

# Planning



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## Description

The Planning Department is responsible for the long-term growth of the City. The department performs this primarily by implementing the General Plan, creating and refining land use policies and ordinances, and conducting analysis for new citywide plans and policies. The Department has been structured into three divisions, each having focused specialties and staff with varied technical disciplines: Community Planning & Implementation, Environmental Policy & Public Spaces, and Financial & Administrative Services. Within the FY 2021 budget, the long-range mobility policy and planning functions were relocated to the new Department of Mobility. Implementation of the Planning Department Work Program and many long-range planning initiatives will require continued close coordination and collaboration with the Department of Mobility.

The Community Planning & Implementation Division is responsible for maintaining a comprehensive, citywide General Plan, Community Plans and other long-range plans. This division also updates and amends the Land Development Code, develops housing policies, reviews state bills and prepares housing data reports. The division is responsible for the City's long-range historic preservation efforts and urban design support for our comprehensive community plan updates.

The Environmental Policy & Public Spaces Division is responsible for creating and implementing General Plan policies related to land use and circulation, public spaces and parks, conservation and resource management, and environmental protection. This division establishes citywide CEQA-specific policies and thresholds and conducts reviews of all City projects and other actions under CEQA.

The Financial & Administrative Services Division serves as the center for all financial, technical, and administrative activities for the Department. This division is responsible for developing, updating and administering programs and plans that provide funding sources to support the department's operations, work program initiatives, as well as the funding of community serving capital improvements. The division provides business operations and support services, including technical GIS/mapping and innovative IT solutions.

# Planning

***The vision is:***

An innovative and collaborative leader in planning

***The mission is:***

To envision, plan, and create a world-class city

## Goals and Objectives

**Goal 1: Balance growth, preservation, and conservation in our land use plans and programs**

- Promote sustainable and responsible development
- Practice preservation of our natural, physical, and cultural environment

**Goal 2: Foster public and community trust**

- Improve transparency regarding our department efforts
- Promote inclusiveness, equity, and effective communication

**Goal 3: Achieve operational efficiencies**

- Enhance productivity with consideration of budget and overall City priorities
- Invest in staff development and technology

## Key Performance Indicators

Performance Indicator	FY2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual	FY2022 Target
Percent of achieved major milestones associated with environmental resource initiatives <sup>1</sup>	80%	N/A	80%	N/A	80%
Percent of achieved major milestones associated with planning initiatives	80%	100%	80%	100%	80%
Percent of achieved major milestones associated with policy implementation measures	80%	100%	80%	100%	80%
Percent of department's non-personnel expenditures (NPE) work program funded by grants	35%	27%	35%	28%	35%

1. No environmental resource initiatives were scheduled for completion in Fiscal Year 2021.

## Department Summary

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
FTE Positions (Budgeted)	65.75	51.75	51.75	0.00
Personnel Expenditures	\$ 8,353,216	\$ 6,938,327	\$ 7,694,903	\$ 756,576
Non-Personnel Expenditures	3,724,100	4,686,151	5,203,787	517,636
<b>Total Department Expenditures</b>	<b>\$ 12,077,316</b>	<b>\$ 11,624,478</b>	<b>\$ 12,898,690</b>	<b>\$ 1,274,212</b>
<b>Total Department Revenue</b>	<b>\$ 5,479,214</b>	<b>\$ 5,774,580</b>	<b>\$ 6,481,120</b>	<b>\$ 706,540</b>

## General Fund

### Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Community Planning & Implementation	\$ 4,035,604	\$ 3,959,874	\$ 3,792,103	\$ (167,771)
Environment & Mobility Planning	3,505,090	1,636,803	2,190,893	554,090
Planning	1,970,439	2,248,801	2,749,694	500,893
<b>Total</b>	<b>\$ 9,511,133</b>	<b>\$ 7,845,478</b>	<b>\$ 8,732,690</b>	<b>\$ 887,212</b>

### Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Community Planning & Implementation	27.75	25.00	22.75	(2.25)
Environment & Mobility Planning	26.00	15.00	15.00	0.00
Planning	12.00	11.75	14.00	2.25
<b>Total</b>	<b>65.75</b>	<b>51.75</b>	<b>51.75</b>	<b>0.00</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Salary and Benefit Adjustments</b> Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	\$ 744,414	\$ -
<b>Support for Information Technology</b> Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	145,924	-
<b>Pay-In-Lieu of Annual Leave Adjustments</b> Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	12,162	-

## Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Non-Discretionary Adjustment</b>	0.00	279	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
<b>Equipment Rate Reduction</b>	0.00	(4,635)	-
Reduction in non-personnel expenditures associated with a rate reduction for equipment rentals.			
<b>Citywide Contracts Reduction of 2.6%</b>	0.00	(10,932)	-
Reduction of non-personnel expenditures associated with a 2.6% reduction in contracts citywide.			
<b>Revised Revenue</b>	0.00	-	606,540
Adjustment to reflect revised revenue projections.			
<b>Total</b>	<b>0.00 \$</b>	<b>887,212 \$</b>	<b>606,540</b>

## Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 4,984,958	\$ 4,134,721	\$ 4,456,347	\$ 321,626
Fringe Benefits	3,368,258	2,803,606	3,238,556	434,950
<b>PERSONNEL SUBTOTAL</b>	<b>8,353,216</b>	<b>6,938,327</b>	<b>7,694,903</b>	<b>756,576</b>
<b>NON-PERSONNEL</b>				
Supplies	\$ 44,136	\$ 33,997	\$ 34,282	\$ 285
Contracts	702,626	384,888	367,390	(17,498)
Information Technology	390,553	468,755	614,679	145,924
Energy and Utilities	8,295	9,241	11,166	1,925
Other	12,306	10,270	10,270	-
<b>NON-PERSONNEL SUBTOTAL</b>	<b>1,157,917</b>	<b>907,151</b>	<b>1,037,787</b>	<b>130,636</b>
<b>Total</b>	<b>\$ 9,511,133</b>	<b>\$ 7,845,478</b>	<b>\$ 8,732,690</b>	<b>\$ 887,212</b>

## Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Charges for Services	\$ 1,398,866	\$ 2,454,480	\$ 3,061,020	\$ 606,540
Licenses and Permits	4,701	20,000	20,000	-
Other Revenue	1,271	100	100	-
Transfers In	7,410	-	-	-
<b>Total</b>	<b>\$ 1,412,248</b>	<b>\$ 2,474,580</b>	<b>\$ 3,081,120</b>	<b>\$ 606,540</b>

## Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
<b>FTE, Salaries, and Wages</b>						
20000011	Account Clerk	1.00	1.00	1.00	\$ 33,613 - 40,456	\$ 39,849
20000024	Administrative Aide 2	1.00	1.00	1.00	45,448 - 54,766	50,436
20000116	Assistant Engineer-Traffic	3.00	0.00	0.00	61,755 - 74,402	-
20001083	Assistant Planning Director	1.00	1.00	1.00	33,862 - 185,640	149,386
20000167	Associate Engineer-Traffic	3.00	1.00	0.00	71,094 - 85,862	-

