

Parks and Recreation



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Parks and Recreation



Description

The Parks and Recreation Department plays a key role in the quality of life for San Diego residents and visitors alike. The Department manages three major service areas: Parks and Open Space, Recreational Facilities, and Recreational Programs.

Parks and Open Space:

There are over 42,000 acres of park assets, which includes almost 27,000 acres of open space and aquatic areas. The Department provides a wide variety of opportunities with over 400 parks, including Balboa Park and Mission Bay Park and 25.9 miles of oceanfront shoreline. Open space areas conserve and protect a rich variety of sensitive habitat and cultural history and provide educational opportunities in a natural setting.

Recreational Facilities:

The Department operates and maintains recreational facilities including recreation centers, playgrounds, athletic fields, pools, campgrounds, nature center, gymnasiums, skate parks, boat launch ramps, piers, dog off-leash areas, golf complexes, and more.

Recreational Programs:

Recreational programs and activities build self-esteem, confidence, social harmony, independent thinking, and self-discipline while improving overall health. Programs include ceramics, learn-to-swim, karate, gymnastics, dance, organized sports, golf, day camps, holiday events, senior and teen activities, tiny tot classes, therapeutic recreation activities, nature programs and much more.

The mission is:

To provide healthy, sustainable, and enriching environments for all

The vision is:

To connect all to the City's diverse, world-class park system

Parks and Recreation

Goals and Objectives

Goal 1: Protect and enhance natural and developed assets

- Protect and preserve existing assets
- Enhance existing assets

Goal 2: Develop and offer innovative recreational opportunities to meet the diverse needs of our communities

- Provide innovative program ideas
- Solicit feedback from customers and staff

Goal 3: Foster growth and development of our employees

- Create mentor/mentee relationships
- Expand training opportunities
- Share and celebrate successes

Key Performance Indicators

Performance Indicator	FY2018 Target	FY2018 Actual	FY2019 Target	FY2019 Estimate	FY2020 Target
Percentage of park acreage assessed	14%	17%	14%	14%	0%
Percentage customer satisfaction with park system ¹	93.0%	91.0%	91.0%	88.2%	91.0%
Percentage of acres of brush management completed	95%	102%	95%	100%	95%
Number of park acres decommissioned converted to sustainable landscapes ²	2.37	1.00	2.37	1.00	2.37
Number of acres where habitat restoration occurred	5	15	5	196	5
Percentage of increase with on-line registration participation	1.0%	1.0%	1.0%	-7.8%	1.0%
Percentage customer satisfaction with recreational program activities ³	93%	93%	92%	88%	92%
Number of aquatic users	320,000	315,315	320,000	273,000	290,000
Number of hours of operation of recreation centers	165,360	163,471	169,052	159,389	169,832
Number of acres of parks and open spaces per 1,000 population	32.53	32.35	32.55	32.47	32.64

1. The target is based on a five year average.

2. For FY 2019, the KPI was changed from "Percentage of park acres" to "Number of park acres" to simplify reporting and to improve the communication of data to the reader.

3. Refer to footnote #1.

Parks and Recreation

Department Summary

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
FTE Positions (Budgeted)	1,000.91	1,012.13	1,026.30	14.17
Personnel Expenditures	\$ 76,643,387	\$ 79,757,113	\$ 81,804,171	\$ 2,047,058
Non-Personnel Expenditures	72,548,516	70,814,406	76,012,162	5,197,756
Total Department Expenditures	\$ 149,191,903	\$ 150,571,519	\$ 157,816,333	\$ 7,244,814
Total Department Revenue	\$ 83,847,605	\$ 81,029,012	\$ 83,191,055	\$ 2,162,043

General Fund

Department Expenditures

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Administrative Services	\$ 3,660,940	\$ 4,227,316	\$ 4,693,958	\$ 466,642
Community Parks I	28,462,260	30,055,014	30,534,321	479,307
Community Parks II	27,397,792	28,529,915	29,990,869	1,460,954
Developed Regional Parks	40,854,101	40,478,759	43,374,734	2,895,975
Open Space	14,075,189	13,099,540	13,001,690	(97,850)
Total	\$ 114,450,283	\$ 116,390,544	\$ 121,595,572	\$ 5,205,028

Department Personnel

	FY2018 Budget	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Administrative Services	20.00	23.00	25.75	2.75
Community Parks I	207.56	216.26	217.26	1.00
Community Parks II	268.22	272.24	272.91	0.67
Developed Regional Parks	330.73	328.23	337.23	9.00
Open Space	70.32	68.32	66.82	(1.50)
Total	896.83	908.05	919.97	11.92

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	\$ 3,030,836	-
Citywide Maintenance for New Facilities Addition of 1.00 Equipment Operator 1, 2.00 Utility Worker 1s, 1.00 Equipment Technician 1, 2.00 Light Equipment Operators, 1.00 Tree Trimmer and 1.00 Pesticide Applicator and associated non-personnel expenditures to support the expansion, maintenance, and operations of parks.	8.00	1,291,764	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements.	0.00	428,301	-
Park Project Development Transfer of 3.00 FTE positions and associated non-personnel expenditures from the Public Works - Engineering & Capital Projects Department, Development Services Department and Planning Department to the Parks and Recreation Department.	3.00	319,877	-

