



SD Park and Recreation Board and Regional Park Improvement Fund Oversight Committee

STANDARDIZED REPORT OF CITY BOARDS & COMMISSIONS

MISSION DUTIES OF THE ADVISORY BOARD

What is the mission and duties of the Advisory Board, as established by the Municipal Code?

The Park and Recreation Board was chartered by the City Council under San Diego Municipal Code Section 26.30 to serve the following roles:

- Serves as an advisory board on matters relating to the acquisition, development, maintenance, and operation of parks, beaches, and recreation properties and facilities
- Reviews and considers adoption of new and amended General Development Plans for parks and recreation facilities in accordance with Council Policy 600-33
- Provides feedback on the annual operating budget and various Department initiatives
- Considers requests for new names for parks and park amenities in accordance with Council Policy 900-20

The Regional Park Oversight Committee serves the following roles under City Charter Section 55.2:

- Meets at least quarterly
- Reviews the implementation of Charter Section 55.2 and the annual audit
- Recommends priorities for expenditures and capital improvements in accordance with the regional park master plans
- Verifies that the appropriate funds are collected, segregated, retained, allocated, and expended in accordance with the intent of City Charter Section 55.2

ACTIONS TAKEN BY THE ADVISORY BOARD

Please write a summary of the actions taken by the Advisory Board that year.

The **Park and Recreation Board** provided recommendations to the Parks and Recreation Department Director for related to updates to the recreation element for community plan updates; new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); and naming and renaming park facilities.

Report Subject	Report Number	Information or Action Item	Date of Park and Recreation Board Meeting
Hendrix Pond/Aviary Park Development - General Development Plan	101	Action	1/16/2020
Curfew Implementation at Fanuel Street Park, Mission Bay	102	Action	1/16/2020
Park and Recreation Board, Office of Boards and Commissions Standardized 2019 Calendar Year Report	103	Action	1/16/2020
Curfew Proposal for Mission Bay Athletic Area (aka McEvoy Fields)	101	Action	2/20/2020
Park and Recreation Board Appointee to the Mission Trails Regional Park Citizens Advisory Committee	102	Action	2/20/2020
SDSU Mission Valley River Park	201	Info	2/20/2020
None	None	None	March 2020 Meeting Cancelled due to COVID 19
None	None	None	April 2020 Meeting Cancelled due to COVID 19
None	None	None	May 2020 Meeting Rescheduled to June 1, 2020
Parks Master Plan	201	Action	6/1/2020
Proposed GDP Amendment for Rancho Bernardo Community Park	202	Action	6/1/2020
Proposed Reuse of Building 191 at Naval Training Center Park as a Bicycle Center	203	Action	6/1/2020

Status of the Parks and Rec Dept. Fiscal Year 2021 Proposed Budget	101	Info	6/1/2020
Kearny Mesa Community Plan Recreation Element	201	Action	6/18/2020
Rename the Skyline Hills Playground the "Robert Haynes Playground"	202	Action	6/18/2020
None	None	None	7/16/2020 Meeting Cancelled
None	None	None	August 2020 (dark) No Meeting Scheduled
General Development Plan for Beyer Park Development	101	Action	9/17/2020
Park and Recreation Board Policy 1001 - Naming of Parks and Facilities	102	Action	9/17/2020
None	none	None	10/15/2020 Meeting Cancelled - Lack of items
3Roots Community Park GDP	101	Action	11/19/2020
Golf Division Business Plan Update	201	Information	11/19/2020

The **Regional Park Improvement Fund Oversight Committee** approved the Fiscal Year 2021 Regional Park Improvement Fund Budget and approved reallocations of Regional Park Improvement Fund between capital improvement projects.

Report Subject	Report Number	Information or Action Item	Date of Regional Park Improvement Fund Oversight Committee
Fiscal Year 2020 Regional Park Improvement Funds - Allocation Recommendations	101	Action	1/16/2020
Proposed Modifications to Fiscal Year 2021 Capital Improvements Program Budget	101	Action	2/20/2020
Regional Park Improvement Fund Quarterly Update	201	Info	2/20/2020
None	None	None	March Meeting Cancelled due to COVID 19
None	None	None	April Meeting Cancelled due to COVID 19

None	None	None	May Meeting Rescheduled to June 1, 2020
Reallocation of RPIF Funds to S15036 Balboa Park West Mesa Comfort Station	101	Info	6/1/2020
Reallocation of RPIF Funds from Museum of Man Seismic Retrofit (L12003) to Various Projects	102	Info	6/1/2020
Performance Audit of the Mission Bay and RPIF, Fiscal Year 2019	101	Info	6/18/2020
Reallocation of RPIF Funds to S15036 Balboa Park West Mesa Comfort Station	201	Action	6/18/2020
Reallocation for RPIF Funds from Museum of Man Seismic Retrofit (L12003) to Various Projects	202	Action	6/18/2020
None	None	None	July 2020 No Meeting Scheduled
None	None	None	August 2020 (dark) No Meeting Scheduled
Proposed Modifications to Fiscal Year 2021 Capital Improvements Program Budget	101	Action	9/17/2020
Reallocation of Regional Park Improvement Funds to Various Projects	102	Action	9/17/2020
None	None	None	October 2020 No Meeting Scheduled
Mission Bay Lease Revenue-FY2020	201	Information	11/19/2020
Regional Park Improvement Fund Quarterly Update	202	Information	11/19/2020

ADVISORY BOARD MEETINGS

What are the number of Advisory Board meetings and what were the issues discussed?

