



Commission for Arts and Culture

City of San Diego Commission for Arts and Culture

EXECUTIVE COMMITTEE

AGENDA

Office of the Commission for Arts and Culture

Civic Center Plaza, 1200 Third Avenue, Floor 9, Suite 924

San Diego, California 92101

Friday, January 12, 2018

11:00 a.m. – 12:00 p.m.

11:00 a.m.	I.	Call to Order	Janet Poutré, Chair
11:01 a.m.	II.	Non-agenda Public Comment	
11:05 a.m.	III.	Chair's Reports	
		A. ACTION – December 8, 2017 Minutes	
		B. ACTION – Recommend 2018 Schedule of Standing Committee Meetings	
		C. ACTION – Recommend 2018 Committee Work Plan	
		D. Commission Visits to City-Funded Non-Profits (a.k.a. "Goodwill Visits")	
		E. Commission Business	
11:30 a.m.	IV.	Committee Reports	
		A. Policy & Funding	
		B. Public Art	
		C. Advocacy & Outreach	
		D. Commissioner Engagement	
11:40 a.m.	V.	ACTION – January 26, 2018 Regular Commission Meeting Agenda	
11:55 a.m.	VI.	Executive Director's Report	Dana Springs, Executive Director
12:00 p.m.	VII.	Adjourn	

Meetings may be recorded. **NON-AGENDA PUBLIC COMMENT:** Any member of the public may address the Committee on any subject in its area of responsibility on any matter not presently pending or previously discussed at the Committee. Comments are limited to three (3) minutes and are non-debatable. At the conclusion of the comment, the Committee Chair shall have the discretion to determine appropriate disposition of the matter. To exercise this right, members of the public wishing to address the Committee under Public Comment must submit a Public Comment Request form prior to the meeting. Subject matter and time limitations are noted on the form. Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Committee on any issue brought forth under Public Comment. The information contained in this agenda is available in alternative formats and can be requested by calling 619-236-6800 at least three (3) working days prior to the meeting in order to insure availability.



Commission for Arts and Culture

City of San Diego Commission for Arts and Culture

Executive Committee

MINUTES

Friday, December 8, 2017

Members Present

Janet Poutré, Chair
Carlos Cristiani
Vernon Franck
Laurie Mitchell
Rebecca Smith

Members Absent

Larry Baza
Doreen Schonbrun

Staff Present

Dana Springs
Christine E. Jones
Anjanette Maraya-Ramey
Leticia Gomez Franco
J Noland
Whitney Roux
Jon Dwyer, DCA

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- I. Call to Order & Chair's Reports - Commissioner Janet Poutré called the City of San Diego (City) Commission for Arts and Culture's Executive Committee to order at 11:10 a.m. at the City Council Committee Room, 12th Floor, City Administration Building, 202 C Street, San Diego, California 92101.
- II. Non-agenda Public Comment
- Lita Kleger (La Jolla Playhouse) commented on her new role as the Grants Manager.
- III. Chair's Reports
- A. **ACTION – September 15, 2017 Meeting Minutes** – Commissioner Carlos Cristiani made a motion to approve the Executive Committee minutes of the September 15, 2017 meeting. Commissioner Janet Poutré seconded the motion. The vote was 2-0-3; the motion failed.
- Yea: Cristiani, Poutré (2)
Nay: (0)
Abstention: Franck, Mitchell, Smith (3)
Recusal: (0)
- B. Commission Business – Poutré reported that the Mayor's new Commissioner appointments are anticipated to be sent to the City Council docket in January for a February start date.
- C. Update on Advocacy Efforts & Opportunities - Poutré reported on key advocacy efforts that she and other Commissioners have completed in the last month including visits with Council President Myrtle Cole, Council President Pro Tem Mark Kersey, Councilmember Lorie Zapf, Councilmember Chris Ward, Councilmember Georgette Gomez, Councilmember David Alvarez and Councilmember Scott Sherman. She reported on joining Deputy Chief Operating Officer (DCOO) of Special Projects Kris Michell and Executive Director Dana Springs in giving remarks to the Board of Directors of the Balboa Park Cultural Partnership on December 6 and on joining Scott Chadwick, Chief Operating Officer (COO), in attending the Creative Forces Summit at Liberty Station hosted by the California Arts Council with funding from the National Endowment for the Arts.
- Poutré announced several upcoming opportunities for Commissioners engage in advocacy:
- Community holiday parties hosted City Councilmembers;

- City Council Hearing on the FY19–FY23 Five Year Financial Outlook, December 11, 2017 at 1:00 p.m.;
- City Council FY19 Budget Priority memos due to the Independent Budget Analyst on January 22, 2018;
- Mayor’s State of the City Address, January 11, 2018 at 6:00 p.m.

Public Comment

- Peter Comiskey (Balboa Park Cultural Partnership) commented on advocating for the Commission’s FY19 budget.