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Facility Maintenance Restructure Transfer of 3.00 FTE positions and associated non-personnel expenditures from the Public Works - Facilities Services Department to the Parks and Recreation Department for parks and recreation specific facilities.	3.00	297,142	-
Non-Standard Hour Personnel Funding Funding allocated according to a zero-based annual review of hourly funding requirements.	0.00	261,711	-
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	254,388	-
Re-engineering of Maintenance Assessment Districts Increase in non-personnel expenditures associated with the contribution for City parks maintained by general benefits to Maintenance Assessment Districts.	0.00	202,504	-
New Facility - Innovation (MacDowell) Middle School Joint Use Park Addition of 0.50 Grounds Maintenance Worker 2 and associated non-personnel expenditures to support the maintenance and operations of the Innovation (MacDowell) Middle School Joint Use Park.	0.50	101,513	-
New Facility - Audubon Elementary Joint Use Park Addition of 0.50 Grounds Maintenance Worker 2 and associated non-personnel expenditures to support maintenance and operations at Audubon Elementary Joint Use Park.	0.50	76,266	-
Addition of Recreation Specialist Addition of 0.50 Recreation Specialist and associated non-personnel expenditures and revenue to support operations and maintenance at the East Fortuna Staging Area Field Station.	0.50	54,603	1,000
New Facility - Longfellow Elementary Joint Use Park Addition of 0.50 FTE positions and associated non-personnel expenditures to support the maintenance and operations of the Longfellow Elementary School Joint Use Park.	0.50	43,934	-
Regular Rate of Pay Addition of personnel expenditures associated with the cash payments in lieu of health benefits provided to employees as required by the recent Flores legal case.	0.00	23,724	-
New Facility - North Park Mini Park Addition of 0.17 Grounds Maintenance Worker 2 and associated non-personnel expenditures to maintain the new half-acre mini park in North Park.	0.17	19,092	-
Addition of Program Coordinator Reduction of 1.00 Safety and Training Manager and addition of 1.00 Program Coordinator to support training and human resources functions within the Administrative Services Division. This position will be funded 75% in the General Fund and 25% in the Golf Course Fund.	(0.25)	(14,074)	-
Reduction of Citywide Park Maintenance Staff Reduction of 1.00 Aquatic Technician 1 and 3.00 Park Rangers and associated non-personnel expenditures in the Developed Regional Parks and Open Space Division.	(4.00)	(324,771)	-

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2019.	0.00	(861,782)	(22,500)
Environmental Growth Funds Transfer Adjustment to reflect revised revenue projections related to reimbursements to the Developed Regional Parks Division from the Environmental Growth Funds (EGF).	0.00	-	1,000,000
TOT Reimbursable Revenue Adjustment to reflect revised revenue projections for reimbursement of eligible expenses in the Developed Regional Parks Division from Transient Occupancy Tax revenue.	0.00	-	135,939
Total	11.92 \$	5,205,028 \$	1,114,439

Expenditures by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
PERSONNEL				
Personnel Cost	\$ 36,920,019	\$ 39,503,841	\$ 40,853,418	1,349,577
Fringe Benefits	31,511,863	31,895,245	32,041,625	146,380
PERSONNEL SUBTOTAL	68,431,882	71,399,086	72,895,043	1,495,957
NON-PERSONNEL				
Supplies	\$ 4,809,941	\$ 5,036,097	\$ 5,050,669	14,572
Contracts	21,052,095	19,168,331	20,300,687	1,132,356
Information Technology	1,369,055	1,160,173	1,588,474	428,301
Energy and Utilities	16,337,569	16,441,062	18,177,740	1,736,678
Other	137,339	114,505	114,505	-
Transfers Out	1,363,144	2,116,833	2,319,337	202,504
Capital Expenditures	715,349	563,004	833,004	270,000
Debt	233,909	391,453	316,113	(75,340)
NON-PERSONNEL SUBTOTAL	46,018,400	44,991,458	48,700,529	3,709,071
Total	\$ 114,450,283	\$ 116,390,544	\$ 121,595,572	\$ 5,205,028

Revenues by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Charges for Services	\$ 41,910,311	\$ 42,699,077	\$ 43,812,516	1,113,439
Fines Forfeitures and Penalties	57,445	70,145	70,145	-
Licenses and Permits	295,229	166,865	166,865	-
Other Revenue	152,085	57,739	57,739	-
Rev from Money and Prop	289,822	502,065	503,065	1,000
Rev from Other Agencies	89,735	100,000	100,000	-
Transfers In	795,780	753,000	753,000	-
Total	\$ 43,590,406	\$ 44,348,891	\$ 45,463,330	\$ 1,114,439

Personnel Expenditures

Job Number	Job Title / Wages	FY2018 Budget	FY2019 Budget	FY2020 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	4.00	5.00	6.00	\$ 33,605 - 40,459	\$ 234,171
20000012	Administrative Aide 1	1.00	1.00	1.00	39,449 - 47,528	46,068
20000024	Administrative Aide 2	4.00	4.00	4.00	45,444 - 54,769	211,382
20000753	Aquatics Technician 1	3.00	3.00	2.00	42,156 - 50,257	100,514

