 - Citywide Mobile Welding Services
 - Motive Vehicle and Equipment Lifecycle Analysis
 - Asset Management including Maintenance and Repair Tracking and Lifecycle Analysis
 - Forecasting, Analysis and Oversight of approximately \$100M annually in Operating, Vehicle Replacement and CIP Budget

The vision is:

An award-winning fleet recognized for its safety, dependability, and reduction of greenhouse gasses.

Fleet Operations

The mission is:

Provide our customers, the employees of the City of San Diego, with comprehensive fleet management services by delivering environmentally-friendly, safe, and dependable vehicles, equipment, and fuel.

Goals and Objectives

Goal 1: Provide quality fleet services efficiently and economically

- Provide excellent customer service
- Improve communications to our customers
- Provide safe and dependable vehicles

Goal 2: Advance a Green Fleet program

- Reduce greenhouse gas emissions
- Evaluate all Fleet replacements and additional viable alternative fuel options

Goal 3: Continue to develop a trained and certified team of professionals

- Continue monitoring and improvement of a comprehensive safety and training program
- Promote professional certifications throughout all levels of the organization

Goal 4: Improve internal controls and accountability

- Improve internal fleet operations through enhanced utilization of the fleet management information system
- Improve policies and procedures to ensure consistency and efficiency throughout all levels of the organization

Key Performance Indicators

Performance Indicator	FY2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual	FY2022 Target
Percentage of fleet within designated lifecycle	85%	69%	85%	70%	85%
Greenhouse Gas reduction from municipal vehicles (metric tons)	19,788	17,736	19,788	17,914	19,788
Number of OSHA Reportable Cases	0	0	0	0	0
Completion of scheduled preventative maintenance on time ¹	95%	N/A	95%	N/A	95%
Maintain availability of Priority 1 vehicles	95%	89%	90%	89%	90%

1. Fleet Operations is in the process of updating the existing Preventative Maintenance (PM) Program schedules across the entire fleet to align with current factory recommendations. This process will also include more accurate monitoring and reporting of PM compliance. The target will remain the same at 95% of PMs completed on-time. However, until the new PM Program is fully implemented, this metric will not be available.



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Department Summary

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
FTE Positions (Budgeted)	206.25	206.25	206.25	0.00
Personnel Expenditures	\$ 21,584,213	\$ 22,500,876	\$ 22,361,394	\$ (139,482)
Non-Personnel Expenditures	82,864,764	120,622,567	106,877,591	(13,744,976)
Total Department Expenditures	\$ 104,448,977	\$ 143,123,443	\$ 129,238,985	\$ (13,884,458)
Total Department Revenue	\$ 107,038,666	\$ 129,301,214	\$ 128,301,214	\$ (1,000,000)

Fleet Operations Operating Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fleet Administration	\$ 15,482,867	\$ 18,022,521	\$ 17,229,559	\$ (792,962)
Fleet Maintenance	37,036,821	36,728,066	37,436,086	708,020
Vehicle Acquisition	845,173	751,575	851,425	99,850
Total	\$ 53,364,861	\$ 55,502,162	\$ 55,517,070	\$ 14,908

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fleet Administration	34.00	33.00	33.00	0.00
Fleet Maintenance	168.25	167.25	167.25	0.00
Vehicle Acquisition	4.00	6.00	6.00	0.00
Total	206.25	206.25	206.25	0.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	\$ (136,485)	\$ -
Chollas Containment Wash Area Upgrade Addition of non-personnel expenditures associated to an upgrade to the Chollas wash area drainage system.	0.00	200,000	-
Rose Canyon Solid Waste Drying Containment Area Upgrade Addition of non-personnel expenditures associated to upgrades to Rose Canyon solid waste drying containment area.	0.00	150,000	-
Safety Program Reorganization Addition of 1.00 Program Coordinator to increase oversight of the safety and training program.	0.00	16,129	-

