



# REPORT

## THE CITY OF SAN DIEGO TO THE PARK AND RECREATION BOARD

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DATE ISSUED: October 12, 2021

REPORT NO: 102

ATTENTION: Park and Recreation Board  
Agenda of October 21, 2021

SUBJECT: Fiscal Year 2023 Parks and Recreation Fee Schedule Revision

### SUMMARY

Issue - Should the Park and Recreation Board recommend approval of the proposed Parks and Recreation Department Fee Schedule effective Fiscal Year 2023?

Director's Recommendation - Recommend approval of the proposed Parks and Recreation Department Fee Schedule

Fiscal Impact - This action would increase most fees by 10.8% (last fee increase was Fiscal Year 2015) and create a new Opportunity Fund Fee to support increased recreation opportunities in communities of concern and other marginalized populations. Projected increased revenue for the General Fund is \$225,500 and approximately \$1,000,000 for the Opportunity Fund.

### BACKGROUND

In January 2021, the Fee Committee executed a complete review of all fees and provided recommendations for changes to the Fee Schedule. This effort includes a complete restructuring of the Parks and Recreation Department (Department) fee schedule to eliminate duplication of information, simplify the fee structure, and implement a new Equity Opportunity fee applied to building and park facility rental/use.

The format of the current Parks and Recreation Fee Schedule has not changed for more than 30 years and the fees have not been increased since 2015. During 2019, a consultant was retained to review the previous fee study conducted in 2015 and provide updates for fees that may be regulated by California's Proposition 26 (P26), which amended Section 1 of Article XIII C of the California Constitution. The Fee Study consultant advised that most Parks and Recreation Department (Department) fees fall under one or more of P26's exceptions. Recreation fees are exempt provided that the fees are voluntarily paid and do not exceed the cost to provide the service. Facility rental and use fees are exempt and subject to fair market value.

All Parks and Recreation fees fall under one or two exempt categories, 1) Fees conveying a benefit or privilege as requested by the user and not to the general public, or 2) Fees allowing entrance to and/or use of City property as requested by the user for a specific purpose unrelated to general public use.

Primarily, fees are collected for the following activities:

1. Use of fields and indoor/outdoor courts by sports leagues and organized sports programs
2. Use of outdoor park facilities by individuals, non-profits, government agencies, and commercial and non-commercial organizations
3. Use of recreation buildings/rooms and pools by non-profits, government agencies, commercial and non-commercial organizations, or individual users
4. Pool Entrance Fees for individual users and/or organizations
5. Other miscellaneous use of park property such as allowing exhibits in Balboa Park, beach bars and mooring permits for private boats, and camping

## DISCUSSION

While most proposed fee changes represent the Consumer Price Index (CPI) increase (10.8%) between 2015 – 2019, sports leagues and sport facility rentals fees have been restructured (not increased), some fees have been eliminated, and the Opportunity Fund Fee has been added.

These changes are summarized below with more detailed information in the attachments:

1. Current Fee Schedule
2. Proposed Fee Schedule
3. Comparison of Current and Proposed Fees (fees listed in same order as the attached draft Fee Schedule for easy comparison)
4. Proposed Sport Leagues Fee Structure
5. Comparison of Current and Proposed Sports League fees
6. Summary of Cost of Service Study Update
7. Sports League Fee Cost of Service Update
8. 1991 City Manager's Report to City Council

## **Equity Focus**

In accordance with the Parks Master Plan, the Department is identifying new ways to provide equitable programs. This proposed fee schedule includes the Opportunity Fee which is a mechanism to increase recreation opportunities in communities of concern as identified in the Climate Equity Index. Equity, one of the 13 guiding policies of the Park Master Plan, is stated as:

*“Addressing long-standing inequities experienced by people in communities of concern and other marginalized populations allowing everyone to fairly share the same benefits from parks and attain full and equal access to recreational opportunities regardless of one’s background, identity, ability, and location.”*

#### **Opportunity Fund Fee (page 4 of Proposed Fee Schedule)**

This new fee is applied to permitted events, facility use by sports leagues, room and pool rentals, and on-going recreation-based business operations by commercial and non-profit entities. These fees are applied in addition to applicable park use and facility rental fees. Opportunity Fund Fees will fund the Parks and Recreation Department’s equity-based recreation programs focusing on communities of concern. This fee is not charged when Recreation Center Fund (RCF) fees are applied. RCF fees are paid primarily by commercial users and sports leagues operating in community parks throughout the City while other park users do not pay a similar fee. The Opportunity fee will also ensure that all rate payer pay similar fees.

#### **Fee Schedule Restructure**

Staff proposes to restructure the fee schedule to make fee calculations simpler and easier to understand for customers and staff. To eliminate duplication of information and reduce confusion, Department policies and regulations for facility use and programs have been consolidated into the “Terms and Conditions” section. Key changes also include:

- Restructuring athletic fees
- Defining processing fees, Recreation Center Fund (RCF) fees, and recreation program fees
- Eliminating unnecessary fees and/or replacing some fees with the Opportunity Fund Fee
- Converting aquatics program group rates to identify the hourly rate rather than the program rate

#### **Fees Eliminated and Replaced with Opportunity Fund Fee**

Staff recommends elimination of the following miscellaneous fees from the fee schedule. However, users that conduct these activities would pay the Opportunity Fund Fee.

- Parks Use Permit for Dog Classes, Practices, and Shows (<50 people)
- RCF Fee for Dog Classes, Practices, and Shows (<50 people)
- Adult Outdoor Fitness Classes, Personal Trainers on Regional Park Land location/Quarter (Balboa Park, Mission Bay, and Shoreline Parks)
- Adult Outdoor Fitness Classes, Personal Trainers on Park Land location/Quarter

In addition, staff proposes elimination of the fee for “Volleyball Leagues Outdoor – Season Reservations for Beaches and Bays.” Instead, volleyball leagues operating in the Beaches and Bays will pay the same fees paid by other sports leagues throughout the City.

#### **New Fees for Balboa Park Transportation Services**

To ensure events and activities held in Balboa Park do not adversely impact overall mobility within the Park, staff recommends a new series of fees to cover additional hours of operation

of the tram.

Balboa Park Traffic Control for Events	\$30 per hour
Fee to Operate Golf Cart in Balboa Park	\$60 per hour
Additional Hours of Operation for Balboa Park Tram	\$90 per hour
Fee to Operate Special Shuttle Service in Balboa Park	\$125 per hour

### **First Amendment Sellers Permits**

These fees, previously established by City Council Action in 1991 (Attachment 8), have not been included in the Department fee schedule. Staff recommends they be included in this revision of the fee schedule. Organizations recognized as non-profit under applicable tax codes may be permitted to sell goods or merchandise containing a statement or message intertwined with the purpose of the organization. These non-profit applicants must have a non-profit letter on file with the Parks and Recreation Department Permit Office and merchandise must be approved by staff (typically a District Manager). This process assists staff with daily management of sales activities in the park system and help to identify safe locations for those sales. This series of fees is not required for any non-profit organization applicant exercising free speech that does not involve sale of goods of merchandise.

\$5.00 per day per location  
\$20.00 per week per location  
\$50.00 per month per location

### **Civic Dance Fee**

The 2019 cost of service fee study indicated that the fee for participation in Civic Dance should be reduced slightly. However, an analysis of direct staff and supplies cost versus actual revenue shows that the fee is slightly below actual direct cost. The 2019 cost analysis did not include operations and maintenance cost for buildings and rooms, nor does it include any overhead and administrative costs for the program. Therefore, staff recommends not changing the fee.

### **Recreation Program Fees**

Historically, these fees were not included in the fee schedule because the fees were set by the former recreation councils and deposited in the recreation council accounts. In 2018, it was determined that these fees were City funds collected for City programs. As a result, the Department now collects and deposits these funds into the RCF accounts and expends them for contracted recreation programs and related expenses at that site.

The fee structure in the proposed fee schedule is consistent with the methods used to set fees historically. This revenue source is from patrons that voluntarily pay for recreation programs. Revenue and costs are based on current market rates, the community desire for the program, and the patron's ability to pay for the program. The camp surcharge fee for City operated Indoor/Outdoor Youth Camps was eliminated to reduce the cost for youth camp programs.

### **Mount Hope Cemetery**

The proposed fee increases for burial lots represent the CPI increase (10.8%) since 2015. The proposed fees for burial materials have increased based on the actual cost of materials. The

cost of cemetery services has been decreased based on the 2019 cost of service fee study. Changes are summarized below.

Increase for burial lots (10.8%)	\$71,500
Increase for cost of materials	\$11,000
Decrease for Services (NBS)	<u>(\$13,760)</u>
Net Increase	\$68,740

### CONCLUSION

The cost to the City's General Fund of subsidizing user fees Citywide is approximately \$26 million per year; Parks and Recreation fees are among the areas most subsidized, recovering around 14 percent of their full-service provision cost in aggregate. The 10.8% CPI increase will generate approximately \$225,500 of additional revenue for the General Fund.

The proposed Opportunity Fund fee will generate approximately \$1 million to increase recreation opportunities in communities of concern, which is one of the 13 guiding policies of the Park Master Plan.

### ALTERNATIVES

1. Recommend modifications to the proposed Parks and Recreation Department Fee Schedule.
2. Do not approve the proposed Parks and Recreation Department Fee Schedule.

Respectfully submitted,



Andy Field  
Director  
Parks and Recreation Department

AF:ss

### Attachments:

1. Current Fee Schedule
2. Proposed Fee Schedule
3. Comparison of Current and Proposed Fees (fees listed in same order as the attached draft Fee Schedule for easy comparison)
4. Proposed Sport Leagues Fee Structure
5. Comparison of Current and Proposed Sports League fees
6. Summary of Cost of Service Study Update
7. Sports League Fee Cost of Service Update
8. 1991 City Manager's Report to City Council



THE CITY OF SAN DIEGO

**PARKS AND RECREATION DEPARTMENT  
FEE SCHEDULE  
EFFECTIVE DECEMBER 20, 2017**

## Table of Contents

	<u>PAGE</u>
<b>ATHLETIC PROGRAMS</b>	
Athletic Field Reservation .....	1
Gymnasium and Auditorium Reservation for Athletic Use .....	2
Outdoor Court Use and Tournament Fee .....	4
Skate Parks .....	4
Swimming Pools .....	5
<b>BALBOA PARK</b>	
Art Mart .....	7
Balboa Park Activity Center .....	7
Balboa Park Club .....	7
Casa Del Prado .....	8
Municipal Gymnasium .....	9
Parking Lot Use for Event Venues .....	9
Pedi-Cab Permit .....	9
Recital Hall .....	9
Spreckels Organ Pavilion .....	9
Unattended, Exhibit Displays .....	10
War Memorial Building .....	10
<b>BEACHES AND BAY</b>	
Beach Bars (Long Term Boat Beaching).....	11
Instructional Camps on Park Land in Beaches and Bay Areas.....	11
Mooring Permits .....	11
Parking Lot Use for Event Venues .....	11
Volleyball Leagues Outdoor – Season Reservations .....	11
<b>BUILDING USE FEES</b>	
Additional Operating Hours for Recreation Centers .....	12
Recreation Center and Visitor/Nature Center Use .....	12
<b>CAMP FEES</b>	
Chollas Lake Overnight Youth Camp .....	13
Fiesta Island Youth Camp .....	13
Indoor and Outdoor Day Camps .....	13
Kumeyaay Campground .....	13
<b>OTHER FEES</b>	
Adult Outdoor Fitness Classes, Personal Trainers on Park Land .....	14
Boat Rentals.....	14
Carmel Valley Community Park Amphitheater .....	14

	<u>PAGE</u>
Dance Instruction.....	14
Ground Use Fee .....	14
Miscellaneous Staffing for Event Support.....	15
Park Use Permit for Dog Practices, Classes and Shows .....	15
Parking Lot Use for Event Venues in Community/Neighborhood Parks .....	16
Picnic Shelter Reservation .....	16
Preferential, Non-Exclusive Use Permit and Special Use Permit Holders .....	16
Program Surcharge - Contractual Programs .....	16
Program Surcharge – Weight Rooms.....	16
Registration/Reservation Transaction and Convenience Fees.....	16
Special Equipment Set-up .....	16
TERMS AND SPECIAL CONDITIONS .....	17
(Various terms are used throughout this Schedule and are defined in this section.)	
Cancellations .....	18
Low Income Fee Discounts .....	19
JOINT USE LISTING .....	22



# **Athletic Programs**

## **Athletic Fields**

### **Youth Non-Profit League Team Fees and Field Reservations**

*No charges for Department programs or preferential users with current agreement at preferential site. Season is a maximum of 26 weeks. Fee includes any all-star games that are held during the 26 weeks. All-star games that are held outside of the 26 weeks and tournaments are not included in this Fee and must pay the appropriate hourly rate(s). League Team Fee is only required once per season regardless of number of fields and/or park sites needed, however, payment of Fee does not dictate priority of field uses. Field Reservation Fee is required for each field permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust field schedules as needed. Use of lights is based on availability and should be in conformance with the Department's priority use (youth has priority field use until 6 p.m.). Hourly rate for lighted fields is charged for use after 6 p.m., in addition to the Field Reservation Fee, and are not subject to proration. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellations of League Team Fees less than 14 calendar days will not be refunded. League schedules shall be provided to the Center Director for review for confirmation of number of teams no later than 5 working days before the first scheduled field use. Under reporting by the league of the number of participants must be corrected within 10 days after notification by the Department. Failure to correct may result in loss of field use. Leagues may not have to pay the League Team Fee for teams that do not use City of San Diego / Joint Use Locations facilities (see Terms and Special Conditions section).*

<u>Youth League Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 20.00/Team Per Season	\$ 22.00/Team Per Season
Field Reservation Fee (non-refundable)	\$ 25.00/Field Per Season	\$ 27.00/Field Per Season
Lighted Fields (per Field)	\$ 7.75/Hour	\$ 8.25/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

### **All Other Youth Organized On-Field Athletic Activities, including Sports Games, Practices, Clinics, Sports Classes and Camps, Commercial Activities (includes For-Profit Leagues) and Tournaments, and all School-based or organized athletics (Public and Private Schools unless participating in a City of San Diego After School Recreation League)**

*Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$10.00 per hour per field to the respective City of San Diego Recreation Center Fund. Non-Hours of Operation Fee also required for City of San Diego contractors and STAR/PAL activities whenever facilities are used beyond normal hours of operation and staff are needed on-site.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
P&R Department Staffed Programs	No Charge	No Charge
Agency With Joint Use Agreement at Joint Use Site	No Charge	No Charge
Unlighted (per Field)	\$ 10.50/Hour	\$ 11.25/Hour
Lighted (per Field)	\$ 17.25/Hour	\$ 18.50/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

### **Adult Leagues under the Direction of Department Staff or Recreation Council City of San Diego contractors – Season Reservations**

*Season is 16 weeks. Reservations are per season per team, and must be under the direction of Department staff or City of San Diego contractors. City of San Diego contractor sponsored leagues may be required to pay an additional amount to the City of San Diego Recreation Center Fund. League Team Fee is only required once per season regardless of number of fields and/or park sites needed, however, payment of Fee does not dictate priority of field uses. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellations of League Team Fees less than 14 calendar days will not be refunded. Field Reservation Fee is required for each field permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust field schedules as needed. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee, Lighted Fields	\$ 153.00/Team Per Season	\$ 97.00/Team per Season
League Team Fee, Unlighted Fields	\$ 121.00/Team Per Season	\$ 97.00/Team per Season

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Field Reservation Fee, Lighted (non-refundable)	NA	\$ 329.00/Field Per Season
Field Reservation Fee, Unlighted (non-refundable)	NA	\$ 81.00/Field Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

#### **Adult Leagues NOT under the Direction of Department Staff or City of San Diego contractors – Season Reservations**

*Reservations are per season per team. Season is a maximum of 14 weeks. Teams must pay an additional \$11.00 per hour per field to the City of San Diego Recreation Center Fund. League Team Fee is only required once per season regardless of number of fields and/or park sites needed, however, payment of Fee does not dictate priority of field uses. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellations of League Team Fees less than 14 calendar days will not be refunded. Field Reservation Fee is required for each field permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust field schedules as needed. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee, Lighted Fields	\$ 164.00/Team Per Season	\$ 97.00/Team per Season
League Team Fee, Unlighted Fields	\$ 132.00/Team Per Season	\$ 97.00/Team per Season
Field Reservation Fee, Lighted (non-refundable)	NA	\$ 356.00/Field Per Season
Field Reservation Fee, Unlighted (non-refundable)	NA	\$ 108.00/Field Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

#### **Adult Athletic Field Rental - Hourly Rate for Games, Practice and Tournaments**

Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25). League play should not use this hourly rate unless fields are needed beyond the allocated season.

*Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$15.00 per hour per field to the respective City of San Diego Recreation Center Fund.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Lighted Fields (per Field)	\$ 29.75/Hour	\$ 32.00/Hour
Unlighted Fields (per Field)	\$ 21.75/Hour	\$ 23.50/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

#### **Gymnasium and Auditoriums for Athletic Use**

*(See Building Use Fees Section for non-athletic activities.)*

#### **Youth League Reservations Non-Profit**

*No charges for Department programs, or preferential users with current agreement at preferential site. Season is a maximum of 26 weeks. Fee includes any all-star games that are held during the 26 weeks. All-star games that are held outside of the 26 weeks and tournaments are not included in this Fee and must pay the appropriate hourly rate(s). League Team Fee is only required once per season regardless of number of courts and/or park sites needed, however, payment of Fee does not dictate priority of court uses. Court Reservation Fee is required for each field permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust court schedules as needed. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellation of League Team Fees less than 14 calendar days will not be refunded. League schedules shall be provided to the Center Director for review for confirmation of number of teams no later than 5 working days before the first scheduled court use. Under reporting by the league of the number of participants must be corrected within 10 days after notification by the Department. Failure to correct may result in loss of court use.*

<u>Youth League Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 20.00/Team Per Season	\$ 22.00/Team Per Season
Court Reservation Fee (non-refundable)	\$ 25.00/Court Per Season	\$ 27.00/Court Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**All Other Youth Organized On-Court Athletic Activities, including Sports Games, Practices, Clinics, Sports Classes and Camps, Commercial Activities (includes For-Profit Leagues) and Tournaments, and all School-based or organized athletics (Public and Private Schools unless participating in a City of San Diego After School Recreation League)**

*Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$10.00 per hour per court to the respective City of San Diego Recreation Center Fund. Non-Hours of Operation Fee also required for City of San Diego contractors and STAR/PAL activities whenever facilities are used beyond normal hours of operation and staff are needed on-site.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
P&R Department Staffed Programs	No Charge	No Charge
Public Agency With Joint Use Agreement at Joint Use Site	No Charge	No Charge
Court Use (per Court)	\$ 18.25/Hour	\$ 19.50/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Adult Leagues under the direction of Department Staff or City of San Diego contractors – Season Reservations (Athletic Use)**

*Season is 16 weeks. Reservations are per season per team, and must be under the direction of Department staff or City of San Diego contractors. City of San Diego contractor sponsored leagues may be required to pay an additional amount to the City of San Diego Recreation Center Fund.) League Team Fee is only required once per season regardless of number of courts and/or park sites needed, however, payment of Fee does not dictate priority of court uses. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled court use. Any cancellation of League Team Fees less than 14 calendar days will not be refunded. Court Reservation Fee is required for each court permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust court schedules as needed. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 98.00/Team Per Season	\$ 97.00/Team Per Season
Court Reservation Fee (non-refundable)	NA	\$ 81.00/Court Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Adult Leagues NOT under the direction of Department Staff or City of San Diego contractors – Season Reservations**

*Reservations are per season per team. Season is a maximum of 14 weeks. Teams must pay an additional \$15.00 per hour per court to the City of San Diego Recreation Center Fund. League Team Fee is only required once per season regardless of number of courts and/or park sites needed, however, payment of Fee does not dictate priority of court uses. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled court use. Any cancellation of League Team Fees less than 14 calendar days will not be refunded. Court Reservation Fee is required for each court permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust court schedules as needed. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 110.00/Team Per Season	\$ 97.00/Team Per Season
Court Reservation Fee (non-refundable)	NA	\$ 108.00/Court Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Adult Play - Tournament, Fitness Class, Game or Practice Session**

*Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$15.00 per hour per court to the City of San Diego Recreation Center Fund. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Athletic Use (including, but not limited to, Basketball, Volleyball, Indoor Hockey and Soccer)	\$ 23.75/Court Per Hour	\$ 25.50/Court Per Hour
Athletic Use (including, but not limited to, Badminton and Table Tennis)	\$ 9.50/Court Per Hour	\$ 10.00/Court Per Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

## **Outdoor Court Use and Tournament Fee**

### **Youth League Reservations Non-Profit**

No charges for Department programs or preferential users with current agreement at preferential site. Season is a maximum of 26 weeks. Fee includes any all-star games that are held during the 26 weeks. All-star games that are held outside of the 26 weeks and tournaments are not included in this Fee and must pay the appropriate hourly rate(s). League Team Fee is only required once per season regardless of number of courts and/or park sites needed, however, payment of Fee does not dictate priority of court uses. Court Reservation Fee is required for each court permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust court schedules as needed. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellation of League Team Fees less than 14 calendar days will not be refunded. League schedules shall be provided to the Center Director for review for confirmation of number of teams no later than 5 working days before the first scheduled court use. Under reporting by the league of the number of participants must be corrected within 10 days after notification by the Department. Failure to correct may result in loss of court use.