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Personnel Expenditures

Job Number	Job Title / Wages	FY2018 Budget	FY2019 Budget	FY2020 Proposed	Salary Range	Total
20000749	Aquatics Technician 2	4.00	5.00	5.00	44,283 - 52,771	255,367
20000754	Aquatics Technician Supervisor	1.00	1.00	1.00	48,344 - 57,798	57,798
20000040	Area Manager 2	26.00	26.00	26.00	56,294 - 68,198	1,749,714
20001140	Assistant Department Director	1.00	1.00	1.00	33,863 - 185,643	149,394
20000108	Assistant Recreation Center Director	46.00	47.00	47.00	32,079 - 38,761	1,768,125
20000143	Associate Engineer-Civil	1.00	1.00	1.00	71,099 - 85,860	85,860
20000119	Associate Management Analyst	5.00	5.00	5.00	57,691 - 69,723	320,200
20000162	Associate Planner	1.00	1.00	1.00	65,061 - 84,515	81,567
20000657	Biologist 2	1.00	1.00	0.00	57,326 - 69,723	-
20000649	Biologist 3	4.00	4.00	0.00	66,157 - 80,101	-
20000202	Building Supervisor	1.00	0.00	1.00	42,436 - 50,944	50,696
20000234	Carpenter	1.00	0.00	1.00	46,368 - 55,499	55,499
20000236	Cement Finisher	1.00	0.00	1.00	49,848 - 64,235	61,994
20000539	Clerical Assistant 2	4.00	3.00	3.00	31,929 - 38,482	98,604
90000539	Clerical Assistant 2 - Hourly	0.05	0.05	0.05	31,929 - 38,482	1,596
90000352	Custodian 1 - Hourly	2.94	2.94	2.94	25,655 - 30,661	82,648
20000354	Custodian 2	12.50	12.50	12.50	28,018 - 33,347	400,077
20000355	Custodian 3	4.00	4.00	4.00	30,661 - 36,248	133,863
20001168	Deputy Director	3.75	3.75	3.75	50,128 - 184,332	486,564
20000395	District Manager	14.00	14.00	14.00	66,543 - 80,273	1,123,822
21000440	Environmental Biologist 2	0.00	0.00	1.00	61,623 - 80,565	77,755
21000451	Environmental Biologist 3	0.00	0.00	4.00	71,120 - 92,576	347,111
20000426	Equipment Operator 1	11.00	11.00	12.00	40,223 - 48,151	554,907
20000430	Equipment Operator 2	9.00	9.00	9.00	44,133 - 52,771	459,411
20000418	Equipment Technician 1	9.00	9.00	10.00	38,418 - 46,024	447,631
20000423	Equipment Technician 2	7.00	7.00	7.00	42,156 - 50,257	331,863
20000431	Equipment Technician 3	1.00	1.00	1.00	46,282 - 55,285	53,349
20000924	Executive Assistant	1.00	1.00	1.00	46,475 - 56,208	52,334
20000675	Grounds Maintenance Manager	11.00	11.00	11.00	54,919 - 66,543	729,530
20000472	Grounds Maintenance Supervisor	10.00	11.00	11.00	40,351 - 48,538	513,361
20000467	Grounds Maintenance Worker 1	9.00	9.00	8.00	30,618 - 36,269	282,925
90000467	Grounds Maintenance Worker 1 - Hourly	15.75	17.25	18.10	30,618 - 36,269	621,956
20000468	Grounds Maintenance Worker 2	267.78	277.50	279.17	33,884 - 40,308	10,873,092
20000502	Heavy Truck Driver 1	6.00	6.00	6.00	38,654 - 46,045	262,362
20000503	Horticulturist	4.00	4.00	4.00	56,617 - 68,456	246,174
20000290	Information Systems Analyst 2	1.00	1.00	1.00	57,691 - 69,723	69,723
20000293	Information Systems Analyst 3	1.00	0.00	1.00	63,342 - 76,578	63,342
20000998	Information Systems Analyst 4	0.00	1.00	1.00	71,249 - 86,311	86,311
20000497	Irrigation Specialist	1.00	1.00	2.00	40,351 - 48,301	91,287
20000589	Laborer	10.00	10.00	10.00	31,134 - 37,086	351,970
20000608	Light Equipment Operator	14.00	13.00	15.00	37,021 - 44,133	630,457
90001073	Management Intern - Hourly	2.32	2.32	2.32	25,913 - 31,155	60,116
20000660	Nursery Gardener	5.00	5.00	5.00	34,099 - 40,609	202,135
20000661	Nursery Supervisor	1.00	1.00	1.00	40,351 - 48,538	48,538
20001138	Park and Recreation Director	1.00	1.00	1.00	63,127 - 239,144	170,731
20000669	Park Designer	2.00	2.00	4.00	71,141 - 85,903	314,090