Fleet Operations

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Pay-In-Lieu of Annual Leave Adjustments Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	(19,126)	-
Capital Expenditure Reduction Reduction of non-personnel expenditures due to anticipated savings in capital expenditures.	0.00	(50,000)	-
Revised Expenditure Adjustment to reflect revised expenditure projections.	0.00	(51,000)	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(349,424)	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	254,814	-
Rental Rate Reduction Adjustment to reflect revised revenue projections.	0.00	-	(1,000,000)
Total	0.00 \$	14,908 \$	(1,000,000)

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 12,231,970	\$ 12,394,663	\$ 12,243,144	(151,519)
Fringe Benefits	9,351,168	10,106,213	10,118,250	12,037
PERSONNEL SUBTOTAL	21,583,137	22,500,876	22,361,394	(139,482)
NON-PERSONNEL				
Supplies	\$ 13,985,030	\$ 13,094,915	\$ 13,095,507	592
Contracts	5,550,233	5,750,965	5,440,532	(310,433)
Information Technology	784,690	1,895,546	2,099,360	203,814
Energy and Utilities	11,272,594	12,202,790	12,163,207	(39,583)
Other	4,794	4,826	4,826	-
Transfers Out	-	1,633	1,633	-
Capital Expenditures	184,383	50,611	350,611	300,000
NON-PERSONNEL SUBTOTAL	31,781,723	33,001,286	33,155,676	154,390
Total	\$ 53,364,861	\$ 55,502,162	\$ 55,517,070	\$ 14,908

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Charges for Services	\$ 55,039,863	\$ 54,795,094	\$ 53,795,094	(1,000,000)
Other Revenue	530,063	368,349	368,349	-
Rev from Money and Prop	123,211	140,000	140,000	-
Transfers In	158,723	28,296	28,296	-
Total	\$ 55,851,860	\$ 55,331,739	\$ 54,331,739	(1,000,000)

Fleet Operations

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	2.00	2.00	2.00	\$ 33,613 - 40,456	\$ 77,637
20000024	Administrative Aide 2	1.00	1.00	1.00	45,448 - 54,766	45,448
20000253	Apprentice 1-Fleet Technician	2.00	2.00	0.00	34,070 - 45,448	-
20000254	Apprentice 2-Fleet Technician	0.00	0.00	2.00	42,598 - 53,976	103,892
20000443	Assistant Fleet Technician	27.00	27.00	27.00	40,934 - 48,797	1,278,222
20000119	Associate Management Analyst	2.00	2.00	2.00	57,699 - 69,722	132,666
20000193	Body and Fender Mechanic	5.00	5.00	5.00	47,341 - 56,763	268,233
20001101	Department Director	1.00	1.00	2.00	63,128 - 239,138	336,000
20001168	Deputy Director	1.00	1.00	0.00	50,128 - 184,330	-
20000430	Equipment Operator 2	1.00	1.00	1.00	44,138 - 52,770	48,780
20000438	Equipment Painter	2.00	2.00	2.00	47,341 - 56,763	104,104
20000433	Equipment Trainer	1.00	1.00	2.00	50,752 - 61,381	114,596
21000191	Fleet Attendant	2.00	2.00	2.00	34,154 - 40,602	79,151
20000774	Fleet Manager	4.00	4.00	4.00	81,931 - 99,258	397,032
20000183	Fleet Parts Buyer	4.00	4.00	4.00	47,632 - 57,699	220,729
20000182	Fleet Parts Buyer Supervisor	1.00	1.00	1.00	54,787 - 66,622	66,186
20000062	Fleet Repair Supervisor	10.00	10.00	10.00	66,602 - 80,600	792,002
21000195	Fleet Team Leader	10.00	10.00	11.00	55,952 - 68,702	741,563
20000420	Fleet Technician	76.25	76.25	76.25	49,629 - 59,509	4,422,426
20000293	Information Systems Analyst 3	1.00	1.00	1.00	63,336 - 76,586	76,586
20000618	Machinist	1.00	1.00	1.00	49,234 - 58,989	58,989
20000439	Master Fleet Technician	17.00	17.00	16.00	53,373 - 63,939	959,628
20000644	Metal Fabrication Supervisor	2.00	2.00	2.00	57,949 - 70,075	132,102
20000445	Motive Service Technician	2.00	2.00	2.00	36,483 - 43,722	85,874
20000680	Payroll Specialist 2	1.00	1.00	1.00	40,726 - 49,171	49,171
20001234	Program Coordinator	1.00	1.00	2.00	30,160 - 147,160	276,235
20001222	Program Manager	1.00	1.00	1.00	50,128 - 184,330	117,229
20000847	Safety Officer	1.00	1.00	0.00	61,797 - 74,630	-
20000015	Senior Management Analyst	2.00	2.00	1.00	63,336 - 76,586	76,586
20000951	Stock Clerk	9.00	9.00	9.00	32,074 - 38,709	331,352
20000955	Storekeeper 1	4.00	4.00	4.00	36,941 - 44,304	175,344
20000970	Supervising Management Analyst	1.00	1.00	2.00	71,240 - 86,320	156,966
20001041	Training Supervisor	1.00	1.00	0.00	63,336 - 76,586	-
20001058	Welder	10.00	10.00	10.00	47,341 - 56,763	557,698
	ASE Cert					40,456
	ASE Master Cert					124,150
	Budgeted Personnel Expenditure Savings					(1,037,236)
	Class B					61,620
	Exceptional Performance					3,000
	Pay-Classified					
	Night Shift Pay					161,285
	Overtime Budgeted					440,944