<u>Youth League Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 10.00/Team Per Season	\$ 11.00/Team Per Season
Court Reservation Fee (non-refundable)	\$ 25.00/Court Per Season	\$ 27.00/Court Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

### **All Other Youth Organized On-Court Athletic Activities, including Sports Games, Practices, Clinics, Sports Classes and Camps, Commercial Activities (includes For-Profit Leagues) and Tournaments, and all School-based or organized athletics (Public and Private Schools unless participating in a City of San Diego After School Recreation League)**

Non-Hours of Operation also required for City of San Diego contractors and STAR/PAL activities whenever facilities are used beyond normal hours of operation. Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$5.00 per hour per court to the respective City of San Diego Recreation Center Fund.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
P&R Department Staffed Programs	No Charge	No Charge
Agency With Joint Use Agreement at Joint Use Site	No Charge	No Charge
Lighted/Unlighted Court (per Court)	\$ 10.00/Hour	\$ 10.75/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

### **Adult League Basketball, Handball, Tennis, Volleyball, Volley Tennis, and Hockey**

Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).

Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$11.00 per hour per court to the respective City of San Diego Recreation Center Fund.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Resident (per Court)	\$ 12.25/Hour	\$ 13.25/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

## **Skate Parks**

### **Skate Park Rental**

Unlighted skate parks are available for rental during daylight only. Rental is for a minimum of 2 hours. Insurance and/or a security deposit may be required. Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$10.00 per hour (for youth activities) or \$15.00 per hour (for adult activities) to the respective City of San Diego Recreation Center Fund.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rental	\$ 157.00/Hour	\$ 50.00/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

## **Swimming Pools**

### **Swimming Facility Admission**

*All patrons entering the facility during recreational/open swim times are required to pay the Facility Admission Fee. Patrons accompanying persons into the pool area are excluded from paying the Facility Admission fee.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
<i>One-Time Pass</i>		
Adult (16 years and older)	\$ 4.00/One Swim	\$ 4.00/One Swim
Children (under 16 years)	\$ 2.00/One Swim	\$ 2.00/One Swim
Seniors (62 years and older)/Disabled	\$ 2.00/One Swim	\$ 2.00/One Swim
<i>10 swims, expires one year from purchase and is transferable to any City of San Diego swimming pool</i>		
Adult (16 years and older)	\$ 35.00/10 Swims	\$ 30.00/10 Swims
Children (under 16 years)	\$ 15.00/10 Swims	\$ 15.00/10 Swims
Seniors (62 years and older)/Disabled	\$ 15.00/10 Swims	\$ 15.00/10 Swims
<i>30 swims, expires one year from purchase and is transferable to any City of San Diego swimming pool</i>		
Adult (16 years and older)	\$ 100.00/30 Swims	\$ 85.00/30 Swims
Children (under 16 years)	\$ 45.00/30 Swims	\$ 40.00/30 Swims
Seniors (62 years and older)/Disabled	\$ 45.00/30 Swims	\$ 40.00/30 Swims

Discounted Swim Pass: (Available for residents only. Proof of residency required.)

### **Swimming Pool Rentals**

*Activities with over 25 participants may require additional guards at \$22.00 per hour per guard. Number of guards is determined by Pool Manager based on activities. Each facility has its unique hours of operation. Fee is per facility per pool. All permittees conducting classes or programs must be certified and provide proof of certification in the activity being conducted. Rentals must be paid in advance. Number of lanes available for non-exclusive pool rental and pool configuration is determined by the Pool Manager. See Terms and Special Conditions for swimming pool cancellation policy and other terms and conditions. Commercial, fundraising, and promotional activities must pay an additional \$10.00 per hour (for youth activities) or \$15.00 per hour (for adult activities) to the City of San Diego Recreation Center Fund.*

#### **Exclusive Use Rental, Per Pool**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rental (2 Hour Minimum. One Hour Minimum permitted if contiguous with Regular operation hours.)	\$ 196.00/Hour	\$ 211.00/Hour
Hourly Rental Public Schools and Public Colleges	\$ 50.00/Hour	\$ 50.00/Hour
Hourly Rental Youth Aquatic Teams	\$ 50.00/Hour	\$ 50.00/Hour

#### **Non-Exclusive Use Rental, Per Pool**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rental (max. 25 participants)	\$ 101.00/Hour	\$ 60.00/Hour
Hourly Rental Public Schools and Public Colleges	\$ 45.00/Hour	\$ 45.00/Hour
Hourly Rental Inclusionary Programs (A minimum of 75% participants must be persons w/disabilities)	\$ 40.00/Hour	\$ 40.00/Hour
Hourly Rental Youth Aquatic Teams	\$ 45.00/Hour	\$ 45.00/Hour

**Swimming Lessons (all age groups)**

*Large and Small Group Sessions are 5 hours total lesson time. Fees reflect City-staffed lessons.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Large Group (6 or more participants)	\$ 54.00/Session Per Person	\$ 54.00/Session Per Person
Small Group (4-5 participants)	\$ 81.00/Session Per Person	\$ 81.00/Session Per Person
Semi-Private (2-3 participants, 2.5 hours)	\$ 151.00/Session Per Person	\$ 151.00/Session Per Person
Private (1 participant, 2.5 hours)	\$ 181.00/Session Per Person	\$ 181.00/Session Per Person

**Water Fitness Class**

*Fees reflect City-staffed classes.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Per Hour	\$ 3.50/Person	\$ 3.50/Person
10-Use Pass	\$ 30.00/10 Classes	\$ 30.00/10 Classes

**Youth Swim and Youth Water Polo Teams**

*Monthly rate cannot be prorated or refunded for absences. Fees reflect City-staffed teams.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Per Participant – 3 Hours per Week	\$ 25.00/Month	\$ 27.00/Month
Per Participant – 5 Hours per Week	\$ 35.00/Month	\$ 38.00/Month
Family Pass - third child receives 15% discount		

**Adult Masters Swim Team /Adult Water Polo**

*Fee is for City-staffed programs and payable at the beginning of each month. Pool Manager will calculate monthly charge based on total hours scheduled for program, including meets and tournaments. Monthly rate cannot be prorated or refunded for absences. If competing in a sanctioned U.S. Swimming Event, participant must pay U.S. Swimming Member Fee and any meet fees.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Per Participant	\$ 6.50/Hour	\$ 6.50/Hour

**American Red Cross Courses**

*Course fee does not include American Red Cross support service fee, books, or other course materials. Students must pay for these items at the American Red Cross prior to the first date of class. Participants with a valid certification may enroll in a "challenge" session for the following courses only: Lifeguard Training, Emergency Response, First Aid for Public Safety Personnel (Title 22), and CPR for the Professional. For Challenge Session rates, see Pool Manager.*

<u>Fee Description (per Course)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Lifeguard Training	\$ 169.00/Person	\$ 190.00/Person
Water Safety Instructor	\$ 180.00/Person	\$ 155.00/Person
Emergency Response	\$ 258.00/Person	\$ 200.00/Person
First Aid for Public Safety Personnel (Title 22)	\$ 75.00/Person	\$ 80.00/Person
CPR for the Professional	\$ 66.00/Person	\$ 40.00/Person

**Other Specialized Instruction (Dependent on level of instruction and length of course)**

*Fees determined by staffing requirements and number of participants to achieve 100% cost recovery.*

# **Balboa Park**

## **Art Mart**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Annual per Exhibitor	\$34.00/Exhibitor	\$15.00/Exhibitor

## **Balboa Park Activity Center**

*Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$15.00 (\$10.00 per hour for youth activities) per hour per court to the City of San Diego Balboa Park Activity Center Recreation Center Fund. City of San Diego Recreation Center Fund charges may be waived or reduced for fundraising activities by non-profit groups if revenue equal or greater than the total City of San Diego Recreation Center Fund rate is donated to the City of San Diego park system (excludes donations to leaseholders). Such waivers or reductions must be approved by the Deputy Director. Basic court size for purposes of calculation of fees refers to badminton court-sized area. Volleyball court rental equals 2.5 badminton-size courts. For fees for rental of the Balboa Park Activity Center meeting room, please see the Building Use Fee Section for Meeting Room/Activity Room rates. Some rentals due to the nature of the activity may not have the option of renting per court. Activities/events that qualify for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to the nearest \$.25)*

### **Court Rental for League Athletic Use**

*See Gymnasiums and Auditoriums for League Athletic Use (pages 2-3) for rates.*

### **Hourly Court Rental**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 9.00-\$11.00/Court Per Hour	\$ 10.00/Court Per Hour
Non-Commercial	\$ 18.00/Court Per Hour	\$ 19.00/Court Per Hour
Commercial	\$ 27.00/Court Per Hour	\$ 29.00/Court Per Hour

### **Rental for Non-Athletic use**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 101.00-\$151.00/Hour	\$ 110.00/Hour
Non-Commercial	\$ 202.00/Hour	\$ 220.00/Hour
Commercial	\$ 303.00/Hour	\$ 330.00/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

## **Balboa Park Club**

*Three hour minimum rental, no prorating.*

### **Ballroom**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 110.00-\$164.00/Hour	\$ 140.00/Hour
Non-Commercial	\$ 219.00/Hour	\$ 280.00/Hour
Commercial	\$ 328.00/Hour	\$ 420.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

### **Kitchen**

*(No separate charge for kitchen when used in conjunction with room rental in Balboa Park Club.)*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 20.00-\$30.00/Hour	\$ 21.00/Hour
Non-Commercial	\$ 40.00/Hour	\$ 42.00/Hour
Commercial	\$ 60.00/Hour	\$ 63.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Santa Fe Room**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 27.00-\$38.00/Hour	\$ 37.00/Hour
Non-Commercial	\$ 54.00/Hour	\$ 74.00/Hour
Commercial	\$ 82.00/Hour	\$ 111.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Casa Del Prado**

*Three hour minimum rental, no prorating.*

**Room 101 Majorca, Room 207 Sargossa, Dance Studio 201, Dance Studio 202, Dance Studio 206**

<u>Fee Description (per Room/Studio)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 16.25-\$82.00/Hour	\$ 74.00/Hour
Non-Commercial	\$ 33.00-\$110.00/Hour	\$ 148.00/Hour
Commercial	\$ 49.00-\$164.00/Hour	\$ 222.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Room 102 Granada, Room 103 Barcelona, Room 204 Valencia, Room 205 Madrid, Dance Studio 203**

<u>Fee Description (per Room/Studio)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 13.50-\$36.00/Hour	\$ 32.00/Hour
Non-Commercial	\$ 27.00-\$48.00/Hour	\$ 64.00/Hour
Commercial	\$ 41.00-\$72.00/Hour	\$ 96.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Patio A**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 19.00-\$29.00/Hour	\$ 40.00/Hour
Non-Commercial	\$ 38.00/Hour	\$ 80.00/Hour
Commercial	\$ 57.00/Hour	\$ 120.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Patio B**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 30.00-\$46.00/Hour	\$ 60.00/Hour
Non-Commercial	\$ 61.00/Hour	\$ 120.00/Hour
Commercial	\$ 91.00/Hour	\$ 180.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Casa Del Prado Theater/Auditorium**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 68.00-\$126.00/Hour	\$ 125.00/Hour
Non-Commercial	\$ 137.00/Hour	\$ 250.00/Hour
Commercial	\$ 205.00/Hour	\$ 375.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour
<b>Rehearsals</b>		
Daily (Full day, no prorating)	\$ 113.00/Day	\$ 200.00/Day
Hourly, Minimums	N/A	



### **Municipal Gymnasium**

Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$15.00 (\$10.00 per hour for youth activities) per hour per court to the City of San Diego Muni Gym/Morley Field Recreation Center Fund. Some rentals due to the nature of the activity may not have the option of renting per court. Activities/events that qualify for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to the nearest \$.25).

#### **Court Rental for Basketball League Athletic use**

See Gymnasiums and Auditoriums for Athletic Use (pages 2-3) for rates.

**Adult Hourly Court Rental (For Youth Hourly Rental for Athletic Use, see Gymnasiums and Auditoriums for Athletic Use for rates)**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 31.50-\$47.25/Court Per Hour	\$ 34.00/Court Per Hour
Non-Commercial	\$ 63.00/Court Per Hour	\$ 68.00/Court Per Hour
Commercial	\$ 94.50/Court Per Hour	\$ 102.00/Court Per Hour

#### **Rental for Non-Athletic use**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 101.00-\$151.00/Per Hour	\$ 110.00/Hour
Non-Commercial	\$ 202.00/Per Hour	\$ 220.00/Hour
Commercial	\$ 303.00/Per Hour	\$ 330.00/Hour
Non-Hours of Operation	\$ 23.50/Per Hour	\$ 21.00/Hour

### **Parking Lot Use for Event Venues**

Daily rentals only. Rental must include any set-up or dismantle time. Rental period begins at 6 a.m. and is valid for 24 hours. An additional daily rate will be charged per day for any event which exceeds the permitted period. Not all parking spaces are available for rental. Fee is for the sole purpose of closing public parking spaces for use as an event venue. It is not permissible to use the fee to secure parking spaces for exclusive permitted or paid parking purposes.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Daily Rate	\$ 2.75/Space/Day	\$ 3.00/Space Per Day

### **Pedi-Cab Permit**

For complete rules and procedures for Pedi-Cabs, contact Developed Regional Parks Division at 619-235-5900.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Monthly Operation Permit	\$ 53.00/Month	\$ 43.00/Month
Special Event Permit	\$ 26.50/Day	\$ 43.00/Day

### **Recital Hall**

Three hour minimum rental, no prorating.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 103.00-\$154.00/Hour	\$ 110.00/Hour
Non-Commercial	\$ 205.00/Hour	\$ 220.00/Hour
Commercial	\$ 309.00/Hour	\$ 330.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

### **Spreckels Organ Pavilion**

Three hour minimum rental, no prorating.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 95.00-\$144.00/Hour	\$ 125.00/Hour
Non-Commercial	\$ 191.00/Hour	\$ 250.00/Hour
Commercial	\$ 287.00/Hour	\$ 375.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Unattended, Exhibit Displays**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Permit	\$ 39.00/Day	\$ 22.00/Permit

**War Memorial Building**

*Three hour minimum rental, no prorating.*

**Meeting Rooms 2 and 3**

<u>Fee Description (per Room)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 27.00-\$41.00/Hour	\$ 32.00/Hour
Non-Commercial	\$ 54.00/Hour	\$ 64.00/Hour
Commercial	\$ 82.00/Hour	\$ 96.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**War Memorial Auditorium**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 103.00-\$154.00/Hour	\$ 110.00/Hour
Non-Commercial	\$ 205.00/Hour	\$ 220.00/Hour
Commercial	\$ 309.00/Hour	\$ 330.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

## **Beaches and Bay**

### **Beach Bars (Long-Term Boat Beaching)**

Generally, vessels are limited to fourteen (14) feet or less in length and eight (8) feet wide. Some locations permit vessel up to seventeen (17) feet. Permits are issued for a period of one calendar year beginning March 1<sup>st</sup>. Fees are non-transferable and non-refundable, and cannot be prorated.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Annual Permit Resident	\$ 136.00/Per Permit Per Year	\$ 154.00/Per Permit Per Year

### **Instructional Camps on Park Land in Beaches and Bay Areas**

Instructional camps (e.g., learning to surf) must pay a quarterly permit application fee to operate on park land in beach and bay areas. Permit is non-refundable and cannot be prorated and will contain days/dates activity is permitted. Parks and Recreation Department and City of San Diego contractor programs are exempt. See Camp Fees section for appropriate fees for non-instructional day camps. Surf camps or other programs awarded under City Request for Proposal (RFP) process are excluded.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Permit	\$ 93.00/Permit Per Quarter	\$ 33.00/Permit Per Quarter

### **Mooring Permits**

Vessels are limited to twenty-five (25) feet in length. The physical buoy and tackle are the property of the permit holder. Permits are issued for a period of one calendar year beginning March 1<sup>st</sup>. Fees are non-transferable and non-refundable, and cannot be prorated.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Annual Permit	\$ 678.00/Permit Per Year	\$ 729.00/Permit Per Year
Installation or Relocation Fee	\$ 243.00/Permit Per Year	\$ 440.00/Permit Per Year

### **Parking Lot Use for Event Venues**

Daily rentals only. Rental must include any set-up or dismantle time. Rental period begins at 6 a.m. and is valid for 24 hours. An additional daily rate will be charged per day for any event which exceeds the permitted period. Not all parking spaces are available for rental. Fee is for the sole purpose of closing public parking spaces for use as an event venue. It is not permissible to use the fee to secure parking spaces for exclusive permitted or paid parking purposes.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Daily Rate	\$ 2.75/Space Per Day	\$ 3.00/Space Per Day

### **Volleyball Leagues, Outdoor - Season Reservations**

Season is a maximum of 14 weeks. Reservations are per season per team. Teams that qualify for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Team Fee	\$ 33.00/Team Per Season	\$ 22.00/Team Per Season

## **Building Use Fees**

### **Additional Operating Hours for Recreation Centers**

*Additional operating hours refers to full operation of a recreation center; please see Terms and Special Conditions section. For additional hours for specific activities, see Non-Hours of Operation for that item.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rate	\$ 45.00/Hour	\$ 45.00/Hour

### **Recreation Centers, Visitor/Nature Centers, Swanson Pool Meeting Room**

*No fees are required for Kitchen use if used in conjunction with other rooms at the following centers: Adams, Azalea, Cadman, City Heights, Penn Athletic, Silver Wing, Stockton, Tecolote and Willie Henderson. Protective coverings must be used when gymnasiums are rented for non-athletic events. Not all gymnasiums are available for non-athletic rentals. Commercial, fundraising and promotional activities must pay an additional \$15.00 per hour (\$10.00 for youth) per room to the Recreation Center Fund. (Parks and Recreation Department and City of San Diego contractor activities are exempt). Activities/Events qualifying for Senior or Persons with Disabilities Rates receive 40% discount. (rounded to the nearest \$.25). Rates for all non-commercial users of facilities at Mission Trails Regional Park are determined by the Mission Trails Foundation.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
<b>P&amp;R Department, City of San Diego, Community Councils, Community Planning Groups, Joint Use Holders at Joint Use sites</b>		
Meeting Room/Activity Room	No Charge	No Charge
Auditorium/Gymnasium (non-athletic use)	No Charge	No Charge
Kitchen	No Charge	No Charge
<b>Non-Profit Youth Groups</b>		
Meeting Room/Activity Room	\$ 2.50/Hour	\$ 3.00/Hour
Auditorium/Gymnasium (non-athletic use)	\$ 10.00/Hour	\$ 11.00/Hour
Kitchen	\$ 2.50/Hour	\$ 3.00/Hour
<b>Non-Profit, Other Government Agencies (for official business), Community Colleges, Public Colleges and Public School Districts</b>		
Meeting Room/Activity Room	\$ 5.00-\$7.50/Hour	\$ 6.00/Hour
Auditorium/Gymnasium (non-athletic use)	\$ 20.00-\$30.00/Hour	\$ 22.00/Hour
Kitchen	\$ 5.00-\$7.50/Hour	\$ 6.00/Hour
<b>Non-Commercial</b>		
Meeting Room/Activity Room	\$ 43.75/Hour	\$ 50.00/Hour
Meeting Room/Activity Room (athletic use)	\$ 22.00/Hour	\$ 24.00/Hour
Auditorium/Gymnasium (non-athletic use)	\$ 87.50/Hour	\$ 94.00/Hour
Kitchen	\$ 21.75/Hour	\$ 24.00/Hour
<b>Commercial</b>		
Meeting Room/Activity Room	\$ 65.25/Hour	\$ 75.00/Hour
Meeting Room/Activity Room (athletic use)	\$ 32.50/Hour	\$ 36.00/Hour
Auditorium/Gymnasium (non-athletic use)	\$ 130.50/Hour	\$ 141.00/Hour
Kitchen	\$ 65.25/Hour	\$ 36.00/Hour
<b>Non-Hours of Operation</b>	\$ 23.50/Hour	\$ 21.00/Hour

## **Camp Fees**

### **Chollas Lake Overnight Youth Camp**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Nightly Rate	\$ 61.00/Night	\$ 66.00/Night

### **Fiesta Island Youth Camp**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
3 Day (72 hour) Use. No prorating allowed	\$ 61.00/Campsite Cluster	\$ 66.00/Campsite Cluster

