



SD Park and Recreation Board and Regional Park Improvement Fund Oversight Committee

STANDARDIZED REPORT OF CITY BOARDS & COMMISSIONS – 2021

MISSION DUTIES OF THE ADVISORY BOARD

What is the mission and duties of the Advisory Board, as established by the Municipal Code?

The Park and Recreation Board was chartered by the City Council under San Diego Municipal Code Section 26.30 to serve the following roles:

- Serves as an advisory board on matters relating to the acquisition, development, maintenance, and operation of parks, beaches, and recreation properties and facilities
- Reviews and considers adoption of new and amended General Development Plans for parks and recreation facilities in accordance with Council Policy 600-33
- Provides feedback on the annual operating budget and various Department initiatives
- Considers requests for new names for parks and park amenities in accordance with Council Policy 900-20

The Regional Park Oversight Committee serves the following roles under City Charter Section 55.2:

- Meets at least quarterly
- Reviews the implementation of Charter Section 55.2 and the annual audit
- Recommends priorities for expenditures and capital improvements in accordance with the regional park master plans
- Verifies that the appropriate funds are collected, segregated, retained, allocated, and expended in accordance with the intent of City Charter Section 55.2

ACTIONS TAKEN BY THE ADVISORY BOARD

Please write a summary of the actions taken by the Advisory Board that year.

The **Park and Recreation Board** provided recommendations to the Parks and Recreation Department Director for updates to the recreation element for community plan updates; new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); and naming and renaming park facilities.

Report Subject	Report Number	Type of Item	Date of Meeting
Proposed Adjustment in Hours for Leashed Dogs Access in Mission Bay Park	101	Action	1/21/21
Mission Gorge Neighborhood Park General Development Plan	102	Action	1/21/21
Botanical Building Naming Opportunities and Donor Acknowledgement	103	Action	1/21/21
Hidden Trails Neighborhood Park General Development Plan	105	Action	1/21/21
Park and Recreation Board & Regional Park Improvement Fund (RPIF) Oversight Committee's Annual Standardized Report of City Boards & Commissions	106	Action	1/21/21
Southwest Neighborhood Park General Development Plan	101	Action	2/18/21
Whitman Elementary School Joint Use General Development Plan	102	Action	2/18/21
Age Friendly San Diego Update	201	Information	2/18/21
Kate O. Session Cactus Garden Naming Proposal	101	Action	3/18/21
McGonigle Canyon Neighborhood Park General Development Plan	102	Action	3/18/21
San Diego Humane Society Humane Law Enforcement Park Patrol Program	201	Information	3/18/21
Pickleball in the City of San Diego	202	Information	3/18/21

Report Subject	Report Number	Type of Item	Date of Meeting
Naming of trail in Olivia/47th Street Canyon from Quince Street to Euclid Avenue as "Tall Trail" and Naming of garden in Olivia Canyon behind City Farmers as "Farmer Bill's Habitat Garden"	101	Action	4/15/21
The Junipers Neighborhood Park General Development Plan	102	Action	4/15/21
Renaming of Pacific Beach Middle School Joint Use Area and Recreation Center Grounds in honor of Fannie and William Payne	103	Action	4/15/21
Proposed Agreement for Botanical Building Naming Opportunities	101	Action	5/20/21
Overview of Proposed Fiscal Year 2022 Budget for Parks and Recreation Department	201	Information	5/20/21
Proposed Fiscal Year 2022 Budget for Recreation Center Funds (RCFs)	202	Information	5/20/21
Parks for All of Us – City of San Diego Parks Master Plan, General Plan Recreation Element Amendment, Citywide Park Development Impact Fee, and Designation of Chollas Creek Watershed as a Regional Park	101	Action	6/17/21
John Baca Park General Development Plan	102	Action	6/17/21
Naming of the Ocean Beach Volleyball Courts after George Stepanof	101	Action	7/15/21
Appointment of Board Member David Baron to Community Parks II Area Committee	102	Action	7/15/21
Climate Equity and the Climate Action Plan	201	Information	7/15/21
Park Amenity Assets Condition Assessment	202	Information	7/15/21
Appoint Marcella Bothwell as Chair of the Park and Recreation Board	101	Action	9/16/21
Approve the San Diego Unified School District Memorandum of Understanding and Council Policy 700-35	102	Action	9/16/21
Coastal Parking Lot Overnight Closures and Gates	103	Action	9/16/21
Park Social, a City of San Diego Temporary Art Initiative	201	Information	9/16/21