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Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
	Plant/Tank Vol Cert Pay					36,270
	Standby Pay					8,843
	Termination Pay Annual Leave					27,063
	Vacation Pay In Lieu					70,194
	Welding Certification					24,128
FTE, Salaries, and Wages Subtotal		206.25	206.25	206.25		\$ 12,243,144

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 30,869	\$ 31,768	\$ 25,656	\$ (6,112)
Flexible Benefits	2,158,384	2,424,355	2,550,305	125,950
Insurance	846	-	-	-
Long-Term Disability	-	39,506	47,097	7,591
Medicare	170,807	169,451	166,766	(2,685)
Other	48,167	-	-	-
Other Post-Employment Benefits	1,185,504	1,190,950	1,164,320	(26,630)
Retiree Medical Trust	12,361	12,147	14,556	2,409
Retirement 401 Plan	9,919	9,256	8,635	(621)
Retirement ADC	4,013,372	4,267,566	4,630,552	362,986
Retirement DROP	50,974	53,449	39,113	(14,336)
Risk Management Administration	228,846	200,416	201,668	1,252
Supplemental Pension Savings Plan	756,426	774,969	804,154	29,185
Unemployment Insurance	17,179	17,547	17,058	(489)
Workers' Compensation	667,514	914,833	448,370	(466,463)
Fringe Benefits Subtotal	\$ 9,351,168	\$ 10,106,213	\$ 10,118,250	\$ 12,037
Total Personnel Expenditures			\$ 22,361,394	

Fleet Operations Replacement Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fleet Maintenance	\$ (28,316)	\$ -	\$ -	-
Fleet Services	1,087	-	-	-
Vehicle Acquisition	51,112,432	87,621,281	73,721,915	(13,899,366)
Total	\$ 51,085,203	\$ 87,621,281	\$ 73,721,915	\$ (13,899,366)

Fleet Operations

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Non-Discretionary Adjustment	0.00	\$ 2,800,634	\$ -
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
One-Time Additions and Annualizations	0.00	(16,700,000)	-
Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.			
Total	0.00	\$ (13,899,366)	\$ -

