

**CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
MINUTES
Meeting of July 12, 2016
Montgomery-Gibbs Executive Airport
3750 John J. Montgomery Drive, San Diego, CA 92123**

MEMBERS PRESENT: J. H. Aldrich (Montgomery Field Aviation Lessee), Chairman Buzz Fink (Special Expertise), Lisa Golden (Otay Mesa Community), Scott Hasson (Tierrasanta Community), Rich Martindell (Special Expertise), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Dray (MYF Tower), Tom Ricotta (Brown Field Aviation Lessee) *arrived late*, David Ryan (Special Expertise)

MEMBERS ABSENT: Jackie Ander (Serra Mesa Community) *excused*, Buzz Gibbs (Kearny Mesa Community), Bob Hitchcock (Brown Field Aviation User Group), Vacant (Clairemont Community)

GUESTS PRESENT: David Eddo, David Friedmann, Rod Grove, Harry Kelly, Phil Kendro, Frank Lee, Kevin Perusino, Ralph Redman, Nicholas Reed, Ray Richmond, Larry Rothrock, Jake Shurer, Tiny Sluka, Todd Statley

STAFF PRESENT: Jose Castillo, Grace Chao, Kathy Chavez, Brandi Mulvey, Rod Propst, Wayne Reiter, Pierre Saladin, Matthew Schmitzer, Debbie Shauger

1. CALL TO ORDER

Chairman Fink called the meeting to order at 3:02 P.M. A quorum was present.

2. APPROVAL OF MINUTES

The minutes of the June 14th regular meeting were approved unanimously, as written. Moved by Mr. Martindell, 2nd by Mr. Aldrich, abstained by Vice-Chair Mr. McGill.

3. NON-AGENDA PUBLIC COMMENT

Mr. Larry Rothrock announced that the EAA Chapter 14 at Brown Field is celebrating its 60th anniversary on October 29th (the 5th Saturday in October) in hangar 8; all are invited.

Mr. Nicolas Reed from Clairemont Community Planning Group, represents the airports portion, introduced himself, he just wanted to let the committee know if anyone ever has any questions to just let him know.

Mr. Ray Richmond spoke regarding the CEO of One Aviation which owns the company Eclipse Jet Aerospace raffled off a ride in his jet. David Friedmann was one of the participants. The CEO was very happy with the progress of the Crownair lease, he was a good example of somebody out of the area that liked the development the airport is taking. His comments were encouraging.

SDM General Update – *Brown Field Airport Manager Andy Schwartz (absent) report given by Senior Airport Operations Assistant Jose Castillo (taken out of order)*

- Runway 8L/26R is now open full length. It opened 10 hours early from a 5 day closure and 35 days ahead of construction schedule. There has been only positive feedback on speed of construction and quality of workmanship.
- FAA flight inspection was completed on the 8L/26R PAPI's and they are back in operations and compliant with all FAA standards.
- Caltrans 5010 inspection was completed in June with a grade of Excellent.
- North side trash clean-up of the old storage yards is complete. The City Environmental Services Department removed approximately 100 gallons of hazardous waste oil, 60-100 tons of trash and 150 tires.
- US Forestry Department has set its base of operations at Brown Field that would accommodate some of the larger aircraft in their fleet should the need arise for fire protection in Southern California. The base is expected to be in operation at Brown Field for about 100 days.

Mr. Propst commented on what a great job has been done at Brown Field, the north side looks spectacular and the 26R construction project was finished early and under budget.

4. NEW BUSINESS

AAC Holiday Luncheon Location, date, time

Mr. Reiter asked the Committee where they would like to have this year's annual Holiday Luncheon. Mr. Aldrich recommended the 94th Aero Squadron, no other suggestions were given. Mr. Reiter will then look into dates and time in December at the 94th Aero Squadron.

5. OLD BUSINESS

None

6. STAFF & DEPUTY DIRECTOR'S REPORT

MYF General Update – *Montgomery-Gibbs Airport Manager Matt Schmitzer*

- Barrier Removal ADA project progress continues, 100 day project. 46 working days have commenced and 56 working days remain. Completion date is still on track for September 28th. Next major installation is tile.
- Runway 5/23 and Taxiway Golf. Punch list item completion is at 90%. 2 major items remain:
 1. We need a solution for ponding water at both sides of Runway 5/23 on the north side. We can regrade, however we believe the water is coming from underneath, if a solution is not found the water will continue to damage the asphalt on the runway. Construction meeting tomorrow with the management team, hopefully the design team and contractor. More information will be given after the meeting. Another option would be to put in some type of Drainage system.
 2. A complete exhibit and ordering of all signs at Taxiway G1.