For both the Park and Recreation Board and the Regional Park Improvement Fund Oversight Committee, the various issues discussed included new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); naming and

renaming park facilities; Regional Park Improvement Fund Budget approval; and reallocations of Regional Park Improvement Fund between capital improvement projects. The Regional Park Improvement Fund Oversight Committee met its requirement to have quarterly meetings per City Charter Section 55.2. There were 6 Park and Recreation Board and Regional Park Improvement Fund Oversight Committee Meetings held in the 2020 Calendar Year: January 16th, February 20th, June 1st, June 18th, September 17th, and November 19th.

MEETING CANCELATIONS

What are the number of meetings cancelled and what are the reasoning?

The following meetings were cancelled or not held for the reasons listed:

- March 2020 cancelled due to COVID 19
- April 2020 cancelled due to COVID 19
- May 2020 rescheduled to June 1, 2020
- July 2020 cancelled due to lack of agenda items
- August 2020 no calendared meeting (August is dark)
- October 2020 cancelled due to lack of agenda items
- December 2020 no calendared meeting (December is dark)

AVAILABLE OPPORTUNITIES

Please write a summary of the actions taken by the Advisory Board that year.

The **Park and Recreation Board** provided recommendations to the Parks and Recreation Department Director for related to updates to the recreation element for community plan updates; new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); and naming and renaming park facilities.

The **Regional Park Improvement Fund Oversight Committee** approved the Fiscal Year Regional Park Improvement Fund Budget and approved reallocations of Regional Park Improvement Fund between capital improvement projects.

EXPIRED MEMBERSHIP

What are the number of members serving on expired terms?

All Board Members are serving on expired terms as follows, with one seat vacant.

	Board Member Name	Term Expiration Date
1	Becker, Jon <i>District 6 Rancho Peñasquitos</i>	March 1, 2019
2	Hughes, Bobby <i>District 4 Skyline</i>	March 1, 2019
3	Johnston, Katherine (CHAIR) <i>District 1 La Jolla</i>	March 1, 2019
4	Otsuji, Dennis (VICE CHAIR) <i>District 5 Scripps Ranch</i>	March 1, 2019
5	Anastasopoulos, Nick <i>District 5 Rancho Bernardo</i>	March 1, 2020
6	Baron, David <i>District 3 Normal Heights</i>	March 1, 2020

7	Bothwell, Marcella <i>District 2 Pacific Beach</i>	March 1, 2020
8	Cho, Ron <i>District 5 Black Mountain Ranch</i>	March 1, 2020
9	Gulley, Rick <i>District 1 Pacific Highlands Ranch</i>	March 1, 2020
10	Zosa, Noli <i>District 7 Linda Vista</i>	March 1, 2020
11	Vacant <i>District 8, Community TBD</i>	TBD

CONCERNS OR SUGGESTIONS TO BRING TO CITY COUNCIL
Do you have any suggestions or concerns that you would like to bring to the City Council's attention?
None at this time.

ASSISTANCE TO THE BOARD

Please provide an estimate of the City staff hours assisting in administering the Board.

Prior to the COVID-19 pandemic in March 2019, Parks and Recreation Department staff set up the Balboa Park Club Ballroom, IT Staff set-up the audio-visual equipment, and other staff from Parks and Recreation, Planning, Engineering and Capital Projects, and other departments presented agenda items.

Once COVID-19 pandemic began and meetings moved onto Zoom, staff no longer needed to travel to attend the meeting or to set up a physical room. Virtual meetings do require set up, and the Recreation Services Program Manager and team have provided assistance with setting up these meetings.

VOLUNTEER HOURS

Please provide an estimate of the volunteer hours by commissioners.

During non-pandemic times, Board members are expected to attend meetings, review written materials in advance of the meeting, and respond to requests from staff to confirm attendance at meetings. Each meeting generally takes between one and three hours generally between 2 and 5 p.m. on the third Thursday of the month. Travel time to and from the meeting venue likely averages around an hour for each member (depending on where they live and time of day). Each member likely spends one to two hours reviewing meeting materials prior to the board or oversight committee meeting. In total, this would account for an average of about five to eight hours per month of volunteerism per member, or about 50 to 90 hours per month assuming all 11 members are seated and none are vacant.

ADVISORY BOARD ACTIVITIES		
Please provide 4-5 pictures of the Advisory Board Activities		
.PDF FILES	TITLE OF ACTIVITY	DATE OF EVENT
	Click or tap here to enter text.	Click or tap to enter a date.
	Click or tap here to enter text.	Click or tap to enter a date.
	Click or tap here to enter text.	Click or tap to enter a date.