

General Services



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Description

The Department of General Services provides City departments with comprehensive fleet and facilities management services, largely by providing a dependable fleet of over 4,500 motive vehicles and equipment and maintaining approximately 1,600 buildings and City facilities. For 2022, the Fleet Operations Division was ranked in the top 50 by Government Fleets Top 50 Leading Fleets Awards, 52nd in the Top 100 Best Fleets in the Americas, and 24th in the NAFA Green Fleet Awards. The Facilities Services Division provides a variety of maintenance, repair, modernization and improvements to City facilities and for all asset owning departments including General Fund, with the focus on customer service. The Department provides the core services listed below in support of the City and overall City operations.

- Repair and Maintenance of over 4,500 Motive Vehicles and Equipment
- Repair and Maintenance of approximately 1,600 City Facilities
- Acquisition and Disposition Services for Motive Vehicles and Equipment
- Fuel System Management
- Telematics System Management
- 24 Hour Fuel Availability/Delivery
- 24 Hour Maintenance and Monitoring of 15 Fueling Locations
- 24 Hour Road Call Services
- 24 Hour Emergency Facilities Response
- Maintenance of 19 Car/Truck Wash Facilities
- Maintenance of a Citywide Rental Fleet, exceeding 100 motive vehicles and equipment Citywide
- Citywide Driver/Operator Training
- Citywide Metal Fabrication Services
- Body Shop Services
- Citywide Mobile Welding Services
- Motive Vehicle and Equipment Lifecycle Analysis
- Asset Management including Maintenance and Repair Tracking and Lifecycle Analysis
- Forecasting, Analysis and Oversight of over \$100M annually in Operating, Vehicle Replacement and CIP Budget

The vision is:

An award-winning Department recognized for its excellent customer service, safety, dependability, and environmentally sound initiatives.

General Services

The mission is:

Provide our customers with comprehensive fleet and facility management services by delivering environmentally sustainable, safe, equitable and dependable solutions.

Goals and Objectives

Goal 1: Provide quality fleet services efficiently and economically.

- Install and prioritize Electrical and EV Infrastructure to support the City's fleet in underserved communities.

Goal 2: Advance a Green Fleet and Sustainable Building program.

- Continue to advocate and secure funding for the Zero Emissions Building Program which will improve the overall conditions and functions of our facilities for all residents.
- Continuing to introduce electric vehicles into the City's Fleet in alignment with the Strategic Plan & Climate Action Plan.

Goal 3: Continue to develop a trained and certified team of professionals.

- Recruit a workforce that is representative of the communities we serve.

Goal 4: Improve internal controls and accountability.

- Prioritize the implementation of Enterprise Asset Management systems and appropriate staffing to support ongoing improvements and roll out in order to improve facility conditions in underserved communities.
- Monitor costs associated with vehicle and facility repairs and maintenance to ensure their alignment with industry benchmarks.

Goal 5: Provide quality, safe, equitable and reliable facility services.

- Prioritize facility improvements in underserved communities
- Prioritize capital projects in underserved communities
- Continue to support the City's unsheltered population with maintenance and development of new shelters
- Prioritize communities of concern as we implement the City's Zero Emissions Building Policy

Budget Equity Impact Statement	
Budget Equity Lens Summary Base Budget	Budget Equity Lens Summary Budget Adjustment
<p><i>Is there an opportunity to adjust the department's ongoing Base Budget to address disparity?</i></p> <p>Yes</p> <p>1. Collaborating with Homelessness Strategies and Solutions to maintain and construct homeless shelters in order to support the disparities within</p>	<p><i>Do the Budget Adjustments address a disparity?</i></p> <p>Yes</p> <p>Budget Adjustments will address disparities that align with the following Tactical Equity Plan goals: 1. Provide quality, safe, equitable and reliable facility</p>