Parks and Recreation

Personnel Expenditures

Job Number	Job Title / Wages	FY2018 Budget	FY2019 Budget	FY2020 Proposed	Salary Range	Total
20000666	Park Ranger	33.00	33.00	30.00	43,811 - 53,222	1,520,762
20000680	Payroll Specialist 2	4.75	4.75	4.75	38,783 - 49,160	217,466
20000676	Pesticide Applicator	9.00	7.00	8.00	42,113 - 50,214	387,187
20000677	Pesticide Supervisor	1.00	1.00	1.00	46,002 - 58,370	55,996
90001015	Pool Guard 2 - Hourly	37.09	37.09	37.09	29,222 - 35,173	1,244,804
20000740	Principal Drafting Aide	1.00	1.00	0.00	53,351 - 64,610	-
20001234	Program Coordinator	0.00	0.00	0.75	24,537 - 147,160	75,503
20001222	Program Manager	2.00	3.00	3.00	50,128 - 184,332	325,304
20000761	Project Officer 1	0.00	0.00	1.00	71,099 - 85,860	71,099
20000763	Project Officer 2	2.00	2.00	2.00	81,949 - 99,074	198,148
20000783	Public Information Clerk	2.00	3.00	3.00	33,605 - 40,459	120,163
90000798	Recreation Aide - Hourly	6.42	6.42	6.42	19,875 - 25,784	156,621
20000921	Recreation Center Director 1	9.50	9.50	9.50	39,449 - 47,528	433,393
20000802	Recreation Center Director 2	14.00	14.00	14.00	42,436 - 51,030	701,003
20000751	Recreation Center Director 3	33.00	34.00	34.00	45,508 - 54,726	1,817,360
20000569	Recreation Leader 1	0.50	0.50	0.50	26,600 - 32,058	16,029
90000569	Recreation Leader 1 - Hourly	87.46	88.46	87.62	26,600 - 32,058	2,742,792
20000530	Recreation Leader 2	1.00	1.00	1.00	30,661 - 36,957	36,956
90000530	Recreation Leader 2 - Hourly	8.61	8.61	8.61	30,661 - 36,957	317,315
90000534	Recreation Leader 2 - Hourly	3.88	3.88	3.87	30,661 - 36,957	137,760
20000806	Recreation Specialist	5.00	0.00	0.00	45,508 - 54,726	-
20000804	Recreation Specialist	1.00	1.00	1.50	45,508 - 54,726	77,480
20000807	Recreation Specialist	1.00	1.00	1.00	45,508 - 54,726	52,375
20000811	Recreation Specialist	1.00	0.00	0.00	45,508 - 54,726	-
20001042	Safety and Training Manager	1.00	1.00	0.00	71,249 - 86,311	-
20000927	Senior Clerk/Typist	2.00	2.00	2.00	38,482 - 46,432	90,311
20000015	Senior Management Analyst	4.00	5.00	5.00	63,342 - 76,578	377,147
20000844	Senior Park Ranger	8.00	9.00	9.00	54,919 - 66,543	574,946
20000918	Senior Planner	3.00	2.00	2.00	74,966 - 97,427	171,805
20001046	Senior Utility Supervisor	1.00	1.00	1.00	50,386 - 60,978	60,063
20000928	Senior Zoning Investigator	1.00	1.00	1.00	60,377 - 74,946	74,032
20000194	Seven-Gang Mower Operator	10.00	10.00	10.00	40,223 - 48,151	479,506
20000970	Supervising Management Analyst	3.00	3.00	3.00	71,249 - 86,311	258,933
20001010	Supervising Recreation Specialist	2.00	0.00	0.00	52,362 - 63,449	-
20001007	Supervising Recreation Specialist	4.00	5.00	5.00	52,362 - 63,449	315,651
21000404	Supervising Therap Recreation Specialist	0.00	2.00	2.00	53,007 - 65,047	127,999
90000959	Swimming Pool Manager 1 - Hourly	5.20	5.20	5.20	33,562 - 40,373	200,107
20000960	Swimming Pool Manager 2	6.00	6.00	6.00	39,277 - 47,442	283,571
20000961	Swimming Pool Manager 3	7.00	7.00	7.00	43,231 - 52,190	362,647
91000407	Therapeutic Recreatn Leader - Hourly	0.00	4.83	4.83	31,436 - 37,897	181,914
21000406	Therap Recreatn Spec	0.00	5.00	5.00	46,067 - 56,106	275,157
90000533	Therap Recreatn Spec - Hourly	4.83	0.00	0.00	30,661 - 36,957	-
20001038	Tree Maintenance Crewleader	1.00	1.00	1.00	39,019 - 46,497	44,870
20001039	Tree Trimmer	3.00	3.00	4.00	37,300 - 44,412	163,286
20001044	Utility Supervisor	4.00	4.00	4.00	46,389 - 55,456	221,824
20001045	Utility Supervisor	5.00	4.00	4.00	46,389 - 55,456	216,110
20001051	Utility Worker 1	5.00	4.00	6.00	32,573 - 38,740	215,070
20001053	Utility Worker 2	3.00	3.00	3.00	35,560 - 42,328	126,349
20000756	Word Processing Operator	3.00	3.00	2.00	33,605 - 40,459	78,895

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Personnel Expenditures

Job Number	Job Title / Wages	FY2018 Budget	FY2019 Budget	FY2020 Proposed	Salary Range	Total
90001067	Work Service Aide - Hourly	0.50	0.50	0.50	17,898 - 25,784	12,892
	Bilingual - Regular					56,784
	Budgeted Vacancy Savings					(1,407,745)
	Infrastructure Registration					10,285
	Pay					
	Landscape Architect Lic					47,112
	Night Shift Pay					10,740
	Overtime Budgeted					394,958
	Reg Pay For Engineers					27,740
	Sick Leave - Hourly					77,806
	Termination Pay Annual					9,353
	Leave					
	Vacation Pay In Lieu					509,800
FTE, Salaries, and Wages Subtotal		896.83	908.05	919.97		\$ 40,853,418

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Fringe Benefits				
Employee Offset Savings	\$ 109,662	\$ 116,894	\$ 108,738	(8,156)
Flexible Benefits	7,707,794	8,186,429	8,098,724	(87,705)
Long-Term Disability	(4)	-	-	-
Medicare	554,077	540,013	559,612	19,599
Other	9	-	-	-
Other Post-Employment Benefits	4,222,212	4,406,223	4,394,241	(11,982)
Retiree Medical Trust	24,988	29,064	33,406	4,342
Retirement 401 Plan	29,634	29,452	29,961	509
Retirement ADC	14,757,109	14,319,517	14,279,689	(39,828)
Retirement DROP	69,212	71,337	76,775	5,438
Risk Management Administration	695,336	757,635	864,075	106,440
Supplemental Pension Savings Plan	2,120,677	2,289,540	2,427,744	138,204
Unemployment Insurance	64,952	64,631	61,936	(2,695)
Workers' Compensation	1,156,206	1,084,510	1,106,724	22,214
Fringe Benefits Subtotal	\$ 31,511,863	\$ 31,895,245	\$ 32,041,625	\$ 146,380
Total Personnel Expenditures			\$ 72,895,043	