### **Indoor and Outdoor Youth Day Camps**

*Day Camps conducted by City staff or City of San Diego contractors for which there is a fee paid by the participant. A session is a maximum of 11 hours per day for 5 contiguous days, and a minimum of 3 hours per day. (Fee waivers are available for low income families per Department guidelines.)*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Session Fee	\$ 8.25/Session Per Child	\$ 8.75/Session Per Child

*Day Camps not conducted by City staff or City of San Diego contractors for which there is a fee paid by the participant. A session is a maximum of 11 hours per day for 5 contiguous days. Must pay an additional \$10.00 per hour to the Recreation Center Fund.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Session Fee	\$ 13.50/Session Per Child	\$ 14.50/Session Per Child

### **Kumeyaay Campground**

*To obtain a refund, reservations must be canceled 14 days in advance. No refunds for late cancellations. A maximum of 6 persons per campsite. Anyone under 18 years of age must be accompanied by a parent or guardian. Dogs are permitted if licensed, vaccinated for rabies, and kept on a leash. One vehicle allowed per site.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Overnight per Site	\$ 20.00/Per Night	\$ 22.00/Per Night
Dog	\$ 3.00/Per Night	\$ 1.00/Per Night
Extra Vehicle	\$ 4.00/Per Night	\$ 4.00/Per Night
Dumping Fee Non-registered Campers	\$ 5.00/Per Dump	\$ 5.00/Per Dump

## **Other Fees**

### **Adult Outdoor Fitness Classes, Personal Trainers on Park Land**

*Fitness classes and personal trainers that charge participants for their service must pay a permit fee to operate on park land when their group has over four (4) participants. This Permit is non-refundable and cannot be prorated or resold. Parks and Recreation Department City of San Diego contractor programs are exempt. See Camp Fees section for appropriate fees for non-instructional day camps. Paid Ground Use, and Athletic Program permittees are excluded from this fee. The Parks and Recreation Department may limit the number of permits issued or areas/times available (not all areas are available for rental). Permits are limited for the Central Mesa and West Mesa areas of Balboa Park. Permit is not a reservation and does not guarantee specific locations. Lease holders within their leasehold are excluded. Permit is per park venue. Forty-nine persons maximum per class. Maximum 30 hours per week per permit.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Permit for Mission Bay/Balboa Park	\$ 93.00/Permit Per Quarter	\$ 44.00/Permit Per Quarter
Permit for Other Park Areas	\$ 76.00/Permit Per Quarter	\$ 22.00/Permit Per Quarter

### **Boat Rentals**

*Chollas Lake offers hourly canoe rentals (no lifeguard on duty). Per state regulation, all recreational vessels less than 16 feet in length, including canoes and kayaks, must carry a Type I, II, III or V wearable personal flotation device for each person on board. Flotation devices are provided by the City for use with the rental. Requirements for vessels 16 feet or longer are a life jacket for each person on board, plus one throwable flotation device (a Type IV cushion or ring buoy). At least one person 16 years of age or older must be in the vessel while on the water. Anyone under 12 years of age must wear a life jacket at all times while underway. Dogs are NOT permitted on boats. Maximum number of people allowed per boat depends on the size of the boat and shall not exceed the manufacturer's rating. Rental is non-refundable.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Boat Rental (per Vessel)	NA	\$ 15.00/Hour

### **Carmel Valley Community Park Amphitheater**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
2 hour minimum, set-up service is not available	\$ 71.00/Hour	\$ 76.00/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

### **Dance Instruction**

*Fees for costumes will be collected after the start of classes and will be unique to each particular class style/level. Fees for dance day camps and workshops determined by staffing requirements and will not exceed 100% cost recovery.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Session Fee per Participant	\$ 48.00/Session	\$ 41.00/Session

### **Ground Use Fee**

*Permits are required for any group of 50 or more persons per venue. Notwithstanding the foregoing, weddings and surf contests require a Ground Use permit regardless of the number of persons (fee for groups smaller than 50 is the same as 50-150 person category). Rental shall include any set-up or dismantle time. Venues are determined by the Department. Not all areas are available for rental. Any additional staff needed as determined by Parks and Recreation may be charged for large or specialty events (see Miscellaneous Staffing for Event Support). Parks and Recreation Department, or City of San Diego contractor activities are not subject to charge. Joint use agency at their joint use site not subject to charge. Cleaning and/or a security deposit may be required. Complex events must submit a Special Events Application before the park permit is issued. Refunds are permitted if cancellations are received in writing a minimum of 60 days before the event, less a \$50 processing fee. Cancellations less than 60 days before the event are non-refundable. **Payment of a Ground Use Fee supersedes the requirement for a Special Equipment Set-Up Fee.** Commercial, fundraising and promotional activities must pay the respective City of San Diego Recreation Center Fund an additional \$10.00 per hour for youth activities or \$15.00 per hour for adult activities, in addition to the Ground Use Fee.*

#### Non-Profit Youth

<u>Fee Description</u> (per Venue)	<u>Previous Fee</u>	<u>Approved Fee</u>
Daily Rate	\$ 54.00-\$874.00/Day	\$ 58.00/Day

#### Non-Profit Adult

<u>Fee Description</u> (per Venue)	<u>Previous Fee</u>	<u>Approved Fee</u>
50-150 Persons	\$ 110.00-\$191.00/Day	\$ 120.00/Day
151-300 Persons	\$ 110.00-\$273.00/Day	\$ 120.00/Day
301-1,000 Persons	\$ 110.00-\$492.00/Day	\$ 345.00/Day
Over 1,000 Persons	\$ 110.00-\$874.00/Day	\$ 861.00/Day

#### Non-Commercial

<u>Fee Description</u> (per Venue)	<u>Previous Fee</u>	<u>Approved Fee</u>
50-150 Persons	\$ 273.00/Day	\$ 172.00/Day
151-300 Persons	\$ 410.00/Day	\$ 172.00/Day
301-1,000 Persons	\$ 656.00/Day	\$ 689.00/Day
Over 1,000 Persons	\$1,093.00/Day	\$1,722.00/Day

#### Commercial

<u>Fee Description</u> (per Venue)	<u>Previous Fee</u>	<u>Approved Fee</u>
50-150 Persons	\$ 383.00/Day	\$ 172.00/Day
151-300 Persons	\$ 492.00/Day	\$ 172.00/Day
301-1,000 Persons	\$ 874.00/Day	\$ 689.00/Day
Over 1,000 Persons	\$1,367.00/Day	\$1,722.00/Day

#### **Miscellaneous Staffing for Event Support**

Rates determined by staffing requirements and number of hours requested in order to achieve 100% cost recovery. For Non-Hours of Operation or Additional Operating Hours for Recreation Centers, see those sections. Miscellaneous Staffing Fee is appropriate when additional staffing is needed for an event or program.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Recreation Leader I – Hourly	\$ 18.00/Hour	Hourly rates will be determined on an as needed basis calculated at fully loaded “C” step rates.
Recreation Leader II – Hourly	\$ 20.50/Hour	
Park Ranger (Straight-Time)	\$ 53.00/Hour	
Park Ranger (Overtime)	\$ 80.00/Hour	
Senior Park Ranger (Straight-Time)	\$ 85.00/Hour	
Senior Park Ranger (Overtime)	\$ 127.00/Hour	

*Other classifications determined as requested.*

#### **Park Use Permit for Dog Classes, Practices, and Shows (50 persons or Smaller)**

Insurance, cleaning and/or security deposit may be required. Not all areas are available for use. For shows/tournaments of 50 or more persons, see Ground Use Fee. This fee does not apply to City of San Diego contractor sponsored classes-- see Program Surcharge Fee for appropriate rates. Not all areas are available for rental. Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay the City of San Diego Recreation Center Fund an additional \$10.00 per hour for youth activities or \$15.00 per hour for adult activities.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Fee	\$ 40.50-\$81.00/Event	\$ 19.00/Event or Session
Lights (in addition to above fees)	\$ 7.75/Hour	\$ 8.25/Hour

**Parking Lot Use for Event Venues in Community/Neighborhood Parks**

Not all parking lots are available. Not all dates/times available. Daily rentals only. Rental must include any set-up or dismantle time. Rental period begins at 6 a.m. and is valid for 24 hours unless park is gated. An additional daily rate will be charged per day for any event which exceeds the permitted period. Not all parking spaces are available for rental. Fee is for the sole purpose of closing public parking spaces for use as an event venue. It is not permissible to use the fee to secure parking spaces for exclusive permitted or paid parking purposes.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Daily Rate	\$ 2.75/Space Per Day	\$ 3.00/Space Per Day

**Picnic Shelter Reservation Fee**

Required for all picnic shelters where reservations are accepted. Cleaning, security deposit may be required.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rate (per Shelter)	\$ 20.00/Hour	\$ 30.00/Hour

**Preferential-Non-Exclusive Use Permits, Special Use Permits, and Short-term Leases**

Fee is charged for groups with preferential use permits and special use permit holders that are managed by Parks and Recreation. Recreation Councils, San Diego Civic Dance Association, Committee of 100, Friends of Balboa Park, Spreckels Organ Society, Twilight in the Park, and Spanish Village Art Center are excluded.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Permit Processing	\$ 603.00/Permit	\$ 404.00/Permit

**Program Surcharge – City of San Diego Contractual Programs**

Registration use period shall not exceed 4 hours in length for one meeting. More than four hours will be considered two meetings. City of San Diego contractor classes which are offered to participants free of charge must still pay the Program Surcharge Fee unless a low income fee waiver is valid.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Surcharge	\$ 2.75/Meeting Per Person	\$ 2.75/Meeting Per Person

**Program Surcharge – Weight Rooms**

City of San Diego contractor operated weight rooms operating within Parks and Recreation facilities must pay 10% of the total revenue earned to the Department. Payments are due quarterly.

**Registration/Reservation Transaction and Credit Card Fees**

A Transaction Fee and a Credit Card Fee is charged to customers who use credit cards (or other electronic payment mechanism) for registrations and reservations. Rates are established by the service provider and are nonrefundable. Current rates are listed below.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Transaction Fee	N/A	\$ 2.00/Transaction
Credit Card Fee	N/A	\$ 3% of Total Charges

**Special Equipment Set-Up**

This charge is for any set-up by permittee or coordination of specialty items (pony and llama rides, etc.; maximum of three animals, where allowed, per set-up charge) and/or equipment at a venue, such as a party jump, dunk tank, canopy (10'x20' or greater; 10'x10' or greater in Mission Bay and Shoreline Parks), staging (20'x20' maximum size), generator, etc. In Mission Bay/Beaches areas, there is an equipment set-up charge for tables and chairs (in groups of 40, 4 tables/40 chairs). Parks and Recreation Department or City of San Diego contractor activities are not subject to charge. One party jump with generator considered one set-up charge. **Paid Ground Use Fee permittees are excluded from this fee. Generators for youth league pitching machines or other like equipment are excluded from this fee with paid youth league field reservation fee.** Insurance will be required prior to bringing the equipment onto the park or beach site.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Set-up (per item)	\$ 27.00/Day	\$ 22.00/Day



# **Terms and Special Conditions**

## **Additional Operating Hours for Recreation Centers**

With the Department's approval, Recreation Councils have the ability to pay for additional hours to operate their centers. Donations to Recreation Councils which are 501(c)(3) entities are encouraged. Other Entities or individuals may purchase additional operating hours. When a specific location is not identified by the donor, the Parks and Recreation Director will determine the location and time for the additional operating hours. Major increases in operating hours at sites may require an amount above the stated rate due to staffing configurations. For example, adding eight hours to a 40 hour per week site for an extended period will be reviewed by the Department to determine any changes in classifications or support needed.

## **Athletic Events in Passive Areas**

Use of all turf areas other than designated athletic areas for athletic activities, and athletic areas for passive activities should be avoided as much as possible. However, in some areas athletic fields are highly used and the use of passive park land is needed for athletic activities.

When determining whether a group falls under an athletic program fee or the ground use fee, the deciding factor is the type of activity to take place. For example, if a group requests use of a passive area for an athletic activity, you should use whatever fees are appropriate for that athletic activity. If a youth football league requests to use a passive area for a tournament, tournament fees will apply. Likewise, if a group wants to use an athletic field for a picnic, you will refer to the ground use fee.

## **Athletic Fields and Gymnasiums**

If during normal hours of operation, athletic fields may be rented for a minimum of one hour. If rental is during non-hours of operation, a two hour minimum rental is required.

In addition to permit fees, field damage surety bonds (typically, \$200-\$500) cleaning deposits (typically, \$100-\$300) may be required.

### **Priority Use**

The following priorities for athletic fields and gymnasiums have been established to provide opportunity for an array of sports play at facilities:

Youth Softball, Baseball and Lacrosse	February 1 through July 31
Youth Football & Soccer	August 1 through December 31
Youth Rugby	December 1 through May 31
Youth Indoor Basketball	December 1 through March 31
Adult Softball, Baseball, Lacrosse & Soccer	Mar. 1 through July 31 (Spring/Summer); Aug. 1 through Dec. 31 (Summer/Fall)
Adult Football	August 1 through December 31
Adult Rugby	December 1 through May 31
Adult Indoor Basketball	November 1 through February 28 (Winter); May 1 through August 31 (Summer)
Adult Indoor Volleyball	September 1 through December 31

The Department reserves the right to modify priorities and establish priority for other activities, in its sole discretion.

Youth leagues are given field priority until 6 p.m. Exceptions must be approved by the Department Director or his/her designee. Resident teams have first priority to participate in Department sponsored Citywide or community leagues using municipal athletic facilities. Non-resident teams may play in sponsored leagues if space is available.

Leagues that play at different sites are required to pay the League Team Fee once. Center Directors at sites collecting the fee should fax payment information to those Center Directors also hosting the league. Friendly or practice games which occur on fields during the league's permitted time/location are allowed; however, all teams participating must have paid the League Team Fee. For example, Team A on a league invites a Team B from Orange County for a friendly scrimmage during normal practice times within Team A's permitted field and time. Team B would be required to pay the League Team Fee. League directors must contact staff at each site to assure availability and permit approval. However, payments to the City of San Diego Recreation Center Fund are required at each site. For example, if an adult softball league has 10 teams in its league playing at both Robb Field and Morley Field, only 10 League Team Fees are required, payable at either site. If City of San Diego Recreation Council fees apply, the league must pay at both Robb Field and Morley Field.

When adult league play includes both lighted and unlighted hours, the Center Director may determine an appropriate split between lighted and unlighted rates. For example, if half of league games require lights, the Center Director may charge unlighted rates for half of the league teams and lighted rates for the remainder. The Center Director is not required to identify which teams pay the unlighted versus lighted rate; this is the responsibility of the league director.

### **Field Preparation**

Preparation of athletic fields is the responsibility of the league or organization. Bases will always be provided when those fields with base pegs are rented. They will not be provided for those fields without base pegs. It is the responsibility of the league and/or league director to provide lining for the field. Gypsum will not be provided by the Department to those groups renting the fields. Storage availability for groups renting fields on a regular basis will be determined by the Center Director.

Only City power equipment will be allowed on the fields. Contractual use of power equipment by renters will not be allowed unless approved by the Deputy Director. Only City staff, during their shift, may use power equipment on the fields. (Exceptions will be made for groups with Preferential Use and Occupancy Permits, Special Use Permits, and other certain agreements with the City.)

### **Youth League Reservations**

If a youth league has teams that do not use City of San Diego fields, the league director may petition to the Center Director to adjust the League Team Fee to exclude those teams that use fields exclusively in other jurisdictions from paying the League Team Fee for that season. The Center Director must be satisfied that sufficient documentation is provided by the league director to substantiate the claim.

### **Cancellations**

*Unless otherwise stated in the Fee Schedule or issued permit, 100% of paid fees will be refunded provided that the permit holder submits a written advance notice of cancellation, at least 30 calendar days prior to the date of the event. Cancellations received less than 30 calendar days prior to the event will be charged 25% of the fee paid. Cancellations received less than 10 calendar days prior to the event will be charged 50% of the fee paid. No refunds for cancellations less than 48 hours prior to event.*

### **Day Camp Fees**

Day camp fees may be prorated only if a formal drop-in program exists (i.e., participants are not required to sign up for a session and can attend daily). Fees cannot be prorated for partial attendance of a session if daily drop-ins are not permitted.

### **Disabled Rates**

Disabled rates, where applicable, are offered for activities in which 75% of the participants are persons with disabilities and are City of San Diego residents. Proof of disability (doctor slip, disabled parking placard) and residency may be required. Non-Hours of Operation Fee is not discounted for activities for persons with disabilities.

### **Fiesta Island Youth Camp**

Specific camp regulations such as maximum persons per site and number of sites contained within a campsite cluster are available at the Developed Regional Parks Division's Permit Center.

### **Government Use of Facilities**

The Parks and Recreation Director may reduce or waive fees for the use of indoor facilities by other government agencies and public school districts (non-athletic events) for official government business. Only one waiver or reduction is granted per agency or school district per fiscal year. Requests for waivers or discounts must be submitted in writing no later than ~~fifteen~~ 15 working days before facility use.

### **Ground Use Fee**

Discounted youth activities are generally defined as activities with over 75% attending under the age of 16, resident disabled or senior. Groups must provide documentation that is acceptable to the Center Director/Permit Center or Park Manager to receive the discount. Daily rate refers to a 24 hour period, usually beginning at 8 a.m., subject to general park opening and closing hours. No prorating allowed. Leaseholders in Mission Bay are not required to pay this fee when use is contiguous to their leasehold and the City is to receive a percentage of revenues per their lease agreement for the scheduled activity on park land.

Runs/walks are charged the Ground Use Fee if using park land as a staging area, including starting, resting or "pit" stops and ending points. If this type of event is only passing through park land, no fee is required.

Opening day events for youth sports leagues and other special events for such groups are required to pay the Ground Use Fee only if their event requires more areas than normally used during games. For example, if picnic shelters and passive areas are needed for set-up, registration, etc., which are not normally used for regular season games, then the Ground Use Fee is required.

Set-up and tear-down days shall be considered within the permit period. For example, if an event of 500 people is to take place on Saturday, with set-up on Friday with only 50 people, then fees will be required for both days—a higher rate on Saturday based on 500 persons and a lower rate on Friday (the 50-150 persons category).

#### **Joint Use Locations - Clarification of Charges for Public School Districts**

If a public school district that has a joint use agreement requests the use of an athletic field, outdoor court or gymnasium that is one of their joint use sites, there is no charge. For copies of agreements, contact Division Administrative offices. A list of all existing joint use sites is included as a reference.

For Parks and Recreation sites not under a joint use agreement, a fee must be collected for use by a public school. For school district use of non-joint use park land for athletic activities, see pages 1 through 3. For use of non-joint use park land for non-athletic activities, see page 15 for Ground Use Fees. For non-athletic activities, school district groups under 50 persons are not charged the Ground Use Fee. Special Equipment Set-Up Fee and/or Picnic Shelter Reservation Fee may be required depending on the event requirements.

#### **Low Income Fee Waivers**

Not all Parks and Recreation Department programs are eligible for low income fee waivers. Fees for City-conducted Parks and Recreation Department programs and the City surcharge on City of San Diego contractual programs are waived for individuals from families whose gross income in the past twelve months falls within the Lower Living Standard Income Level. The limits are:

<u>Size of Family</u>	<u>Annual Income</u>
1	\$17,239
2	\$28,240
3	\$38,774
4	\$47,861
5	\$56,481
6	\$66,057
More than 6	Each additional family member add \$9,576

Completion of a fee waiver form is required for each activity for which a fee waiver is requested. A copy of the applicant's current Internal Revenue Service (IRS) tax return shall be used to verify income. A Social Security Award-Benefit letter or a Social Security Proof on Income letter may also be used for verification of income.

#### **Non-Hours of Operation**

The term "Non-Hours of Operation" used throughout this Fee Schedule is added to the basic fee (even if no charge) when facilities are reserved outside the normal hours of operation when City staff is required on site. Each facility may have its own unique hours of operation, as determined by the Department. There is a two hour minimum charge if Non-Hours of Operation are not contiguous with normal hours. Prorating for partial hours and combining partial hours over multiple timeframes is not allowed. If two or more groups are scheduled to use a facility during Non-Hours of Operation, then only one Non-Hours of Operation fee is due, and the Fee be split among the groups equitably where possible (subject to additional charge if additional staffing is increased to accommodate all rentals).

Payment of Non-Hours of Operation Fee does not provide open access to an entire facility to the public. Groups or individuals that desire full public access to a recreation center will be required to pay the Additional Operating Hours for Recreation Center fee. Department activities are exempt from paying the Non-Hours of Operation Fee. Non-Hours of Operation Fee is not discounted for activities for seniors or persons with disabilities. City of San Diego contractor activities (e.g., day camps, special events, etc.) are not required to pay Non-Hours of Operation if the activity is co-sponsored by the Department and City staff is available to be on-site.