Budget Equity Impact Statement	
<p>our unsheltered population. 2. Centralize IT and administrative functions within the Department with a focus on workflow management, tracking, and efficiencies in order to improve and address disparities among the DGS work force. 3. Collaborate with departments to order and place electric vehicles and infrastructure city-wide in order to support the City's Climate Action Plan goals and address climate disparities in underserved communities.</p>	<p>services. 2. Advance a Green Fleet and Sustainable Building program. 3. Improve internal controls and accountability. 4. Continue to develop a trained and certified team of professionals. 5. Provide quality Fleet services efficiently and economically. Budget Adjustment #1: Position Requests: An Associate Management Analyst and Assistant Director are being requested to address workload disparities in the department. Budget Adjustment #2: Infrastructure Repair & Maintenance Equity Lens Response: This funding is needed for repair and maintenance efforts for public facing buildings in underserved communities.</p>

Key Performance Indicators

Performance Indicator	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Estimate	Goal
Percentage of fleet within designated lifecycle	68%	69%	66%	65%	65%	85%
Greenhouse Gas reduction from municipal vehicles (metric tons) ¹	17,736	17,736	18,451	17,045	17,024	19,788
Number of OSHA Reportable Cases	0	0	0	0	0	0
Completion of scheduled preventative maintenance on time ²	N/A	N/A	N/A	N/A	N/A	95%
Maintain availability of Priority 1 vehicles	N/A	89%	89%	87%	85%	90%
Percentage of preventative maintenance activities of overall facilities maintenance activities	19.0 %	28.0 %	19.7 %	14.0 %	22.0 %	22.0 %

1. Pending response from Sustainability Department. Sustainability coordinates with a 3rd party vendor/consultant to gather this information
2. Fleet Operations is in the process of updating the Preventative Maintenance (PM) Program of approximately 10% of the Fleet PM schedules annually. This process will also include more accurate monitoring and reporting of PM compliance. The overall long-term target will remain the same at 95% of PMs completed on-time. However, until the data in the PM Program is fully updated, this metric will not be available.

General Services

Department Summary

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
FTE Positions (Budgeted)	380.75	402.75	405.75	3.00
Personnel Expenditures	\$ 38,580,593	\$ 43,224,305	\$ 44,587,392	\$ 13,630,87
Non-Personnel Expenditures	82,728,049	120,451,470	126,611,104	6,159,634
Total Department Expenditures	\$ 121,308,642	\$ 163,675,775	\$ 171,198,496	\$ 7,522,721
Total Department Revenue	\$ 121,664,552	\$ 152,257,192	\$ 145,576,008	\$ (6,681,184)

General Fund

Department Expenditures

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Facilities	\$ 22,225,804	\$ 25,573,106	\$ 26,305,886	\$ 732,780
Total	\$ 22,225,804	\$ 25,573,106	\$ 26,305,886	\$ 732,780

Department Personnel

	FY2022 Budget	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Facilities	174.50	177.50	179.50	2.00
Facilities Services	0.00	0.00	1.00	1.00
Total	174.50	177.50	180.50	3.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Infrastructure Repair and Maintenance Addition of one-time non-personnel expenditures for repair and maintenance of various facilities citywide.	0.00	\$ 1,000,000	\$ -
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department’s direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	263,310	-
Assistant Director Addition of 1.00 Assistant Director to support the Department of General Services.	1.00	247,965	-
Associate Management Analysts Addition of 2.00 Associate Management Analysts to support the department’s Capital Improvements Program and procurement processes.	2.00	192,596	-
Support for Information Technology Adjustment to expenditure allocations according to an annual review of information technology funding requirements.	0.00	30,657	-

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Pay-in Lieu of Annual Leave Adjustments Adjustments to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	(10,237)	-
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2023.	0.00	(161,730)	1,000,000
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	(829,781)	-
Reduction of Revenue Reduction of revenue for reimbursements for city services as a result of vacant positions and focusing on General Fund facilities.	0.00	-	(1,000,000)
Total	3.00 \$	732,780 \$	-

