



STANDARDIZED REPORT OF CITY BOARDS & COMMISSIONS

MISSION DUTIES OF THE ADVISORY BOARD

What is the mission and duties of the Park and Recreation Board and Regional Park Improvement Fund Oversight Committee, as established by the Municipal Code?

The Park and Recreation Board was chartered by the City Council under San Diego Municipal Code Section 26.30 to serve as an advisory board on matters relating to the acquisition, development, maintenance, and operation of parks, beaches, and recreation properties and facilities.

The Regional Park Oversight Committee serves the following roles under City Charter Section 55.2:

- Act in an advisory capacity to the City Council in all matters pertaining to parks, recreation, beaches, creeks, plazas, parkways, and street trees.
- Consider the annual budget for parks, recreation, beaches, creeks, plazas, parkways, and street tree purposes during the process of its preparation and make recommendations with respect thereto to the City Council and the City Administrator.
- Assist in the planning of parks, recreation, beaches, creeks, plazas, and street trees for the inhabitants of the City, promote and stimulate public interest therein, and to that end solicit to the fullest extent possible the cooperation of school authorities and other public and private agencies interested therein.

ACTIONS TAKEN BY THE ADVISORY BOARD

Please write a summary of the actions taken by the Park and Recreation Board that year.

The **Park and Recreation Board** provided recommendations to the Parks and Recreation Department Director related to updates to the recreation element for community plan updates; new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); and naming and renaming park facilities.

2/21/19 Action 101 ~ Sea World San Diego Mako Roller Coaster

2/21/19 Action 102 ~ Appointment of Rep to Mission Trails Citizen Advisory Committee

2/21/19 Action 103 ~ Curfew Implementation at Multiple Park Sites
 2/21/19 Action 104 ~ Carmel Valley Community Park General Development Plan (GDP) Amendment
 2/21/19 Action 105 ~ Approve amendment of Council Policy 700-42 Retitled
 2/21/19 Action 106 ~ Approve FY20 Recreation Center Fund Budgets
 2/21/19 Action 107 ~ Fiesta Island Amendment to the Mission Bay Master Plan

4/18/19 Action 101 ~ Naming of New Playground at Bonita Cove West in Honor of Maruta R. Gardner
 4/18/19 Action 102 ~ GDP for Rowan Elementary Joint Use
 4/18/19 Action 103 ~ GDP for Pacific View Elementary Joint Use

5/16/19 Action 101 ~ Building of Ocean Air Community Park – Amendment to the GDP
 5/16/19 Action 102 ~ Olive Street Park Acquisition and Development – GDP
 5/16/19 Action 103 ~ Mission Valley Community Plan Update – Parks and Open Space Chapter

6/20/19 Action 101 ~ Olive Street Park – GDP and AIDS Memorial
 6/20/19 Action 102 ~ Naming of Jennifer Jones Nature Exploration Area at Gershwin Neighborhood Park

7/18/19 Action 101 ~ King-Chavez Primary Charter School Joint Use Facility GDP
 7/18/19 Action 102 ~ Hickman Elementary School Joint Use Facility GDP
 7/18/19 Action 103 ~ Johnson Elementary School Joint Use Facility GDP
 7/18/19 Action 104 ~ Perry Elementary School Joint Use Facility GDP
 7/18/19 Action 105 ~ Lafayette Elementary School Joint Use Facility GDP

9/19/19 Action 101 ~ Update Park and Recreation Board Bylaws

10/17/19 Action 101 ~ Renaming of Gage Elementary School Joint Use Facility to the Cindi Elrod Field at Gage Elementary Joint Use Facility

The **Regional Park Improvement Fund Oversight Committee** approved the Fiscal Year 2020 Regional Park Improvement Fund Budget and approved reallocations of Regional Park Improvement Fund between capital improvement projects.

1/17/19 Action 101 ~ Reallocation of Regional Park Improvement Funds to Museum of Man Seismic Retrofit (L12003)
 1/17/19 Action 102 ~ Fiscal Year 2019 Regional Park Improvement Funds – Allocation Recommendations
 2/21/19 Action 101 ~ FY 2019 Regional Park Improvement Funds – Allocation Recommendations Corrected
 3/21/19 Action 101 ~ Proposed Modifications to Fiscal Year 2020 Capital Improvements Program Budget and Five-Year Regional Park Improvement Fund Outlook
 3/21/19 Action 102 ~ Reallocation of Regional Park Improvement Funds to EB Scripps (La Jolla Cove) Park Comfort Station Replacement (S15035)

9/19/19 Action 101 ~ Reallocation of Regional Park Improvement Funds to Balboa Park Bud Kearns Aquatic Complex Improvements (\$17000)
10/17/19 Action 101 ~ Reallocation of Regional Park Improvement Funds to Balboa Park Botanical Building and Museum of Man Seismic Retrofit

ADVISORY BOARD MEETINGS

What are the number of Park and Rec Board meetings and what were the issues discussed?