#### **Non-Profit Fee Categories**

Groups qualify for the non-profit Fee categories and treatment if they are an approved non-profit organization under 26 U.S.C. § 501, with current status. City staff may request documentation from groups to qualify for these rates. Groups that cannot show sufficient documentation will be referred to other appropriate fee categories with the area requested (e.g., non-commercial or commercial status).

### **Outdoor Courts**

Scheduled use precludes non-scheduled users from utilizing the designated court. Staff may need to post the site prior to a reserved event to discourage unscheduled users. Rental may not be prorated for partial use of a court or less than one hour use; combining partial hours over multiple timeframes is not allowed. Cancellations within 14 calendar days of event forfeit the rental fee.

### **Permits**

Permits are not issued until payment is received. Some permits may require insurance, cleaning deposits and/or damage deposits. Groups may be invoiced for associated cost recoveries if deposits are not charged or sufficient to cover all damage.

### **Promotional Opportunities**

The Parks and Recreation Department encourages the use of facilities for special events, and appreciates the support from our users. Permits should be reviewed by the Center Director to determine if it is appropriate to request the permittee to formally acknowledge the Department's cooperation or participation. Acknowledgment could be part of the event's flyers, promotional materials, public service announcements, banners, signage, or verbal announcements during the event. The Department can supply camera ready art work for Parks and Recreation logos.

### **Prorating**

All hourly fees are rounded to the full hour. Prorating of partial hours or combining partial hours over multiple timeframes is not allowed.

### **Recreation Center Use**

Amounts charged for room use by the County Voter Registrar should not exceed the County's legal limit for this expense.

### **Senior Group Rates**

Senior group rates, where applicable, apply to activities in which 75% of the participants are 62 years of age or older and are City of San Diego residents. Non-Hours of Operation Fee is not discounted for activities for seniors.

### **Special Equipment Set Up**

There is no charge for outdoor volleyball nets, portable toilets, tables or chairs (except in Mission Bay, Shoreline and Balboa Parks); however, for large groups a deposit may be requested to cover potential damage to turf. (Tables and chairs are charged for use in Mission Bay, Shoreline and Balboa Parks.) (See Grounds Use Fee section.)

### **Sponsorship or Co-sponsorship of Events by the City**

Community events officially sponsored by Parks and Recreation require direct and active involvement by Parks and Recreation staff in the planning, coordination, and actual presentation of the event. Events officially sponsored by City Council offices require direct and active involvement by the Council/Mayor and/or their staff. Community events officially sponsored by the City must be accompanied by a written confirmation from a City Council staff representative or the appropriate City department appointing authority.

### **Swimming Pools**

#### **Priority Use**

The following priorities for swimming pool use have been established:

- 1) Department staff conducted programs.
- 2) Public school district - and public school - sponsored teams or learn-to-swim programs (Swim season is Feb. 1 through May 31; Boys Water Polo season is Aug. 1 through Nov. 30; Girls Water Polo season is Nov. 15 through Feb. 28).
- 3) Non-season public school district or school sponsored teams. Non-profit and private, non-commercial groups (birthday parties, etc.). Proof of non-profit status will be required.
- 4) Profit groups, commercial groups and organizations. Includes non-public agency swim clubs.

#### **Additional Terms**

Security, cleaning deposits, and insurance may be required, and will be determined by the Pool Manager.

#### **Cancellation Policy**

Exclusive rentals (special use permits) must be canceled in writing 14 calendar days prior to the event to receive full refunds. Monthly rentals must be canceled in writing 48 hours prior to the event to receive full refunds. Late cancellations will forfeit 25% of fees paid.

There will be no refunds granted for swimming lessons unless canceled by City staff. A transfer or credit to another class may be permitted by the Pool Manager, in their sole discretion. Swimming lessons which fall on holidays will be rescheduled or prorated if the facility is not scheduled to be open on that date.

There will be no refunds granted for emergency closures due to pool contamination. Patrons with paid facility admission receipts who must leave a pool due to such emergency will be issued a voucher for admission that will be valid for 1 year from the date of the incident.

**City of San Diego Parks and Recreation Department  
Joint Use Agreement Locations and School Districts**

<b>Joint Use Site</b>	<b>Location</b>	<b>School District</b>
Adams Elementary School	4672 35th Street	SDUSD
Alcott Elementary School	4680 Hidalgo Avenue	SDUSD
Alice Birney Elementary School	4345 Campus Avenue	SDUSD
Angier Elementary School	8450 Hurlburt Street	SDUSD
Ashley Falls Elementary School	13030 Ashley Falls Drive	DMUESD
Bayview Terrace Elementary	2445 Fogg Street	SDUSD
Bird Rock Elementary School/Bird Rock Neighborhood Park	5371 La Jolla Hermosa Avenue	SDUSD
Black Mountain Jr. High School	9353 Oviedo Street	PUSD
Cabrillo Elementary School	3120 Talbot Street	SDUSD
Cadman Elementary School/Cadman Neighborhood Park	4370 Kamloop Avenue	SDUSD
Carmel Creek School	4210 Carmel Center Road	SBSD
Carmel Del Mar Elementary School	4400 Carmel Park Drive	DMUESD
Carson Elementary School	6905 Kramer	SDUSD
Challenger Middle School	10810 Parkdale Avenue	SDUSD
Chavez Elementary School	1404 South 40th Street	SDUSD
Cherokee Point Elementary School	3735 38th Street	SDUSD
Chollas-Mead Elementary School	545 45 <sup>th</sup> Street	SDUSD
Clark Middle School	4388 Thorn Street	SDUSD
Clay Elementary School	6506 Solita Avenue	SDUSD
Crown Point Elementary School	4033 Ingraham Street	SDUSD
Dailard Elementary School	6425 Cibola Road	SDUSD
Dana Middle School	1775 Chatsworth Blvd.	SDUSD
DePortola Middle School	11010 Clairemont Mesa Blvd.	SDUSD
Dingeman Elementary School/Spring Canyon Neighborhood Park	11840 Scripps Creek Drive	SDUSD
Doyle Elementary School	3950 Berino Court	SDUSD
Edison Elementary School	4077 35 <sup>th</sup> Street	SDUSD
Ericson Elementary School	11174 Westonhill Drive	SDUSD
Farb Middle School	4880 La Cuenta Drive	SDUSD
Fay Elementary School	4080 52 <sup>nd</sup> Street	SDUSD
Field Elementary School	4375 Bannock Avenue	SDUSD
Fletcher Elementary School	7666 Bobolink Way	SDUSD
Forward Elementary School	6460 Boulder Lake Drive	SDUSD
Franklin Elementary School	4481 Copeland Avenue	SDUSD
Garfield Elementary School	4487 Oregon Street	SDUSD
Griffith-Joyner Elementary School	4271 Myrtle Street	SDUSD
Hage Elementary School	9750 Galvin Avenue	SDUSD
Hardy Elementary School	5420 Montezuma Road	SDUSD
Hearst Elementary School	6230 Del Cerro Blvd.	SDUSD
Herbert Ibarra Elementary School	4877 Orange Avenue	SDUSD
Jefferson Elementary School	3770 Utah Street	SDUSD
Jerabek Elementary School	10050 Avenida Magnifica	SDUSD
Juarez Elementary School	2633 Melbourne Drive	SDUSD
Keiller Middle School	7270 Lisbon Street	SDUSD
Kimbrough Elementary School	321 Hoitt Street	SDUSD
King Elementary School	415 31st Street	SDUSD
Kumeyaay Elementary School	6475 Antigua Boulevard	SDUSD
La Mirada Elementary School	222 Avenida De La Madrid	SYESD
Language Academy	4961 64 <sup>th</sup> Street	SDUSD

**City of San Diego Parks and Recreation Department  
Joint Use Agreement Locations and School Districts**

<b>Joint Use Site</b>	<b>Location</b>	<b>School District</b>
Lewis Middle School	5170 Greenbrier Avenue	SDUSD
Mann Middle School	4345 54th Street	SDUSD
Marshall Middle School	9700 Avenue of Nations	SDUSD
Marston Middle School	3799 Clairemont Drive	SDUSD
Mason Elementary School	10340 San Ramon Drive	SDUSD
McKinley Elementary School	3045 Fenton Street	SDUSD
Miramar Community College	10440 Black Mountain Road	SDCCD
Nicoloff Elementary School	1777 Howard Avenue	SBUESD
North Park Community Park/ALBA School	4041 Oregon Street	SDUSD
Ocean Beach Elementary School	4741 Santa Monica Avenue	SDUSD
Ocean Air Community Park/Ocean Air Elementary	4770 Fairport Way	DMUESD
Ocean View Hills Elementary School	4947 Ocean View Hills Pkwy	SYESD
Pacific Beach Elementary	1234 Tourmaline Street	SDUSD
Pacific Beach Middle School	4676 Ingraham Street	SDUSD
Parks, Rosa Elementary School	4510 Landis Street	SDUSD
Penn Elementary School	2797 Utica Drive	SDUSD
Pershing Middle School	8204 San Carlos Drive	SDUSD
Porter Elementary School	445 South 47 <sup>th</sup> Street	SDUSD
Rodriguez Elementary School	825 South 31 <sup>st</sup> Street	SDUSD
Roosevelt Middle School	3366 Park Blvd.	SDUSD
Sage Canyon Elementary School	5290 Harvest Run Drive	DMUESD
SD School of Creative and Performing Arts/Penn Athletic Area	2425 Dusk Drive	SDUSD
Scripps, E. B., Elementary School	11801 Cypress Canyon Road	SDUSD
Scripps Ranch High School	10410 Treena Street	SDUSD
Serra Senior High School	5156 Santo Road	SDUSD
Sherman Elementary School	301 22nd Street	SDUSD
Solana Highlands Elementary School	3520 Long Run Drive	SBSD
Spreckels Elementary School	6033 Stadium Street	SDUSD
Standley Middle School	6298 Radcliff Drive	SDUSD
Tierrasanta Elementary School	5450 La Cuenta Drive	SDUSD
Torrey Pines Elementary School	8350 Cliffridge Avenue	SDUSD
Valencia Park Elementary School	5880 Skyline Drive	SDUSD
Vista Grande Elementary School	5606 Antigua Boulevard	SDUSD
Walker Elementary School	9225 Hillery Drive	SDUSD
Wangenheim Middle School	9230 Gold Coast Drive	SDUSD
Wegeforth Elementary School	3443 Ediwhar Avenue	SDUSD
Wilson Middle School	3838 Orange Avenue	SDUSD
Zamorano (Bay Terraces #6) Elementary School	2655 Casey Street	SDUSD

DMUESD: Del Mar Unified Elementary School District  
PUSD: Poway Unified School District  
SBSD: Solana Beach School District  
SBUESD: South Bay Union Elementary School District  
SDCCD: San Diego Community College District  
SDUSD: San Diego Unified School District  
SYESD: San Ysidro Elementary School District



THE CITY OF SAN DIEGO

***PARKS AND RECREATION DEPARTMENT***

***PROPOSED FEE SCHEDULE***



## Contents

REGISTRATION/RESERVATION PROCESSING FEES .....	4
GENERAL AND COMMERCIAL USE OF PARKS .....	4
Opportunity Fund Fee .....	4
Recreation Center Fund Fee .....	4
Grounds Use Fees .....	5
Outdoor Facility Use Fees .....	5
Regional Parks Special Use Fees .....	6
First Amendment Sellers Permits .....	6
FACILITY USE BY ATHLETIC ORGANIZATIONS .....	7
Sports Leagues Operating within the City of San Diego .....	7
Hourly Rental Rates for Sports Programs .....	7
AQUATICS PROGRAMS AND RENTALS .....	8
Aquatics Classes and Programs .....	8
Swimming Pool Entrance Fees .....	8
Swimming Pool Rentals .....	9
RECREATION PROGRAMS .....	9
BUILDING AND FACILITY RENTAL .....	10
Recreation Centers and Buildings Outside of Balboa Park .....	10
Balboa Park Buildings .....	10
CAMPGROUND USE .....	11
MOUNT HOPE CEMETERY .....	12
Mount Hope Cemetery Terms and Conditions .....	14
PARKS, POOLS, AND PROGRAMS TERMS AND CONDITIONS .....	15
Park Use .....	15
City Pools .....	18
Athletic Programs .....	19
Permit Refund Policy .....	23
Recreational Programs Refund Policy .....	24
GENERAL INFORMATION <b>TO BE ADDED</b> .....	25
Recreation Center Information .....	25
City Pool Information .....	25
Joint Use Locations .....	25

## INTRODUCTION

The City of San Diego Parks and Recreation Department operates and maintains a diverse and valued parks system that serves millions of residents and visitors each year. The City's parks system does more than fulfill the public's need for leisure, it supports and provides opportunities for individual growth, cultural exchange and enrichment, and youth development including important opportunities for at-risk youth, and it also provides a robust and varied offering of programs for all, including individuals with disabilities and seniors. The parks system also preserves and maintains a significant portion of the San Diego region's diverse natural habitat and supports San Diego's economic base through tourism; and it greatly enhances the City's ability to attract and retain businesses.

The Parks and Recreation Department is responsible for the management of:

- Park Land 42,263 acres of developed and undeveloped park land, joint use and open space.
- 26,972 acres of open space
- 5,977 water acres within the San Diego-La Jolla Underwater Park
- 9,314 acres of regional, community, neighborhood, mini and joint use parks

City of San Diego City Charter, Article V, Section 55 states "All real property owned in fee by the City heretofore or hereafter formally dedicated in perpetuity by ordinance of the Council or by statute of the State Legislature for park, recreation or cemetery purposes **shall not be used for any but park, recreation or cemetery purposes** without such changed use or purpose having been first authorized or later ratified by a vote of two-thirds of the qualified electors of the City voting at an election for such purpose."

## REGISTRATION/RESERVATION PROCESSING FEES

The City of San Diego only accepts electronic bank transfers and major credit cards as payment; except for Pool Admission fees. Transaction and credit card processing fees are established by the on-line service provider and are nonrefundable. Processing fees (approximately 3-5%) are added when transactions are processed within the online reservation/registration system. Processing fees are cost recoverable and are subject to change based on service provider rate changes.

## GENERAL AND COMMERCIAL USE OF PARKS

### Opportunity Fund Fee

Applied to all permitted events/activities, room and pool rentals, and on-going recreation-based business operations by commercial and non-profit entities. These fees will be in addition to applicable park use and facility rental fees. The fees will fund the Parks and Recreation Department's equity-based recreation programs. This fee is not applicable when Recreation Center Fund fees (below) are assessed for commercial, fundraising, and promotional activities within a specific community recreation area.

#### Outdoor Events <50 People and On-going Business/Non-profit Activities

Non-profit Youth/Non-Commercial	\$1 per hour per location
Commercial/Government/Adult Non-profits	\$5 per hour per location

#### Outdoor Events > 50 People

Non-profit Youth/Non-Commercial	\$10 per hour per location
Commercial/Government/Adult Non-profits	\$15 per hour per location

#### Room Rentals

Non-profit Youth/Non-Commercial	\$1 per hour per room
Commercial/Government/Adult Non-profits	\$10 per hour per room

#### Sports Leagues - Use of Fields and Indoor/Outdoor Courts

Youth Sports Leagues	\$1 per hour per location/court/field
Adult Sports Leagues	\$2 per hour per location/court/field

### Recreation Center Fund Fee

In addition to park use or facility rental fees, all commercial, fundraising and promotional activities conducted within community park recreation areas will be assessed the Recreation Center Fund Fee. These funds support local park maintenance, improvements, and recreation programs. The Opportunity Recreation Fund Fee will not be applied when Recreation Center Fund fees are applied.

#### Commercial, Fundraising and Promotional activities

Youth Activities	\$10 per hour per location/court/field
Adult Activities	\$15 per hour per location/court/field

#### Sports Leagues - Use of Fields and Indoor/Outdoor Courts

Adult Sports Leagues	\$15 per hour per location/court/field
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## Grounds Use Fees

Park use permits are required for any group of 50 or more persons per venue. Complex events must submit a Special Events Application before the park permit is issued. All weddings and surf contests require a Ground Use permit (fee for groups smaller than 50 is the same as 50 – 150 persons category). **This facility rental charge shall include any set-up or dismantle time.** Available venues are determined by the Department as all areas are not available to rent. Special Equipment Set-Up Fees are not required when a Grounds Use permit is issued. Large or complex specialty events that require additional Parks and Recreation staff to maintain public health/safety may be charged (see Miscellaneous Staffing for Event Support under the Terms and Conditions section).

### Grounds Use Rental Fees (per day per location)

#### Activities/Events with 50-300 persons

Non-Profit Youth	\$ 64.00
Non-Profit Adult & Government	\$ 133.00
Other Users	\$ 191.00

#### Activities/Events with 301-1,000 persons

Non-Profit Youth	\$ 64.00
Non-Profit Adult & Government	\$ 382.00
Other Users	\$ 763.00

#### Activities/Events with over 1,000 persons

Non-Profit Youth	\$ 64.00
Non-Profit Adult & Government	\$ 954.00
Other Users	\$ 1,908.00

## Outdoor Facility Use Fees

Miscellaneous park use fees may be applied in addition to other facility use fees based on the type of event requested and the specific facilities to be utilized. See Use Terms and Conditions for more information.

Parking Lot Use for Events	\$ 3.50 per space per day
Special Equipment Set-up	\$24 per equipment per day
Staff Support for Events	100% cost recovery
Field Lighting	\$9 per hour per location
Outdoor Amphitheater Rental	\$84 per hour (2-hour minimum)
Picnic Shelter Rental	\$30 per hour (2-hour minimum)
Skate Park Rental (non-exclusive use)	\$55 per hour (2-hour minimum)
Pump Track Rental (non-exclusive use)	\$55 per hour (2-hour minimum)
Outdoor Youth Camps	\$14.50 per child per week

## Regional Parks Special Use Fees

These are activities are unique to Balboa Park, Mission Bay Park, and Shoreline Parks.

Art Mart Exhibit	\$17 per Exhibitor per year
Pedi-Cab Permit	\$48 per month
Special Event Pedi-Cab Permit	\$48 per day
Unattended Exhibit Display	\$24 per space per event
Annual Beach Bar Rental (Long-term Boat Beaching)	\$171 per location per year
Mooring Rental	\$808 per mooring per year
Mooring Installation or Relocation Fee	\$488 per request
Instructional Camps in Beach and Bay	\$37 per quarter per location
Balboa Park Traffic Control for Events	\$30 per hour
Fee to Operate Golf Cart in Balboa Park	\$60 per hour
Additional Hours of Operation for Balboa Park Tram	\$90 per hour
Fee to Operate Special Shuttle Service in Balboa Park	\$125 per hour

## First Amendment Sellers Permits (fees established by City Council action in 1991)

Non-profit organizations exercising free speech rights to sell goods or merchandise containing a statement or message intertwined with the purpose of the organization. Applicants must have a non-profit letter on file and merchandise approved by a District Manager.

\$5.00 per day per location
\$20.00 per week per location
\$50.00 per month per location

## FACILITY USE BY ATHLETIC ORGANIZATIONS

Leagues operating outside of the City of San Diego do not qualify for Sports League rates. Leagues that hold special events such as tournaments and sports clinics must pay hourly rates. Adult user groups may qualify for a 40% discount upon meeting the requirements for Adult Senior/Disabilities teams. Youth leagues operating after 6:00 p.m. must pay the hourly field lighting fee when lights are needed. All users will pay the Recreation Center Fund Fee or the Opportunity Fund Fee as designated under General and Commercial Use of Parks (page 4).

### Sports Leagues Operating within the City of San Diego

Fee Description (In-season League Play)	Youth (1)	Adult
Field Use - Per Team (unlit)	\$26.00	\$111.00
Lighted Field Use - Per Adult Team		\$138.00
Gym Court Use - Per Team	\$26.00	\$111.00
Outdoor Court Use - Per Team	\$15.00	\$83.00
Indoor/Outdoor Half-court Rental (badminton, table tennis, pickleball, etc.) – Per Team	\$5.00	\$10.00

### Hourly Rental Rates for Sports Programs

Fee Description	Youth (1)	Adult
Field Rental	\$11.25	\$26.00
Field Lighting Fee	\$9.00	\$9.00
Gym Full-court Rental	\$19.50	\$25.00
Outdoor Full-Court Rental	\$10.75	\$13.25
Indoor/Outdoor Half-court Rental (badminton, table tennis, pickleball, etc.)	\$5.00	\$10.00

## AQUATICS PROGRAMS AND RENTALS

For more information, see the City Pools Terms and Conditions section and visit the Parks and Recreation web page for pool rules and regulations, <https://www.sandiego.gov/pools/rules-regulations>.

