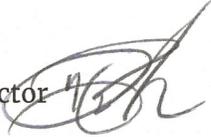




THE CITY OF SAN DIEGO  
M E M O R A N D U M

DATE: April 14, 2016

TO: Park and Recreation Department Staff

FROM: Herman D. Parker, Park and Recreation Director 

SUBJECT: Proposed FY 2017 Park and Recreation Department Budget

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Today, April 14, 2016, Mayor Kevin Faulconer unveiled the Proposed Fiscal Year 2017 Budget. There are no reductions to the Department's programs and services in this proposal. The Department's General Fund will increase \$2,065,361 to \$107,665,071. The Golf Operations Enterprise Fund will increase \$715,897 to \$17,518,336. The attached summary describes the major changes in the FY 2017 Proposed Budget.

On May 4, 2016, the City Council will begin their review of the proposed budget. Per the approved City Council Budget Hearing Calendar, the Park and Recreation Department's budget is scheduled to be heard from 9 a.m. to 12 p.m. on Monday, May 9, 2016. City Council review of the proposed budget is scheduled to continue through May. Final decisions are expected to be made by the City Council in mid-June.

Every effort will be made to keep staff informed of the issues and decisions as this process moves forward. For the most current information regarding the City's budget you can log on directly to the department's website budget page at <http://www.sandiego.gov/park-and-recreation/general-info/budget/index.shtml>.

If you have specific questions or concerns please contact your Deputy Director.

Attachment: Summary of Significant Park and Recreation Department Budget Changes Proposed Fiscal Year 2017

cc: Scott Chadwick, Chief Operating Officer  
Stacey LoMedico, Assistant Chief Operating Officer  
David Graham, Deputy Chief Operating Officer  
Mary Lewis, Chief Financial Officer  
Tracy McCraner, Financial Management Director  
Michael Zucchet, General Manager, Municipal Employees Association (MEA)  
Rodney Fowler, President, AFSCME Local 127

**PARK AND RECREATION DEPARTMENT  
Summary of Significant Budget Changes  
FY 2017 Proposed Budget  
April 14, 2016**

The following summarizes the major expenditure changes included in the Proposed FY 2017 Budget for the Park and Recreation Department. The Proposed General Fund Budget for the Department for FY 2017 is \$107,665,071 with 895.53 FTE.

Department Summary from the Proposed FY 2017 Budget Document:

|                          | FY 2015<br>BUDGET | FY 2016<br>BUDGET | FY 2017<br>PROPOSED | FY 2016-2017<br>CHANGE |
|--------------------------|-------------------|-------------------|---------------------|------------------------|
| Positions                | 896.78            | 960.13            | 999.29              | 39.16                  |
| Personnel Expense        | \$63,098,871      | \$67,825,391      | \$71,798,815        | \$3,973,424            |
| Non-Personnel<br>Expense | \$65,163,932      | \$69,202,550      | \$68,355,901        | (\$846,649)            |
| <b>TOTAL</b>             | \$128,262,803     | \$137,027,941     | \$140,154,716       | \$3,126,775            |

*(Excludes Maintenance Assessment Districts and Capital Projects)*

NOTE: FTE = Full Time Equivalent.

**GENERAL FUND SIGNIFICANT ADJUSTMENTS**

Funding for New Facilities (+\$1,454,057 +8.73 FTE)

Addition of Grounds Maintenance Worker 2 and non-personnel expenditures for new and/or enhanced facilities (Angier Elementary Joint Use, Black Mountain Ranch, Canyonside, Civita Central, Creative Performing and Media Arts Joint Use, Cubberly Elementary Joint Use, Del Mar Mesa, Del Sur, Gage Elementary Joint Use, Linda Vista Skate Park, McKinley Elementary Joint Use, Mira Mesa, Old San Ysidro Fire Station, Phyllis Place and Ward Canyon.)

Non-Discretionary and Salary and Benefit Adjustments (+\$1,311,221, -0.25 FTE)

Total expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, rent, retirement contributions, retiree health contributions and labor negotiation adjustments.

Funding for Citywide Maintenance for New Facilities (+\$853,458, +7.00 FTE)

Addition of 3.00 Light Equipment Operators, 2.00 Seven Gang Mower Operators, 1.00 Equipment Technician I, and 1.00 Pesticide Applicator and associated non-personnel expenditures to support the expansion, maintenance and operation of the park system.

Pershing Middle School Joint Use Field (+\$500,000, 0.00 FTE)

Addition of non-personnel expenditures for the multi-phase replacement of artificial turf at the joint use field.

Expansion of Hours for Recreation Centers (+\$473,860, +10.00 FTE)

Addition of 8.00 Assistant Recreation Center Directors and 2.00 Recreation Leader 1-Hourly and associated non-personnel expenditures and revenue to increase operating hours at eight recreation centers from 45 to 60 hours per week.