Expenditures by Category

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
PERSONNEL				
Personnel Cost	\$ 8,979,598	\$ 10,921,237	\$ 10,767,417	(153,820)
Fringe Benefits	6,779,623	7,025,262	6,779,625	(245,637)
PERSONNEL SUBTOTAL	15,759,220	17,946,499	17,547,042	(399,457)
NON-PERSONNEL				
Supplies	\$ 1,627,721	\$ 2,131,923	\$ 2,869,146	737,223
Contracts & Services	3,258,389	3,915,128	4,219,140	304,012
External Contracts & Services	1,146,884	2,059,079	2,157,451	98,372
Internal Contracts & Services	2,111,505	1,856,049	2,061,689	205,640
Information Technology	696,199	661,757	692,414	30,657
Energy and Utilities	472,809	502,236	562,581	60,345
Other	904	5,000	5,000	-
Debt	410,562	410,563	410,563	-
NON-PERSONNEL SUBTOTAL	6,466,584	7,626,607	8,758,844	1,132,237
Total	\$ 22,225,804	\$ 25,573,106	\$ 26,305,886	\$ 732,780

Revenues by Category

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Charges for Services	\$ 3,744,919	\$ 3,923,756	\$ 3,923,756	-
Other Revenue	68,830	-	-	-
Total	\$ 3,813,749	\$ 3,923,756	\$ 3,923,756	-

Personnel Expenditures

Job Number	Job Title / Wages	FY2022 Budget	FY2023 Budget	FY2024 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	2.00	2.00	2.00	\$ 42,394 - 51,026	\$ 98,874

General Services

Personnel Expenditures

Job Number	Job Title / Wages	FY2022 Budget	FY2023 Budget	FY2024 Proposed	Salary Range	Total
20000012	Administrative Aide 1	1.00	1.00	1.00	47,504 - 57,220	59,180
20000024	Administrative Aide 2	1.00	1.00	1.00	54,716 - 65,935	68,194
20000245	Apprentice 1-HVACR Technician	1.00	0.00	0.00	47,707 - 63,592	-
20000242	Apprentice 2-Electrician (5 Yr)	2.00	2.00	2.00	61,278 - 72,120	128,684
20000246	Apprentice 2-HVACR Technician	0.00	1.00	0.00	59,640 - 75,525	-
20001140	Assistant Department Director	0.00	0.00	1.00	83,242 - 315,328	199,285
20000119	Associate Management Analyst	1.00	1.00	3.00	69,466 - 83,940	227,069
20000201	Building Maintenance Supervisor	10.00	10.00	10.00	89,533 - 108,297	1,123,935
20000205	Building Service Supervisor	2.00	2.00	2.00	53,286 - 64,438	134,305
20000224	Building Service Technician	21.00	20.00	20.00	38,470 - 45,782	915,885
20000202	Building Supervisor	4.00	4.00	4.00	46,336 - 55,626	214,120
20000234	Carpenter	15.00	15.00	15.00	55,286 - 66,175	978,973
20000235	Carpenter Supervisor	2.00	2.00	2.00	63,205 - 76,553	157,544
20000617	Construction Estimator	0.00	1.00	1.00	61,980 - 74,961	65,079
20000354	Custodian 2	17.50	17.50	17.50	33,904 - 38,822	675,901
20000355	Custodian 3	1.00	1.00	1.00	35,695 - 42,209	44,319
20001168	Deputy Director	1.00	1.00	1.00	62,941 - 231,483	179,845
20000408	Electrician	13.00	13.00	13.00	62,812 - 75,421	978,161
20000413	Electrician Supervisor	1.00	1.00	1.00	72,314 - 87,460	87,224
20000500	Heating, Ventilation, and Air Conditioning Supervisor	2.00	2.00	2.00	79,716 - 96,437	202,518
20000833	HVACR Technician	14.00	14.00	15.00	69,260 - 83,117	1,219,045
20000290	Information Systems Analyst 2	1.00	0.00	0.00	70,795 - 85,546	-
20000293	Information Systems Analyst 3	0.00	1.00	1.00	77,711 - 93,968	98,667
20000613	Locksmith	2.00	2.00	2.00	51,024 - 61,013	117,638
20000667	Painter	20.00	20.00	19.00	48,009 - 57,661	1,084,019
20000668	Painter Supervisor	2.00	2.00	2.00	55,217 - 66,733	135,340
20000680	Payroll Specialist 2	1.00	1.00	1.00	46,697 - 56,380	57,597
20000709	Plasterer	2.00	2.00	3.00	52,509 - 62,947	190,126
20000711	Plumber	12.00	12.00	12.00	62,812 - 75,421	918,814
20000713	Plumber Supervisor	1.00	1.00	1.00	72,314 - 87,460	91,833
20001234	Program Coordinator	0.00	1.00	1.00	33,904 - 184,808	113,197
20001222	Program Manager	1.00	1.00	1.00	62,941 - 231,483	139,748
20000761	Project Officer 1	2.00	3.00	3.00	83,962 - 101,403	301,106
20000842	Roofer	7.00	8.00	8.00	50,475 - 60,470	501,286
20000841	Roofing Supervisor	1.00	1.00	1.00	57,947 - 70,092	72,124
20000847	Safety Officer	1.00	1.00	1.00	67,482 - 81,496	85,571
20000222	Senior Building Maintenance Supervisor	1.00	1.00	1.00	89,628 - 108,389	113,809
20000966	Senior HVACR Technician	7.00	7.00	7.00	72,718 - 87,303	637,551
20000826	Senior Locksmith	1.00	1.00	1.00	53,611 - 64,140	56,292
20000970	Supervising Management Analyst	1.00	1.00	1.00	81,732 - 99,033	103,985