### Aquatics Classes and Programs

Swimming Lessons (per hour per participant)	
Large Group (6 or more participants)	\$12
Small Group (4-5 participants)	\$18
Semi-Private (2-3 participants)	\$67
Private (1 participant)	\$80
Water Fitness Classes	
Per Hour	\$4
10-Use Pass (10 hours)	\$33
Youth Swim and Youth Water Polo Teams	
Per Participant - per month (3 hours/week)	\$28
Per Participant - per month (5 hours/week)	\$39
American Red Cross Course (per Course)	
Lifeguard Training	\$211
Water Safety Instructor	\$172
Emergency Response	\$222
First Aid for Public Safety Personnel (Title 22)	\$89
CPR for the Professional	\$44

### Swimming Pool Entrance Fees

Pool Passes	Children, Seniors, and Persons with Disabilities (under 16, over 62)	Adults
One-Time Pass	\$2.00	\$4.00
10 Swim Pass*	\$15.00	\$30.00
30 Swim Pass*	\$40.00	\$80.00

## Swimming Pool Rentals

Hourly Rental	Exclusive Use	Non-Exclusive
Hourly Rental (2-hour minimum)	\$234.00	\$66.00
Hourly Rental Public School and Public Colleges	\$55.00	\$50.00
Hour Rental Inclusionary Programs*		\$44.00
Hourly Rental Youth Aquatics Teams	\$55.00	\$50.00
Pool Guard per hour (actual cost)	\$26.00	\$26.00

\*Inclusionary Programs require a minimum of 75% participation by persons w/disabilities.

## RECREATION PROGRAMS

The City of San Diego has 58 Recreation Centers, 13 Pools, 7 Skate Parks and many other recreational facilities that serve both residents and visitors of all ages, abilities and income levels. For details visit <https://www.sandiego.gov/parks-and-recreation>.

Program Fees	
City Civic Dance Programs	\$41 per student per session
Department-run Recreation Programs (1)	Varies (direct non-personnel costs only)
Contractual City Recreation Programs (1)	Vendor contract service rate + 15% + Program Surcharge (below)
Program Surcharge City Contractual Programs	\$2.75 per student per meeting
Non-City Indoor/Outdoor Youth Camps (2)	\$14.50 per child per week

- (1) Funds collected for these programs are allocated to the respective Recreation Center Fund that supports the recreation programs in that area. Department-run program fees are based on the direct cost (for each program) to provide supplies/equipment not budgeted in the General Fund.
- (2) This park/building use fee is paid by commercial and non-commercial businesses/agencies operating day camps in City parks or buildings. Youth Camp rates are based on a minimum of 3 days per week with at least 3 hours per day and a maximum of 5 days per week with a maximum of 11 hours per day.



## BUILDING AND FACILITY RENTAL

No fees are required for kitchen use if used in conjunction with other rooms at the following centers: Adams, Azalea, Cadman, City Heights, Penn Athletic, Silver Wing, Stockton, Tecolote and Willie Henderson. Protective coverings must be used when gymnasiums are rented for non-athletic events. Not all gymnasiums are available for non-athletic rentals. For indoor day camps, see the Recreation Programs section.

### Recreation Centers and Buildings Outside of Balboa Park

Hourly Rental Rates	Non-Profit, Government	Non- Commercial	Commercial
Meeting Room/Activity Room	\$6.00	\$55.00	\$83.00
Auditorium/Gymnasium (non-athletic use)	\$22.00	\$104.00	\$156.00
Kitchen	\$6.00	\$27.00	\$40.00
Additional Operating Hours	\$50.00	\$50.00	\$50.00
Non-Hours of Operation	\$26.00	\$26.00	\$26.00

### Balboa Park Buildings

Hourly Rental Rates	Non-Profit	Non- Commercial	Commercial
<b>Balboa Park Activity Center and Municipal Gymnasium (per hour per court per activity)*</b>			
Balboa Park Activity Center - Athletic	\$11.00	\$21.00	\$32.00
Balboa Park Activity Center Non-Athletic	\$122.00	\$244.00	\$366.00
Municipal Gymnasium - Athletic	\$38.00	\$75.00	\$113.00
Municipal Gymnasium - Non-Athletic	\$122.00	\$244.00	\$366.00
<i>* For League Athletic Use - See athletic fees for gymnasiums</i>			
<b>Balboa Park Club (3-hour minimum)</b>			
Ballroom	\$155.00	\$310.00	\$465.00
Kitchen	\$23.00	\$47.00	\$70.00
Santa Fe Room	\$41.00	\$82.00	\$123.00

Hourly Rental Rates	Non-Profit	Non-Commercial	Commercial
<b>Casa Del Prado (3-hour minimum)</b>			
Room 101 Majorca, Room 207 Saragossa, Dance Studios 201, 202, & 206	\$82.00	\$164.00	\$246.00
Room 102 Granada, Room 103 Barcelona, Room 204 Valencia, Room 205 Madrid, Dance Studio 203	\$35.00	\$71.00	\$106.00
Patio A (Ceremonies Only)	\$44.00	\$89.00	\$133.00
Patio B	\$66.00	\$133.00	\$199.00
<b>War Memorial Building (3-hour minimum)</b>			
Meeting Rooms 2 & 3	\$35.00	\$71.00	\$106.00
Auditorium	\$122.00	\$244.00	\$366.00
<b>Recital Hall (3-hour minimum)</b>			
Recital Hall	\$122.00	\$244.00	\$366.00
<b>Spreckels Organ Pavilion (3-hour minimum)</b>			
Organ Pavilion - Exterior	\$139.00	\$277.00	\$416.00
Organ Pavilion - Interior	\$86.00	\$86.00	\$86.00

Facility rentals outside of normal hours of operation must pay overtime costs for two Custodians for each hour. Fees will be charged in full hour increments. Pre-approval is required

## CAMPGROUND USE

For events/services not related to campgrounds, see the relevant section of the Parks & Recreation Fee Schedule.

Chollas Lake Overnight Youth Camp	\$66 per night
Fiesta Island Youth Camp	\$66 per 3 days
Kumeyaay Campground (per night)	\$22 per night
Kumeyaay Campground Extra Vehicle	\$ 4 per vehicle

## MOUNT HOPE CEMETERY

For events/services not related to interments, see the relevant section of the Parks & Recreation Fee Schedule.

Cemetery Lots	Non-Resident	Resident	Low Income Resident
Adult Lot	\$3,970	\$2,985	\$1,492
Cremains Lot	\$747	\$562	\$281
Child Lot	\$486	\$366	\$183
Infant Lot	\$248	\$187	\$94

Burial Services	
Adult Liner Handling/Installation*	\$274
Oversize Adult Liner Handling/Installation*	\$514
Adult Top-Seal Vault Handling/Installation	\$274
Oversize Top-Seal Vault Handling/Installation	\$549
Double Depth Crypt Handling/Installation	\$549
Urn Vault Handling/Installation	\$57
Infant Box Handling/Installation	\$137
Child Box Handling/Installation	\$274
Temporary Marker Handling/Installation	\$57
Adult Lot Opening & Closing*	\$486
Double Depth Lot Opening & Closing*	\$600
Cremation Lot Opening & Closing*	\$240
Child Lot Opening & Closing*	\$366
Infant Lot Opening & Closing*	\$240
Marker Installation (flat)	\$286
Re-Set Marker (Like size)	\$57
Re-Set Marker (Unlike size)	\$103
Vase Installation	\$86
Monument Base Installation	\$286
Monument Border Installation	\$200

<b>Additional Fees for Overtime/Weekend Services</b>	
Overtime Due to Delays (Weekday, 1-hour increments)	100% Cost Recovery**
Weekend Adult/Child Burial Exceeding 2 Hours	\$573
Weekend Infant Burial Exceeding 2 Hours	\$286
Weekend Cremation Exceeding 2 Hours	\$286
Disinterment (Adult)	\$908
Disinterment Double Depth in "A" Placement	\$1,429
Disinterment (Child)	\$712
Disinterment (Infant)	\$516
Disinterment (Cremains)	\$516
Canopy	\$130

\*See Low Income Fee Assistance under Mont Hope Terms and Special Conditions.

\*\*100% cost recovery is based on the loaded labor cost for each employee classification (Step C) and the total number of hours per employee.

<b>Burial Materials</b>	
Adult Liner*	\$145.00
Oversize Adult Liner*	\$320.00
Adult Top-Seal Vault	\$195.00
Oversize Top-Seal Vault	\$459.00
Double Depth Crypt	\$417.00
Infant Box	\$146.00
Child Box	\$158.00
Temporary Marker	\$5.30
Urn Vault (Cremains burial)	\$62.15
Galvanized Flower Vase	\$11.50
Ground Trion Flower Vase	\$25.25
Monument Flower Trion	\$32.50
Galvanized Flower Vase Insert	\$9.65
Trion Flower Vase Insert	\$16.05
Monument Trion Insert	\$19.00

## Mount Hope Cemetery Terms and Conditions

### Definitions

Child: One year to 10 years old.

Double Depth Graves – These grave sites can contain up to two full body burials. “A” is located on the bottom and “B” is located on the top of the grave.

Handling Fees for Burial Containers: Lowering the casket with a lowering device into the exposed gravesite and placing the vault at the bottom of the gravesite.

Infant: One day to 12 months old.

Green Burials (Slab): Burial option where preference is that no sealed containers (e.g., casket, pine box, etc.) are to be used.

Opening and Closing: Removing the soil from the ground, digging the grave and replacing the soil for a grave site.

Oversize: Any burial that requires a size 6 vault or larger as defined by the National Funeral Association standards (most current version).

Resident: City of San Diego residency for the decedent.

### Low Income Fee Assistance

Certain fees (Lot and Perpetual Care; Opening/Closing of Grave; and, Grave Liner and Liner Handling Fees (Bell) for City Residents are reduced for individuals whose gross income in the past twelve months falls within the Lower Living Standard Income Level and have a maximum of \$2,380 in value of personal property.

The Lower Living Standard Income Level (LLSIL) is published annually by the US Department of Labor at <https://www.dol.gov/agencies/eta/llsil>.

Completion of a fee waiver form is required. A copy of the applicant's current Internal Revenue Service (IRS) tax return shall be used to verify income. A Social Security Award-Benefit letter or a Social Security Proof on Income letter may also be used for verification of income. The application form and requirements can be found at: [ADD LINK](#)

## PARKS, POOLS, AND PROGRAMS TERMS AND CONDITIONS

### Park Use

#### Additional Operating Hours for Recreation Centers

Entities or individuals may purchase additional operating hours for a recreation center. When a specific location is not identified by the donor, the Parks and Recreation Director will determine the location and time for the additional operating hours.

#### Beach Bar and Mooring Rentals

Rental use permits are issued for a period of one calendar year beginning March 1st. Fees are non-transferable and non-refundable and cannot be prorated. Beach Bars (long-term boat beaching) are generally limited to vessels that are fourteen (14) feet or less in length and eight (8) feet wide. Some locations permit vessel up to seventeen (17) feet. Mooring rentals are limited to vessels twenty-five (25) feet (or less) in length. The physical buoy and tackle are the property of the permit holder.

#### Commercial and Non-profit Use of City Park Facilities

All commercial and non-profit entities that charge participants for their service must submit a permit application and pay the Opportunity Fund Fee and any additional applicable park use fee. This includes, but is not limited to, outdoor fitness classes, personal trainers, tour guides, sports groups, trail guides, rock climbing and dog classes, practices, and shows. Per City Charter all uses must be park and recreation based activities.

#### Dance Instruction

In addition to dance class fees, fees for costumes may be collected after the start of classes and will not exceed 100% cost recovery. Fees for dance day camps and workshops are determined by staffing requirements and will not exceed 100% cost recovery.

#### Day Camp Fees

City day camp fees may be prorated only if a formal drop-in program exists (i.e., participants are not required to sign up for a session and can attend daily). Fees cannot be prorated for partial attendance of a session if daily drop-ins are not permitted.

Commercial and non-commercial businesses/agencies operating day camps in City parks or buildings must pay the Indoor/Outdoor Youth Camp rate (\$14.50 per child per week) when running camps a minimum of 3 days per week with at least 3 hours per day and a maximum of 5 days per week with a maximum of 11 hours per day.

#### Discounts for Organizations/Groups serving Seniors or Persons with Disabilities

A group discount rate of 40% may be applied to certain activities when the group has over 75% participants with a disability or seniors. Senior participants must be 62 years of age or older. Groups must provide documentation that is acceptable to the Center Director/Permit Center or Park Manager to receive the discount. This discount is applied for City of San Diego residents only.

Activities eligible for discounts include sports leagues, athletic field rentals, recreation building room and gym rentals, including Balboa Activity Center and Municipal Gym. Other Balboa Park buildings are excluded. Discounts are not applicable for Additional Operating Hours or Non-hours of Operation.

#### Dog Classes, Practices, and Shows

Organizers must submit a permit application and pay the Opportunity Fund Fee. Shows and/or tournaments of 50 or more persons must also pay the Ground Use Fee. Insurance is required and not all areas are available for use. Cleaning and/or a security deposit may be required.

#### Government Use of Facilities

The Parks and Recreation Director may reduce or waive fees for the use of indoor facilities by other government agencies and public-school districts (non-athletic events) for official government business. Only one waiver or reduction is granted per agency or school district per fiscal year. Requests for waivers or discounts must be submitted in writing no later than fifteen 15 working days before facility use.

#### Ground Use Permits

Rental use permits are required for any group of 50 or more persons per venue. Notwithstanding the foregoing, weddings and surf contests require a Ground Use permit regardless of the number of persons (fee for groups smaller than 50 is the same as 50 - 150 person category). Rental shall include any set-up or dismantle time. Venues are determined by the Department. Not all areas are available for rental. Any additional staff needed, as determined by Parks and Recreation, may be charged for large or specialty events. Complex events must submit a Special Events Application before the park permit is issued.

Runs/walks are charged the Ground Use Fee if using park land as a staging area, including starting, resting or "pit" stops and ending points. If this type of event is only passing through park land, no fee is required.

Leaseholders in Mission Bay are not required to pay this fee when use is contiguous to their leasehold and the City is to receive a percentage of revenues per their lease agreement for the scheduled activity on park land.

#### Instructional Camps on Park Land in Beaches and Bay Areas

Instructional camps (e.g., learning to surf) must pay a quarterly permit application fee to operate on park land in beach and bay areas. Permit is non-refundable and cannot be prorated and will contain days/dates activity is permitted. Surf camps or other programs awarded under City Request for Proposal (RFP) process are excluded.

#### Joint Use Locations - Clarification of Charges for Public School Districts

If a public-school district that has a joint use agreement requests the use of an athletic field, outdoor court or gymnasium that is one of their joint use sites, there is no charge. A list of all existing joint use sites is included as a reference. When there is no joint use agreement the school district will pay normal fees according to this fee schedule.

### Kumeyaay Campground

To obtain a refund, reservations must be canceled 14 days in advance. No refunds for late cancellations. A maximum of 6 persons per campsite. Anyone under 18 years of age must be accompanied by a parent or guardian. Dogs are permitted if licensed, vaccinated for rabies, and kept on a leash. One vehicle allowed per site.

### Low Income Fee Waivers

Not all Parks and Recreation Department programs are eligible for low income fee waivers. Fees for City-conducted Parks and Recreation Department programs and the City surcharge on City of San Diego contractual programs are waived for individuals from families whose gross income in the past twelve months falls within the Lower Living Standard Income Level.

The Lower Living Standard Income Level (LLSIL) is published annually by the US Department of Labor at <https://www.dol.gov/agencies/eta/llsil>.

Completion of a fee waiver application is required once per calendar year per family. A copy of the applicant's current Internal Revenue Service (IRS) tax return, Social Security Award-Benefit letter or a Social Security Proof of Income letter, Medi-Cal or Cal-Fresh shall be used to verify income. The application form and requirements can be found at: [ADD LINK](#)

### Miscellaneous Staffing for Event Support

Fees are intended to achieve 100% cost recovery to support events and protect public health and safety. Fees will be based on the hourly loaded labor cost for each employee classification (Step C) and the total number of hours per employee.

### Non-Hours of Operation

This fee is required when facilities are reserved outside the normal hours of operation when City staff is required on site. There is a two-hour minimum charge if Non-Hours of Operation are not contiguous with normal hours. Prorating for partial hours and combining partial hours over multiple timeframes is not allowed.

Payment of Non-Hours of Operation Fee does not provide open access to an entire facility to the public. Groups or individuals that desire full public access to a recreation center will be required to pay the Additional Operating Hours for Recreation Center fee.

### Non-Profit Organization

Refers to an organization that the Internal Revenue Service has designated as tax exempt organization under 26 U.S.C. § 501, with current status as a 501(c)(3), 501(c)(4), or 501(c)(6) charitable organization. Organizations must submit documentation to qualify for these rates.

### Parking Lot Use for Event Venues

Fee is for the sole purpose of closing public parking spaces for use as an event venue. It is not permissible to use the fee to secure parking spaces for exclusive permitted or paid parking purposes. This daily rental must include any set-up or dismantle time. Rental period begins at 6 a.m. and is valid



for 24 hours. An additional daily rate will be charged per day for any event which exceeds the permitted period. Not all parking spaces are available for rental.

#### Pedi-Cab Permit

For complete rules and procedures for Pedi-Cabs, contact Developed Regional Parks Division at 619-235-5900.

#### Permits

Park and building rental permits are not issued until payment is received. Some permits may require insurance, cleaning deposits and/or damage deposits. Groups may be invoiced for associated cost recoveries if deposits are not charged or sufficiently cover all damage.

#### Prorating

All hourly fees are rounded to the full hour. Prorating of partial hours or combining partial hours over multiple timeframes is not allowed.

#### Special Equipment Set-Up

Permittees that pay the Ground Use Fee are not charged this fee. This charge is for any special set-up by permittee to include, but not limited to canopies, tables, chairs, generators, party jumps, pony rides, portable food service equipment, portable stages (20'x20' maximum size), etc. Each item will be assessed a set-up charge.

One party jump with generator considered one set-up charge where allowed. Permittees should confirm which locations allow party jumps prior to seeking a permit. Generators for youth league pitching machines or other like equipment are excluded from this fee when used in conjunction with permitted regular season play.

There is a set-up fee for tables and chairs when the number of tables exceed three (3) tables (max. seating of 10) or the number of chairs exceed thirty (30) chairs. Activities with more than one 10'x10' canopy or canopies larger than 10'x10' will be charged a set-up fee for each canopy.

#### Sponsorship or Co-sponsorship of Events by the City

Community events officially sponsored by Parks and Recreation require direct and active involvement by Parks and Recreation staff in the planning, coordination, and actual presentation of the event. Events officially sponsored by City Council offices require direct and active involvement by the Council/Mayor and/or their staff. Community events officially sponsored by the City must be accompanied by a written confirmation from a City Council staff representative or the appropriate City department appointing authority.

### **City Pools**

#### American Red Cross Courses

Course fee does not include American Red Cross support service fee, books, or other course materials. Instructions for paying the American Red Cross for these items will be provided prior to the first date of class.

### Pool Closure Policy

For pool entrance fees, there will be no refunds granted for emergency closures due to pool contamination or inclement weather. Patrons with paid facility admission receipts who must leave a pool due to such emergency will be issued a voucher for admission that will be valid for 1 year from the date of the incident.

### Priority Use of Pools

The following priorities for swimming pool use have been established:

- (1) Department staff conducted programs.
- (2) Public school district - and public school - sponsored teams or learn-to-swim programs during regular season activity.
- (3) Non-season public school district or school sponsored teams. Non-profit and private, non-commercial groups (birthday parties, etc.). Proof of non-profit status will be required.
- (4) Profit groups, commercial groups and organizations. Includes non-public agency swim clubs.

### Swimming Pool Rentals

Activities with over 25 participants and/or other specialized activities may require additional guards as determined by Pool Manager. All permittees conducting classes or programs must be certified and provide proof of certification in the activity being conducted. Number of lanes available for non-exclusive pool rental and pool configuration is determined by the Pool Manager.

Security, cleaning deposits, and insurance may be required, and will be determined by the Pool Manager.

### Youth Swim and Youth Water Polo Teams

Monthly rate cannot be prorated or refunded for absences. Fees reflect City-staffed teams.

## **Athletic Programs**

The City of San Diego manages athletic fields, gymnasiums and outdoor courts throughout the City to serve the recreation needs of its citizens. These facilities are used for activities conducted by the Parks and Recreation Department (Department). Other groups and organizations may schedule use of the athletic fields, gymnasiums and outdoor courts when available. The Department reserves the right to modify priority classifications and seasonal sports priorities, and to establish new priorities for other activities, at its sole discretion.

All organized activities require use fees and a permit, including athletic activities, sports games, practices, clinics, sports classes, commercial activities (including for-profit leagues), tournaments, and all school-based or organized athletics on an athletic field, gymnasium or outdoor court.

Leagues consists of a minimum of four (4) teams that participate in athletic competitions against each other at a City field or court. An organization with four (4) or more teams that practices at a City of San Diego park or court but participates in competitions exclusively at fields or courts from another jurisdiction is not considered a City league and must pay the appropriate hourly rates.