# Planning

## Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
20000119	Associate Management Analyst	1.00	1.00	1.00	57,699 - 69,722	66,753
20000162	Associate Planner	10.00	7.00	8.00	69,950 - 84,531	618,252
20000539	Clerical Assistant 2	1.00	0.00	0.00	31,928 - 38,480	-
20001168	Deputy Director	1.00	1.00	1.00	50,128 - 184,330	139,506
20001179	Deputy Planning Director	1.00	1.00	1.00	50,128 - 184,330	117,229
20000105	Development Project Manager 3	5.00	5.00	5.00	81,952 - 99,070	488,619
20000924	Executive Assistant	1.00	1.00	1.00	46,467 - 56,202	52,407
20000290	Information Systems Analyst 2	2.00	1.00	1.00	57,699 - 69,722	69,722
20000998	Information Systems Analyst 4	1.00	1.00	1.00	71,240 - 86,320	86,320
20000669	Park Designer	3.00	3.00	3.00	71,136 - 85,904	253,417
20000680	Payroll Specialist 2	1.00	1.00	1.00	40,726 - 49,171	47,450
20001132	Planning Director	1.00	1.00	1.00	63,128 - 239,138	186,742
20000743	Principal Engineering Aide	1.00	1.00	1.00	53,352 - 64,605	64,605
20001222	Program Manager	4.00	4.00	4.00	50,128 - 184,330	470,766
20000015	Senior Management Analyst	2.00	2.00	2.00	63,336 - 76,586	139,922
20000918	Senior Planner	17.75	16.75	16.75	80,579 - 97,427	1,588,829
20000926	Senior Traffic Engineer	3.00	0.00	0.00	81,952 - 99,070	-
20000970	Supervising Management Analyst	1.00	1.00	1.00	71,240 - 86,320	86,320
	Bilingual - Regular					1,456
	Budgeted Personnel					(395,616)
	Expenditure Savings					
	Landscape Architect Lic					25,772
	Overtime Budgeted					15,000
	Termination Pay Annual					22,664
	Leave					
	Vacation Pay In Lieu					70,541
<b>FTE, Salaries, and Wages Subtotal</b>		<b>65.75</b>	<b>51.75</b>	<b>51.75</b>		<b>\$ 4,456,347</b>

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
<b>Fringe Benefits</b>				
Employee Offset Savings	\$ 35,408	\$ 31,779	\$ 28,556	\$ (3,223)
Flexible Benefits	655,969	540,140	599,647	59,507
Long-Term Disability	-	14,290	18,103	3,813
Medicare	75,940	59,925	63,051	3,126
Other	31,154	-	-	-
Other Post-Employment Benefits	357,715	283,185	298,464	15,279
Retiree Medical Trust	6,272	4,883	5,795	912
Retirement 401 Plan	3,120	1,494	1,494	-
Retirement ADC	1,774,839	1,516,060	1,821,534	305,474
Retirement DROP	7,946	7,278	7,278	-
Risk Management Administration	68,927	47,655	51,606	3,951
Supplemental Pension Savings Plan	329,538	275,019	305,288	30,269
Unemployment Insurance	7,668	6,343	6,568	225
Workers' Compensation	13,763	15,555	31,172	15,617



# Planning

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
<b>Fringe Benefits Subtotal</b>	\$ 3,368,258	\$ 2,803,606	\$ 3,238,556	\$ 434,950
<b>Total Personnel Expenditures</b>		\$ 7,694,903		

## General Plan Maintenance Fund

### Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Community Planning & Implementation	\$ 2,398,229	\$ 3,472,508	\$ 3,859,508	\$ 387,000
Environment & Mobility Planning	147,836	306,492	306,492	-
Planning	20,118	-	-	-
<b>Total</b>	<b>\$ 2,566,183</b>	<b>\$ 3,779,000</b>	<b>\$ 4,166,000</b>	<b>\$ 387,000</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Community Plan Update Support</b> Addition of one-time non-personnel expenditures related to the support of Community Plan Updates budgeted in prior fiscal years.	0.00	\$ 766,000	\$ -
<b>Revised Revenue and Expense</b> Adjustment to reflect revised revenue projections and associated non-personnel expense increase.	0.00	100,000	100,000
<b>One-Time Additions and Annualizations</b> Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	(479,000)	661,000
<b>Prior-year Revenue Correction</b> Adjustment to reflect prior-year actual revenues.	0.00	-	(661,000)
<b>Total</b>	<b>0.00</b>	<b>\$ 387,000</b>	<b>\$ 100,000</b>

### Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
<b>NON-PERSONNEL</b>				
Supplies	\$ 52	\$ -	\$ -	-
Contracts	2,554,525	3,779,000	4,166,000	387,000
Information Technology	11,606	-	-	-
<b>NON-PERSONNEL SUBTOTAL</b>	<b>2,566,183</b>	<b>3,779,000</b>	<b>4,166,000</b>	<b>387,000</b>
<b>Total</b>	<b>\$ 2,566,183</b>	<b>\$ 3,779,000</b>	<b>\$ 4,166,000</b>	<b>\$ 387,000</b>

### Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Licenses and Permits	\$ 4,023,100	\$ 3,300,000	\$ 3,400,000	\$ 100,000
Rev from Money and Prop	43,866	-	-	-

## Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Total	\$ 4,066,966	\$ 3,300,000	\$ 3,400,000	\$ 100,000

## Revenue and Expense Statement (Non-General Fund)

General Plan Maintenance Fund	FY2020 Actual	FY2021* Budget	FY2022** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 479,065	\$ 1,979,848	\$ 2,159,835
<b>TOTAL BALANCE AND RESERVES</b>	<b>\$ 479,065</b>	<b>\$ 1,979,848</b>	<b>\$ 2,159,835</b>
REVENUE			
Licenses and Permits	\$ 4,023,100	\$ 3,300,000	\$ 3,400,000
Revenue from Use of Money and Property	43,866	-	-
<b>TOTAL REVENUE</b>	<b>\$ 4,066,966</b>	<b>\$ 3,300,000</b>	<b>\$ 3,400,000</b>
<b>TOTAL BALANCE, RESERVES, AND REVENUE</b>	<b>\$ 4,546,031</b>	<b>\$ 5,279,848</b>	<b>\$ 5,559,835</b>
OPERATING EXPENSE			
Supplies	\$ 52	\$ -	\$ -
Contracts	2,554,525	3,779,000	4,166,000
Information Technology	11,606	-	-
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 2,566,183</b>	<b>\$ 3,779,000</b>	<b>\$ 4,166,000</b>
<b>TOTAL EXPENSE</b>	<b>\$ 2,566,183</b>	<b>\$ 3,779,000</b>	<b>\$ 4,166,000</b>
<b>BALANCE</b>	<b>\$ 1,979,848</b>	<b>\$ 1,500,848</b>	<b>\$ 1,393,835</b>
<b>TOTAL BALANCE, RESERVES, AND EXPENSE</b>	<b>\$ 4,546,031</b>	<b>\$ 5,279,848</b>	<b>\$ 5,559,835</b>

\* At the time of publication, audited financial statements for Fiscal Year 2021 were not available. Therefore, the Fiscal Year 2021 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2021 Adopted Budget, while the beginning Fiscal Year 2021 balance amount reflects the audited Fiscal Year 2020 ending balance.

\*\* Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.



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## Department Summary

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
FTE Positions (Budgeted)	18.00	18.00	18.00	0.00
Personnel Expenditures	\$ 1,940,480	\$ 2,334,083	\$ 2,343,574	\$ 9,491
Non-Personnel Expenditures	749,307	799,967	949,379	149,412
<b>Total Department Expenditures</b>	<b>\$ 2,689,787</b>	<b>\$ 3,134,050</b>	<b>\$ 3,292,953</b>	<b>\$ 158,903</b>
<b>Total Department Revenue</b>	<b>\$ 2,795,860</b>	<b>\$ 3,135,998</b>	<b>\$ 3,338,497</b>	<b>\$ 202,499</b>

## Facilities Financing Fund

### Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Public Facilities Planning	\$ 2,689,787	\$ 3,134,050	\$ 3,292,953	\$ 158,903
<b>Total</b>	<b>\$ 2,689,787</b>	<b>\$ 3,134,050</b>	<b>\$ 3,292,953</b>	<b>\$ 158,903</b>

### Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Public Facilities Planning	18.00	18.00	18.00	0.00
<b>Total</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>0.00</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Complete Communities Infrastructure Initiative</b> Addition of non-personnel expenditures to reimburse department for General Fund staff time spent working on the Complete Communities Infrastructure initiative.	0.00	\$ 95,465	\$ -
<b>Salary and Benefit Adjustments</b> Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	46,982	-
<b>Rent Expense</b> Addition of one-time non-personnel expenditures related to the relocation to Aero Drive.	0.00	32,217	-
<b>Pay-In-Lieu of Annual Leave Adjustments</b> Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	18,679	-
<b>Equipment Rate Reduction</b> Reduction in non-personnel expenditures associated with a rate reduction for equipment rentals.	0.00	(52)	-

## Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Non-Discretionary Adjustment</b>	0.00	(20,296)	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
<b>Support for Information Technology</b>	0.00	27,028	-
Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.			
<b>One-Time Additions and Annualizations</b>	0.00	(41,120)	-
Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.			
<b>Revised Revenue</b>	0.00	-	202,499
Adjustment to reflect revised revenue projections.			
<b>Total</b>	<b>0.00 \$</b>	<b>158,903 \$</b>	<b>202,499</b>

## Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 1,130,326	\$ 1,387,002	\$ 1,342,550	(44,452)
Fringe Benefits	810,153	947,081	1,001,024	53,943
<b>PERSONNEL SUBTOTAL</b>	<b>1,940,480</b>	<b>2,334,083</b>	<b>2,343,574</b>	<b>9,491</b>
<b>NON-PERSONNEL</b>				
Supplies	\$ 2,358	\$ 8,000	\$ 5,100	(2,900)
Contracts	686,762	652,462	777,396	124,934
Information Technology	57,203	137,665	164,693	27,028
Energy and Utilities	1,636	1,190	1,190	-
Other	1,347	500	1,000	500
Capital Expenditures	-	150	-	(150)
<b>NON-PERSONNEL SUBTOTAL</b>	<b>749,307</b>	<b>799,967</b>	<b>949,379</b>	<b>149,412</b>
<b>Total</b>	<b>\$ 2,689,787</b>	<b>\$ 3,134,050</b>	<b>\$ 3,292,953</b>	<b>\$ 158,903</b>

## Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Charges for Services	\$ 2,753,481	\$ 3,092,398	\$ 3,304,897	212,499
Licenses and Permits	29,500	40,000	30,000	(10,000)
Rev from Money and Prop	3,255	3,600	3,600	-
Transfers In	9,624	-	-	-
<b>Total</b>	<b>\$ 2,795,860</b>	<b>\$ 3,135,998</b>	<b>\$ 3,338,497</b>	<b>202,499</b>

## Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
<b>FTE, Salaries, and Wages</b>						
20000024	Administrative Aide 2	1.00	1.00	1.00	\$ 45,448 - 54,766	\$ 53,944
20000143	Associate Engineer-Civil	1.00	1.00	1.00	71,094 - 85,862	85,862

# Planning

## Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
20000119	Associate Management Analyst	3.00	1.00	1.00	57,699 - 69,722	57,699
20000162	Associate Planner	0.00	3.00	3.00	69,950 - 84,531	224,431
20000290	Information Systems Analyst 2	1.00	1.00	1.00	57,699 - 69,722	69,722
20000743	Principal Engineering Aide	1.00	1.00	1.00	53,352 - 64,605	64,605
20001222	Program Manager	1.00	1.00	1.00	50,128 - 184,330	131,602
20000885	Senior Civil Engineer	1.00	1.00	1.00	81,952 - 99,070	99,070
20000015	Senior Management Analyst	6.00	3.00	3.00	63,336 - 76,586	200,578
20000918	Senior Planner	0.00	2.00	2.00	80,579 - 97,427	176,545
20000970	Supervising Management Analyst	2.00	2.00	2.00	71,240 - 86,320	172,640
20000756	Word Processing Operator Bilingual - Regular Budgeted Personnel Expenditure Savings Infrastructure In-Training Pay Infrastructure Registration Pay Overtime Budgeted Reg Pay For Engineers Termination Pay Annual Leave Vacation Pay In Lieu	1.00	1.00	1.00	33,613 - 40,456	40,456 1,456 (133,286)  6,869  15,851  11,720 14,861 25,896  22,029
<b>FTE, Salaries, and Wages Subtotal</b>		<b>18.00</b>	<b>18.00</b>	<b>18.00</b>		<b>\$ 1,342,550</b>

