The City of
SAN DIEGO
Community Review Board on Police Practices

# Policy Committee Meeting

**Tuesday, August 13, 2019**
**4:00 p.m. – 5:00 p.m.**
**Mission Valley Branch Library**
**2123 Fenton Parkway**
**San Diego, CA 92108**

## AGENDA

I. CALL TO ORDER/WELCOME **(Committee Chair Brandon Hilpert)**

II. PURPOSE OF THE POLICY COMMITTEE: A standing committee which evaluates recommendations for the Board members for improvements to SDPD policy, procedure, training, or administration of discipline of SDPD police officers.

III. NON-AGENDA PUBLIC COMMENT

IV. APPROVAL OF JUNE 11, 2019 COMMITTEE MEETING MINUTES

V. UNFINISHED BUSINESS (Discussion/Action)

a. Procedure & Guideline for SDPD Complaint Intake **(Committee Chair Brandon Hilpert)**

b. Modify SDPD Procedure 1.49: Axon Body Worn Cameras -Section Q 7(N) – Issue is some complainants are not allowed to bring person of choice for support when viewing his/her BWC video. (**Committee Chair Brandon Hilpert**)

c. Development of Third-Party Mediation (**Nancy Vaughn)**

d. Best Practices Research for Law Enforcement Investigations Involving Discrimination Allegations **(Patrick Anderson)**

e. Complaint Process Guide Card Issued to All Sworn Personnel **(Taura Gentry)**

f. Require that SDPD officers provide and/or call for medical assistance in all situations where a person shows signs that they might be in medical distress (**Committee Chair Brandon Hilpert**)

## VI. ADJOURNED

## Materials Provided:

- Minutes from Policy Committee Meeting on June 11, 2019 (Draft)

Public Comment on an Action/Discussion Item: If you wish to address the Board on an item on today's agenda, please complete a speaker form (on the table near the door) and give it to the Board's Executive Director before the Board hears the agenda item. You will be called to express your comment at the time the item is heard. Please note, however, that you are not required to register your name or provide other information to the Board in order to attend our public session or to speak.

Public Comment on Committee/Staff Reports: Public comment on reports by Board Committees or staff may be heard on items which are specifically noticed on the agenda.

Public Comment on Matters Not on the Agenda: If you wish to address the Board on any matter within the jurisdiction of the Board that is not listed on today's agenda, you may do so during the PUBLIC COMMENT period during the meeting. Please complete a speaker form (on the table near the door) and give it to the Board's Executive Director. The Board will listen to your comments. However, California's open meeting laws do not permit the Board to take any action on the matter at today's meeting. At its discretion, the Board may refer the matter to staff, to a Board committee for discussion and/or resolution, or place the matter on a future Board agenda. The Board cannot hear specific complaints against named individual officers at open meetings.

Comments from individuals are limited to three (3) minutes per speaker, or less at the discretion of the Chair. At the discretion of the Chair, if a large number of people wish to speak on the same item, comment may be limited to a set period of time per item. If you would like to have an item considered for placement on a future Board agenda, please contact the Executive Director at (619) 236-6296. The Director will consult with the Board Chair who may place the item on a future Board agenda. If you or your organization would like to have the Board meet in your neighborhood or community, please call the Executive Director at (619) 236-6296.

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The City of SAN DIEGO

# COMMUNITY REVIEW BOARD ON POLICE PRACTICES

## POLICY COMMITTEE MEETING MINUTES

Tuesday, June 11, 2019
4:00-5:00 PM
Mission Valley Branch Library
2123 Fenton Parkway, San Diego, CA 92108

DRAFT

**Committee Members Present**
Committee Chair Brandon Hilpert
Chair Joe Craver
Patrick Anderson
Douglas Case
Poppy Fitch
Maria Nieto-Senour
Pauline Theodore
Nancy Vaughn
Ramon Montano

**Committee Members Absent**
2nd Vice Chair Taura Gentry

**Staff Present**
Sharmaine Moseley, Executive Director
Sonja Mack, Executive Assistant

**SDPD Staff Present**
Wes Morris, Captain, San Diego Police Department
Mark Bennett, Lieutenant, San Diego Police Department
Paul Phillips, Lieutenant, San Diego Police Department

I. **Call to Order:** Policy Committee Chair Brandon Hilpert called the meeting to order at 4:10 p.m.

II. **Purpose of the Policy Committee:** Committee Chair Hilpert waived the reading of the purpose of the Policy Committee.

III. **Non-Agenda Public Comment:** None

IV. **Approval of May 14, 2019 Committee Meeting Minutes:**
Community Review Board on Police Practices (CRB) Chair Joe Craver moved for the Policy Committee to approve the meeting minutes of May 14, 2019. Member Pauline Theodore seconded the motion.