Clinics are instructional events conducted on a single non-recurring date in which the participants are primarily registered participants or affiliates of a permitted league. Examples include coaches', officials', and player development clinics. Hourly fees will apply unless the clinic is offered for free as part of a league permit. Camps cannot be offered as part of a league permit and must pay the applicable hourly rate.

In-season League Play consists of a maximum of 18 weeks that includes tryouts, clinics, practices, scrimmages and games hosted by a league for its participants. Hourly rates will apply for all league activities scheduled before or beyond 18 weeks. The calendar below sets seasonal sports priorities for “In-season League Play.”

<b>Youth Sports</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Baseball		x	x	x	x	x	x					
Basketball	x	x	x	x	x							x
Football								x	x	x	x	x
Lacrosse		x	x	x	x	x	x					
Soccer								x	x	x	x	x
Softball		x	x	x	x	x	x					
Rugby	x	x	x	x	x							x
Volleyball												

<b>Adult Sports</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Baseball			x	x	x	x	x	x	x	x	x	x
Basketball	x	x			x	x	x	x			x	x
Football								x	x	x	x	x
Lacrosse			x	x	x	x	x	x	x	x	x	x
Soccer			x	x	x	x	x	x	x	x	x	x
Softball			x	x	x	x	x	x	x	x	x	x
Rugby	x	x	x	x	x							x
Volleyball									x	x	x	x

#### **Priority Use Designations**

The Department has established priorities for scheduling use of athletic fields, gymnasiums and outdoor courts for sports activities as detailed below.

Athletic fields at joint-use sites, as designated in the Fee Schedule, maybe permitted by any youth sport group or adult sport group on Sundays if allowed by the relevant joint-use agreement for that site. The specific start time for evening hours is determined by the Department for each athletic facility, based on the needs of the community.

Within each priority level, youth and adult sports are prioritized as follows:

1. Youth sport groups have priority during daytime hours Monday-Saturday, generally starting at 7:00 a.m. and ending between 6:00 p.m. and 7:00 p.m.
2. Adult sport groups have priority during evening hours Monday – Saturday, generally starting between 6:00 p.m. and 7:00 p.m. and all day on Sundays.
3. The specific start time of evening hours for adult sports is determined by the Department for each athletic facility.

#### Priority 1 – Department Programs

Programs provided by Department employees, contractors, and/or volunteers.

#### Priority 2 – Special Use Permit Holders and Lease Holders

Programs with long-term (3 or more years) special use permit or leases at designated a site/facility.

#### Priority 3 – Schools with Joint-Use Agreements

School programs operating during normal school hours plus 30 minutes before and 30 minutes after school, during the normal school year (traditional/year-round) at designated joint-use sites (identified in the appendix), unless otherwise designated in the applicable Joint-Use Agreement.

#### Priority 4 – In-season City Sports Groups Programs

Programs consisting of 75% City residents and operating during their designated seasonal period of activity, provided that the group conducts an "open to all" registration regardless of skill level and promotes an "everyone plays" philosophy.

#### Priority 5 - Out-of-season City Sports Programs

Programs consisting of 75% City residents and operating **outside** of their designated seasonal period of activity, or **who selectively choose players according to skill level** (i.e. everyone does not make the team).

#### Priority 6 – Non-City Sports Program

Programs consisting of less than 75% City of San Diego residents, nonprofit recreation or community service groups (open to the public), and other non-profit private groups composed of less than 75% City of San Diego residents.

#### Priority 7 – Commercial organizations

Promotional or commercial groups and organizations.

#### Designated Area of Play

Multipurpose fields with multiple fields will be charged per hour per allocated playing field. The number of fields is defined by the designated area of play on a field that is either a lined, coned off section or designated area where a game or activity will be conducted for any given sport.

A gymnasium or outdoor court with multiple courts will be charged per hour per allocated playing court. The number of courts is defined by the designated area of play on a hard court that is either a lined, coned off section or designated area where a game or activity will be conducted for any given sport.

#### Violation of City Policy by User Groups

It is the policy of the Parks and Recreation Department to ensure that all user groups have equal opportunity to permit facilities. At the discretion of the Parks and Recreation Director, or their designee, failure to comply

with any of the following requirements may result in cancellation of permit without refund and a 1-year sanction whereby the sanctioned organization will only be permitted after other priority groups have been permitted.

1. Organizations may only permit the minimum number of athletic fields, gymnasiums and outdoor courts required to adequately operate their program. The permitting of facilities to keep other organizations out of an area is strictly prohibited.
2. Organizations are required to cancel permitted athletic fields, gymnasiums and outdoor courts that are no longer needed.
3. Organizations are prohibited from subdividing or subleasing permitted athletic fields, gymnasiums and outdoor courts to other organizations.
4. Organizations must not use an athletic field, gymnasium or outdoor court without a valid permit. In addition to sanctions the organization will be billed at the hourly City rate and the RCF hourly rate.
5. Organizations must not utilize athletic facilities that are closed for rest, maintenance or renovation.

## Permit Refund Policy

Written refund applications must be submitted, using the Application for Miscellaneous Refund Form (COM-6), in person at the facility where the permit is issued. Refunds will be processed in accordance with the cancellation/refund procedures as stated in the Parks & Recreation Fee Schedule. A three percent (3%) processing fee will be deducted from all refunds.

**1) Team Fees for Fields and Indoor/Outdoor Courts:** Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund - 14 or more calendar days prior to the first scheduled use
- No refund for requests received less than 14 calendar days prior to the first scheduled use

**2) Grounds Use Fees:** Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund (less \$50) - 60 calendar or more days prior to the event
- No refund for requests submitted less than 60 calendar days prior to the event

**3) Outdoor Court (except leagues):** Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund - 14 calendar days or more prior to use
- No refund for requests submitted less than 14 calendar days prior to use

**4) Building, Field, Picnic Shelter, Recreation Center Fund Fees and All Other Permit Rentals (not identified above):** Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund - 30 calendar days or more prior to use
- 75% refund - less than 30 calendar days prior to use
- 50% refund - less than 10 calendar days prior to use
- No refund for requests less than 48 hours prior to use

**5) Pool Rentals:** Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund – Exclusive Rentals cancelled at least 14 calendar days prior to use
- 97% refund – Non-exclusive rentals at least 48 hours prior to the first day of use
- Late cancellations will be charged 25% of the fee paid

*Requests for refunds due to rain will be approved (less processing fees) provided that a written request (Application for Miscellaneous Refund Form COM-6) is submitted within 48 hours after the scheduled event. Building rental permits cannot be cancelled due to rain (excluding picnic shelters).*

## Recreational Programs Refund Policy

Written refund applications must be submitted, using the Application for Miscellaneous Refund Form (COM-6), in person at the facility where the program occurs. Civic Dance refund request shall be referred to the Civic Dance program office at 619-235-5255. Refunds will be processed in accordance with the following policy:

1) **Refund Policy Exclusions:**

- Three percent (3%) processing fee will be deducted from all refunds
- No refund or transfer for non-attendance at any class
- No credits to account
- No refunds for costumes or equipment
- Activity fees less than \$10.00 will not be refunded

2) **Classes:** Refund is based on the date that the written application is submitted.

- 97% refund – 3 or more calendar days prior to the first day of the class
- 75% refund - less than 3 calendar days prior to the first day of class
- No refund for requests submitted more than 24 hours after the first day of class

3) **Camps:** Refund is based on the date that the written application is submitted.

- 97% refund - 10 or more calendar days prior to the first day of camp
- 50% refund – less than 10 calendar days prior to the first day of camp
- No refund or transfer for requests less than 48 hours prior to the first day of camp

4) **Leagues:** Refund is based on the date that the written application is submitted.

- 97% refund - 10 or more calendar days prior to the first scheduled game
- 50% refund – less than 10 calendar days prior to the first scheduled game.
- No refund or transfer for requests after the first scheduled game.

5) **Swimming Lessons:** No refunds unless swimming lessons are cancelled by City staff. Transfer to another class may be permitted by the Pool Manager, at their sole discretion. No refunds for emergency closures due to pool contamination.

6) **One-day Activity/Field Trips:** Refund is based on the date that the written application is submitted.

- 97% refund - 20 or more calendar days prior to the Activity or Field Trip
- No refund for requests submitted less than 20 calendar days prior to the Activity or Field Trip.

## GENERAL INFORMATION

**TO BE ADDED**

### Recreation Center Information

Table with name, address and phone #

### City Pool Information

Table with name, address and phone #

### Joint Use Locations

Table with name, address, & rec center phone #

DRAFT



<b>COMPARISON ON CURRENT AND PROPOSED FEES (<i>rounded</i>)</b>				
<b>Fee Description</b>	<b>Current Fees</b>	<b>Proposed Fees</b>	<b>Change</b>	<b>% Change</b>
<b>OPPORTUNITY FUND FEES</b>				
<b>Outdoor Events and Activities</b>	<b>Per Hour per Location</b>			
< 50 people - Non-profit Youth / Non Commercial	New	\$1.00		
< 50 people - Commercial/Government/Adult Non-profits	New	\$5.00		
> 50 people - Non-profit Youth / Non Commercial	New	\$10.00		
> 50 people - Commercial/Government/Adult Non-profits	New	\$15.00		
<b>Building/Room/Pool Rentals</b>	<b>Per Hour per Room/Pool</b>			
Non-profit Youth/Non-Commercial	New	\$1.00		
Commercial/Government/Adult Non-profits	New	\$10.00		
<b>Sports Leagues - Fields and Indoor/Outdoor Courts</b>	<b>Per Hour per Court/Field</b>			
Youth Sports Leagues	New	\$1.00		
Adult Sports Leagues	New	\$2.00		
<b>RECREATION CENTER FUND FEES</b>				
<b>Commercial, Fundraising, Promotional Activities</b>	<b>Per Hour per Court/Field</b>			
Youth Activities	\$10.00	No Change		
Adult Activities	\$15.00	No Change		
<b>Sports Leagues - Fields and Indoor/Outdoor Courts</b>	<b>Per Hour per Court/Field</b>			
Adult Sports Leagues	\$15.00	No Change		
<b>GROUNDS USE FEES</b>				
<b>50-300 persons</b>	<b>Per Location per Day</b>			
Non-Profit Youth	\$58.00	\$64.00	\$6.00	10.3%
Non-Profit Adult & Government	\$120.00	\$133.00	\$13.00	10.8%
Other Users	\$172.00	\$191.00	\$19.00	11.0%
<b>301-1,000 persons</b>	<b>Per Location per Day</b>			
Non-Profit Youth	\$58.00	\$64.00	\$6.00	10.3%
Non-Profit Adult & Government	\$345.00	\$382.00	\$37.00	10.7%
Other Users	\$689.00	\$763.00	\$74.00	10.7%
<b>Over 1,000 persons</b>	<b>Per location per Day</b>			
Non-Profit Youth	\$58.00	\$64.00	\$6.00	10.3%
Non-Profit Adult & Government	\$861.00	\$954.00	\$93.00	10.8%
Other Users	\$1,722.00	\$1,908.00	\$186.00	10.8%

## COMPARISON ON CURRENT AND PROPOSED FEES *(rounded)*

Fee Description	Current Fees	Proposed Fees	Change	% Change
<b>OUTDOOR FACILITY USE FEES</b>				
<b>General Park Fees</b>				
Parking lot Use for Events (per space/event)	\$3.00	\$3.50	\$0.50	16.7%
Special Equipment Set-Up (Per equip/per day)	\$22.00	\$24.00	\$2.00	9.1%
Staff Support for Events	Cost Recovery	No Change		
Field Lighting Fee (\$ per hour per location)	New	\$9.00		
<del>Carmel Valley</del> Outdoor Amphitheater Rental (per hour)	\$76.00	\$84.00	\$8.00	10.5%
Picnic Shelter Rental (per hour)	\$30.00	\$33.00	\$3.00	10.0%
Skate Park Rental (per hour, min 2 hours)	\$50.00	\$55.00	\$5.00	10.0%
Pump Track Rental (per hour, min 2 hours)	New	\$55.00		
Outdoor Youth Camps (per child per week)	\$14.50	\$16.00	\$1.50	10.3%
<b>Regional Parks Special Use Fees</b>				
ART MART - Annual Per Exhibitor	\$15.00	\$17.00	\$2.00	13.3%
Pedi-Cab Permit (Monthly)	\$43.00	\$48.00	\$5.00	11.6%
Pedi-Cab Permit (Special events \$43 per day)	\$43.00	\$48.00	\$5.00	11.6%
Unattended Exhibit Displays (Per Space/event)	\$22.00	\$24.00	\$2.00	9.1%
Beach Bars Rental (Long-term Boat Beaching)	\$154.00	\$171.00	\$17.00	11.0%
Mooring Rental (annual)	\$729.00	\$808.00	\$79.00	10.8%
Mooring Installation or Relocation Fee (per request)	\$440.00	\$488.00	\$48.00	10.9%
Instructional Camps on Park Land in Beach and Bay (Per Quarter per location)	\$33.00	\$37.00	\$4.00	12.1%
Special Use Permits (Pref Non-Exclusive Use)	\$404.00	\$448.00	\$44.00	10.9%
<b>Eliminated Fees</b>				
<del>RCF Fee for Dog Classes, Practices, and Shows (&lt;50 people) per hour</del>	<del>\$10 or 15</del>	Opportunity Fee		
<del>Parks Use Permit for Dog Classes, Practices, and Shows (&lt;50 people) per Event</del>	<del>\$19.00</del>	Opportunity Fee		
<del>Adult Outdoor Fitness Classes, Personal Trainers on Regional Park Land - Per Location per Quarter</del>	<del>\$44.00</del>	Opportunity Fee		
<del>Adult Outdoor Fitness Classes, Personal Trainers on Park Land - Per location/Quarter</del>	<del>\$22.00</del>	Opportunity Fee		
<del>Volleyball Leagues, Outdoor - Season Reservation - Per team per season</del>	<del>\$22.00</del>	Sports League Fees		
<del>Indoor/Outdoor Youth Camps - City Programs - Per child/per week</del>	<del>\$8.75</del>	Fee Eliminated		

COMPARISON ON CURRENT AND PROPOSED FEES <i>(rounded)</i>				
Fee Description	Current Fees	Proposed Fees	Change	% Change
FACILITY USE BY ATHLETIC ORGANIZATIONS				
SPORTS LEAGUE RATES				
	See New Fee Restructure - Attachment 4			
HOURLY RENTAL FOR YOUTH SPORTS PROGRAMS				
Field Rental	\$11.25	No Change		
Field Lighting Fee	\$8.25	\$9.00	\$0.75	9.1%
Gym Full-court Rental	\$19.60	No Change		
Outdoor Full-Court Rental	\$10.75	No Change		
Indoor/Outdoor Half-court Rental (badminton, table tennis, pickleball)	New	\$5.00		
HOURLY RENTAL FOR ADULT SPORTS PROGRAMS				
Field Rental	\$23.50	\$26.00	\$2.50	10.6%
Field Lighting Fee	\$8.50	\$9.00	\$0.50	5.9%
Gym Full-court Rental	\$25.50	No Change		
Outdoor Full-Court Rental	\$13.25	No Change		
Indoor/Outdoor Half-court Rental (badminton, table tennis, pickleball)	\$10.00	No Change		
AQUATICS PROGRAMS				
AQUATICS CLASSES AND PROGRAMS				
Swimming Pool Lessons	Converted to Hourly Rate in Fee Schedule			
Large Group (6 or more participants)	\$54.00	\$60.00	\$6.00	11.1%
Small Group (4-5 participants)	\$81.00	\$90.00	\$9.00	11.1%
Semi-Private (2-3 participants, 2.5 hours)	\$151.00	\$167.00	\$16.00	10.6%
Private (1 participant, 2.5 hours)	\$181.00	\$201.00	\$20.00	11.0%
Water Fitness Class	Converted to Hourly Rate in Fee Schedule			
Per Hour	\$3.50	\$4.00	\$0.50	14.3%
10-Use Pass (10 hours)	\$30.00	\$33.00	\$3.00	10.0%
Youth Swim and Youth Water Polo Teams				
Per Participant - per month (3 hrs/week)	\$25.00	\$28.00	\$3.00	12.0%
Per Participant - per month (4 hrs/week)	\$35.00	\$39.00	\$4.00	11.4%

## COMPARISON ON CURRENT AND PROPOSED FEES (*rounded*)

Fee Description	Current Fees	Proposed Fees	Change	% Change
<b>American Red Cross Courses</b>				
Lifeguard Training	\$190.00	\$211.00	\$21.00	11.1%
Water Safety Training	\$155.00	\$172.00	\$17.00	11.0%
Emergency Reponse	\$200.00	\$222.00	\$22.00	11.0%
First Aid for Public Safety Personnel	\$80.00	\$89.00	\$9.00	11.3%
CPR for the Professional	\$40.00	\$44.00	\$4.00	10.0%
<b>Swimming Pool Pass - Children/Seniors (under 16, over 62)</b>				
One-Time Pass	\$2.00	No Change		
10 Swim Pass*	\$15.00	No Change		
30 Swim Pass*	\$40.00	No Change		
<b>Swimming Pool Pass - Adults (Over 16)</b>				
One-Time Pass	\$4.00	No Change		
10 Swim Pass*	\$30.00	No Change		
30 Swim Pass*	\$80.00	No Change		
<b>Swimming Pool Hourly Rentals - EXCLUSIVE USE</b>				
Hourly Rental (2 hour maximum)	\$211.00	\$234.00	\$23.00	10.9%
Hourly Rental Public School and Public Colleges	\$50.00	\$55.00	\$5.00	10.0%
Hourly Rental Youth Aquatics Teams	\$50.00	\$55.00	\$5.00	10.0%
Pool Guard per hour (actual cost)	\$22.00	\$26.00	\$4.00	18.2%
<b>Swimming Pool Hourly Rentals - NON EXCLUSIVE USE</b>				
Hourly Rental (2 hour maximum)	\$60.00	\$66.00	\$6.00	10.0%
Hourly Rental Public School and Public Colleges	\$45.00	\$50.00	\$5.00	11.1%
Hour Rental Inclusionary Programs	\$40.00	\$44.00	\$4.00	10.0%
Hourly Rental Youth Aquatics Teams	\$45.00	\$50.00	\$5.00	11.1%
Pool Guard per hour (actual cost)	\$22.00	\$26.00	\$4.00	18.2%
<b>RECREATION PROGRAMS</b>				
Dance Instruction (per student/per session)	\$41.00	No Change		
Recreation Center Fund (RCF) Cost Recovery for Contract Recreation Programs	Contract service rate + 15%	No Change		
Recreation Center Fund (RCF) Cost Recovery for Supported Department-run Recreation Programs	Varies based on non personnel Cost	No Change		
General Fund (GF) Program Surcharge for P&R Contractual Programs (per meeting per student)	\$2.75	No Change		

## COMPARISON ON CURRENT AND PROPOSED FEES *(rounded)*

Fee Description	Current Fees	Proposed Fees	Change	% Change
<b>BUILDING AND FACILITY RENTAL</b>				
<b>RECREATION CENTERS AND BUILDINGS OUTSIDE OF BALBOA PARK</b>				
<b>Non-Profit and Government</b>	<b>Hourly Rate</b>			
<del>Meeting Room/Activity Room</del> (former NP rate)	<del>\$3.00</del>	\$6.00	\$3.00	100.0%
Meeting Room/Activity Room (Combined NP and Gov)	\$6.00	\$6.00	\$0.00	0.0%
Auditorium/Gymnasium (non-athletic use)	\$11.00	\$22.00	\$11.00	100.0%
Kitchen	\$3.00	\$6.00	\$3.00	100.0%
<b>Non-Commercial</b>	<b>Hourly Rate</b>			
<del>Meeting Room/Activity Room for Athletic Use</del>	<del>\$24.00</del>	NA		
Meeting Room/Activity Room	\$50.00	\$55.00	\$5.00	10.0%
Auditorium/Gymnasium (non-athletic use)	\$94.00	\$104.00	\$10.00	10.6%
Kitchen	\$24.00	\$27.00	\$3.00	12.5%
<b>Commercial</b>	<b>Hourly Rate</b>			
<del>Meeting Room/Activity Room for Athletic Use</del>	<del>\$36.00</del>	NA		
Meeting Room/Activity Room	\$75.00	\$83.00	\$8.00	10.7%
Auditorium/Gymnasium (non-athletic use)	\$141.00	\$156.00	\$15.00	10.6%
Kitchen	\$36.00	\$40.00	\$4.00	11.1%
<b>Outside of Normal Operating Hours (additional)</b>	<b>Hourly Rate</b>			
Additional Operating Hours	\$45.00	\$50.00	\$5.00	11.1%
Non-Hours of Operation	\$21.00	\$26.00	\$5.00	23.8%
<b>BALBOA PARK BUILDINGS</b>	<b>Hourly Rate</b>			
<b>Balboa Park Activity Center and Municipal Gymnasium - NON PROFIT YOUTH</b>	<b>Hourly Rate</b>			
Balboa Park Activity Center - Athletic	\$10.00	\$11.00	\$1.00	10.0%
Balboa Park Activity Center Non-Athletic	\$110.00	\$122.00	\$12.00	10.9%
Municipal Gymnasium - Athletic	\$34.00	\$38.00	\$4.00	11.8%
Municipal Gymnasium - Non-Athletic	\$110.00	\$122.00	\$12.00	10.9%
<b>Balboa Park Activity Center and Municipal Gymnasium - NON COMMERCIAL</b>	<b>Hourly Rate</b>			
Balboa Park Activity Center - Athletic	\$19.00	\$21.00	\$2.00	10.5%
Balboa Park Activity Center Non-Athletic	\$220.00	\$244.00	\$24.00	10.9%
Municipal Gymnasium - Athletic	\$68.00	\$75.00	\$7.00	10.3%
Municipal Gymnasium - Non-Athletic	\$220.00	\$244.00	\$24.00	10.9%