Report Subject	Report Number	Type of Item	Date of Meeting
Pure Water	202	Information	9/16/21
Appoint Rick Gulley as the New Park and Recreation Board Representative to the Mission Trails Regional Park Citizens' Advisory Committee	101	Action	10/21/21
Approve the Fiscal Year 2023 Proposed Fee Schedule Update	102	Action	10/21/21
Balboa Park Natural History Museum General Development Plan	103	Action	10/21/21
Golf Division Business Plan Update	201	Information	10/21/21

The **Regional Park Improvement Fund Oversight Committee** approved the Fiscal Year 2021 Regional Park Improvement Fund Budget and approved reallocations of Regional Park Improvement Fund between capital improvement projects.

Report Subject	Report Number	Type of Item	Date of Meeting
Regional Park Improvement Fund Quarterly Projects Update	201	Information	2/18/21
Reallocation of Funds to B18026 Narragansett Avenue Access	101	Action	3/18/21
Regional Park Improvement Fund Quarterly Projects Update	201	Information	5/20/21
Regional Park Improvement Fund Quarterly Projects Update	201	Information	9/16/21
Reallocation of Regional Park Improvement Funds to Various Projects	101	Action	10/21/21

ADVISORY BOARD MEETINGS

What are the number of Advisory Board meetings and what were the issues discussed?

For both the Park and Recreation Board and the Regional Park Improvement Fund Oversight Committee, the various issues discussed included new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); naming and renaming park facilities; Regional Park Improvement Fund Budget approval; and reallocations of Regional Park Improvement Fund between capital improvement projects. The Regional Park Improvement Fund Oversight Committee met its requirement to have quarterly meetings per City Charter Section 55.2.

9 Park and Recreation Board Meetings (dark in August and December; cancelled in November):

- 1/21/21
- 2/18/21
- 3/18/21
- 4/15/21
- 5/20/21
- 6/17/21
- 7/15/21
- 9/16/21
- 10/21/21

5 Regional Park Improvement Fund Oversight Committee Meetings:

- 2/18/21
- 3/18/21
- 5/20/21
- 9/16/21
- 10/21/21

MEETING CANCELATIONS

What are the number of meetings cancelled and what are the reasoning?

The following meetings were cancelled or not held for the reasons listed:

- August 2021 no calendared meeting (August is dark)
- November 2021 canceled due to lack of agenda items
- December 2021 no calendared meeting (December is dark)

AVAILABLE OPPORTUNITIES

Please write a summary of the actions taken by the Advisory Board that year.

The **Park and Recreation Board** provided recommendations to the Parks and Recreation Department Director for related to updates to the recreation element for community plan updates; new or modified park master plans, precise plans, and/or general development plans (including the Play All Day Program for joint use facilities with San Diego Unified School District); and naming and renaming park facilities. The Board also received informational updates on a variety of topics such as dog off leash enforcement, pure water, park condition assessments, and the annual budget.

The **Regional Park Improvement Fund Oversight Committee** approved the Fiscal Year Regional Park Improvement Fund Budget, approved reallocations of Regional Park Improvement Fund between capital improvement projects, and received updates on projects within the RPIF program.

EXPIRED MEMBERSHIP

What are the number of members serving on expired terms?