General Services

Personnel Expenditures

Job Number	Job Title / Wages	FY2022 Budget	FY2023 Budget	FY2024 Proposed	Salary Range	Total
	Budgeted Personnel					(2,032,153)
	Expenditure Savings					
	Electrician Cert Pay					7,576
	Night Shift Pay					5,950
	Overtime Budgeted					151,504
	Split Shift Pay					5,686
	Standby Pay					2,404
	Vacation Pay In Lieu					49,607
FTE, Salaries, and Wages Subtotal		174.50	177.50	180.50		\$ 10,767,417

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Fringe Benefits				
Employee Offset Savings	\$ 17,500	\$ 18,973	\$ 19,977	\$ 1,004
Flexible Benefits	1,849,125	2,091,136	1,859,247	(231,889)
Long-Term Disability	38,074	37,381	42,171	4,790
Medicare	136,684	155,011	153,199	(1,812)
Other Post-Employment Benefits	947,870	944,374	822,960	(121,414)
Retiree Medical Trust	15,443	19,531	19,579	48
Retirement 401 Plan	10,722	20,701	71,123	50,422
Retirement ADC	2,440,736	2,384,525	3,010,623	626,098
Retirement DROP	13,860	14,544	13,807	(737)
Risk Management Administration	168,833	193,390	186,192	(7,198)
Supplemental Pension Savings Plan	621,894	696,451	221,196	(475,255)
Unemployment Insurance	12,979	13,558	12,333	(1,225)
Workers' Compensation	505,902	435,687	347,218	(88,469)
Fringe Benefits Subtotal	\$ 6,779,623	\$ 7,025,262	\$ 6,779,625	\$ (245,637)
Total Personnel Expenditures			\$ 17,547,042	

Fleet Operations Operating Fund

Department Expenditures

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Fleet Administration	\$ 16,975,438	\$ 23,098,807	\$ 23,397,559	\$ 298,752
Fleet Maintenance	40,321,142	40,990,504	44,476,581	3,486,077
Vehicle Acquisition	707,788	1,015,340	799,411	(215,929)
Total	\$ 58,004,368	\$ 65,104,651	\$ 68,673,551	\$ 3,568,900

Department Personnel

	FY2022 Budget	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Fleet Administration	33.00	38.00	40.00	2.00
Fleet Maintenance	167.25	180.25	179.25	(1.00)
Vehicle Acquisition	6.00	7.00	6.00	(1.00)
Total	206.25	225.25	225.25	0.00