**The motion passed with a unanimous vote of 9-0-0.**

**Yays: Hilpert, Case, Vaughn, Craver, Montano, Fitch, Anderson, Nieto-Senour, Theodore**

**Nays: None**

**Abstentions: None**

**Absent: 2nd Vice Chair Taura Gentry**

V. **New Business (Discussion/Action)**

a. **Procedure & Guideline for SDPD Complaint Intake**

Committee Chair Hilpert tabled this item. He stated that he needed to get edits to the Committee.

b. **Modify SDPD Procedure 1.49: Axon Body Worn Cameras – Section Q 7(N)-** Committee Chair Hilpert explained that a member of the public made a policy recommendation to the Committee. The Committee is looking into addressing this because there is not a procedure in place. He further reported that 2nd Vice Chair Taura Gentry agreed to discuss this with the member of the public and ask her to resubmit it to Ms. Gentry, so Ms. Gentry could submit it to the Committee.

CRB 2nd Vice Chair Taura Gentry (Absent)

This item is tabled until Ms. Gentry reports back to the Committee.

c. **Development of Third-Party Mediation**

Member Nancy Vaughn reported that she did not review the spreadsheet. However, she attended a conference on mediation in Nashville, Tennessee on May 15, 2019. She will give a report at the next Policy Committee meeting. This item is tabled.

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**d. Best Practices Research for Law Enforcement Investigations Involving Discrimination Allegations**

Member Patrick Anderson provided two updates regarding his research on how other agencies and institutions investigate claims involving discrimination and what are the best practices.

1. Focused the investigation on tracking complaints over a period
2. The CRB shares the tracking model that Internal Affairs uses or perhaps CRB can develop a way to track discrimination complaints themselves.

CRB Executive Director Sharmaine Moseley suggested conducting thorough research on best practices and behaviors of officers and gather adequate background information before making any proposals to the CRB Policy Committee.

Committee Chair Brandon Hilpert commented on a possible memorandum that was created by City Attorney which discussed limitations and legal guidelines on flagging/tracking officers for discriminatory behaviors. He stated he will search for the document and bring it to the next Policy meeting on July 9, 2019.

Member Patrick Anderson discussed conducting investigations that will capture a holistic view of an officer's conduct.

Committee Chair Brandon Hilpert suggested that the Committee focus on developing a document of what is being proposed and discuss it as a Committee and then determine if they want to submit a recommendation to the police department.

Member Patrick Anderson stated he will provide handouts of his research at the next Policy Committee meeting, scheduled on July 9, 2019 to support the discussion for this topic.

**e. Complaint Process Guide Card Issued to All Sworn Personnel**

The development of the Complaint Process Guide Card was discussed. It was concluded that the complaint card is too small to add all the suggested information to it.

Committee Chair Brandon Hilpert stated that the complaint process needs to be approved and then we can figure out if we

can condense the complaint process information onto the complaint card.

Captain Wes Morris stated that the complaint form has been approved. The complaint form will be carried by SDPD supervisors. It will explain the complaint process. Captain Morris stated that developing a complaint card would create duplicate work, however it is up to the CRB Policy Committee.

The Policy Committee and SDPD discussed the salutation portion of the complaint form to find out if there was a way for complainants to add his or her preferred gender, or to clarify how they would prefer to be addressed during an investigation. Lieutenant Mark Bennett stated that there was not an area on the complaint form created for complainants to annotate how they would prefer to be addressed. After further discussion, Committee Chair Brandon Hilpert suggested that he and member Poppy Fitch would develop a proposal to address salutation concerns and later present it to the Policy Committee for further discussion.

This item was tabled.

**f. Require that SDPD officers provide and/or call for medical assistance in all situations where a person shows signs that they might be in medical distress**

Committee Chair Brandon Hilpert stated there is an existing SDPD policy in place. He will bring it to the next Policy Committee Meeting.

Member Poppy Fitch stated she was informed that on occasions when medical distress was a concern the information that happened on the scene between the complainant and SDPD officer is not being communicated to the paramedics.

Member Nancy Vaughn stated that she has noticed through the years that she not seen documentation that describes interactions between SDPD officers and paramedics on the scene.

Lt. Mark Bennett stated that it is SDPD policy that officers describe to the paramedics the nature of the what happened.

This item was tabled.

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g. **Recommend that the SDPD Non-Emergency Line be made into a toll-free number to aid in the effort of providing community members the ability to access public safety resources.**

Currently there is a 211 toll-free number for the community to make collect calls and access public safety resources. Therefore, **Committee member Douglas Case motioned to close out Recommendation (V-g).**

**Motion passed unanimously. Vote 9-0-0**

**Yays: Hilpert, Case, Vaughn, Craver, Montano, Fitch, Anderson, Nieto-Senour, Theodore**

**Nays: None**

**Abstentions: None**

**Absent: Taura Gentry**

**VI. Adjourned**: 4:49 p.m.

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