Environmental Growth 1/3 Fund

Department Expenditures

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Environmental Growth 1/3	\$ 5,616,442	\$ 4,854,402	\$ 5,254,180	\$ 399,778
Total	\$ 5,616,442	\$ 4,854,402	\$ 5,254,180	\$ 399,778

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Reimbursements to the General Fund	0.00	\$ 300,000	-
Adjustment to reflect an increase in reimbursements to the General Fund.			

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	183,108	-
Mandatory General Benefit Contribution Adjustment in State-mandated funding for the general benefit contribution for City parks maintained by Maintenance Assessment Districts.	0.00	(5,330)	-
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2019.	0.00	(78,000)	-
Revised Revenue Adjustment to reflect revised revenue projection.	0.00	-	377,685
Total	0.00 \$	399,778 \$	377,685

Expenditures by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
NON-PERSONNEL				
Supplies	\$ 7,024	\$ 78,123	\$ 78,123	-
Contracts	3,011,891	211,036	211,036	-
Energy and Utilities	2,562,527	2,582,908	2,766,016	183,108
Transfers Out	35,000	1,982,335	2,199,005	216,670
NON-PERSONNEL SUBTOTAL	5,616,442	4,854,402	5,254,180	399,778
Total	\$ 5,616,442 \$	4,854,402 \$	5,254,180 \$	399,778

Revenues by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Other Local Taxes	\$ 5,330,684	\$ 5,301,441	\$ 5,679,126	377,685
Rev from Money and Prop	77,256	9,000	9,000	-
Total	\$ 5,407,940 \$	5,310,441 \$	5,688,126 \$	377,685

Environmental Growth 2/3 Fund

Department Expenditures

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Environmental Growth 2/3	\$ 10,925,743	\$ 10,203,909	\$ 10,903,909	700,000
Total	\$ 10,925,743 \$	10,203,909 \$	10,903,909 \$	700,000

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Reimbursements to the General Fund Adjustment to reflect an increase in reimbursements to the General Fund.	0.00	700,000	-

Parks and Recreation

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Revised Revenue	0.00	-	755,370
Adjustment to reflect revised revenue projections.			
Total	0.00 \$	700,000 \$	755,370

Expenditures by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
NON-PERSONNEL				
Contracts	\$ 8,996,498 \$	- \$	- \$	-
Transfers Out	1,929,245	10,203,909	10,903,909	700,000
NON-PERSONNEL SUBTOTAL	10,925,743	10,203,909	10,903,909	700,000
Total	\$ 10,925,743 \$	10,203,909 \$	10,903,909 \$	700,000

Revenues by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Other Local Taxes	\$ 10,661,739 \$	10,602,882 \$	11,358,252 \$	755,370
Rev from Money and Prop	59,549	25,000	25,000	-
Total	\$ 10,721,289 \$	10,627,882 \$	11,383,252 \$	755,370

Golf Course Fund

Department Expenditures

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Golf Operations	\$ 17,938,067 \$	18,856,067 \$	19,825,519 \$	969,452
Total	\$ 17,938,067 \$	18,856,067 \$	19,825,519 \$	969,452

Department Personnel

	FY2018 Budget	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Golf Operations	102.08	102.08	104.33	2.25
Total	102.08	102.08	104.33	2.25

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments	0.00 \$	423,097 \$	-
Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.			
Non-Discretionary Adjustment	0.00	323,339	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			

Parks and Recreation

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Addition of Golf Starter Supervisor Addition of 1.00 Golf Starter Supervisor and associated non-personnel expenditures to support operations at the Torrey Pines Golf Course.	1.00	69,499	-
Addition of Account Clerk Addition of 1.00 Account Clerk and associated non-personnel expenditures to support accounts payable and receivable functions.	1.00	66,212	-
Pension Payment Stabilization Reserve Addition of one-time expenditures to replenish the Pension Payment Stabilization Reserve at 40% of the required level.	0.00	55,829	-
Addition of Program Coordinator Addition of 0.25 Program Coordinator to support training and human resources functions for the Golf Course Fund.	0.25	33,321	-
Cost Allocation of Branch Management Expense Addition of non-personnel expenditures associated with the cost allocation of branch management expenditures to non-general fund departments.	0.00	18,066	-
Non-Standard Hour Personnel Funding Funding allocated according to a zero-based annual review of hourly funding requirements.	0.00	15,802	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements.	0.00	12,537	-
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2019.	0.00	(48,250)	(4,675)
Total	2.25	\$ 969,452	\$ (4,675)