8 Board Members are serving on expired terms, 2 members approved in 2021, and 1 seat vacant/pending approval

	Board Member Name	Term Expiration Date	Notes
1	Anastasopoulos, Nick <i>District 5 Rancho Bernardo</i>	March 1, 2020	EXPIRED/on holdover
2	Baron, David <i>District 3 Normal Heights</i>	March 1, 2020	EXPIRED/on holdover Area 2 Committee Chair
3	Becker, Jon <i>District 6 Rancho Peñasquitos</i>	March 1, 2019	EXPIRED/on holdover
4	Bothwell, Marcella (CHAIR) <i>District 2 Pacific Beach</i>	March 1, 2020	EXPIRED/on holdover Chair
5	Chase, Molly <i>District 1 La Jolla</i>	March 1, 2023	Approved by City Council on 8/3/21 per Reso. R-313680
6	Cho, Ron <i>District 5 Black Mountain Ranch</i>	March 1, 2020	EXPIRED/on holdover
7	Gulley, Rick <i>District 1 Pacific Highlands Ranch</i>	March 1, 2020	EXPIRED/on holdover MTRP Liaison
8	Otsuji, Dennis (VICE CHAIR) <i>District 5 Scripps Ranch</i>	March 1, 2019	EXPIRED/on holdover Area 1 Committee Chair Vice Chair
9	Smith, Evelyn <i>District 4 Skyline</i>	March 1, 2023	Approved by City Council on 6/8/21 per Reso. R-313575
10	Zosa, Noli <i>District 7 Linda Vista</i>	March 1, 2020	EXPIRED/on holdover
11	VACANT – pending Verdin, Maria Pita <i>District 8 Sherman Heights</i>	March 1, 2023 (PENDING)	PENDING/Memo from Mayor Gloria issued on 12/17/21; City Council consideration in January 2022

CONCERNS OR SUGGESTIONS TO BRING TO CITY COUNCIL

Do you have any suggestions or concerns that you would like to bring to the City Council's attention?

None at this time.

ASSISTANCE TO THE BOARD

Please provide an estimate of the City staff hours assisting in administering the Board.

Prior to the COVID-19 pandemic in March 2019, Parks and Recreation Department staff set up the Balboa Park Club Ballroom, IT Staff set-up the audio-visual equipment, and other staff from Parks and Recreation, Planning, Engineering and Capital Projects, and other departments presented agenda items. Once COVID-19 pandemic began and meetings moved onto Zoom, staff no longer needed to travel to attend the meeting or to set up a physical room. Virtual meetings require set up with the IT and Administrative Services Division.

VOLUNTEER HOURS

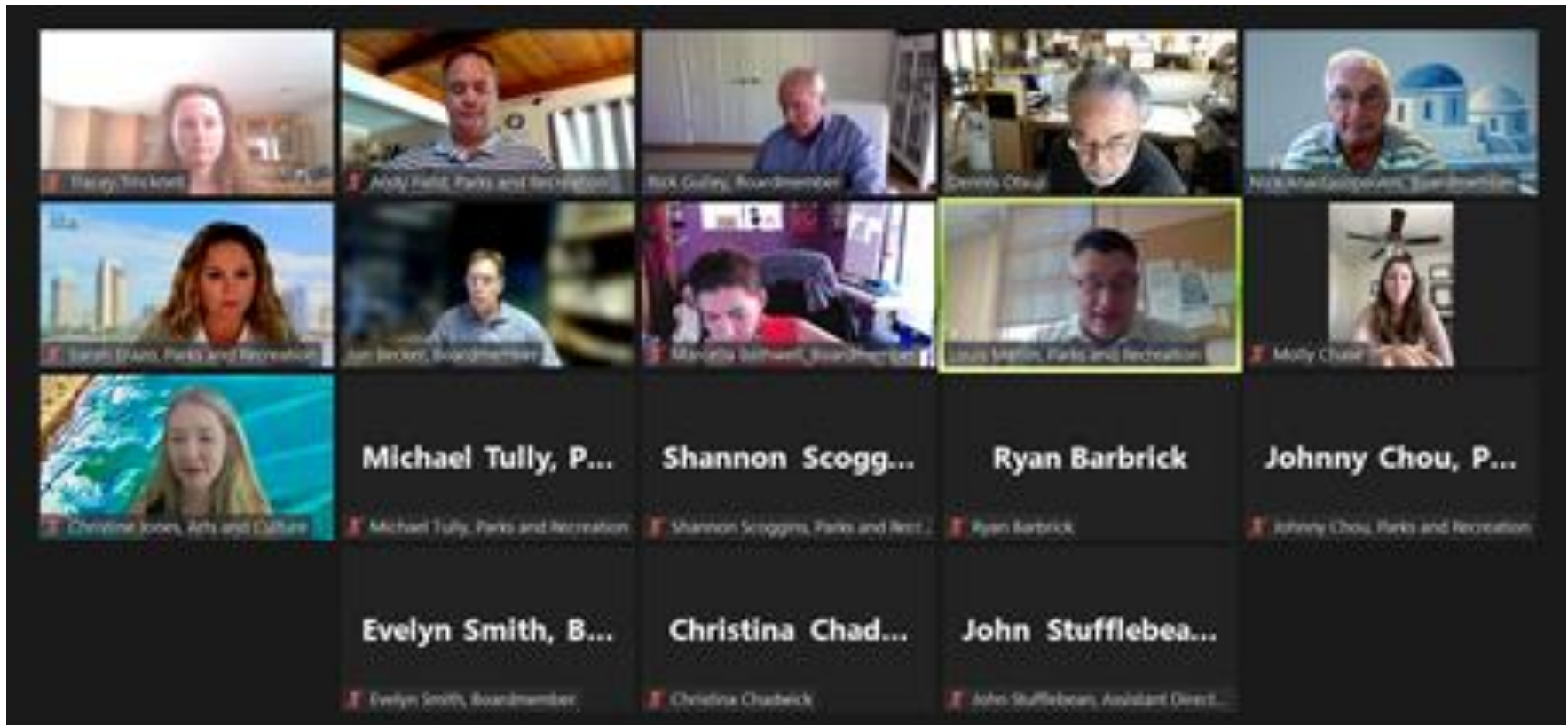
Please provide an estimate of the volunteer hours by commissioners.

