



San Diego Park and Recreation Board and Regional Park Improvement Fund Oversight Committee

STANDARDIZED REPORT OF CITY BOARDS & COMMISSIONS – 2022

MISSION DUTIES OF THE ADVISORY BOARD

What is the mission and duties of the Advisory Board, as established by the Municipal Code?

The Park and Recreation Board was created by the City Council under City Charter Section 43(a) and San Diego Municipal Code Section 26.30 to serve the following roles:

- Serves as an advisory board on matters relating to the acquisition, development, maintenance, and operation of parks, beaches, and recreation properties and facilities
- Reviews and considers adoption of new and amended General Development Plans for parks and recreation facilities in accordance with Council Policy 600-33
- Provides feedback on the operating/capital budget, various park plans, policies/procedures, and initiatives
- Considers requests for new names for parks and park amenities in accordance with Council Policy 900-20

The Regional Park Oversight Committee serves the following roles under City Charter Section 55.2:

- Meets at least quarterly
- Reviews the implementation of Charter Section 55.2 and the annual audit
- Recommends priorities for expenditures and capital improvements in accordance with the regional park master plans
- Receives reports to ensure the funds are collected, segregated, retained, allocated, and expended in accordance with the intent of City Charter Section 55.2

ACTIONS TAKEN BY THE ADVISORY BOARD

Please write a summary of the actions taken by the Advisory Board that year.

As indicated in City Charter Section 43, the **Park and Recreation Board** is consultative and advisory to the Mayor, Council, and City Manager, as the case may be, but not to direct the conduct of any Department or Division. The Park and Recreation Board provides recommendations to the Parks and Recreation Department Director for updates to the recreation element for community plan updates; new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); and naming and renaming park facilities. See <https://www.sandiego.gov/parkandrecboard/meetings> for more information.

Report Subject	Report Number	Type of Item	Date of Meeting
Marston Middle School Joint Use Facility General Development Plan	101	Action	1/20/22
Wilson Middle School Joint Use Facility General Development Plan	102	Action	1/20/22
Park and Recreation Board and Regional Park Improvement Fund Oversight Committee Year-End Report 2021	103	Action	1/20/22
Performance Audit of Equity in Recreation Programming	201	Information	1/20/22
Parks Master Plan Update	202	Information	1/20/22
Fiscal Year 2022 Parks and Recreation Grants Update	203	Information	1/20/22
Boone Elementary School Joint Use Facility General Development Plan	101	Action	2/17/22
Mission Bay High School Joint Use Facility General Development Plan	102	Action	2/17/22
Come Play Outside 2021	201	Information	2/17/22
Normal Heights Elementary School Joint Use Facility General Development Plan (GDP) Amendment	101	Action	3/17/22
De Anza Natural and the De Anza Cove Amendment to the Mission Bay Park Master Plan	201	Information	3/17/22
General Development Amendment for Linda Vista Community Park – Linda Vista Community Garden	101	Action	4/21/22

Report Subject	Report Number	Type of Item	Date of Meeting
Eugene Brucker Education Center Temporary Off-leash Dog Park General Development Plan	102	Action	4/21/22
Fiscal Year 2023 Recreation Center Fund Budgets and Recreation Equity Report	103	Action	4/21/22
Pickleball Report	201	Information	4/21/22
Proposed Fiscal Year 2023 Budget for Parks and Recreation Department	202	Information	4/21/22
North Park Community Park Temporary Off-Leash Dog Park General Development Plan Amendment	101	Action	5/19/22
Emerson Elementary Joint Use Facility General Development Plan	103	Action	5/19/22
Ward Canyon Neighborhood Park General Development Plan Amendment - Interim Dog Off-Leash Area	101	Action	6/16/22
Mira Mesa Community Plan Update - Draft Recreation Element	201	Information	7/21/22
Sidewalk Vending Regulations in Parks and Beaches	202	Information	7/21/22
Opportunity Fund Policy Development Strategic Plan	203	Information	7/21/22
Epoca Neighborhood Park General Development Plan	101	Action	9/15/22
Martinez Neighborhood Park General Development Plan	102	Action	9/15/22
Citywide Park Development Impact Fee (DIF) Fund- Proposed Project Allocations	201	Information	9/15/22
Amendments to the San Diego Municipal Code Regarding Beach Fires	202	Information	9/15/22
Mira Mesa Community Update - Draft Recreation Element	101	Action	10/20/22
Fiscal Year 2023 Department Fee Schedule Changes	201	Information	10/20/22
Proposed Naming of the Botanical Building East Wing Garden	101	Action	11/17/22
Sea World Master Plan	102	Action	11/17/22
Chollas Triangle Park- General Development Plan	103	Action	11/17/22
Recruitment and Retention Update	201	Information	11/17/22
Park Ranger Update	202	Information	11/17/22
Joint Use Program with School Districts Annual Update	203	Information	11/17/22

Report Subject	Report Number	Type of Item	Date of Meeting
Come Play Outside	204	Information	11/17/22
Park and Recreation Board Member Site Visits	205	Information	11/17/22

The **Regional Park Improvement Fund Oversight Committee** approved the Regional Park Improvement Fund Budget and approved reallocations of Regional Park Improvement Fund between capital improvement projects.

Report Subject	Report Number	Type of Item	Date of Meeting
Fiscal Year 2021 Mission Bay Lease Revenue Statistics	201	Information	1/20/22
Performance Audit of the Mission Bay and San Diego Regional Parks Improvement Funds for Fiscal Year 2020	202	Information	1/20/22
Regional Park Improvement Fund Semi-Annual Project Update	203	Information	1/20/22
Regional Park Improvement Fund Semi-Annual Project Update	201	Information	6/16/22
Reallocation to Balboa Park International Cottages Electrical	101	Action	7/21/22
Allocation of Regional Park Improvement Funds to Various Projects	101	Action	10/20/22
Performance Audit of the Mission Bay and San Diego Regional Parks Improvement Funds for Fiscal Year 2021	201	Information	11/17/22

ADVISORY BOARD MEETINGS

What are the number of Advisory Board meetings and what were the issues discussed?