Attachment 1

Open Space Acreage Expansion (+\$456,291, +4.00 FTE)

Addition of 2.00 Park Rangers, 1.00 Pesticide Applicator, and 1.00 Grounds Maintenance Manager and associated non-personnel expenditures to support operation and maintenance of additional acreage.

Playground Repairs (+\$410,147, +3.00 FTE)

Addition of 2.00 Equipment Technician 2, and 1.00 Utility Worker 2 and non-personnel expenditures for the repair of playground rubberized surfacing and playground equipment.

Addition of Area Managers (+\$155,740, +2.00 FTE)

Addition of 2.00 Area Managers to support increased hours of operation at recreation centers and new facilities.

Mandatory General Benefit Contribution (+\$105,300, 0.00 FTE)

Increase in State-mandated funding for the general benefit contribution for City parks maintained by Maintenance Assessment Districts.

La Jolla Cove Bluffs Odor Mitigation (+\$72,000, 0.00 FTE)

Addition of non-personnel expenditures to support increased mitigation of animal excrement odor at the bluffs.

Addition of Recreation Aides (+\$37,691, +1.86 FTE)

Addition of 1.86 Recreation Aide-Hourly to support operations at 18 recreation centers.

Aquatics Program Expansion (+\$37,084, +1.10 FTE)

Addition of 0.88 Pool Guard 2-Hourly and 0.22 Pool Manager 1-Hourly and associated revenue to support increased programming at pool facilities.

Parks Fit and Volunteer Programs (+\$25,000, 0.00 FTE)

Addition of non-personnel expenditures and revenue for the Parks Fit Program and Volunteer Program associated with the City's partnership agreement with California Coast Credit Union.

Senior Therapeutic Recreation Program Support (+\$17,054, +0.50 FTE)

Addition of 0.50 Recreation Leader 2-Hourly to support the senior therapeutic recreation program at Park de la Cruz.

One-Time Reductions and Annualizations (-\$3,654,749, 0.00 FTE)

Removal of one-time additions to the Fiscal Year 2016 budget (e.g., vehicle purchases for new facilities, funding for parking lot repairs, etc.). No impact to service levels.

Adjustments for Information Technology Expenses (-\$146,868, 0.00 FTE)

Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.

Non-Standard Hourly Staffing Calculation (-\$41,925, -2.54 FTE)

Funding allocated according to a zero-based annual review of hourly funding requirements.

Increase in Transient Occupancy Tax Transfer (+\$10,199,035, 0.00 FTE)

Increase in reimbursements for tourism-related expenditures from Transient Occupancy Tax (TOT) revenue as a result of higher TOT receipts.

**NON GENERAL FUND SIGNIFICANT ADJUSTMENTS**

Balboa Golf Course Pro Shop (+\$285,044 +2.10 FTE)

Addition of personnel, non-personnel expenditures and \$490,100 in revenue to support the operations of the golf course pro shop.

Non-Discretionary and Salary and Benefit Adjustments (+\$180,218, 0.00 FTE)

Total expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, rent, retirement contributions, retiree health contributions and labor negotiation adjustments.

Torrey Pines Golf Course (+\$80,394, +1.67 FTE)

Addition of limited Grounds Maintenance Worker 1 and non-personnel expenditures to improve the Torrey Pines Golf Course – North Course.

Support for Open Space/Park Maintenance/Reimbursement (-\$27,233, 0.00 FTE)

Adjustment to reflect changes in the Environmental Growth Fund for expenditures and reimbursements for open space and park maintenance activities. No impact to service levels.

Adjustments for Information Technology Expenses (-\$27,186, 0.00 FTE)

Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.

Non-Standard Hourly Staffing Calculation (-\$10,787, 0.01 FTE)

Funding allocated according to a zero-based annual review of hourly funding requirements for Golf Operations.

One-Time Reductions and Annualizations (+\$580,964, 0.00 FTE)

Adjustment of one-time revenue and expenditures implemented in Fiscal Year 2016. No impact to service level.

**BUDGET SCHEDULE**

The Park and Recreation Department's FY 2017 Proposed Budget is tentatively scheduled for review by the City Council as follows:

|                             |  |
|-----------------------------|--|
| Operating and Golf          | May 9, 2016, Monday from 9 a.m. to 12 p.m.   |
| Capital Improvement Program | May 5, 2016, Thursday from 9 a.m. to 12 p.m. |

The budget hearings will be open to public testimony. This schedule may change. Please check the City's web site for the latest information.

For more detailed information and updates, you can find the Park and Recreation Proposed Budget on-line at <http://www.sandiego.gov/park-and-recreation/general-info/budget/index.shtml>.