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
<b>Fringe Benefits</b>				
Employee Offset Savings	\$ 9,284	\$ 9,642	\$ 9,654	\$ 12
Flexible Benefits	178,760	229,895	198,441	(31,454)
Long-Term Disability	-	4,626	5,213	587
Medicare	16,288	18,642	17,352	(1,290)
Other	8,934	-	-	-
Other Post-Employment Benefits	90,478	106,981	99,488	(7,493)
Retiree Medical Trust	980	1,330	1,331	1
Retirement 401 Plan	1,462	1,436	697	(739)
Retirement ADC	400,908	449,607	545,763	96,156
Retirement DROP	7,477	9,389	6,591	(2,798)
Risk Management Administration	17,483	18,003	17,232	(771)
Supplemental Pension Savings Plan	68,308	87,802	86,991	(811)
Unemployment Insurance	1,730	2,053	1,891	(162)
Workers' Compensation	8,063	7,675	10,380	2,705
<b>Fringe Benefits Subtotal</b>	<b>\$ 810,153</b>	<b>\$ 947,081</b>	<b>\$ 1,001,024</b>	<b>\$ 53,943</b>
<b>Total Personnel Expenditures</b>			<b>\$ 2,343,574</b>	

## Revenue and Expense Statement (Non-General Fund)

Facilities Financing Fund	FY2020 Actual	FY2021* Budget	FY2022** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 175,831	\$ 281,904	\$ 221,883
<b>TOTAL BALANCE AND RESERVES</b>	<b>\$ 175,831</b>	<b>\$ 281,904</b>	<b>\$ 221,883</b>
REVENUE			
Charges for Services	\$ 2,753,481	\$ 3,092,398	\$ 3,304,897
Licenses and Permits	29,500	40,000	30,000
Revenue from Use of Money and Property	3,255	3,600	3,600
Transfers In	9,624	-	-
<b>TOTAL REVENUE</b>	<b>\$ 2,795,860</b>	<b>\$ 3,135,998</b>	<b>\$ 3,338,497</b>
<b>TOTAL BALANCE, RESERVES, AND REVENUE</b>	<b>\$ 2,971,691</b>	<b>\$ 3,417,902</b>	<b>\$ 3,560,380</b>
OPERATING EXPENSE			
Personnel Expenses	\$ 1,130,326	\$ 1,387,002	\$ 1,342,550
Fringe Benefits	810,153	947,081	1,001,024
Supplies	2,358	8,000	5,100
Contracts	686,762	652,462	777,396
Information Technology	57,203	137,665	164,693
Energy and Utilities	1,636	1,190	1,190
Other Expenses	1,347	500	1,000
Capital Expenditures	-	150	-
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 2,689,787</b>	<b>\$ 3,134,050</b>	<b>\$ 3,292,953</b>
<b>TOTAL EXPENSE</b>	<b>\$ 2,689,787</b>	<b>\$ 3,134,050</b>	<b>\$ 3,292,953</b>
<b>BALANCE</b>	<b>\$ 281,904</b>	<b>\$ 283,852</b>	<b>\$ 267,427</b>
<b>TOTAL BALANCE, RESERVES, AND EXPENSE</b>	<b>\$ 2,971,691</b>	<b>\$ 3,417,902</b>	<b>\$ 3,560,380</b>

\* At the time of publication, audited financial statements for Fiscal Year 2021 were not available. Therefore, the Fiscal Year 2021 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2021 Adopted Budget, while the beginning Fiscal Year 2021 balance amount reflects the audited Fiscal Year 2020 ending balance.

\*\* Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.