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 595	\$ -	\$ -	-
Fringe Benefits	480	-	-	-
PERSONNEL SUBTOTAL	1,075	-	-	-
NON-PERSONNEL				
Supplies	\$ 1,396,803	\$ -	\$ -	-
Contracts	355,405	-	-	-
Transfers Out	-	16,700,000	-	(16,700,000)
Capital Expenditures	37,646,878	58,251,465	58,251,465	-
Debt	11,685,041	12,669,816	15,470,450	2,800,634
NON-PERSONNEL SUBTOTAL	51,085,203	87,621,281	73,721,915	(13,899,366)
Total	\$ 51,085,203	\$ 87,621,281	\$ 73,721,915	(13,899,366)

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Charges for Services	\$ 39,894,567	\$ 37,882,652	\$ 37,882,652	-
Other Revenue	11,292,239	36,086,823	36,086,823	-
Total	\$ 51,186,806	\$ 73,969,475	\$ 73,969,475	-

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fringe Benefits				
Flexible Benefits	\$ 138	\$ -	\$ -	-
Medicare	8	-	-	-
Other Post-Employment Benefits	73	-	-	-
Retiree Medical Trust	1	-	-	-
Retirement ADC	197	-	-	-
Risk Management Administration	15	-	-	-
Supplemental Pension Savings Plan	46	-	-	-
Unemployment Insurance	1	-	-	-
Workers' Compensation	1	-	-	-
Fringe Benefits Subtotal	\$ 480	\$ -	\$ -	-

Fleet Operations

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Total Personnel Expenditures		\$	-	

Fleet Operations

Revenue and Expense Statement (Non-General Fund)

Fleet Operations Operating Fund	FY2020 Actual	FY2021* Budget	FY2022** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 767,384	\$ 2,230,238	\$ 1,730,067
Continuing Appropriation - CIP	1,890,531	2,395,297	2,076,508
TOTAL BALANCE AND RESERVES	\$ 2,657,914	\$ 4,625,535	\$ 3,806,574
REVENUE			
Charges for Services	\$ 55,039,863	\$ 54,795,094	\$ 53,795,094
Other Revenue	530,063	368,349	368,349
Revenue from Use of Money and Property	123,211	140,000	140,000
Transfers In	158,723	28,296	28,296
TOTAL REVENUE	\$ 55,851,860	\$ 55,331,739	\$ 54,331,739
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 58,509,774	\$ 59,957,274	\$ 58,138,313
CAPITAL IMPROVEMENTS PROGRAM (CIP) EXPENSE			
CIP Expenditures	\$ 515,832	\$ -	-
TOTAL CIP EXPENSE	\$ 515,832	\$ -	-
OPERATING EXPENSE			
Personnel Expenses	\$ 12,231,970	\$ 12,394,663	\$ 12,243,144
Fringe Benefits	9,351,168	10,106,213	10,118,250
Supplies	13,985,030	13,094,915	13,095,507
Contracts	5,550,233	5,750,965	5,440,532
Information Technology	784,690	1,895,546	2,099,360
Energy and Utilities	11,272,594	12,202,790	12,163,207
Other Expenses	4,794	4,826	4,826
Transfers Out	-	1,633	1,633
Capital Expenditures	184,383	50,611	350,611
TOTAL OPERATING EXPENSE	\$ 53,364,861	\$ 55,502,162	\$ 55,517,070
TOTAL EXPENSE	\$ 53,880,693	\$ 55,502,162	\$ 55,517,070
RESERVES			
Continuing Appropriation - CIP	\$ 2,395,297	\$ 2,395,297	\$ 2,076,508
TOTAL RESERVES	\$ 2,395,297	\$ 2,395,297	\$ 2,076,508
BALANCE	\$ 2,233,784	\$ 2,059,815	\$ 544,735
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 58,509,774	\$ 59,957,274	\$ 58,138,313

* At the time of publication, audited financial statements for Fiscal Year 2021 were not available. Therefore, the Fiscal Year 2021 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2021 Adopted Budget, while the beginning Fiscal Year 2021 balance amount reflects the audited Fiscal Year 2020 ending balance.

** Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.

Fleet Operations

Revenue and Expense Statement (Non-General Fund)

Fleet Operations Replacement Fund	FY2020 Actual	FY2021* Budget	FY2022** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 43,155,648	\$ 36,305,683	\$ 41,829,005
Continuing Appropriation - Operating	50,941,006	57,925,353	27,665,856
TOTAL BALANCE AND RESERVES	\$ 94,096,654	\$ 94,231,036	\$ 69,494,860
REVENUE			
Charges for Services	\$ 39,894,567	\$ 37,882,652	\$ 37,882,652
Other Revenue	11,292,239	36,086,823	36,086,823
TOTAL REVENUE	\$ 51,186,806	\$ 73,969,475	\$ 73,969,475
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 145,283,460	\$ 168,200,511	\$ 143,464,335
OPERATING EXPENSE			
Personnel Expenses	\$ 595	\$ -	\$ -
Fringe Benefits	480	-	-
Supplies	1,396,803	-	-
Contracts	355,405	-	-
Transfers Out	-	16,700,000	-
Capital Expenditures	37,646,878	58,251,465	58,251,465
Debt Expenses	11,685,041	12,669,816	15,470,450
TOTAL OPERATING EXPENSE	\$ 51,085,203	\$ 87,621,281	\$ 73,721,915
TOTAL EXPENSE	\$ 51,085,203	\$ 87,621,281	\$ 73,721,915
RESERVES			
Continuing Appropriation - Operating	\$ 57,925,353	\$ 57,925,353	\$ 27,665,856
TOTAL RESERVES	\$ 57,925,353	\$ 57,925,353	\$ 27,665,856
BALANCE	\$ 36,272,904	\$ 22,653,877	\$ 42,076,564
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 145,283,460	\$ 168,200,511	\$ 143,464,335

* At the time of publication, audited financial statements for Fiscal Year 2021 were not available. Therefore, the Fiscal Year 2021 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2021 Adopted Budget, while the beginning Fiscal Year 2021 balance amount reflects the audited Fiscal Year 2020 ending balance.

** Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.



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Fleet Operations

Department Summary

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
FTE Positions (Budgeted)	211.50	176.33	174.50	(1.83)
Personnel Expenditures	\$ 17,820,002	\$ 15,704,262	\$ 16,405,059	\$ 700,797
Non-Personnel Expenditures	5,797,540	6,521,251	6,518,001	(3,250)
Total Department Expenditures	\$ 23,617,542	\$ 22,225,513	\$ 22,923,060	\$ 697,547
Total Department Revenue	\$ 5,778,443	\$ 5,159,922	\$ 4,923,756	\$ (236,166)

General Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Facilities	\$ 23,583,592	\$ 22,504,347	\$ 22,923,060	\$ 418,713
Facilities Services	33,951	(278,834)	-	278,834
Total	\$ 23,617,542	\$ 22,225,513	\$ 22,923,060	\$ 697,547

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Facilities	210.50	176.33	174.50	(1.83)
Facilities Services	1.00	0.00	0.00	0.00
Total	211.50	176.33	174.50	(1.83)

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	(1.83)	\$ 712,752	\$ -
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	242,425	-
Equipment Rate Reduction Reduction in non-personnel expenditures associated with a rate reduction for equipment rentals.	0.00	(5,951)	-
Pay-In-Lieu of Annual Leave Adjustments Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	(11,955)	-
Citywide Contracts Reduction of 2.6% Reduction of non-personnel expenditures associated with a 2.6% reduction in contracts citywide.	0.00	(51,007)	-

Fleet Operations

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Non-Discretionary Adjustment	0.00	(188,717)	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
One-Time Additions and Annualizations	0.00	-	(236,166)
Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.			
Total	(1.83) \$	697,547 \$	(236,166)

