



Redistricting Commission

Record of Action | Virtual Meeting (Zoom Webinar)
Friday, November 20, 2020 | 1:00 p.m.

This meeting aired live on YouTube. A video archive of the meeting is publicly available [here](#).

Commissioners Present

Thomas Hebrank
Monica Hernandez
Valentine Hoy
Fredrick Kosmo
Mitz Lee
Roy MacPhail
Kenneth Malbrough
Alan Nevin
Justine Nielsen

City Staff Present

Jennifer Berry, Deputy City Attorney
Sarah Mayen, Finance Dept. Assistant Director
Angela Wells, Special Projects Manager

Commissioner Roll Call

- Redistricting Commission Chair Hebrank called the meeting to order at 12:59 p.m. and called the roll to confirm commission member attendance.
 - **Present:** Thomas Hebrank, Monica Hernandez, Fredrick Kosmo, Mitz Lee, Roy MacPhail, Kenneth Malbrough, Alan Nevin, Justine Nielsen;
 - **Not Present:** Valentine Hoy.

Item 1- Chair's Report

- Chair Hebrank introduced Item 1 to review the Record of Action from the Redistricting Commission meeting held on November 6, 2020.

- **ACTION:** Commissioner Nevin made a motion to approve the Record of Action for November 6, 2020. The motion was seconded by Vice Chair Malbrough and approved unanimously by commission members.
 - **Yea:** Thomas Hebrank, Monica Hernandez, Fredrick Kosmo, Mitz Lee, Roy MacPhail, Kenneth Malbrough, Alan Nevin, Justine Nielsen;
 - **Nay:** (None);
 - **Recused:** (None);
 - **Not Present:** Valentine Hoy.

[Note: Commissioner Valentine Hoy joined the meeting at 1:10 p.m., after Item 1.]

Item 2- Action to Approve Budget

- Redistricting Commission Ad Hoc Budget Subcommittee Chair Nevin, as well as Ad Hoc Budget Subcommittee Members Lee and MacPhail, presented the proposed budget for fiscal years 2021 and 2022.
- **ACTION:** Commissioner Nevin made a motion to approve the proposed budget of \$450,928 from the City General Fund for the purpose of executing the Charter required redistricting process and forward to the Appointing Authority. The appropriation for the Redistricting Commission contained in the fiscal year 2021 budget must continue in force until the purpose for which it was made is accomplished or abandoned. The motion was seconded by Commissioner Lee and approved unanimously by commission members.
 - **Yea:** Thomas Hebrank, Monica Hernandez, Valentine Hoy, Fredrick Kosmo, Mitz Lee, Roy MacPhail, Kenneth Malbrough, Alan Nevin, Justine Nielsen;
 - **Nay:** (None);
 - **Recused:** (None);
 - **Not Present:** (None).

Item 3- Approval of Updated Bylaws

- Redistricting Commission Ad Hoc Bylaws Subcommittee Chair Hernandez, as well as Ad Hoc Bylaws Subcommittee Members Hebrank and Hoy, presented proposed amendments to the Commission's bylaws.
- **ACTION:** Commissioner Hernandez made a motion to approve the updated bylaws as modified. The motion was seconded by Commissioner Hoy and approved unanimously by commission members.
 - **Yea:** Thomas Hebrank, Monica Hernandez, Valentine Hoy, Fredrick Kosmo, Mitz Lee, Roy MacPhail, Kenneth Malbrough, Alan Nevin, Justine Nielsen;
 - **Nay:** (None);
 - **Recused:** (None);
 - **Not Present:** (None).

Item 4- Ad Hoc Hiring Subcommittee Update

- Redistricting Commission Ad Hoc Hiring Subcommittee Chair Kosmo, as well as Ad Hoc Hiring Subcommittee Members Malbrough and Nielsen, presented an update on the Redistricting Commission Chief of Staff position.
- **ACTION:** Commissioner Kosmo made a motion to direct staff to post the Chief of Staff job bulletin and begin the hiring process for the position. The motion was seconded by Commissioner Hoy and approved unanimously by commission members.
 - **Yea:** Thomas Hebrank, Monica Hernandez, Valentine Hoy, Fredrick Kosmo, Mitz Lee, Roy MacPhail, Kenneth Malbrough, Alan Nevin, Justine Nielsen;
 - **Nay:** (None);
 - **Recused:** (None);
 - **Not Present:** (None).

Item 5- Discussion on Recurring Meeting Dates

- Chair Hebrank discussed recurring meeting dates and times with commission members. The next meeting will be held on Thursday, December 10, 2020, at 3:00 p.m., with recurring meetings set for 3:00 p.m. on the second Thursday of each month.

Non-Agenda Public Comment

- No non-agenda public comment was received before, during, or after the meeting.

Adjournment

- Chair Hebrank adjourned the meeting at 2:05 p.m.