

CITY OF SAN DIEGO
 PARKS & RECREATION DEPARTMENT
Pacific Highlands Ranch Community Recreation Group
December 14, 2021
Minutes

Meeting Location:

The regular meeting of the Pacific Highlands Ranch Community Recreation Group was held virtually through ZOOM at 6:00pm on Tuesday December 14, 2021 and was hosted by the City of San Diego Parks and Recreation Department Staff.

| Members Present: | City Staff: |
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| Karen Dubey – Chairperson Marilee Pacelli – Secretary Sarah Lawrence – Master Sports Jake Edwards – Football N America Joe Curtis – SD Youth Rugby Kelly McDonald – DMCV Sharks Manoharan Rangaswamy – Member at Large Maria Videla – Member at Large Members Absent: Vlad Kroutik – Vice Chairperson Eve Yang – Member at Large Abby Xu – Member at Large Shirley Yao – Member at Large Chris Stuart- Football N America Jen Bolger-Member at Large | Victoria Joes – Council Member LaCava’s Chief of Staff Angel Castro - Area Manager II Lauren Tufts Mirro - Asst. Recreation Center Director Guests: |

CALL TO ORDER: Meeting called to order by Karen Dubey at 6:02pm

APPROVAL OF THE MINUTES September 14, 2021

MOTION: **MOVED/SECONDED** **Ms. Pacelli/Mr. Rangaswamy**

A motion was made by Marilee Pacelli and seconded by Manoharan Rangaswamy to approve the September 14, 2021 Pacific Highlands Ranch Community Recreation Group Meeting minutes. The motion was approved 3-0-5 (Sarah Lawrence, Jake Edwards, Joe Curtis, Kelly McDonald and Maria Videla were not present at the September 14, 2021 Meeting).

NON-AGENDA PUBLIC COMMENT: None.

REQUEST FOR CONTINUANCES: None.

CHAIRPERSONS REPORT: None.

BOARDMEMEMBER COMMENTS:

Manoharan Rangaswamy:

Manoharan requested information about reserving the field at Pacific Highlands Ranch Recreation Center for a youth cricket league. How to request field time through Lauren and upcoming field allocations were discussed.

CITY STAFF REPORTS:

Victoria Joes – Chief of Staff for Joe LaCava - City Council District 1: No Report

Angel Castro - AREA MANAGER II:

Angel reported that there was a large storm today that caused 4 trees to fall at Pacific Highlands Ranch. The trees will be saved. They have been caution taped. Pete will work to get them standing back up. The posts for re-staking the trees are in. Six to eight trees have already been corrected. Currently, we have only 2 maintenance staff members. Some of our other Ground Maintenance Workers were injured. The city is very short staffed for these positions.

Three potential Assistant Center Directors have been offered the position at Pacific Highlands Ranch. All three have turned it down. One other offer is pending. The drive to this location is a factor.

The Pump track security request is out for bid. It will be a year to year contract lasting up to 5 years. Security will be onsite 8pm to 6am, 7 days a week, year-round.

The City is hiring Recreation Leaders. Please let anyone who is looking for a job know.

Lauren Tufts Mirro – CENTER DIRECTOR III:

Lauren reported that the Movie in the park was this past Friday. The movie was The Grinch. It did rain the day before which may have influenced the attendance. There were ornament painting and letters to Santa activities before the Movie. Council Member LaCava was in attendance and Sharks Soccer had small goals setup. The people in attendance enjoyed themselves.

The Recreation Center hosted a Fall activity series. Our Recreation Leader, Meaghan, planned activities for kids of all ages including crafts and outdoor games. By Friday the activities were very well attended. Meaghan received the Employee of the Month award for District 40 for her efforts. There will be a similar program over winter break the week of the 27th of December. Registration for the winter activities will be through SDRcConnect.com.

The group discussed the movie night discount code for Jersey Mikes and partnering with them and again for future events.

INFORMATION ITEMS:

1. Park and Recreation Board Policy No. 1001 – Naming of Parks and Park Facilities

Angel reported that when she submitted the name change letter to Tyler Canales, District Manager, he stated that the Ground Development Plan (GDP) has already been approved. Once the GDP for a park is approved the renaming process needs to follow policy No. 1001. It appears that the remaining steps are to go to the planning board and submit minutes from the meetings that involved the name change.

ACTION ITEMS:

1. Approval of the FY23 Pacific Highlands Ranch Recreation Center Budget.

Lauren presented the FY23 Pacific Highlands Ranch Recreation Center Budget. The group discussed how funds for contractual programs need to be in the Recreation Programs Budget so those programs can be brought onsite.

MOTION: **MOVED/SECONDED** **Ms. Pacelli /Mr. Curtis**

A motion was made by Marilee Pacelli and seconded by Joe Curtis to approve of the FY23 Pacific Highlands Ranch Recreation Center Budget. The motion was approved 6-0-1. (Jake Edwards was not present for the vote)

2. Letter requesting security cameras be installed at Solterra Vista Neighborhood Park.
 - The group discussed the contents of the letter, reasons to request the cameras and that it would be mailed to Andy Field.

MOTION: **MOVED/SECONDED** **Mr. Rangaswamy / Ms. Pacelli**

A motion was made by Manoharan Rangaswamy and seconded by Marilee Pacelli to send a letter (see attachment) to Andy Field to request security cameras be installed at Solterra Vista Neighborhood Park. The motion was approved 6-0-1. (Jake Edwards was not present for the vote)

WORKSHOP ITEMS:

ADJOURNMENT: Meeting adjourned at 6:45pm

Next Meeting: The next Pacific Highlands Ranch Community Recreation Group meeting will be held virtually through ZOOM at 6:00pm on Tuesday, March 8, 2022.

SUBMITTED BY: _____
Lauren Tufts Mirro
Center Director III

REVIEWED BY: _____
Angel Castro
Area Manager II