

## RECREATION COUNCIL WORKING GROUP

Tuesday, July 17, 2018

4:30 – 6:30 p.m.

War Memorial Building, Room 1

3325 Zoo Drive at Park Blvd., San Diego

### AGENDA

**4:30 CALL TO ORDER**

**ROLL CALL**

**4:35 CO-CHAIRS' OPENING COMMENT**

**4:40 NON-AGENDA PUBLIC COMMENT**

**4:50 ACTION ITEMS**

**4:50 A01. Approval of minutes for meeting of June 19, 2018**

**4:55 A02. Consideration and decision on modifications to sections of Draft Council Policy 700-42**

Discuss and decide on modifications requested for consideration by Recreation Council Working Group Members and members of the public before final policy is approved.

1. Timeline for departmental response – Policy, second paragraph
2. Boundary requirements – Article I, Section 2
3. Absences and excused absences – Article III, Section 6
4. Member term limits – Article III
5. Removal of officers – Article IV, Section 3
6. Consent agenda procedures – Article VIII, Section 4, Subsection 5
7. Informing local city recognized planning group – Article VIII, Section 4, Subsection 7
8. Removal from meetings of disruptive Recreation Advisory Group Members – Article VIII, Section 4, Subsection 13

Presenter: Marcella Bothwell, Co-chair, Recreation Council Working Group

**5:35 A03. Review and approval of Draft Council Policy 700-42 Standard Operating Procedures and Responsibilities of Recognized Recreation Advisory Groups**

Review and approve final version of Draft Council Policy 700-42.

Presenter: Marcella Bothwell, Co-chair, Recreation Council Working Group

**5:45 A04. Discussion and approval of Draft Council Policy 700-42 – Bylaws Template**

Bylaws template will be reviewed and recommended for approval.

Presenter: Marcella Bothwell, Co-chair, Recreation Council Working Group  
Supported by: Sarah Erazo, Area Manager, Parks & Recreation Department  
Manuel Gonzalez, District Manager, Parks & Recreation Department

**6:00 A05. Review and approval of recommendations to the City Council and to the Parks and Recreation Department to accompany draft Council Policy 700-42**

Review and approve recommendations that arose during the process to accompany the draft council policy.

Presenter: Katherine Johnston, Co-chair, Recreation Council Working Group

**6:15 INFORMATION ITEM**

**6:15 I01. Appreciation for the work of the Recreation Council Working Group**

Presenters: Jen Lebron, Policy Advisor, Mayor Kevin Faulconer's Office  
David Graham, Deputy Chief Operating Officer  
Herman Parker, Director, Parks and Recreation Department

**6:25 CO-CHAIRS' CLOSING COMMENTS**

**6:30 ADJOURNMENT**

**No further meetings of the Recreation Council Working Group are scheduled.**

**For further information:**

Website: <https://www.sandiego.gov/park-and-recreation/general-info/reccouncilresources>

Contact: Danell Scarborough, Facilitator [danell@danellscarborough.com](mailto:danell@danellscarborough.com)

**Access for People with Disabilities:** This information will be made available in alternative formats upon request, as required by the American with Disabilities Act (ADA), by contacting the department at (619) 236-6643. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters, require different lead times, ranging from five business days to two weeks. Please keep this in mind and provide as much advance notice as possible to ensure availability. Assistive Listening Devices (ALDs) are available for the meeting, if requested at least forty-eight (48) hours prior to the meeting to ensure availability.

**Public Comment on Agenda Items:** If you wish to address the Recreation Council Working Group on an item on today's agenda, complete a speaker form before the agenda item is called. You will be called when the item is heard. Individual comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

**Public Comment on Non-Agenda Items:** This portion of the agenda provides an opportunity for members of the public to speak on items of interest within the jurisdiction of the Recreation Council Working Group. Comments are limited to no more than three minutes per speaker. Submit requests to

Speak prior to the start of the meeting. Comments relating to items on today's Agenda are to be taken at the time the item is heard. Pursuant to the Ralph M. Brown Act, the Recreation Council Working Group shall take no discussion or action, other than a referral on any issue brought forth under "Non-Agenda Comment".