During non-pandemic times, Board members are expected to attend meetings, review written materials in advance of the meeting, and respond to requests from staff to confirm attendance at meetings. Each meeting generally takes between one and three hours generally between 2 and 5 p.m. on the third Thursday of the month. Travel time to and from the meeting venue likely averages around an hour for each member (depending on where they live and time of day). Each member likely spends one to two hours reviewing meeting materials prior to the board or oversight committee meeting. In total, this would account for an average of about five to eight hours per month of volunteerism per member, or about 50 to 90 hours per month assuming all 11 members are seated and none are vacant.







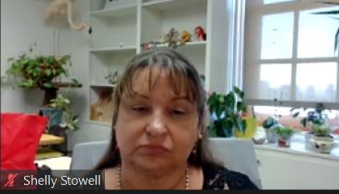
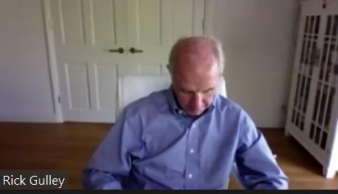
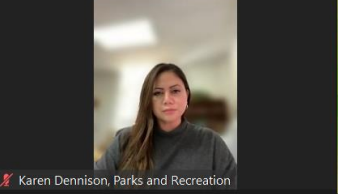














ADVISORY BOARD ACTIVITIES

Pictures of the Advisory Board Activities (zoom meeting screen prints) follow.

Meeting of 9/16/21:



Meeting of 10/21/21:

 Dennis Otsuji	 Andy Field, Parks and Recreation Department	 Nick Anastopoulos	 Marcella Bothwell, Chair	 David Baron
 Jon Becker	 Shelly Stowell	 Rick Gulley	 Karen Dennison, Parks and Recreation	 Louis Merlin
Vicki Estrada  Vicki Estrada	Noli Zosa  Noli Zosa	Judy Gradwohl  Judy Gradwohl	Ryan Barbrick  Ryan Barbrick	Charles Daniels  Charles Daniels
John Howard  John Howard	Elvi Ricafort  Elvi Ricafort	Scott Bentley  Scott Bentley	David Lanni  David Lanni	Matty Reyes  Matty Reyes
	Evelyn Smith  Evelyn Smith	Ron Cho  Ron Cho	Michael Tully  Michael Tully	