## COMPARISON ON CURRENT AND PROPOSED FEES (*rounded*)

Fee Description	Current Fees	Proposed Fees	Change	% Change
<b>Balboa Park Activity Center and Municipal Gymnasium - COMMERCIAL</b>	<b>Hourly Rate</b>			
Balboa Park Activity Center - Athletic	\$29.00	\$32.00	\$3.00	10.3%
Balboa Park Activity Center Non-Athletic	\$330.00	\$366.00	\$36.00	10.9%
Municipal Gymnasium - Athletic	\$102.00	\$113.00	\$11.00	10.8%
Municipal Gymnasium - Non-Athletic	\$330.00	\$366.00	\$36.00	10.9%
<b>Balboa Park Club - NON PROFIT YOUTH</b>	<b>Hourly Rate</b>			
Ballroom	\$140.00	\$155.00	\$15.00	10.7%
Kitchen	\$21.00	\$23.00	\$2.00	9.5%
Santa Fe Room	\$37.00	\$41.00	\$4.00	10.8%
<b>Balboa Park Club - NON COMMERCIAL</b>	<b>Hourly Rate</b>			
Ballroom	\$280.00	\$310.00	\$30.00	10.7%
Kitchen	\$42.00	\$47.00	\$5.00	11.9%
Santa Fe Room	\$74.00	\$82.00	\$8.00	10.8%
<b>Balboa Park Club - COMMERCIAL</b>	<b>Hourly Rate</b>			
Ballroom	\$420.00	\$465.00	\$45.00	10.7%
Kitchen	\$63.00	\$70.00	\$7.00	11.1%
Santa Fe Room	\$111.00	\$123.00	\$12.00	10.8%
<b>Casa Del Prado - NON PROFIT YOUTH</b>	<b>Hourly Rate</b>			
Room 101 Majorca, Room 207 Saragossa, Dance Studios 201, 202, & 206	\$74.00	\$82.00	\$8.00	10.8%
Room 102 Granada, Room 103 Barcelona, Room 204 Valencia, Room 205 Madrid, Dance Studio 203	\$32.00	\$35.00	\$3.00	9.4%
Patio A (Ceremonies Only)	\$40.00	\$44.00	\$4.00	10.0%
Patio B	\$60.00	\$66.00	\$6.00	10.0%
Casa Del Prado Theater/Auditorium Rehearsals \$200/day	<del>\$125.00</del>	NA		
<b>Casa Del Prado - NON COMMERCIAL</b>	<b>Hourly Rate</b>			
Room 101 Majorca, Room 207 Saragossa, Dance Studios 201, 202, & 206	\$148.00	\$164.00	\$16.00	10.8%
Room 102 Granada, Room 103 Barcelona, Room 204 Valencia, Room 205 Madrid, Dance Studio 203	\$64.00	\$71.00	\$7.00	10.9%
Patio A (Ceremonies Only)	\$80.00	\$89.00	\$9.00	11.3%
Patio B	\$120.00	\$133.00	\$13.00	10.8%
Casa Del Prado Theater/Auditorium Rehearsals \$200/day	<del>\$250.00</del>	NA		

## COMPARISON ON CURRENT AND PROPOSED FEES *(rounded)*

Fee Description	Current Fees	Proposed Fees	Change	% Change
<b>Casa Del Prado - COMMERCIAL</b>	<b>Hourly Rate</b>			
Room 101 Majorca, Room 207 Saragossa, Dance Studios 201, 202, & 206	\$222.00	\$246.00	\$24.00	10.8%
Room 102 Granada, Room 103 Barcelona, Room 204 Valencia, Room 205 Madrid, Dance Studio 203	\$96.00	\$106.00	\$10.00	10.4%
Patio A (Ceremonies Only)	\$120.00	\$133.00	\$13.00	10.8%
Patio B	\$180.00	\$199.00	\$19.00	10.6%
<del>Casa Del Prado Theater/Auditorium Rehearsals \$200/day</del>	<del>\$375.00</del>	NA		
<b>War Memorial Building - NON PROFIT YOUTH</b>	<b>Hourly Rate</b>			
Meeting Rooms 2 & 3	\$32.00	\$35.00	\$3.00	9.4%
Auditorium	\$110.00	\$122.00	\$12.00	10.9%
<b>War Memorial Building - NON COMMERCIAL</b>	<b>Hourly Rate</b>			
Meeting Rooms 2 & 3	\$64.00	\$71.00	\$7.00	10.9%
Auditorium	\$220.00	\$244.00	\$24.00	10.9%
<b>War Memorial Building - COMMERCIAL</b>	<b>Hourly Rate</b>			
Meeting Rooms 2 & 3	\$96.00	\$106.00	\$10.00	10.4%
Auditorium	\$330.00	\$366.00	\$36.00	10.9%
<b>Recital Hall</b>	<b>Hourly Rate</b>			
Recital Hall - Non Profit Youth	\$110.00	\$122.00	\$12.00	10.9%
Recital Hall - Non Commercial	\$220.00	\$244.00	\$24.00	10.9%
Recital Hall - Commercial	\$330.00	\$366.00	\$36.00	10.9%
<b>Spreckels Organ Pavilion</b>	<b>Hourly Rate</b>			
Organ Pavillion Exterior - Non Profit Youth	\$125.00	\$139.00	\$14.00	11.2%
Organ Pavillion Exterior - Non Commercial	\$250.00	\$277.00	\$27.00	10.8%
Organ Pavillion Exterior - Commerical	\$375.00	\$416.00	\$41.00	10.9%
Organ Pavillion Interior (Cost recovery for additional staff)	New	\$86.00		
<b>CAMPGROUND USE</b>				
Chollas Lake Overnight Youth Camp - Per night	\$66.00	\$73.00	\$7.00	10.6%
Fiesta Island Youth Camp - Per campsite (3 day use)	\$66.00	\$73.00	\$7.00	10.6%
Kumeyaay Campground - Overnight per site	\$22.00	\$24.00	\$2.00	9.1%
Kumeyaay Campground - Extra Vehicle	\$4.00	No Change		
<del>Kumeyaay Campground - Dog Fee</del>	<del>\$1.00</del>	Fee Eliminated		
<del>Kumeyaay Campground - Dumping Fee (non-campers)</del>	<del>\$5.00</del>	No Service		

## COMPARISON ON CURRENT AND PROPOSED FEES *(rounded)*

Fee Description	Current Fees	Proposed Fees	Change	% Change
<del>Chollas Lake Boat Rentals, per hour</del>	<del>\$15.00</del>	No Service		
<b>MOUNT HOPE CEMETERY</b>				
<b>Cemetery Lots - Low Income Resident</b>				
Adult Lot	\$1,347.00	\$1,492.00	\$145.00	10.8%
Cremains Lot	\$253.50	\$281.00	\$27.50	10.8%
Child Lot	\$165.00	\$183.00	\$18.00	10.9%
Infant Lot	\$85.00	\$94.00	\$9.00	10.6%
<b>Cemetery Lots - Resident</b>				
Adult Lot	\$2,694.00	\$2,985.00	\$291.00	10.8%
Cremains Lot	\$507.00	\$562.00	\$55.00	10.8%
Child Lot	\$330.00	\$366.00	\$36.00	10.9%
Infant Lot	\$169.00	\$187.00	\$18.00	10.7%
<b>Cemetery Lots - Non Resident</b>				
Adult Lot	\$3,583.00	\$3,970.00	\$387.00	10.8%
Cremains Lot	\$674.00	\$747.00	\$73.00	10.8%
Child Lot	\$439.00	\$486.00	\$47.00	10.7%
Infant Lot	\$224.00	\$248.00	\$24.00	10.7%
<b>Burial Materials (Fees based on Actual Costs)</b>				
Adult Liner - Low Income Resident	\$61.00	\$72.50	\$11.50	18.9%
Oversize Adult Liner - Low Income Resident	\$145.00	\$160.00	\$15.00	10.3%
Adult Liner	\$122.00	\$145.00	\$23.00	18.9%
Oversize Adult Liner	\$290.00	\$320.00	\$30.00	10.3%
Adult Top-Seal Vault	\$167.00	\$195.00	\$28.00	16.8%
Oversize Top-Seal Vault	\$425.00	\$459.00	\$34.00	8.0%
Double Depth Crypt	\$353.00	\$417.00	\$64.00	18.1%
Infant Box	\$137.00	\$146.00	\$9.00	6.6%
Child Box	\$145.00	\$158.00	\$13.00	9.0%
Temporary Marker	\$7.00	\$5.30	-\$1.70	-24.3%
Urn Vault (Cremains burial)	\$60.00	\$62.15	\$2.15	3.6%
Galvanized Flower Vase	\$10.00	\$11.50	\$1.50	15.0%
Ground Trion Flower Vase	\$22.00	\$25.25	\$3.25	14.8%
Monument Flower Trion	\$31.00	\$32.50	\$1.50	4.8%
Galvanized Flower Vase Insert	\$9.00	\$9.65	\$0.65	7.2%
Trion Flower Vase Insert	\$16.00	\$16.05	\$0.05	0.3%
Monument Trion Insert	\$15.00	\$19.00	\$4.00	26.7%



## COMPARISON ON CURRENT AND PROPOSED FEES *(rounded)*

Fee Description	Current Fees	Proposed Fees	Change	% Change
<b>MOUNT HOPE CEMETERY BURIAL SERVICES</b> <i>(Adjusted based on Cost of Service Study)</i>				
<b>Low Income Resident Services</b>				
Adult Liner Handling/Installation	\$130.50	\$137.00	\$6.50	5.0%
Oversize Adult Liner Handling/Installation	\$261.00	\$257.00	-\$4.00	-1.5%
Adult Lot Opening & Closing	\$261.00	\$243.00	-\$18.00	-6.9%
Double Depth Lot Opening & Closing	\$326.00	\$300.00	-\$26.00	-8.0%
Cremation Lot Opening & Closing	\$130.50	\$120.00	-\$10.50	-8.0%
Child Lot Opening & Closing	\$195.50	\$183.00	-\$12.50	-6.4%
Infant Lot Opening & Closing	\$130.50	\$120.00	-\$10.50	-8.0%
<b>Resident Services</b>				
Adult Liner Handling/Installation	\$261.00	\$274.00	\$13.00	5.0%
Oversize Adult Liner Handling/Installation	\$522.00	\$514.00	-\$8.00	-1.5%
Adult Top-Seal Vault Handling/Installation	\$261.00	\$274.00	\$13.00	5.0%
Oversize Top-Seal Vault Handling/Installation	\$522.00	\$549.00	\$27.00	5.2%
Double Depth Crypt Handling/Installation	\$522.00	\$549.00	\$27.00	5.2%
Urn Vault Handling/Installation	\$33.00	\$57.00	\$24.00	72.7%
Infant Box Handling/Installation	\$130.00	\$137.00	\$7.00	5.4%
Child Box Handling/Installation	\$261.00	\$274.00	\$13.00	5.0%
Temporary Marker Handling/Installation	\$65.00	\$57.00	-\$8.00	-12.3%
Adult Lot Opening & Closing	\$522.00	\$486.00	-\$36.00	-6.9%
Double Depth Lot Opening & Closing	\$652.00	\$600.00	-\$52.00	-8.0%
Cremation Lot Opening & Closing	\$261.00	\$240.00	-\$21.00	-8.0%
Child Lot Opening & Closing	\$391.00	\$366.00	-\$25.00	-6.4%
Infant Lot Opening & Closing	\$261.00	\$240.00	-\$21.00	-8.0%
Granite Marker Installation (flat)	\$293.00	\$286.00	-\$7.00	-2.4%
Bronze Marker Installation (flat)	\$293.00	\$286.00	-\$7.00	-2.4%
Child/Infant Marker Installation (flat)	\$293.00	\$286.00	-\$7.00	-2.4%
Re-Set Marker (Like size)	\$59.00	\$57.00	-\$2.00	-3.4%
Re-Set Marker (Unlike size)	\$103.00	\$103.00	\$0.00	0.0%
Vase Installation	\$65.00	\$86.00	\$21.00	32.3%
Monument Base Installation	\$293.00	\$286.00	-\$7.00	-2.4%
Monument Border Installation	\$196.00	\$200.00	\$4.00	2.0%

<b>COMPARISON ON CURRENT AND PROPOSED FEES (<i>rounded</i>)</b>				
<b>Fee Description</b>	<b>Current Fees</b>	<b>Proposed Fees</b>	<b>Change</b>	<b>% Change</b>
<b>Overtime/Weekends - Additional Fees</b>				
Overtime (Weekday) - (varies based on actual staff costs)	Cost Recovery	No Change		
Weekend Adult/Child Burial (Exceed 2 Hours)	\$573.00	No Change		
Weekend Infant Burial (Exceed 2 Hours)	\$286.00	No Change		
Weekend Cremation (Exceed 2 Hours)	\$286.00	No Change		
Disinterment (Adult)	\$908.00	No Change		
Disinterment Double Depth in "A" Placement	\$1,429.00	No Change		
Disinterment (Child)	\$712.00	No Change		
Disinterment (Infant)	\$516.00	No Change		
Disinterment (Cremains)	\$516.00	No Change		
Canopy	\$130.00	No Change		

<b>ATHLETIC PROGRAMS - NEW FEE STRUCTURE</b>		
<b>Combine Team and Field Reservation Fees</b>		
<b>Fee Description</b>	<b>Youth</b>	<b>Adult (1)</b>
<b>Use of Fields and Indoor/Outdoor Courts by Sports Leagues (2)</b>		
Unlit Field Use - Per Team (3)	\$26.00	\$111.00
Lighted Field Use - Per Adult Team		\$138.00
Gym Court Use - Per Team	\$26.00	\$111.00
Outdoor Court Use - Per Team	\$15.00	\$83.00
<b>Hourly Rental Rates for Sports Programs</b>		
Field Rental	\$11.25	\$25.00
Field Lighting Fee	\$9.00	\$9.00
Gym Full-court Rental	\$19.50	\$25.00
Outdoor Full-Court Rental	\$10.75	\$13.25
Indoor/Outdoor Half-court Rental (badminton, table tennis)	\$5.00	\$10.00

(1) Adult user groups may qualify for a 40% discount upon meeting the requirements for Adult Senior/Disabilities teams.

(2) Leagues operating outside of the City of San Diego do not qualify for League rates. Leagues that hold special events such as tournaments and sports clinics must pay hourly rates. No charge for City staff-run or contractual programs.

(3) Youth leagues operating after 6:00 pm must pay the hourly field lighting fee when lights are needed.

(4) All users will pay the Recreation Center Fund Fee or the Opportunity Fund Fee as designated under General and Commercial Use of Parks

Sports Leagues Fees for Fields, Gyms, and Outdoor Courts						
Proposed Fee Structure			Est. Cost for Proposed Fee Structure		Est. Cost for Current Fee Structure	
Fee Description	Youth	Adult	Youth (25 Teams, 4 fields/courts)	Adult (8 Teams, 1 field/court)	Youth (25 Teams, 4 fields/courts)	Adult (8 Teams, 1 field/court)
Field Use - Per Team	\$26.00	\$138.00	\$650.00	\$1,104.00	\$658.00	\$1,105.00
Unlit Field Use - Per Adult Team		\$111.00		\$888.00		\$857.00
Gym Court Use - Per Team	\$26.00	\$111.00	\$650.00	\$888.00	\$658.00	\$857.00
Outdoor Court Use - Per Team	\$15.00	\$83.00	\$375.00	\$664.00	\$383.00	<i>Hrly rate</i>

25 teams = 63 hrs/wk (50 hrs practice + 13 hrs games) x 4 fields x 16 wks (4032 hrs total)

8 Teams = 1 night/wk + 4 hrs/night + 16 wks (64 hrs total)

Note: Sports Leagues also pay applicable RCF fee or Opportunity Fund Fee.

Current Fee Structure for City Sports Leagues			
Fee Description	NP Youth Leagues	Adult Leagues (City/Cont)	Other Adult Leagues
<b>Sports Field Reservation Fees</b>			
League Team Fee (per team)	\$22.00	\$97.00	\$97.00
Field Reservation Fee - UNLIGHTED (per field, per season)	\$27.00	\$81.00	\$108.00
Field Reservation Fee - LIGHTED (per field, per season)	<i>See hrly rate</i>	\$329.00	\$356.00
Lighted Fields (per field per hour)	\$8.25		
<b>Gymnasium and Auditoriums Reservation Fees</b>			
Season Team Fee (per team)	\$22.00	\$97.00	\$97.00
Season Court Reservation Fee (per court, per season)	\$27.00	\$81.00	\$108.00
<b>Outdoor Court Reservation Fees</b>			
Season Team Fee (per team)	\$11.00		
Season Reservation Fee (per court, per season)	\$27.00		

SUMMARY OF NBS COST OF SERVICE STUDY			
Fee Description	Current Fees	NBS Cost Study	% of Recovery
<b>GROUND USE FEES</b>			
<b>50-300 persons</b>			
Non-Profit Youth	\$58.00	\$146.00	40%
Non-Profit Adult & Government	\$120.00	\$146.00	82%
Commercial and Non-Commercial	\$172.00	\$146.00	118%
<b>301-1,000 persons</b>			
Non-Profit Youth	\$58.00	\$146.00	40%
Non-Profit Adult & Government	\$345.00	\$584.00	59%
Commercial and Non-Commercial	\$689.00	\$584.00	118%
<b>Over 1,000 persons</b>			
Non-Profit Youth	\$58.00	\$146.00	40%
Non-Profit Adult & Government	\$861.00	\$1,459.00	59%
Commercial and Non-Commercial	\$1,722.00	\$1,459.00	118%
<b>AQUATICS PROGRAMS</b>			
<b>Swimming Pool Lessons</b>			
Large Group (6 or more participants)	\$54.00	\$272.00	20%
Small Group (4-5 participants)	\$81.00	\$259.00	31%
Semi-Private (2-3 participants, 2.5 hours)	\$151.00	\$6,048.00	2%
Private (1 participant, 2.5 hours)	\$181.00	\$202.00	89%
<b>Water Fitness Class</b>			
Per Hour	\$3.50	\$32.00	11%
10-Use Pass (10 hours)	\$30.00	\$320.00	9%
<b>Youth Swim and Youth Water Polo Teams</b>			
Per Participant - per month (3 hrs/week)	\$25.00	\$54.00	46%
Per Participant - per month (4 hrs/week)	\$35.00	\$90.00	39%
<b>American Red Cross Course</b>			
Lifeguard Training	\$190.00	\$303.00	63%
Water Safety Training	\$155.00	\$2,767.00	6%
Emergency Reponse	\$200.00	\$341.00	59%
First Aid for Public Safety Personnel	\$80.00	\$555.00	14%

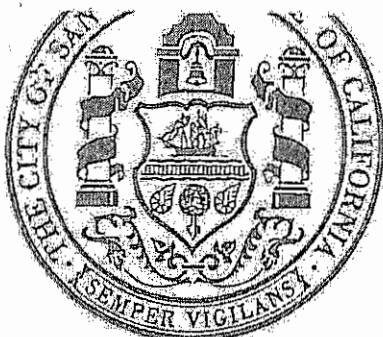
SUMMARY OF NBS COST OF SERVICE STUDY			
Fee Description	Current Fees	NBS Cost Study	% of Recovery
<b>Swimming Pool Pass - Children/Seniors (under 16, over 62)</b>			
One-Time Pass	\$2.00	\$48.00	4%
10 Swim Pass*	\$15.00	\$480.00	3%
30 Swim Pass*	\$40.00	\$1,440.00	3%
<b>Swimming Pool Pass - Adults (Over 16)</b>			
One-Time Pass	\$4.00	\$48.00	8%
10 Swim Pass*	\$30.00	\$480.00	6%
30 Swim Pass*	\$80.00	\$1,440.00	6%
<b>OTHER MISCELLANEOUS FEES</b>			
ART MART - Annual Per Exhibitor	\$15.00	\$16.00	92%
Pedi-Cab Permit Monthly Permit \$43; Special events \$43 per day	\$43.00	\$46.00	93%
Parks Use Permit for Dog Classes, Practices, and Shows (<50 people)	\$19.00	\$21.00	91%
Adult Outdoor Fitness Classes, Personal Trainers on Regional Park Land - Per Permit/Quarter.	\$44.00	\$47.00	93%
Adult Outdoor Fitness Classes, Personal Trainers on Park Land - Per Permit/Quarter	\$22.00	\$24.00	90%
Film Permits	\$0.00	\$293.00	0%
Special Equipment Set-Up (Per equip/per day)	\$22.00	\$24.00	90%
Kumeyaay Campground - Overnight per site	\$22.00	\$34.76	42%
Dance Instruction (per session)	\$41.00	\$37.00	111%