Expenditures by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
PERSONNEL				
Personnel Cost	\$ 4,417,872	\$ 4,640,132	\$ 4,997,638	357,506
Fringe Benefits	3,543,718	3,467,773	3,690,592	222,819
PERSONNEL SUBTOTAL	7,961,590	8,107,905	8,688,230	580,325
NON-PERSONNEL				
Supplies	\$ 1,368,381	\$ 1,459,201	\$ 1,469,785	10,584
Contracts	6,317,980	6,432,718	6,805,348	372,630
Information Technology	157,287	176,070	188,607	12,537
Energy and Utilities	2,023,658	2,558,188	2,543,985	(14,203)
Other	38,136	40,826	40,826	-
Transfers Out	-	58,509	66,088	7,579
Capital Expenditures	71,035	22,650	22,650	-
NON-PERSONNEL SUBTOTAL	9,976,477	10,748,162	11,137,289	389,127
Total	\$ 17,938,067	\$ 18,856,067	\$ 19,825,519	\$ 969,452

Revenues by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Charges for Services	\$ 21,801,479	\$ 19,022,747	\$ 19,022,747	-
Other Revenue	178,966	179,500	179,500	-

Parks and Recreation

Revenues by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Rev from Money and Prop	1,908,476	1,268,100	1,268,100	-
Transfers In	44,436	4,675	-	(4,675)
Total	\$ 23,933,357	\$ 20,475,022	\$ 20,470,347	(4,675)

Personnel Expenditures

Job Number	Job Title / Wages	FY2018 Budget	FY2019 Budget	FY2020 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	1.00	1.00	2.00	\$ 33,605 - 40,459	\$ 77,136
20001202	Assistant Deputy Director	1.00	1.00	1.00	24,537 - 147,160	119,508
20000119	Associate Management Analyst	1.00	1.00	1.00	57,691 - 69,723	66,078
20000539	Clerical Assistant 2	1.00	1.00	1.00	31,929 - 38,482	36,080
20001168	Deputy Director	1.00	1.00	1.00	50,128 - 184,332	132,205
20000426	Equipment Operator 1	3.00	3.00	3.00	40,223 - 48,151	136,086
20000418	Equipment Technician 1	2.00	2.00	2.00	38,418 - 46,024	91,153
20000423	Equipment Technician 2	3.00	3.00	3.00	42,156 - 50,257	150,771
20000431	Equipment Technician 3	1.00	1.00	1.00	46,282 - 55,285	55,284
20000819	Golf Course Manager	2.00	2.00	2.00	63,471 - 76,578	153,156
20000498	Golf Course Superintendent	3.00	1.00	1.00	56,617 - 68,456	68,456
20000479	Golf Starter	14.50	14.50	14.50	31,929 - 38,482	554,712
90000479	Golf Starter - Hourly	7.58	5.77	5.77	31,929 - 38,482	217,510
20000480	Golf Starter Supervisor	0.00	0.00	1.00	36,892 - 44,305	40,330
20000481	Greenskeeper	11.00	16.00	23.00	32,573 - 38,740	864,322
20000482	Greenskeeper Supervisor	5.00	5.00	5.00	40,351 - 48,538	236,775
20000467	Grounds Maintenance Worker 1	28.00	23.00	16.00	30,618 - 36,269	566,624
20000503	Horticulturist	1.00	1.00	1.00	56,617 - 68,456	68,456
20000497	Irrigation Specialist	3.00	3.00	3.00	40,351 - 48,301	139,978
20000608	Light Equipment Operator	3.00	3.00	3.00	37,021 - 44,133	132,335
20000172	Payroll Specialist 1	1.00	1.00	0.00	38,940 - 46,859	-
20000680	Payroll Specialist 2	0.00	0.00	1.00	38,783 - 49,160	47,269
20000676	Pesticide Applicator	2.00	2.00	2.00	42,113 - 50,214	99,675
20001234	Program Coordinator	0.00	0.00	0.25	24,537 - 147,160	25,168
20001222	Program Manager	0.00	2.00	2.00	50,128 - 184,332	213,424
90000798	Recreation Aide - Hourly	0.00	1.81	1.81	19,875 - 25,784	46,668
20000818	Recreation Specialist	4.00	4.00	4.00	45,508 - 54,726	217,697
20000194	Seven-Gang Mower Operator	2.00	2.00	2.00	40,223 - 48,151	96,302
20000970	Supervising Management Analyst	1.00	1.00	1.00	71,249 - 86,311	86,311
	Budgeted Vacancy Savings					(56,187)
	Grds/Greenskpr Eq Op					33,147
	Overtime Budgeted					216,523
	Sick Leave - Hourly					5,486
	Vacation Pay In Lieu					59,200
FTE, Salaries, and Wages Subtotal		102.08	102.08	104.33		\$ 4,997,638

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Fringe Benefits				
Employee Offset Savings	\$ 9,404	\$ 6,944	\$ 9,667	2,723
Flexible Benefits	1,041,691	1,100,445	1,089,986	(10,459)
Long-Term Disability	-	-	-	-
Medicare	71,280	62,837	68,390	5,553
Other Post-Employment Benefits	569,419	587,904	607,579	19,675
Retiree Medical Trust	5,080	5,611	6,294	683

Parks and Recreation

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Retirement 401 Plan	7,178	6,773	7,245	472
Retirement ADC	1,383,380	1,242,460	1,378,421	135,961
Retirement DROP	7,782	7,874	6,664	(1,210)
Risk Management Administration	93,764	101,088	119,472	18,384
Supplemental Pension Savings Plan	250,073	258,839	285,453	26,614
Unemployment Insurance	7,408	7,281	7,298	17
Workers' Compensation	97,259	79,717	104,123	24,406
Fringe Benefits Subtotal	\$ 3,543,718	\$ 3,467,773	\$ 3,690,592	\$ 222,819
Total Personnel Expenditures			\$ 8,688,230	

