

## **Infrastructure/Public Works**



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# Infrastructure/Public Works



## Description

The Deputy Chief Operating Officer for Infrastructure/Public Works is responsible for overseeing day-to-day City operations for the Infrastructure/Public Works Branch which includes the following departments: Environmental Services; Public Utilities; Public Works; and Transportation & Storm Water.

The performance indicators for this branch are maintained at the department-level and can be found in the "Key Performance Indicators" section of each respective department's budget pages.

***The mission is:***

To effectively manage the City's infrastructure and related services

***The vision is:***

World-class infrastructure and sustainable communities for all

# Infrastructure/Public Works

## Goals and Objectives

*Goal 1: Provide quality, safe, reliable infrastructure and related services*

- Protect the environment through timely and effective response
- Manage the water cycle
- Manage the solid waste system
- Manage the transportation and storm water networks
- Manage facilities
- Provide high-quality service

*Goal 2: Effectively coordinate and invest in infrastructure*

- Create and invest in citywide infrastructure asset management
- Provide timely and efficient delivery of projects
- Promote mobility improvements
- Develop smart and green infrastructure
- Coordinate with regional partners

*Goal 3: Sustain a resilient organization*

- Maximize water and wastewater independence
- Prepare and respond to climate change
- Foster a high-performance culture with a motivated and innovative workforce
- Promote fiscal stability
- Develop a balanced, multi-modal transportation network

# Infrastructure/Public Works

## Department Summary

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
FTE Positions (Budgeted)	5.00	2.00	<b>2.00</b>	0.00
Personnel Expenditures	\$ 615,382	\$ 324,363	<b>\$ 358,344</b>	\$ 33,981
Non-Personnel Expenditures	281,251	329,151	<b>203,384</b>	(125,767)
<b>Total Department Expenditures</b>	<b>\$ 896,633</b>	<b>\$ 653,514</b>	<b>\$ 561,728</b>	<b>\$ (91,786)</b>
<b>Total Department Revenue</b>	<b>\$ 46,490</b>	<b>\$ -</b>	<b>\$ 292,221</b>	<b>\$ 292,221</b>

## General Fund

### Department Expenditures

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Infrastructure/Public Works	\$ 896,633	\$ 653,514	<b>\$ 561,728</b>	\$ (91,786)
<b>Total</b>	<b>\$ 896,633</b>	<b>\$ 653,514</b>	<b>\$ 561,728</b>	<b>\$ (91,786)</b>

### Department Personnel

	FY2018 Budget	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Infrastructure/Public Works	5.00	2.00	<b>2.00</b>	0.00
<b>Total</b>	<b>5.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Salary and Benefit Adjustments</b> Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	\$ 21,976	-
<b>Pay-in-Lieu of Annual Leave Adjustments</b> Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	12,005	-
<b>Non-Discretionary Adjustment</b> Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(4,420)	-
<b>Support for Information Technology</b> Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements.	0.00	(8,398)	-
<b>Reduction of Contractual Services</b> Reduction of contractual services associated with the Enterprise Asset Management (EAM) Project.	0.00	(112,949)	-
<b>Cost Allocation of Branch Management Expense</b> Addition of revenue associated with the cost allocation of branch management expenditures to non-General Fund departments.	0.00	-	292,221
<b>Total</b>	<b>0.00</b>	<b>\$ (91,786)</b>	<b>292,221</b>

# Infrastructure/Public Works

## Expenditures by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 473,073	\$ 253,391	\$ 274,328	20,937
Fringe Benefits	142,308	70,972	84,016	13,044
<b>PERSONNEL SUBTOTAL</b>	<b>615,382</b>	<b>324,363</b>	<b>358,344</b>	<b>33,981</b>
<b>NON-PERSONNEL</b>				
Supplies	\$ 1,472	\$ 2,220	\$ 2,220	-
Contracts	257,329	301,120	184,263	(116,857)
Information Technology	11,914	17,285	8,887	(8,398)
Energy and Utilities	4,574	3,526	3,014	(512)
Other	5,962	5,000	5,000	-
<b>NON-PERSONNEL SUBTOTAL</b>	<b>281,251</b>	<b>329,151</b>	<b>203,384</b>	<b>(125,767)</b>
<b>Total</b>	<b>\$ 896,633</b>	<b>\$ 653,514</b>	<b>\$ 561,728</b>	<b>(91,786)</b>

## Revenues by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Charges for Services	\$ 46,427	\$ -	\$ -	-
Other Revenue	64	-	-	-
Transfers In	-	-	292,221	292,221
<b>Total</b>	<b>\$ 46,490</b>	<b>\$ -</b>	<b>\$ 292,221</b>	<b>292,221</b>

## Personnel Expenditures

Job Number	Job Title / Wages	FY2018 Budget	FY2019 Budget	FY2020 Proposed	Salary Range	Total
<b>FTE, Salaries, and Wages</b>						
20000119	Associate Management Analyst	1.00	0.00	0.00	\$ 57,691 - 69,723	-
20001118	Deputy Chief Operating Officer	1.00	1.00	1.00	63,127 - 239,144	208,082
20000924	Executive Assistant	1.00	1.00	1.00	46,475 - 56,208	54,241
20001234	Program Coordinator	1.00	0.00	0.00	24,537 - 147,160	-
20001222	Program Manager	1.00	0.00	0.00	50,128 - 184,332	-
	Vacation Pay In Lieu					12,005
<b>FTE, Salaries, and Wages Subtotal</b>		<b>5.00</b>	<b>2.00</b>	<b>2.00</b>		<b>\$ 274,328</b>

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
<b>Fringe Benefits</b>				
Flexible Benefits	\$ 55,056	\$ 21,682	\$ 29,476	7,794
Medicare	7,153	3,710	3,803	93
Other Post-Employment Benefits	25,066	12,248	12,368	120
Retiree Medical Trust	1,183	634	656	22
Retirement 401 Plan	1,638	520	2,623	2,103
Retirement ADC	17,895	6,017	31,371	25,354
Risk Management Administration	4,127	2,106	2,432	326
Supplemental Pension Savings Plan	27,970	18,532	-	(18,532)
Unemployment Insurance	860	425	410	(15)
Workers' Compensation	1,359	5,098	877	(4,221)
<b>Fringe Benefits Subtotal</b>	<b>\$ 142,308</b>	<b>\$ 70,972</b>	<b>\$ 84,016</b>	<b>13,044</b>
<b>Total Personnel Expenditures</b>			<b>\$ 358,344</b>	