

RECREATION COUNCIL WORKING GROUP
Tuesday, April 3, 2018
4:30 p.m. – 6:30 p.m.
BALBOA PARK CLUB, SANTA FE ROOM
2150 PAN AMERICAN ROAD WEST, SAN DIEGO, CA 92101

DRAFT MINUTES

Members Present

Marcella Bothwell, Co-Chair
Katherine Johnston, Co-Chair
Raymond Bernal
Denise Armijo
Barbara Culver
Gail Forbes
Joe Frichtel
Greg Goonan
Vicki Granowitz
Steve Leffler
James Nickel
Guy Preuss
Deanna Ratnikova

Members Absent

Jon Cima
Renee Cookson
Glenda Gates
Robin Kaufman
Gwen Martin
John McKaveney (excused)

City Staff Present

Sarah Erazo
Manuel Gonzalez
Shelly Stowell

Facilitator
Danell Scarborough

CALL TO ORDER – The meeting was called to order by Co-Chair Bothwell at 4:30 p.m.

- Co-Chair Bothwell welcomed the Recreation Council Working Group members, staff, and public.

ROLL CALL

CO-CHAIRS' COMMENTS

- Co-chair Bothwell referenced the important dates document and noted that the meetings, other than the RCWG meetings, are optional for members to attend. The co-chairs will represent the group at these meetings.

NON-AGENDA PUBLIC COMMENT – None

ACTION ITEMS

A01. Approval of Minutes for Meeting of March 20, 2018

MOTION: MOVED/SECONDED Mrs. Forbes/Mr. Fritchel

A motion was made by Ms. Forbes and seconded by Mr. Fritchel to approve the March 20, 2018, Recreation Council Working Group Minutes. The motion was approved (11-0) with one abstention.

INFORMATION ITEMS

I01. City of San Diego Budget Development Process

- Adrian Del Rio, Budget Coordinator from the City's Financial Management Department, provided an overview of the Operating Budget Development process with specific information regarding the role the Recreation Councils will play in budget development, review, adoption, and monitoring.

I02. City of San Diego Procurement Process

- Kristina Peralta, Director from the City's Purchasing and Contracting Department, provided an overview of the purchasing process, service contracts, competitive bidding and insurance requirements, and general terms and provisions required in the procurement process.

WORKSHOP ITEM

W01. Discussion of Council Policy Framework

- Sarah Erazo, Area Manager II, from the Parks and Recreation Department, provided an overview of a matrix comparing structure and components found in Council Policy 700-42, Council Policy 600-24, the Interim Standing Operating Procedures, and the expired Special Use Permit documents. Members discussed pros and cons and provided guidance for the framework of proposed update of Council Policy 700-42.

CO-CHAIRS' CLOSING COMMENT

- Co-chair Bothwell thanked the presenters and members for the information and discussion.

ADJOURNMENT - The meeting was adjourned at 6:35 p.m.

Next Meeting: **Tuesday, April 17, 2018**
Balboa Park Club
Santa Fe Room
San Diego, CA 92101
4:30 p.m. to 6:30 p.m.

Agendas, minutes, reports, audio and presentations can be found on the Recreation Council Working Group website at: <https://www.sandiego.gov/park-and-recreation/general-info/reccouncilresources>