Los Penasquitos Canyon Preserve Fund

Department Expenditures

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Los Penasquitos Reserve	\$ 261,368	\$ 266,597	\$ 237,153	(29,444)
Total	\$ 261,368	\$ 266,597	\$ 237,153	(29,444)

Department Personnel

	FY2018 Budget	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Los Penasquitos Reserve	2.00	2.00	2.00	0.00
Total	2.00	2.00	2.00	0.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	\$ (220)	-
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	(29,224)	-
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2019.	0.00	-	(80,776)
Total	0.00	\$ (29,444)	(80,776)

Expenditures by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
PERSONNEL				
Personnel Cost	\$ 109,232	\$ 114,652	\$ 117,769	3,117
Fringe Benefits	140,682	135,470	103,129	(32,341)
PERSONNEL SUBTOTAL	249,915	250,122	220,898	(29,224)
NON-PERSONNEL				
Supplies	\$ 1,720	\$ 4,125	\$ 4,125	-

Parks and Recreation

Expenditures by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Contracts	9,733	12,350	12,130	(220)
NON-PERSONNEL SUBTOTAL	11,453	16,475	16,255	(220)
Total	\$ 261,368	\$ 266,597	\$ 237,153	(29,444)

Revenues by Category

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Rev from Money and Prop	\$ 43,471	\$ 36,000	\$ 36,000	-
Transfers In	151,143	230,776	150,000	(80,776)
Total	\$ 194,614	\$ 266,776	\$ 186,000	(80,776)

Personnel Expenditures

Job Number	Job Title / Wages	FY2018 Budget	FY2019 Budget	FY2020 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000666	Park Ranger	1.00	1.00	1.00	\$ 43,811 - 53,222	\$ 53,222
20000844	Senior Park Ranger	1.00	1.00	1.00	54,919 - 66,543	64,547
FTE, Salaries, and Wages Subtotal		2.00	2.00	2.00		\$ 117,769

	FY2018 Actual	FY2019 Budget	FY2020 Proposed	FY2019-2020 Change
Fringe Benefits				
Employee Offset Savings	\$ 1,122	\$ 1,159	\$ 665	(494)
Flexible Benefits	23,410	23,410	23,410	-
Medicare	1,543	1,662	1,708	46
Other Post-Employment Benefits	12,533	12,248	12,368	120
Retirement ADC	89,341	84,115	50,127	(33,988)
Retirement DROP	-	-	1,623	1,623
Risk Management Administration	2,064	2,106	2,432	326
Supplemental Pension Savings Plan	4,701	5,012	5,156	144
Unemployment Insurance	197	193	184	(9)
Workers' Compensation	5,771	5,565	5,456	(109)
Fringe Benefits Subtotal	\$ 140,682	\$ 135,470	\$ 103,129	(32,341)
Total Personnel Expenditures		\$ 220,898		

Parks and Recreation

Revenue and Expense Statement (Non-General Fund)

Environmental Growth 1/3 Fund	FY2018 Actual ¹	FY2019* Budget	FY2020 Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 1,466,677	\$ 973,786	\$ 142,362
Continuing Appropriation - CIP	4,317,075	5,586,518	2,334,777
TOTAL BALANCE AND RESERVES	\$ 5,783,752	\$ 6,560,304	\$ 2,477,139
REVENUE			
Other Local Taxes	\$ 5,330,684	\$ 5,301,441	\$ 5,679,126
Revenue from Use of Money and Property	77,256	9,000	9,000
Transfers In	1,929,245	-	-
TOTAL REVENUE	\$ 7,337,185	\$ 5,310,441	\$ 5,688,126
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 13,120,937	\$ 11,870,745	\$ 8,165,265
CAPITAL IMPROVEMENTS PROGRAM (CIP) EXPENSE			
CIP Expenditure	\$ 657,922	\$ -	\$ -
TOTAL CIP EXPENSE	\$ 657,922	\$ -	\$ -
OPERATING EXPENSE			
Supplies	\$ 7,024	\$ 78,123	\$ 78,123
Contracts	3,011,891	211,036	211,036
Energy and Utilities	2,562,527	2,582,908	2,766,016
Transfers Out	35,000	1,982,335	2,199,005
TOTAL OPERATING EXPENSE	\$ 5,616,442	\$ 4,854,402	\$ 5,254,180
TOTAL EXPENSE	\$ 6,274,365	\$ 4,854,402	\$ 5,254,180
RESERVES			
Continuing Appropriation - CIP	\$ 5,368,508	\$ 5,586,518	\$ 2,334,777
TOTAL RESERVES	\$ 5,368,508	\$ 5,586,518	\$ 2,334,777
BALANCE	\$ 1,478,064	\$ 1,429,825	\$ 576,308
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 13,120,937	\$ 11,870,745	\$ 8,165,265

* At the time of publication, financial statements for Fiscal Year 2019 were not available. Therefore, the Fiscal Year 2019 Revenues, Expenditures, and Fund Balances reflect those amounts as published in the Fiscal Year 2019 Adopted Budget. Fiscal Year 2020 Beginning Fund Balance reflects the projected Fiscal Year 2019 Ending Fund Balance based on updated Revenue and Expenditure Projections for Fiscal Year 2019.

¹Total revenue and expenditures for Fiscal Year 2018 will not match department detail due to the inclusion of the Environmental Growth (1/3) CIP Fund.