There were 10 **Park and Recreation Board** meetings. The issues discussed are covered in the action items listed above. In addition, there were two workshops and the following Information items presented to the Board:

1/17/19 Info 201 ~ Sea World San Diego Attraction

4/18/19 Info 201 ~ FY 2020 Proposed Budget for Parks and Recreation

6/20/19 Info 201 ~ Security Services at Parks

6/20/19 Info 202 ~ Parks and Recreation Equity Report

10/17/19 Info 201 ~ 2019 Golf Division Business Update

10/17/19 Info 202 ~ Overview of Humane Law Enforcement

11/21/19 Info 201 ~ Introduction to Accessibility in the City of San Diego

11/21/19 Info 202 ~ Parks Master Plan

There were 7 **Regional Park Improvement Fund Oversight Committee** meetings. The issues discussed are covered in the action items listed above. In addition, the following Information items were presented to the Committee:

7/18/19 Info 201 ~ Regional Park Improvement Fund Quarterly Projects Update

7/18/19 Info 202 ~ Performance Audit of Mission Bay and San Diego Regional Parks Improvement Funds for Fiscal Year 2018

10/17/19 Info 201 ~ FY19 Mission Bay Lease Revenue

11/21/19 Info 201 ~ Regional Park Improvement Fund Quarterly Projects Update

MEETING CANCELATIONS

What are the number of meetings cancelled and what was the reasoning?

There were no Park and Recreation Board meetings cancelled. August and December are traditionally “dark,” and there are no meetings calendared during those months.

Regional Park Improvement Fund Oversight Committee met its requirement to have quarterly meetings per City Charter Section 55.2. The Committee met on the following dates: 1/17/19; 2/21/19; 3/21/19; 7/18/19; 9/19/19; 10/17/19; and 11/21/19.

AVAILABLE OPPORTUNITIES

Please write a summary of the actions taken by the Advisory Board that year.

The **Park and Recreation Board** provided recommendations to the Parks and Recreation Department Director for related to updates to the recreation element for community plan updates; new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); and naming and renaming park facilities.

The **Regional Park Improvement Fund Oversight Committee** approved the Fiscal Year 2020 Regional Park Improvement Fund Budget and approved reallocations of Regional Park Improvement Fund between capital improvement projects.

EXPIRED MEMBERSHIP

What are the number of members serving on expired terms?

There are 5 Members serving on terms that expired on 3/1/2019, according to the Register updated on 2/25/19.

	Board Member Name	Term Expiration Date
1	Becker, Jon <i>District 6 Rancho Peñasquitos</i>	March 1, 2019
2	Hughes, Bobby <i>District 4 Skyline</i>	March 1, 2019
3	Johnston, Katherine (CHAIR) <i>District 1 La Jolla</i>	March 1, 2019
4	Otsuji, Dennis (VICE CHAIR) <i>District 5 Scripps Ranch</i>	March 1, 2019
5	Anastasopoulos, Nick <i>District 5 Rancho Bernardo</i>	March 1, 2020
6	Baron, David	March 1, 2020

	<i>District 3 Normal Heights</i>		
7	Bothwell, Marcella <i>District 2 Pacific Beach</i>	March 1, 2020	
8	Cho, Ron <i>District 5 Black Mountain Ranch</i>	March 1, 2020	
9	Gulley, Rick <i>District 1 Pacific Highlands Ranch</i>	March 1, 2020	
10	Zosa, Noli <i>District 7 Linda Vista</i>	March 1, 2020	
11	Vacant <i>District 8, Community Logan Heights</i>	TBD	

CONCERNS OR SUGGESTIONS TO BRING TO CITY COUNCIL

Do you have any suggestions or concerns that you would like to bring to the City Council's attention?

ASSISTANCE TO THE BOARD

Please provide an estimate of the City staff hours assisting in administering the Board.

Operations of the Board and Oversight Committee, including preparing agenda and minutes, reviewing submitted written reports and presentations for agenda items, ensuring items are placed on City webpage, and handling other logistics takes approximately 40 to 60 hours per month depending on size of agenda and what may arise. This is primarily the Parks and Recreation Department Director, Parks and Recreation Department Assistant Director, Executive Secretary, Information Systems Analyst (to set up visuals and laptop for presentations and to load staff reports and agendas onto the City webpage), and Communications Specialist (to set up audio, including microphone and recording equipment).

Not tabulated in this total are staff hours associated with preparing reports and presentations to the Board and Oversight Committee. Primary staff involved in preparing reports are from Parks and Recreation (operating and capital budget analysts, grants staff, senior planners, landscape architects, and onsite operational staff such as district managers and area managers), Public Works (project managers, senior engineers, etc.), and Planning (park designers, landscape architects, senior planners, etc.).

VOLUNTEER HOURS

Please provide an estimate of the volunteer hours by commissioners.

Board members are expected to attend meetings, review written materials in advance of the meeting, and respond to requests from staff to confirm attendance at meetings. Each meeting generally takes between one and three hours generally between 2 and 5 p.m. on the third Thursday of the month. Travel time to and from the meeting venue likely averages around an hour for each member (depending on where they live and time of day). Each member likely spends one to two hours reviewing meeting materials prior to the board or oversight committee meeting. In total, this would account for an average of about five to eight hours per month of volunteerism per member, or about 50 to 90 hours per month assuming all 11 members are seated and none are vacant.

ADVISORY BOARD ACTIVITIES

Please provide 4-5 pictures of the Park and Recreation Board Activities

.PDF FILES	TITLE OF ACTIVITY	DATE OF EVENT
	Click or tap here to enter text.	Click or tap to enter a date.
	Click or tap here to enter text.	Click or tap to enter a date.
	Click or tap here to enter text.	Click or tap to enter a date.

No Board or Oversight Committee pictures or photos are available from 2018. We will endeavor to obtain pictures of future activities as appropriate.