General Services

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Fleet Supplies Addition of non-personnel expenditures to support fleet repair and maintenance.	0.00 \$	2,050,700 \$	-
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	1,741,757	-
Fuel Expenditures Adjustment of non-personnel expenditures and revenues associated with a change in the cost of fuel.	0.00	749,186	683,747
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department’s direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	373,624	-
Fleet Contracts Addition of non-personnel expenditures to support fleet repair and maintenance.	0.00	331,038	-
Fleet Focus Upgrades Addition of non-personnel expenditures to support Parts Inventory and EV Fuel Focus.	0.00	100,000	-
Support for Information Technology Adjustment to expenditure allocations according to an annual review of information technology funding requirements.	0.00	74,637	-
Pay-in Lieu of Annual Leave Adjustments Adjustments to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	20,787	-
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2023.	0.00	(1,872,829)	-
Revised Fleet Usage Revenue Addition of Revenue to reflect revised fleet usage revenue projections.	0.00	-	9,700,085
Vehicle/Accident Recovery Revenue Adjustment to redistribute budget to the Vehicle Replacement Fund.	0.00	-	(330,000)
Vehicle Pool Rental Revenue Adjustment to redistribute budget to the vehicle pool rental fleet replacement fund.	0.00	-	(791,988)
Total	0.00 \$	3,568,900 \$	9,261,844

General Services

Expenditures by Category

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
PERSONNEL				
Personnel Cost	\$ 12,577,282	\$ 14,456,286	\$ 15,943,946	\$ 1,487,660
Fringe Benefits	10,244,092	10,821,520	11,096,404	274,884
PERSONNEL SUBTOTAL	22,821,373	25,277,806	27,040,350	1,762,544
NON-PERSONNEL				
Supplies	\$ 14,608,749	\$ 14,190,203	\$ 16,167,456	\$ 1,977,253
Contracts & Services	6,052,523	6,450,369	5,448,592	(1,001,777)
<i>External Contracts & Services</i>	<i>3,786,037</i>	<i>4,764,523</i>	<i>4,104,088</i>	<i>(660,435)</i>
<i>Internal Contracts & Services</i>	<i>2,266,487</i>	<i>1,685,846</i>	<i>1,344,504</i>	<i>(341,342)</i>
Information Technology	1,181,138	2,173,601	2,222,138	48,537
Energy and Utilities	13,324,582	16,750,018	17,788,615	1,038,597
Other	4,789	4,000	6,400	2,400
Transfers Out	-	108,654	-	(108,654)
Capital Expenditures	11,215	150,000	-	(150,000)
NON-PERSONNEL SUBTOTAL	35,182,995	39,826,845	41,633,201	1,806,356
Total	\$ 58,004,368	\$ 65,104,651	\$ 68,673,551	\$ 3,568,900

Revenues by Category

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Charges for Services	\$ 58,593,554	\$ 60,898,600	\$ 70,490,444	\$ 9,591,844
Other Revenue	687,595	368,349	38,349	(330,000)
Rev from Money and Prop	154,107	140,000	140,000	-
Transfers In	-	28,296	28,296	-
Total	\$ 59,435,256	\$ 61,435,245	\$ 70,697,089	\$ 9,261,844

Personnel Expenditures

Job Number	Job Title / Wages	FY2022 Budget	FY2023 Budget	FY2024 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	2.00	2.00	2.00	\$ 42,394 - 51,026	\$ 107,154
20000024	Administrative Aide 2	1.00	1.00	1.00	54,716 - 65,935	67,524
20000254	Apprentice 2-Fleet Technician	2.00	1.00	1.00	48,839 - 61,883	51,281
20000443	Assistant Fleet Technician	27.00	27.00	27.00	49,747 - 59,302	1,579,409
21000175	Assistant Trainer	0.00	1.00	0.00	57,145 - 69,466	-
20000119	Associate Management Analyst	2.00	2.00	2.00	69,466 - 83,940	133,025
21000754	Auto Parts Stock Clerk	0.00	0.00	1.00	35,024 - 42,270	36,776
20000193	Body and Fender Mechanic	5.00	5.00	5.00	55,116 - 66,086	342,961
20001101	Department Director	1.00	1.00	1.00	83,242 - 315,328	230,432
20001168	Deputy Director	1.00	1.00	1.00	62,941 - 231,483	177,463
20000430	Equipment Operator 2	1.00	1.00	1.00	53,640 - 64,130	67,337
20000438	Equipment Painter	2.00	2.00	2.00	55,116 - 66,086	137,153
20000433	Equipment Trainer	2.00	2.00	3.00	55,421 - 67,028	186,763
21000191	Fleet Attendant	2.00	2.00	2.00	36,941 - 43,915	84,898
20000774	Fleet Manager	4.00	5.00	5.00	96,305 - 116,671	588,145
20000183	Fleet Parts Buyer	4.00	6.00	6.00	52,014 - 63,008	358,801
20000182	Fleet Parts Buyer Supervisor	1.00	1.00	1.00	59,828 - 72,752	76,389
20000062	Fleet Repair Supervisor	10.00	10.00	10.00	81,718 - 98,894	1,026,681