- Final determination letter was received for the notice of proposed construction/alteration (FAA 7460) regarding the SDFD temporary parking pad. The FAA had no objections. SDFD began parking on Taxiway Charlie at the beginning of this month while the pad is being constructed.
- Friday, July 8th an aircraft collided with a fuel truck at an FBO on the airport. No injuries, however there was substantial damage to the fuel truck and the aircraft. NTSB was notified.
- Caltrans inspected the airport on June 7th. Results included a tree that penetrated the part 77 imaginary surfaces for Runway 5/23 has been corrected. Recommendation to evaluate the need for Runway 5 displacement as there are no obstructions and it serves no safety function – this will be addressed in the Master Plan.
- Monument Sign completed installation. Receiving a design/quote for the adjacent corner, planning on painting just the wall and adding lettering.
- Aircraft hangar inspections were completed at the Coast leasehold on Thursday and Friday July 7th and 8th. Airport staff is in the process of compiling the reports. Approximately 25% of hangars remain to be inspected.
- National Air College hangar inspections will be conducted August 15-17. During this time, individuals who missed hangar inspections on Flattop and Marigold will be invited to participate, there are 18 spaces, 15 tenants. A notice will go out on Thursday to those who did not attend.
- Airports Division Survey was implemented on July 1st. Please stop by and fill one out. We are looking into making the process easier for next time.

Mr. Propst commented that an engineer is being contacted to evaluate the ponding water before a decision can be made on how to fix the issue.

Mr. Ricotta inquired what the threshold limit is when reporting to the NTSB. Mr. Schmitzer explained he has instructed his staff not to report minor items like a flat tire but to report if substantial damage is visible. Mr. Ryan added there is no dollar limit in order to make a report.

MYF Tower Update – MYF Tower Manager Tom Dray

- Questions have come up from pilots when landing on 28L. We instruct people to turn left onto 5/23 and contact ground. Should those planes stop on 23 or continue on around to taxiway Hotel? We don't know. The instruction does not provide guidance on this, the tower will be researching and may have to take upon ourselves to give explicit instructions to turn short of taxiway Hotel. If you don't know what to do, ask.
- Received email from a senior flight instructor commenting that some pilots are not clearing the runway properly by stopping on the wrong side of the hold line. Aircraft exiting the runway should always cross the hold lines to be fully clear of the runway. The requirement for FAA permission to cross a runway hold line applies to entering a runway not exiting it.

- July 13th TFR's in affect due to Vice President coming into town between 12:30 to 4:00 around Lindbergh and southeast of Lindbergh. The TFR will be 2999 feet above ground. You may not fly in there without a discrete code and talking to ATC on a flight plan. The very southwest of Montgomery class Delta is in TFR. Stay on north side of TFR. Will be going to LA that evening, where TFR's will be in effect.

Airport Property Update – Supervising Property Agent Brandi Mulvey

- Coast inspections are being done to prepare for issuing agreements before doing an RFP on that leasehold. We found that more than a few hangars are being used with no aircraft or if there is an aircraft it isn't registered to that person.
- In order to get a month-to-month agreement you must have an aircraft in the hangar, it must be registered in their name and current or they will not be getting an agreement.
- 15 year agreements and month-to-month agreements are going to be presented to the board in September before going to Council Committee (SG&LU) and Council.
- Fire Department as of June 29th have moved, next step is for trailers to be removed.
- Parking lot east side of the airport will also be going to Council in September.

Mr. Rothrock inquired if tenant input will be solicited on the agreements. Ms. Mulvey explained this will be a public forum. Mr. Propst stated Airports wants the process to be as transparent as possible and once drafts are available copies will be available in Operations or with Real Estate. Mr. Friedmann stated that if someone wants to get information and be contacted to make sure that Airports has their email address.

Noise and Special Projects – Airport Program Manager Wayne Reiter

- Quarterly noise report is in the AAC packet.
- For the Master Plan we have selected a consultant and after negotiations have come to an agreement with C&S Companies. Waiting for FAA concurrence.
- Survey will be extended to end of August in hope that more people will fill out the paperwork even though it is lengthy. Options are being looked into for future surveys to make them easier.

SDM Metro Airpark Update – Airports Deputy Director Rod Propst

- Authorization has been received for the grading which is grandfathered in under the old storm water provision.
- Erosion control as part of the grading project that is not evaluated by the FAA.

Deputy Director Remarks – Airports Deputy Director Rod Propst

- Brown Field did a great job getting their projects done.
- Mr. Schmitzer doing a great job with 5/23 paving project despite the challenges.
- The retirement of Ms. Grace Chao was announced, she is more than a Budget Analyst, and she does everything that needs to be done and will be missed.

A discussion took place regarding tenants not complying with inspections and what could be done to have them participate.

Mr. Friedmann inquired about the observation area. Mr. Propst explained that previously, Mr. Mehrlich was looking into this and now no longer works here so the issue loss staff attention and needs to be re-engaged.

5. ANNOUNCEMENTS

Mr. Martindell reminded that girls 8-18 who would like to meet the Blue Angels can participate by submitting an essay by Friday the 15th. Put on by Women in Aviation International San Diego chapter is sponsoring “Girls in Aviation” day and being held on July 23rd – 25th at Miramar Air Show. Essay must be submitted to WAISD.Org for a 1 in 20 chance.

6. ADJOURNMENT

The meeting was adjourned at 3:45 P.M.

Respectfully,
Kathy Chavez

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