



SMALL BUSINESS ADVISORY BOARD (SBAB)

INTERNAL SUBCOMMITTEE MEETING AGENDA

September 7, 2016 from 9:30 a.m. – 10:30 a.m.

**Civic Center Plaza Building, 1200 Third Avenue
Suite 1400 (14th Floor) Large Conference Room
San Diego, CA 92101**

- 1. Call to Order**
- 2. Approval of Notes from August 3 Meeting**
- 3. Public Comment – 9:35 a.m. (TIME CERTAIN)**
Public comment may be made on any non-agenda topic in the committee's area of responsibility. Presenters have three (3) minutes to address the committee.
- 4. Administrative Items**
 - A. Committee Administrative Items and/or Non-Agenda Comment
- 5. Program for the Annual Outreach meeting (October 28th)**
 - A. Keynote speaker
 - B. Additional speakers
 - C. Panel discussion
 - D. Industry partners
 - E. Promotion/Ensuring attendance
- 6. Increasing Participation**
 - A. Outreach Plan
 - B. Agenda Format
 - C. Annual Calendar of Events
- 7. New Board Member Nominations**
- 8. Adjournment – (TIME CERTAIN)**
Unfinished business shall be tabled and placed on the agenda for the next committee meeting.

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format or to request a sign language or oral interpreter for the meeting, please contact the Meeting Coordinator in the Economic Development Division at least five (5) working days before the meeting at (619) 236-6488 to ensure availability.