General Services

Personnel Expenditures

Job Number	Job Title / Wages	FY2022 Budget	FY2023 Budget	FY2024 Proposed	Salary Range	Total
21000195	Fleet Team Leader	11.00	11.00	11.00	67,998 - 83,493	943,374
20000420	Fleet Technician	76.25	89.25	89.25	60,313 - 72,320	6,446,651
20000293	Information Systems Analyst 3	1.00	1.00	1.00	77,711 - 93,968	98,667
20000618	Machinist	1.00	1.00	1.00	57,320 - 68,677	72,111
20000439	Master Fleet Technician	16.00	16.00	16.00	64,863 - 77,704	1,258,771
20000620	Metal Fabrication Services Supervisor	0.00	0.00	1.00	72,729 - 88,083	76,365
20000644	Metal Fabrication Supervisor	2.00	2.00	2.00	63,280 - 76,522	160,696
20000445	Motive Service Technician	2.00	2.00	2.00	39,460 - 47,289	91,087
20000680	Payroll Specialist 2	1.00	1.00	1.00	46,697 - 56,380	59,199
20001234	Program Coordinator	2.00	2.00	1.00	33,904 - 184,808	113,197
20001222	Program Manager	1.00	2.00	2.00	62,941 - 231,483	292,495
20001042	Safety and Training Manager	0.00	0.00	1.00	77,794 - 94,261	81,684
20000847	Safety Officer	0.00	1.00	1.00	67,482 - 81,496	85,571
20000015	Senior Management Analyst	1.00	1.00	1.00	76,252 - 92,204	96,814
20000951	Stock Clerk	9.00	9.00	8.00	35,024 - 42,270	349,371
20000955	Storekeeper 1	4.00	4.00	4.00	40,339 - 48,380	200,068
20000970	Supervising Management Analyst	2.00	2.00	2.00	81,732 - 99,033	207,151
20001041	Training Supervisor	0.00	1.00	1.00	69,163 - 83,631	79,805
20001058	Welder ASE Cert	10.00	10.00	9.00	55,116 - 66,086	597,610
	ASE Master Cert					37,232
	Budgeted Personnel					105,560
	Expenditure Savings					(1,906,081)
	Class B					78,260
	Collison Repair Cert					1,664
	Exceptional Performance					3,000
	Pay-Classified					
	Night Shift Pay					185,474
	Overtime Budgeted					690,000
	Plant/Tank Vol Cert Pay					45,881
	Standby Pay					23,208
	Termination Pay Annual					10,384
	Leave					
	Vacation Pay In Lieu					91,925
	Welding Certification					14,560
FTE, Salaries, and Wages Subtotal		206.25	225.25	225.25		\$ 15,943,946

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Fringe Benefits				
Employee Offset Savings	\$ 27,803	\$ 31,549	\$ 34,130	\$ 2,581
Flexible Benefits	2,591,988	2,839,238	2,648,843	(190,395)
Insurance	1,324	-	-	-
Long-Term Disability	49,316	48,536	58,634	10,098
Medicare	181,978	206,933	219,646	12,713

