

Community Review Board on Police Practices

Recruitment & Training Committee

Meeting Minutes

Monday, July 13, 2018
10:30 a.m. - 12:30 p.m.
City Administration Building - 9th Floor
202 C Street
San Diego, CA 92101

Present: Committee Chair Maria Nieto-Senour, CRB Chair Joe Craver, Doug Case, Sheila Holtrop, Nancy Vaughn, Executive Director Sharmaine Moseley

Absent: Mary O'Tousa

- I. Welcome/Call to Order: Committee Chair Maria Nieto-Senour called the meeting to order at 10:35 a.m.
- II. Purpose of Recruitment & Training Committee Meeting – This is an ad hoc committee which supports activities to recruit new members for the Board, to inform interested individuals about the Board, and to provide training to the selected prospective members of the Board.

The Committee discussed the importance of elevating this Committee to a Standing Committee of the CRB.

Chair Joe Craver agreed to change the status of this Committee to a Standing Committee.

- III. Approval of the June 18, 2018 Committee Meeting Minutes (Maria Nieto-Senour): The minutes were reviewed. Nancy Vaughn noted that on 1st page the spelling of her name was incorrect. Nancy moved to approve the amended minutes. Taura Gentry seconded the motion. The motion passed unanimously with a vote of 5-0-0.
- IV. Update on Interview Panel Improvements (Maria Nieto-Senour)

- A. Revise Interview Questions - The Committee agreed that the layout of the original questions are okay. The Committee also agreed to add to the next agenda the need for an application.
 - i. Circulate to the CRB for input (Sheila Holtrop)
 - ii. Validate vs. Equal Employment Opportunity Guidelines for questioning (Maria Nieto-Senour)

- V. Status of Recruitment Script (Taura Gentry) – The Committee discussed what should be included in the script. The script should consist of CRB time commitment, work location is Internal Affairs, purpose of the CRB, and the number of members appointed by the Mayor and confirmed by the Council.

- VI. Status of Recruitment Information Card (Taura Gentry)

Name	Phone#	Email
Current Occupation:		<u>Zip Code</u>
Why Are You Interested in the Community Review Board on Police Practices?		<u>Council District</u>

The Committee agreed to remove the Current Occupation and Why Are You Interested in the CRB fields and to add zip code and Council District. Taura Gentry agreed to create a sign-in sheet.

- VII. Academy Training Components (Committee Chair Maria Nieto-Senour)- The Committee reviewed and revised the upcoming training academy component schedule.
 - A. Next Steps (Input from Boards and Commissions Director Joel Day)
 - B. Interview Panel Participants

- VIII. Recommendation to the Board to Establish a Red Binder Committee: The Committee agreed to add this item to the next CRB Open Meeting scheduled for July 24.

- IX. CRB Liaison for Local Leadership Training Programs
 - A. Center on Policy Initiatives’ Boards and Commissions Leadership Institute -Chair Maria Nieto-Senour will continue attending
 - B. San Diego Leadership Alliance – Doug Case agreed to attend.

- C. San Diego LGBT Community Centers Young Professionals Council Academy -Doug Case agreed to attend.
 - D. United Way's Emerging Leaders Council – Sheila Holtrop agreed to attend.
 - E. Mid-City Community Action Network Boards and Commissions Leadership Training Program – Chair Nieto-Senour will continue attending
 - F. LEAD San Diego Public Leadership Institute – CRB Chair Joe Craver and Doug Case agreed to attend.
- X. Adjournment: 12:30 p.m.