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 10,536,865	\$ 9,447,465	\$ 9,388,895	(58,570)
Fringe Benefits	7,283,137	6,256,797	7,016,164	759,367
PERSONNEL SUBTOTAL	17,820,002	15,704,262	16,405,059	700,797
NON-PERSONNEL				
Supplies	\$ 1,546,837	\$ 1,921,348	\$ 1,922,203	855
Contracts	2,945,862	3,085,387	3,023,199	(62,188)
Information Technology	399,761	499,868	742,293	242,425
Energy and Utilities	467,882	599,085	414,743	(184,342)
Other	4,417	5,000	5,000	-
Capital Expenditures	22,220	-	-	-
Debt	410,562	410,563	410,563	-
NON-PERSONNEL SUBTOTAL	5,797,540	6,521,251	6,518,001	(3,250)
Total	\$ 23,617,542 \$	22,225,513 \$	22,923,060 \$	697,547

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Charges for Services	\$ 5,591,670	\$ 5,159,922	\$ 4,923,756	(236,166)
Other Revenue	27,426	-	-	-
Transfers In	159,348	-	-	-
Total	\$ 5,778,443 \$	5,159,922 \$	4,923,756 \$	(236,166)

Personnel Expenditures

Job Number	Job Title / Wages	Salary Range		Total
FTE, Salaries, and Wages				
2000011	Account Clerk	2.00	2.00	2.00 \$ 33,613 - 40,456 \$ 80,103
2000012	Administrative Aide 1	2.00	1.00	1.00 39,458 - 47,528 47,528
2000024	Administrative Aide 2	2.00	1.00	1.00 45,448 - 54,766 53,671
20000241	Apprentice 1-Electrician (5 Yr)	2.00	0.00	0.00 34,611 - 46,155 -
20000245	Apprentice 1-HVACR Technician	3.00	1.00	1.00 38,168 - 50,877 50,877
20000259	Apprentice 1-Plumber	1.00	0.00	0.00 34,611 - 46,155 -