General Services

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Other Post-Employment Benefits	1,183,806	1,154,867	1,098,709	(56,158)
Retiree Medical Trust	16,510	20,073	21,647	1,574
Retirement 401 Plan	12,028	24,039	80,986	56,947
Retirement ADC	4,242,144	4,373,404	5,315,564	942,160
Retirement DROP	45,447	47,295	51,522	4,227
Risk Management Administration	210,988	236,495	248,579	12,084
Supplemental Pension Savings Plan	830,491	885,127	432,909	(452,218)
Unemployment Insurance	16,814	17,609	17,145	(464)
Workers' Compensation	833,456	936,355	868,090	(68,265)
Fringe Benefits Subtotal	\$ 10,244,092	\$ 10,821,520	\$ 11,096,404	\$ 274,884
Total Personnel Expenditures			\$ 27,040,350	

Fleet Operations Replacement Fund

Department Expenditures

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Fleet Maintenance	\$ (56,646)	\$ -	\$ -	-
Vehicle Acquisition	41,135,116	72,998,018	76,219,059	3,221,041
Total	\$ 41,078,470	\$ 72,998,018	\$ 76,219,059	\$ 3,221,041

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	\$ 3,221,041	\$ -
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2023.	0.00	-	1,684,162
Vehicle Pool Rental Revenue Adjustment to redistribute budget to the vehicle pool rental fleet replacement fund.	0.00	-	791,988
Vehicle/Accident Recovery Revenue Adjustment to redistribute budget to the Vehicle Replacement Fund.	0.00	-	330,000
Revised Fleet Assignment Fee Revenue Adjustment to reflect revised revenue projections associated with assignment fees for vehicle equipment.	0.00	-	(8,662,355)
Debt Service Reimbursement Revenue Adjustment to the anticipated delivery schedule of financed vehicles.	0.00	-	(10,086,823)
Total	0.00	\$ 3,221,041	\$ (15,943,028)

General Services

Expenditures by Category

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
NON-PERSONNEL				
Supplies	\$ 490,304	\$ -	\$ -	-
Contracts & Services	110,189	-	-	-
<i>External Contracts & Services</i>	2,436	-	-	-
<i>Internal Contracts & Services</i>	107,754	-	-	-
Capital Expenditures	26,854,004	58,251,465	58,251,465	-
Debt	13,623,972	14,746,553	17,967,594	3,221,041
NON-PERSONNEL SUBTOTAL	41,077,053	72,998,018	76,219,059	3,221,041
Total	\$ 41,078,470	\$ 72,998,018	\$ 76,219,059	\$ 3,221,041

Revenues by Category

	FY2022 Actual	FY2023 Budget	FY2024 Proposed	FY2023-2024 Change
Charges for Services	\$ 46,482,833	\$ 50,811,368	\$ 44,625,163	(6,186,205)
Other Revenue	11,932,714	36,086,823	26,330,000	(9,756,823)
Total	\$ 58,415,547	\$ 86,898,191	\$ 70,955,163	(15,943,028)

General Services

Revenue and Expense Statement (Non-General Fund)