Parks and Recreation

Revenue and Expense Statement (Non-General Fund)

Environmental Growth 2/3 Fund	FY2018 Actual	FY2019* Budget	FY2020 Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 741,572	\$ 2,555,478	\$ 409,149
Continuing Appropriation - CIP	2,324,683	1,879,832	1,464,713
TOTAL BALANCE AND RESERVES	\$ 3,066,255	\$ 4,435,310	\$ 1,873,862
REVENUE			
Other Local Taxes	\$ 10,661,739	\$ 10,602,882	\$ 11,358,252
Revenue from Use of Money and Property	59,549	25,000	25,000
TOTAL REVENUE	\$ 10,721,289	\$ 10,627,882	\$ 11,383,252
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 13,787,543	\$ 15,063,192	\$ 13,257,114
CAPITAL IMPROVEMENTS PROGRAM (CIP) EXPENSE			
CIP Expenditure	\$ 279,423	\$ -	\$ -
TOTAL CIP EXPENSE	\$ 279,423	\$ -	\$ -
OPERATING EXPENSE			
Contracts	\$ 8,996,498	\$ -	\$ -
Transfers Out	1,929,245	10,203,909	10,903,909
TOTAL OPERATING EXPENSE	\$ 10,925,743	\$ 10,203,909	\$ 10,903,909
TOTAL EXPENSE	\$ 11,205,166	\$ 10,203,909	\$ 10,903,909
RESERVES			
Continuing Appropriation - CIP	\$ -	\$ 1,879,832	\$ 1,464,713
TOTAL RESERVES	\$ -	\$ 1,879,832	\$ 1,464,713
BALANCE	\$ 2,582,377	\$ 2,979,451	\$ 888,492
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 13,787,543	\$ 15,063,192	\$ 13,257,114

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Parks and Recreation

Revenue and Expense Statement (Non-General Fund)

Golf Course Fund	FY2018 Actual	FY2019* Budget	FY2020 Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 13,303,611	\$ (352,757)	\$ 3,658,016
Continuing Appropriation - CIP	6,531,612	23,462,551	14,327,577
Operating Reserve	2,314,680	2,314,680	2,314,680
Pension Stability Reserve	182,015	-	48,250
TOTAL BALANCE AND RESERVES	\$ 22,331,918	\$ 25,424,474	\$ 20,348,524
REVENUE			
Charges for Services	\$ 21,801,479	\$ 19,022,747	\$ 19,022,747
Other Revenue	178,966	179,500	179,500
Revenue from Use of Money and Property	1,908,476	1,268,100	1,268,100
Transfers In	44,436	4,675	-
TOTAL REVENUE	\$ 23,933,357	\$ 20,475,022	\$ 20,470,347
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 46,265,275	\$ 45,899,496	\$ 40,818,871
CAPITAL IMPROVEMENTS PROGRAM (CIP) EXPENSE			
CIP Expenditure	\$ 1,364,135	\$ -	\$ 3,000,000
TOTAL CIP EXPENSE	\$ 1,364,135	\$ -	\$ 3,000,000
OPERATING EXPENSE			
Personnel Expenses	\$ 4,417,872	\$ 4,640,132	\$ 4,997,638
Fringe Benefits	3,543,718	3,467,773	3,690,592
Supplies	1,368,381	1,459,201	1,469,785
Contracts	6,317,980	6,432,718	6,805,348
Information Technology	157,287	176,070	188,607
Energy and Utilities	2,023,658	2,558,188	2,543,985
Other Expenses	38,136	40,826	40,826
Transfers Out	-	58,509	66,088
Capital Expenditures	71,035	22,650	22,650
TOTAL OPERATING EXPENSE	\$ 17,938,067	\$ 18,856,067	\$ 19,825,519
TOTAL EXPENSE	\$ 19,302,202	\$ 18,856,067	\$ 22,825,519
RESERVES			
Continuing Appropriation - CIP	\$ 23,314,175	\$ 23,462,551	\$ 14,327,577
Operating Reserve	2,247,600	2,314,680	2,314,680
Pension Stability Reserve	-	48,250	104,079
TOTAL RESERVES	\$ 25,561,775	\$ 25,825,481	\$ 16,746,336
BALANCE	\$ 1,401,298	\$ 1,217,948	\$ 1,247,016
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 46,265,275	\$ 45,899,496	\$ 40,818,871

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Parks and Recreation

Revenue and Expense Statement (Non-General Fund)

Los Penasquitos Canyon Preserve Fund	FY2018 Actual	FY2019* Budget	FY2020 Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 73,430	\$ 9,922	\$ 51,930
TOTAL BALANCE AND RESERVES	\$ 73,430	\$ 9,922	\$ 51,930
REVENUE			
Revenue from Use of Money and Property	\$ 43,471	\$ 36,000	\$ 36,000
Transfers In	151,143	230,776	150,000
TOTAL REVENUE	\$ 194,614	\$ 266,776	\$ 186,000
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 268,045	\$ 276,698	\$ 237,930
OPERATING EXPENSE			
Personnel Expenses	\$ 109,232	\$ 114,652	\$ 117,769
Fringe Benefits	140,682	135,470	103,129
Supplies	1,720	4,125	4,125
Contracts	9,733	12,350	12,130
TOTAL OPERATING EXPENSE	\$ 261,368	\$ 266,597	\$ 237,153
TOTAL EXPENSE	\$ 261,368	\$ 266,597	\$ 237,153
BALANCE	\$ 6,677	\$ 10,101	\$ 777
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 268,045	\$ 276,698	\$ 237,930

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