For both the Park and Recreation Board and the Regional Park Improvement Fund Oversight Committee, the various issues discussed included new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); naming and renaming park facilities; Regional Park Improvement Fund Budget approval; and reallocations of Regional Park Improvement Fund between capital improvement projects. The Regional Park Improvement Fund Oversight Committee met its requirement to have quarterly meetings per City Charter Section 55.2.

10 Park and Recreation Board Meetings (dark in August and December):

- 1/20/22
- 2/17/22
- 3/17/22
- 4/21/22
- 5/19/22
- 6/16/22
- 7/21/22
- 9/15/22
- 10/20/22
- 11/17/22

5 Regional Park Improvement Fund Oversight Committee Meetings:

- 1/20/22
- 6/16/22
- 7/21/22
- 10/20/22
- 11/17/22

MEETING CANCELATIONS

What are the number of meetings cancelled and what are the reasoning?

The following meetings were cancelled or not held for the reasons listed:

- August 2022 no calendared meeting (August is dark)
- December 2022 no calendared meeting (December is dark)

AVAILABLE OPPORTUNITIES

Please write a summary of the actions taken by the Advisory Board that year.

As indicated in City Charter Section 43, the **Park and Recreation Board** is consultative and advisory to the Mayor, Council or City Manager, as the case may be, but not to direct the conduct of any Department or Division. The **Park and Recreation Board** provided recommendations to the Parks and Recreation Department Director related to updates to the recreation element for community plan updates; new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); and naming and renaming park facilities. The Board also received informational updates on a variety of topics such as dog off leash enforcement, pure water, park condition assessments, capital projects, and the annual budget.

The **Regional Park Improvement Fund Oversight Committee** approved the Fiscal Year Regional Park Improvement Fund Budget, approved reallocations of Regional Park Improvement Fund (RPIF) between capital improvement projects, and received updates on projects within the RPIF program.

EXPIRED MEMBERSHIP

What are the number of members serving on expired terms?

Most Board Members are serving on expired terms, with 3 members approved in 2022, and 1 seat vacant/pending approval. Additional information available at <https://onboard.sandiego.gov/board/3406>.

	Board Member Name	Appointed	Term End Date	Resolution	Status	Roles
1	Molly Chase <i>District 1 La Jolla</i>	8/13/21	3/1/23	R-313680	Active	Balboa Park Committee
2	Rick Gulley <i>District 1 Fairbanks Ranch</i>	7/20/18	3/1/20	R-311862	Expired	MTRP Liaison D1
3	Marcella Bothwell (CHAIR) <i>District 2 Pacific Beach</i>	6/21/18	3/1/20	R-311831	Expired	Chair D2
4	René Smith <i>District 3 Uptown</i>	10/18/22	3/1/24	R-314401	Active	Area 2 Committee D3
5	Evelyn Smith <i>District 4 Encanto Neighborhoods</i>	6/14/21	3/1/23	R-313575	Active	D4
6	Dennis Otsuji (VICE CHAIR) <i>District 5 Scripps-Miramar Ranch</i>	10/18/17	3/1/19	R-311364	Expired	Vice Chair/At-large Area 1 Committee
7	Nick Anastasopoulos <i>District 5 Rancho Bernardo</i>	6/21/18	3/1/20	R-311831	Expired	D5
8	Jon Becker <i>District 6 Rancho Peñasquitos</i>	10/18/17	3/1/19	R-311364	Expired	D6
9	Shaina Gross <i>District 7 Navajo</i>	7/19/22	3/1/24	R-314233	Active	D7
10	Maria Pita Verdin <i>District 8 Southeastern San Diego</i>	2/15/22	3/1/23	R-313916	Active	D8
11	VACANT <i>District 9</i>	TBD	3/1/24	TBD	Vacant	D9

CONCERNS OR SUGGESTIONS TO BRING TO CITY COUNCIL

Do you have any suggestions or concerns that you would like to bring to the City Council's attention?

None at this time.

ASSISTANCE TO THE BOARD

Please provide an estimate of the City staff hours assisting in administering the Board.

Parks and Recreation Department staff set up the Balboa Park Club Ballroom, IT Staff set-up the audio-visual equipment, and other staff from Parks and Recreation, Planning, Engineering and Capital Projects, and other departments presented agenda items. Early in the year, meetings were conducted on Zoom only. Later in the year, meetings became hybrid, with options to attend either in-person and on Zoom. Meetings require set up with the IT and Administrative Services Division.

VOLUNTEER HOURS

Please provide an estimate of the volunteer hours by commissioners.

Board members are expected to attend meetings, review written materials in advance of the meeting, and respond to requests from staff to confirm attendance at meetings. Each meeting generally takes between one and three hours generally between 2 and 5 p.m. on the third Thursday of the month. Travel time to and from the meeting venue likely averages around an hour for each member (depending on where they live and time of day). Each member likely spends one to two hours reviewing meeting materials prior to the board or oversight committee meeting. In total, this would account for an average of about five to eight hours per month of volunteerism per member, or about 50 to 90 hours per month assuming all 11 members are seated and none are vacant.

ADVISORY BOARD ACTIVITIES

Pictures of the Advisory Board Activities

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Pictures of the Advisory Board Activities

Meeting of 10/20/22:





Park and Recreation Board

Meeting of 11/17/22:





Park and Rec Board