SUMMARY OF NBS COST OF SERVICE STUDY			
Fee Description	Current Fees	NBS Cost Study	% of Recovery
<b>MOUNT HOPE CEMETERY BURIAL SERVICES</b>			
Adult Liner Handling/Installation	\$261.00	\$274.00	95%
Oversize Adult Liner Handling/Installation	\$522.00	\$514.00	102%
Adult Top-Seal Vault Handling/Installation	\$261.00	\$274.00	95%
Oversize Top-Seal Vault Handling/Installation	\$522.00	\$549.00	95%
Double Depth Crypt Handling/Installation	\$522.00	\$549.00	95%
Urn Vault Handling/Installation	\$33.00	\$57.00	58%
Infant Box Handling/Installation	\$130.00	\$137.00	95%
Child Box Handling/Installation	\$261.00	\$274.00	95%
Temporary Marker Handling/Installation	\$65.00	\$57.00	114%
Adult Lot Opening & Closing	\$522.00	\$486.00	107%
Double Depth Lot Opening & Closing	\$652.00	\$600.00	109%
Cremation Lot Opening & Closing	\$261.00	\$240.00	109%
Child Lot Opening & Closing	\$391.00	\$366.00	107%
Infant Lot Opening & Closing	\$261.00	\$240.00	109%
Granite Marker Installation (flat)	\$293.00	\$286.00	102%
Bronze Marker Installation (flat)	\$293.00	\$286.00	102%
Child/Infant Marker Installation (flat)	\$293.00	\$286.00	102%
Re-Set Marker (Like size)	\$59.00	\$57.00	104%
Re-Set Marker (Unlike size)	\$103.00	\$103.00	100%
Vase Installation	\$65.00	\$86.00	76%
Monument Base Installation	\$293.00	\$286.00	102%
Monument Border Installation	\$196.00	\$200.00	98%
Weekend Adult/Child Burial (Exceed 2 Hours)	\$573.00	\$550.00	104%
Weekend Infant Burial (Exceed 2 Hours)	\$286.00	\$269.00	106%
Weekend Cremation (Exceed 2 Hours)	\$286.00	\$269.00	106%
Disinterment (Adult)	\$908.00	\$868.00	105%
Disinterment Double Depth in "A" Placement	\$1,429.00	\$1,354.00	106%
Disinterment (Child)	\$712.00	\$685.00	104%
Disinterment (Infant)	\$516.00	\$502.00	103%
Disinterment (Cremains)	\$516.00	\$502.00	103%
Canopy	\$130.00	\$149.00	87%

# ATHLETIC PROGRAMS - CURRENT STRUCTURE WITH NBS COST RECOVERY RATES

CURRENT FEES						NP Youth Leagues		Adult Leagues	
Fee Description	NP Youth Leagues	Other Youth Activities	Adult Leagues (City/Cont)	Other Adult Leagues	Other Adult Sports	Est Cost per NBS	% of Recovery	Est Cost per NBS	% of Recovery
<b>Sports Fields Reservation Fees</b>									
Season Team Fee (per team) - UNLIGHTED	\$22.00		\$97.00	\$97.00		\$100.00	22%	\$270.00	36%
Season Field Reservation Fee (per field, per season)	\$27.00		\$81.00	\$108.00		Overall field use fees recover 7% of maint costs.			
Season Team Fee (per team) - LIGHTED									
<b>Gymnasium and Auditoriums Reservation Fees</b>									
Season Team Fee (per team)	\$22.00		\$97.00	\$97.00		\$100.00	22%	\$270.00	36%
Season Court Reservation Fee (per court, per season)	\$27.00		\$81.00	\$108.00		Overall gym use fees recover 16% of maint costs.			
<b>Outdoor Court Reservation Fees</b>									
Season Team Fee (per team)	\$11.00					\$100.00	22%	NA	NA
Season Reservation Fee (per court, per season)	\$27.00					Overall outdoor courts use fees recover 1% of maint costs.			
<b>Hourly Rates for Non-League Play (including out-of-season, tournaments, clinics, etc.)</b>									
Field Rental		\$11.25			\$23.50	Overall field use fees recover 7% of maint costs.			
Field Lighting Fee	\$8.25	\$7.25			\$8.50				
Gym Full-court Rental (basketball, volleyball, hockley, soccer)		\$19.50			\$25.50	Overall gym use fees recover 16% of maint costs.			
Outdoor Full-Court Rental		\$10.75		\$13.25	\$13.25	Overall outdoor court use fees recover 1% of maint costs.			
Indoor/Outdoor Half-court Rental (badminton, table tennis)					\$10.00	See above			





The City of San Diego

# MANAGER'S REPORT

DATE ISSUED: June 28, 1991

REPORT NO. 91-312

ATTENTION: Honorable Mayor and City Council

SUBJECT: First Amendment Protected Solicitation/Sales in Parks

## SUMMARY

THIS IS AN INFORMATION ITEM ONLY. NO ACTION IS REQUIRED ON THE PART OF THE CITY COUNCIL.

## BACKGROUND

On April 10, 1990, the United States Court of Appeals, Ninth Circuit, in the case of Gaudiya Vaishnava Society vs. City and County of San Francisco, concluded in a case of first impression "that the sale of merchandise which carries or constitutes a political, religious, philosophical or ideological message falls under the protection of the First Amendment" and that "when non-profit organizations engage in activities where pure speech and commercial speech are inextricably intertwined, the entirety must be classified as fully protected non commercial speech."

A growing number of persons are engaged in these activities at an increasing number of locations throughout the park system, selling t-shirts, sweat-shirts, caps and other merchandise. Along with the growing numbers, we are also witnessing increasing instances where the image or message on the merchandise bears little or no relation to the religious, political, philosophical or ideological message that is protected by the First Amendment. This is contrary to the court's decision in Gaudiya Vaishnava Society vs. City and County of San Francisco which provides First Amendment protection to the sale of merchandise whenever the "pure speech and commercial speech" aspects are "inextricably intertwined".

In order to address these emerging issues in a timely manner, a set of regulations has been developed which will govern the issuance of permits for First Amendment protected sales in parks and adjacent public rights of way.

## DISCUSSION

The following are significant elements of the regulations.

- o Any non-profit organization which proposes to utilize property in a dedicated public park or in a public right-of-way adjacent to any public park to exercise free speech rights and to sell goods or merchandise of any nature which are claimed to be "inextricable intertwined" with the exercise of such free speech shall obtain a

Permit from the City Manager or the authorized designee of the City Manager.

- o Only organizations which are recognized as non-profit under applicable tax codes shall be eligible for a Permit. The application shall include information as to the name and address of the organization, the actual samples of the merchandise or appropriate photographs or drawings.
- o The City Manager shall establish no less than three areas in Balboa Park, no less than three areas in Mission Bay Park, and no less than five areas in other City parks in which areas non-profit organizations who receive a Permit shall be entitled to sell goods and merchandise which are "inextricable intertwined" with free speech rights.
- o Any table, stand or other similar device used for the sale of goods and merchandise shall be no wider than thirty (33) inches and no longer than eight (8) feet.
- o No organization shall be permitted to maintain more than one such display in any public park, nor more than four displays in all parks of the City at any one time, nor shall any more than three (3) Permittees be permitted at any one site at any one time.
- o Each member of a Permittee organization shall at all times wear and keep visible a legible identification badge, with the legal name of the member, and the member's photograph. The name and address of the organization shall also be displayed on the badge.
- o A laminated fact sheet, at least 8-1/2" x 11" in size, must be prominently displayed at each site, which states the name and address of the organization, that the organization is not in any way associated with the City of San Diego, and that merchandise is being sold as part of the group's activities.
- o The merchandise must contain a statement or message inextricably intertwined with the purpose of the organization.
- o The statement must be readable in the context of the size of the lettering, the color scheme, the location of the message and the graphics involved and may not be camouflaged, innocuous, non-contrasting, unreasonably small or placed in an unreadable place on the merchandise when the merchandise is used for its intended purpose.
- o The "free speech" statement, message or image on any merchandise or goods must be the primary and most obvious statement, message or image on such merchandise or goods.
- o No item of goods or merchandise sold at the site by Permittee shall be priced or sold for more than \$20.00. However, Permittee may receive more than \$20.00 as voluntary donations for the items.
- o A local representative shall be designated to represent Permittee as a liaison with City officials with respect to its activities on City

property. This representative shall be responsible for monitoring members to ensure compliance with these guidelines and restrictions.

- o All materials shall be removed daily from City property and Permittee organizations shall clean up the area of use and deposit rubbish in proper receptacles prior to departing the site.
- o The Permit may be revoked for violation of the regulations.

While it will require time to accept and process applications for Permits, it is our goal that these regulations be fully effective by July 12, 1991.

Respectfully submitted,



JACK McGRORY  
City Manager

LOVELAND/DT

MGM3250

Attachments

ORIGINAL

FIRST AMENDMENT PROTECTED SOLICITATION/SALES IN PARKS

Regulations

DOCUMENT NO.

769776

JUL 08 1991

Title

FILED

CITY OF THE CITY CLERK  
SAN DIEGO, CALIFORNIA

Regulations for City Manager Approval of Applications Under Section 63.02 of the San Diego Municipal Code Regarding a Permit to Sell Merchandise In A Public Park In Connection With The Exercise of Free Speech Rights by individuals or Organizations.

PURPOSE AND INTENT

- A. WHEREAS, the United States Court of Appeals, Ninth Circuit, in the case of Gaudiya Vaishnava Soc. v. City and County of San Francisco, by decision dated April 10, 1990, concluded in a case of "first impression" that "the sale of merchandise which carries or constitutes a political, religious, philosophical or ideological message falls under the protection of the First Amendment" and that "When [nonprofit organizations] engage in activities where pure speech and commercial speech are inextricably intertwined the entirety must be classified as fully protected noncommercial speech"; and
- B. WHEREAS, it is necessary and desirable that the City establish reasonable procedures and guidelines for the issuance of Permits to nonprofit organizations to sell goods and merchandise in public parks in connection with the exercise of free speech by such organizations;
- C. THEREFORE, such a Permit shall be required under the City Charter, Section 55, and under Chapter VI, Article 3, of the Municipal Code Sections 63.02 and Subsections 63.02(c)(12) and 63.02.13, whenever the sale of such goods or merchandise is to take place in in a public park or in a public right-of-way in or adjacent to any public park.

SALES OF GOODS OR MERCHANDISE BY NONPROFIT  
ORGANIZATIONS

GENERAL PROVISIONS

- I. Any nonprofit organization which proposes to utilize property in a dedicated public park or in a public right-of-way adjacent to any public park to exercise free speech rights and to sell goods or merchandise of any nature which is claimed to be "inextricable intertwined" with the exercise of such free speech, shall obtain a Permit from the City Manager or the authorized designee of the City Manager.
- II. The purpose and intent of the requirement for such a Permit shall be solely and exclusively to protect the public health, safety and general welfare in the furtherance of the City's policy powers.

III. The City Manager shall establish no less than three areas in Balboa Park, no less than three areas in Mission Bay Park, and no less than five areas in other City parks in which areas, nonprofit organizations who receive a Permit pursuant to these regulations shall be entitled to sell goods and merchandise which is "inextricable intertwined" with free speech rights. Such areas have been determined based on the criteria set forth herein. Plats showing such areas are included as Exhibits "A" through "K" of these regulations and shall be maintained in the office of the City Clerk. From time-to-time the plats may be revised by the City Manager when it is determined by the City Manager that such revision is necessary for the reasonable protection of the public health, safety and general welfare subject to the criteria in Section IV below.

The areas to be designated will be chosen so as to provide the Permittees access to the public while avoiding congestion or excessive traffic or interference with the normal use of the area, and such that use by the Permittees will be consistent with the safe and healthful enjoyment of the parks by the public.

IV. Areas for the sale of such goods or merchandise in any public parks in addition to those in Section III above shall be subject to determination in each individual instance by the City Manager or the City Manager's designee under the following objective criteria:

- a. Whether the applicant intends to establish a table, stand or similar device;
- b. Whether there is sufficient space to establish such table or device without interfering in the public right-of-way or without causing congestion or excessive traffic or interference with the normal use of the area;
- c. Whether the applicant intends to merely display the goods with no establishment of a table, stand or similar device, in which case there must be sufficient space to establish such a display without interfering with a public right-of-way without causing congestion or excessive traffic or interference with the normal use of the area.

V. Only organizations which are recognized as nonprofit under applicable tax codes shall be eligible for a Permit under these regulations.

VI. Any table, stand or other similar device used for the sale of goods and merchandise shall be no wider than thirty three (33) inches and no longer than eight (8) feet. Any other type of display which does not make use of a table, stand or similar device shall occupy a space no wider than four feet and no longer than eight feet. All boxes, samples and accessory items shall be stored wholly underneath any table used and the table shall be fully skirted to shield the stored materials from view.

VII. No organization shall be permitted to maintain more than one such display in any public park, nor more than four displays in all parks of the City at any one time, nor shall any more than three (3) Permittees be permitted at any one site at any one time.

VIII. In connection with an application to permit any type of display within any public park for the purpose of sale of merchandise by nonprofit organizations in accordance with their First Amendment rights, such Permit shall be issued under procedures and restrictions set out in Section 63.02(c) of the San Diego Municipal Code, and such modifications and additions as set forth throughout these regulations.

a. The application shall be filed as set out in Section 63.02(c), Subsections (1) and (3), of the San Diego Municipal Code, with the addition of the following provisions:

1. The application shall include information as to the name and address of the organization, the individual names of the members of an organization as called for below, the actual samples of the merchandise or appropriate photographs or drawings as set out below, the information pertaining to the representative as called for below, the location requested as indicated on the plat in Section III above or such other area pursuant to Section IV above and any other information which may be requested by the City Manager or the City Manager's designee which will aid in making a determination as to the issuance of the Permit.

2. No application shall be accepted more than thirty (30) days nor less than ten (10) days in advance of the date requested for the Permit.

3. The application will indicate whether the Permit requested is to be for one day, one week, or one month. There shall be a fee of \$5.00 for a one day Permit, \$20.00 for a one week Permit, and \$50.00 for a one month Permit in order to defray administrative expenses associated with the Permit process, such fee to be paid to the City upon issuance of the Permit.

b. The City Manager or the City Manager's designee shall use the following criteria to determine whether the Permit should be issued:

1. The size of the area where Permittee is requesting the display to be presented;

2. The number of Permits already issued for that area;

3. The types of displays permitted under those Permits already issued for that area, i.e., whether or not tables, stands or other similar devices are to be used by those Permittees and how much physical space those Permittees require;

4. Whether the requested display would cause any interference or would encroach into adjacent park areas or roads or walkways in such a manner as to interfere with the reasonable needs of motor vehicles, cyclists, pedestrians or other users of adjacent park areas or roads or walkways in such a way as to constitute a potential hazard to the safety of motorists, cyclists, pedestrians or other park users in their use of the public park, or significantly interfere with approved activities in adjacent park areas.

IX. Should the City Manager or the City Manager's designee determine under the criteria set out in Section VIII.b. above that the Permit should not be issued, the Permittee shall have the opportunity to request an alternate area as per the terms set out in San Diego Municipal Code Sections 63.02(c)(7) and (8) and subject to the criteria in these regulations. After a review based on the request for a new area, should the City Manager or his designee determine that no Permit shall issue based on the above criteria, the City Manager shall issue to the Permittee a statement of the specific reasons why the Permit was not issued. The Permittee may then invoke the procedure set forth in San Diego Municipal Code Section 63.02(c)(9)

X. Permits for a particular area will be issued in a first-come first-served manner based upon the date and time applications are received by the City Manager or the City Manager's designee. No Permit shall be denied except where the City Manager or the City Manager's designee determines that such Permit would not meet the criteria set out in Section VIII.b. above.

#### GENERAL RESTRICTIONS

XI. Any Permit issued pursuant to these regulations shall also contain the following restrictions and requirements which shall be enforced by the City Manager or his designee and the City Attorney:

a. Each member of a Permittee organization shall at all times wear and keep visible a legible identification badge, with the legal name of the member, and the member's photograph, and shall have available at the site the original of the Permit, or a copy, at all times while conducting activities at the site. The name and address of the organization shall also be displayed on the badge.

b. Members of Permittee organizations shall not in any way:

1. Obstruct, delay or interfere with the free movement of any person;

2. Seek to coerce or physically disturb any person; or
  3. Hamper or impede the conduct of any authorized activities, including vehicular or pedestrian traffic flow at the site.
- c. No member of a Permittee organization shall misrepresent, explicitly or implicitly, the purpose or organization for which donations are being sought.
  - d. Members of Permittee organizations shall comply with all applicable Federal, State, City and County of San Diego statutes, ordinances, rules and regulations.
- XII. Members of Permittee organizations may conduct their activities on a daily basis for the duration of the Permit, but shall not solicit prior to sunrise or after sunset on Permit property, provided however that City shall have the right to block out reasonable time for maintenance of the Permit area or to accommodate programmed special events. No more than two (2) Permittee members shall be allowed at each particular site at any one time.
- XIII. A laminated fact sheet, at least 8-1/2" x 11" in size, must be prominently displayed at each site, which states the name and address of the organization that the organization is not in any way associated with the City of San Diego, and that merchandise is being sold as part of the group's activities.
- XIX. All materials shall be removed daily from City property and Permittee organizations shall clean up the area of use and deposit rubbish in proper receptacles prior to departing the site.
- XV. Permittee organizations shall not erect any type of permanent or temporary structure, tent, booth, pavilion, or sign, and shall not affix anything to or cause any damage to any property belonging to the City.
- XVI. At the time of application, Permittee organizations shall provide to the City a list, in writing, of individual members who will participate at the site, and shall notify the City, in writing, of any deletions or additions to this list. Permittees may not transfer their Permit to any other organization.
- XVIII. Any Permittee shall agree to defend, indemnify and hold harmless the City of San Diego and its respective officers, agents and employees, from any suits, actions and claims arising out of or in any way connected with the activities permitted under the Permit, provided, however, that the duty by Permittee shall not include any claims or liability arising from the established negligence or willful misconduct of the City, its agents, officers or employees.



#### MERCHANDISE RESTRICTIONS

XIX. With regard to any merchandising or goods offered to be sold at the permit site:

- a. The merchandise must contain a statement or message inextricably intertwined with the purpose of the organization.
- b. The statement must be readable in the context of the size of the lettering, the color scheme, the location of the message and the graphics involved and may not be camouflaged, innocuous, non-contrasting, unreasonably small or placed in an unreadable place on the merchandise when the merchandise is used for its intended purpose.
- c. The "free speech" statement, message or image on any merchandise or goods must be the primary and most obvious statement, message or image on such merchandise or goods.
- d. No item of goods or merchandise sold at the site by Permittee shall be priced or sold for more than \$20.00. However, Permittee may receive more than \$20.00 as voluntary donations for the items.

#### ENFORCEMENT OF RESTRICTIONS

XX. Enforcement of activities conducted under the Permit shall be as follows:

- a. A local representative shall be designated to represent Permittee as a liaison with City officials with respect to its activities on City property. This representative shall be responsible for monitoring members to ensure compliance with these guidelines and restrictions.
- b. Should an alleged violation under City rules and regulations, or under these restrictions, occur, the following procedures will be followed:
  1. A City official receiving a complaint for an alleged violation of City rules or these restrictions, shall obtain the name and address of the complainant, if such information is provided, as well as the nature of the complaint.
  2. If the City determines that the complaint has a legitimate basis (i.e., violation of City rules or of the restrictions established herein), Permittee shall be notified in writing of the complaint and shall respond back to the City within ten (10) calendar days any corrective action to be taken by Permittee. Any

violations by Permittee of City rules, or the restrictions established herein shall be grounds for Permit revocation, provided that Permittee shall have an opportunity to correct any violations prior to such revocation.

THE CITY OF SAN DIEGO

by

*Jack Mc Donough*  
City Manager

Date

6-27-91

Approved as to form and legality

by

*[Signature]*  
*Deputy* City Attorney

Date

6/28/91

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