Fleet Operations Operating Fund	FY2022 Actual	FY2023* Budget	FY2024** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 3,520,203	\$ 4,559,289	\$ 232,862
Continuing Appropriation - CIP	1,125,483	1,088,066	1,664,306
TOTAL BALANCE AND RESERVES	\$ 4,645,686	\$ 5,647,355	\$ 1,897,167
REVENUE			
Charges for Services	\$ 58,593,554	\$ 60,898,600	\$ 70,490,444
Other Revenue	687,595	368,349	38,349
Revenue from Use of Money and Property	154,107	140,000	140,000
Transfers In	-	28,296	28,296
TOTAL REVENUE	\$ 59,435,256	\$ 61,435,245	\$ 70,697,089
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 64,080,942	\$ 67,082,600	\$ 72,594,256
CAPITAL IMPROVEMENTS PROGRAM (CIP) EXPENSE			
CIP Expenditures	\$ 391,801	\$ -	\$ 2,028,631
TOTAL CIP EXPENSE	\$ 391,801	\$ -	\$ 2,028,631
OPERATING EXPENSE			
Personnel Expenses	\$ 12,577,282	\$ 14,456,286	\$ 15,943,946
Fringe Benefits	10,244,092	10,821,520	11,096,404
Supplies	14,608,749	14,190,203	16,167,456
Contracts & Services	6,052,523	6,450,369	5,448,592
Information Technology	1,181,138	2,173,601	2,222,138
Energy and Utilities	13,324,582	16,750,018	17,788,615
Other Expenses	4,789	4,000	6,400
Transfers Out	-	108,654	-
Capital Expenditures	11,215	150,000	-
TOTAL OPERATING EXPENSE	\$ 58,004,368	\$ 65,104,651	\$ 68,673,551
EXPENDITURE OF PRIOR YEAR FUNDS			
CIP Expenditures	\$ 37,417	\$ -	\$ -
TOTAL EXPENDITURE OF PRIOR YEAR FUNDS	\$ 37,417	\$ -	\$ -
TOTAL EXPENSE	\$ 58,433,586	\$ 65,104,651	\$ 70,702,182
RESERVES			
Continuing Appropriation - CIP	\$ 1,088,066	\$ 1,088,066	\$ 1,664,306
TOTAL RESERVES	\$ 1,088,066	\$ 1,088,066	\$ 1,664,306
BALANCE	\$ 4,559,289	\$ 889,883	\$ 227,768
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 64,080,942	\$ 67,082,600	\$ 72,594,256

* At the time of publication, audited financial statements for Fiscal Year 2023 were not available. Therefore, the Fiscal Year 2023 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2023 Adopted Budget, while the beginning Fiscal Year 2023 balance amount reflects the audited Fiscal Year 2022 ending balance.

** Fiscal Year 2024 Beginning Fund Balance reflect the projected Fiscal Year 2023 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2023.

General Services

Revenue and Expense Statement (Non-General Fund)

Fleet Operations Replacement Fund	FY2022 Actual	FY2023* Budget	FY2024** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 40,562,020	\$ 26,008,557	\$ 50,558,101
Continuing Appropriation - Operating	42,317,248	74,207,788	73,607,069
TOTAL BALANCE AND RESERVES	\$ 82,879,268	\$ 100,216,345	\$ 124,165,170
REVENUE			
Charges for Services	\$ 46,482,833	\$ 50,811,368	\$ 44,625,163
Other Revenue	11,932,714	36,086,823	26,330,000
TOTAL REVENUE	\$ 58,415,547	\$ 86,898,191	\$ 70,955,163
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 141,294,815	\$ 187,114,536	\$ 195,120,333
OPERATING EXPENSE			
Supplies	\$ 490,304	\$ -	\$ -
Contracts & Services	110,189	-	-
Capital Expenditures	26,854,005	58,251,465	58,251,465
Debt Expenses	13,623,972	14,746,553	17,967,594
TOTAL OPERATING EXPENSE	\$ 41,078,470	\$ 72,998,018	\$ 76,219,059
EXPENDITURE OF PRIOR YEAR FUNDS			
Operating Expenditures	\$ 839,113	\$ -	\$ -
TOTAL EXPENDITURE OF PRIOR YEAR FUNDS	\$ 839,113	\$ -	\$ -
TOTAL EXPENSE	\$ 41,078,470	\$ 72,998,018	\$ 76,219,059
RESERVES			
Continuing Appropriation - Operating	\$ 74,207,788	\$ 74,207,788	\$ 73,607,069
TOTAL RESERVES	\$ 74,207,788	\$ 74,207,788	\$ 73,607,069
BALANCE	\$ 26,008,557	\$ 39,908,730	\$ 45,294,205
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 141,294,815	\$ 187,114,536	\$ 195,120,333

* At the time of publication, audited financial statements for Fiscal Year 2023 were not available. Therefore, the Fiscal Year 2023 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2023 Adopted Budget, while the beginning Fiscal Year 2023 balance amount reflects the audited Fiscal Year 2022 ending balance.

** Fiscal Year 2024 Beginning Fund Balance reflect the projected Fiscal Year 2023 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2023.