- D. Update on Appointees for Committee Officer and Member Appointments - Poutré distributed a draft chart showing her proposed appointments and asked for questions and input. Discussion ensued. She indicated that some edits to the roster could still occur and the final list would be published with the Commission packet 72 hours in advance of the Commission meeting.
- E. Update on Appointees for Commission Advisory Panelists Appointment of Commission Advisory Panelists to Evaluate Proposals Submitted in Response to the FY19 Organizational Support Program (OSP) and Creative Communities San Diego (CCSD) Request for Proposals (RFP) - Poutré announced that the call for Commission Advisory Panelist nominees closed with 68 nominees, 13 of whom were direct referrals from Commissioners. Poutré reported that Commission staff would be reviewing the nominees to cull those without conflicts of interest and would be publishing the final list with the Commission packet 72 hours in advance of the Commission meeting.
- F. Update on 2018 Regular Commission Meetings and Standing Committee Meetings – Poutré announced that a calendar of standing committee meetings for the 2018 calendar year would be published with the Commission packet 72 hours in advance of the Commission meeting and she encouraged committee members to review the materials closely in preparation to vote on the calendar.

IV. **ACTION – December 15, 2017 Regular Commission Meeting Agenda – Commissioner Vernon Franck made a motion to approve the December 15, 2017 Commission meeting agenda. Commissioner Laurie Mitchell seconded the motion.**

Commissioner Carlos Cristiani made an amendment to the motion to include an action item on the December 15, 2017 Commission meeting agenda whereby the Commission would vote on moving the Commission back into the Neighborhood Services Branch. Commissioner Laurie Mitchell seconded the amendment to the motion. The vote was 2-3-0. The amendment to the motion failed.

Yea: Cristiani, Smith (2)
 Nay: Franck, Mitchell, Poutré (3)
 Abstention: (0)
 Recusal: (0)

Commissioner Janet Poutré called for the vote on the original motion. The vote was 5-0-0. The motion passed.

Yea: Cristiani, Franck, Mitchell, Poutré, Smith (5)
 Nay: (0)
 Abstention: (0)
 Recusal: (0)

V. Staff Reports

- A. Department Business – Springs announced that Anjanette Maraya–Ramey has returned to work and Springs expressed appreciation for all Commission staff sharing the duties of the Executive Secretary, a position which is currently vacant.

Spings called on Whitney Roux and Leticia Gomez Franco to report on the status of the FY19 funding application process in progress. Roux and Gomez announced that 154 nonprofits submitted responses to the FY19 RFQ: 101 in OSP and 53 in CCSD. Of the 154 applicants, 18 are “true new” applicants, representing 11% of the overall pool. This growth is mostly in CCSD with 13 new applicants. Seventy two percent of eligible applicants chose

the “option to extend,” meaning they elected not to submit responses to the RFP for evaluation by a panel. Staff is anticipating five days of panels, three days for OSP and two for CCSD. Four panelist training dates have been schedule for January. Each panelist is likely to be given 10-15 applications to read, which is a decrease from 14-19 last year. Panels are scheduled to occur between February 26 – March 9, though exact dates and times are still to be confirmed.

VI. Adjourn – Poutré adjourned the meeting at 11:57 p.m.

DRAFT



CITY OF SAN DIEGO COMMISSION FOR ARTS AND CULTURE

AGENDA

City Council Committee Room, 12th Floor, City Administration Building

202 C Street, San Diego, California 92101

Friday, January 26, 2018

8:30 a.m. – 10:00 a.m.

8:30 a.m.	I.	Call to Order & Statement of Purpose+Vision	Janet Poutré, Chair
8:32 a.m.	II.	Non-Agenda Public Comment	
8:45 a.m.	III.	Chair’s Reports	Janet Poutré
		A. Commissioner Speed-Round – What arts, culture and creative experiences have you had this month (who, what, when, where)?	
		B. ACTION – December 15, 2017 Minutes	
		C. ACTION – Appointment of Public Art Committee Community Members	
		D. ACTION – Schedule of 2018 Regular Commission Meetings and Standing Committee Meetings	
		E. ACTION – 2018 Commission Work Plan	
		F. Commission Visits to City-Funded Non-Profits (a.k.a. Goodwill Visits)	
9:15 a.m.	IV.	Committee Reports	
		A. Advocacy & Outreach Committee	Tyler Hewes, Committee Chair
		B. Public Art Committee	Vernon Franck, Committee Chair
		C. Policy & Funding Committee	Jason Whooper, Committee Chair
		D. Commissioner Engagement Ad Hoc Committee	Ann Bossler, Committee Chair
		1. ACTION – Charter of Committee Functions	
9:50 a.m.	V.	Executive Director’s Reports	Dana Springs

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VISION: Expanding our world by celebrating creativity in San Diego

PURPOSE: The City of San Diego Commission for Arts and Culture serves in an advisory capacity to the Mayor and City Council on promoting, encouraging and increasing support for the region's artistic and cultural assets, integrating arts and culture into community life and showcasing San Diego as an international tourist destination.

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A. Department Business

10:00 a.m. VI. Adjourn

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