Fleet Operations

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
20000242	Apprentice 2-Electrician (5 Yr)	0.00	0.00	2.00	49,026 - 57,699	115,398
20000260	Apprentice 2-Plumber	0.00	1.00	0.00	43,264 - 54,808	-
20000119	Associate Management Analyst	1.00	1.00	1.00	57,699 - 69,722	69,722
20000201	Building Maintenance Supervisor	11.00	10.08	10.00	65,998 - 79,830	798,300
20000205	Building Service Supervisor	2.00	2.00	2.00	48,797 - 59,010	118,020
20000224	Building Service Technician	25.00	21.42	21.00	35,568 - 42,328	881,647
20000202	Building Supervisor	5.00	3.08	4.00	42,432 - 50,939	201,718
20000234	Carpenter	15.00	15.00	15.00	46,363 - 55,494	808,598
20000235	Carpenter Supervisor	2.00	2.00	2.00	52,499 - 63,586	125,900
20000617	Construction Estimator	2.00	0.00	0.00	57,304 - 69,306	-
20000352	Custodian 1	0.00	0.08	0.00	30,160 - 31,200	-
20000354	Custodian 2	18.50	17.50	17.50	30,160 - 33,342	557,461
20000355	Custodian 3	1.00	1.00	1.00	30,930 - 36,254	36,254
20001168	Deputy Director	1.00	1.00	1.00	50,128 - 184,330	132,309
20000408	Electrician	16.00	16.00	13.00	50,253 - 60,341	740,503
20000413	Electrician Supervisor	2.00	1.00	1.00	57,304 - 69,306	69,306
20000468	Grounds Maintenance Worker 2	5.00	0.25	0.00	33,883 - 40,310	-
20000499	Heating Technician	2.00	0.00	0.00	50,257 - 60,334	-
20000500	Heating, Ventilation, and Air Conditioning Supervisor	2.00	2.00	2.00	63,170 - 76,419	152,838
20000833	HVACR Technician	13.00	14.00	14.00	55,411 - 66,498	873,257
20000290	Information Systems Analyst 2	1.00	1.00	1.00	57,699 - 69,722	69,722
20000613	Locksmith	2.00	2.00	2.00	47,174 - 56,410	111,692
20000667	Painter	20.00	20.08	20.00	44,387 - 53,310	1,026,087
20000668	Painter Supervisor	2.00	2.00	2.00	50,565 - 61,110	122,220
20000172	Payroll Specialist 1	1.00	0.00	0.00	38,938 - 46,862	-
20000680	Payroll Specialist 2	1.00	1.00	1.00	40,726 - 49,171	48,188
20000701	Plant Process Control Electrician	1.00	0.17	0.00	66,435 - 79,768	-
20000709	Plasterer	3.00	2.00	2.00	48,547 - 58,198	115,523
20000711	Plumber	12.00	10.17	12.00	50,253 - 60,341	708,021
20000713	Plumber Supervisor	1.00	1.00	1.00	57,304 - 69,306	69,306
20001222	Program Manager	1.00	1.00	1.00	50,128 - 184,330	121,888
20000760	Project Assistant	1.00	1.00	0.00	61,755 - 74,402	-
20000761	Project Officer 1	2.00	2.00	2.00	71,094 - 85,862	147,140
20000842	Roofer	7.00	7.00	7.00	42,328 - 50,710	350,921
20000841	Roofing Supervisor	1.00	1.00	1.00	48,131 - 58,219	57,055
20000847	Safety Officer	1.00	1.00	1.00	61,797 - 74,630	73,137
20000222	Senior Building Maintenance Supervisor	1.00	1.00	1.00	82,077 - 99,258	99,258
20000966	Senior HVACR Technician	8.00	7.08	7.00	58,178 - 69,846	487,525
20000826	Senior Locksmith	1.00	1.00	1.00	49,566 - 59,301	49,566
20000015	Senior Management Analyst	1.00	0.08	0.00	63,336 - 76,586	-
20000945	Stadium Groundskeeper	2.00	0.17	0.00	40,227 - 48,152	-
20000949	Stadium Maintenance Technician	5.00	0.17	0.00	40,227 - 48,152	-

Fleet Operations

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
20000970	Supervising Management Analyst	1.00	1.00	1.00	71,240 - 86,320	86,320
	Budgeted Personnel					(518,190)
	Expenditure Savings					
	Electrician Cert Pay					12,068
	Night Shift Pay					1,667
	Overtime Budgeted					151,504
	Split Shift Pay					6,539
	Termination Pay Annual					32,496
	Leave					
	Vacation Pay In Lieu					45,832
FTE, Salaries, and Wages Subtotal		211.50	176.33	174.50		\$ 9,388,895

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 19,769	\$ 17,171	\$ 18,463	\$ 1,292
Flexible Benefits	2,110,635	1,846,933	2,011,954	165,021
Long-Term Disability	-	31,889	38,293	6,404
Medicare	162,182	133,522	132,825	(697)
Other	17,394	-	-	-
Other Post-Employment Benefits	1,196,036	1,031,001	1,013,534	(17,467)
Retiree Medical Trust	15,573	14,537	15,744	1,207
Retirement 401 Plan	13,852	9,233	10,535	1,302
Retirement ADC	2,451,597	1,967,545	2,447,809	480,264
Retirement DROP	37,252	34,033	16,628	(17,405)
Risk Management Administration	231,009	173,496	175,551	2,055
Supplemental Pension Savings Plan	670,333	644,141	648,129	3,988
Unemployment Insurance	16,003	14,147	13,880	(267)
Workers' Compensation	341,504	339,149	472,819	133,670
Fringe Benefits Subtotal	\$ 7,283,137	\$ 6,256,797	\$ 7,016,164	\$ 759,367
Total Personnel Expenditures			\$ 16,405,059	



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