



**SMALL BUSINESS ADVISORY BOARD (SBAB)  
DRAFT MEETING MINUTES**

**February 17, 2017**

Central Library/Mary Hollis Clark Conference Center  
330 Park Blvd.  
San Diego, CA 92101

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>
Antonio Barbosa Edward Barbat Joseph Fox Michelle Gray Gary Peterson	Catherine Arambula Justin Fortier Dr. Ruben Garcia Guy Hanford

<b>CITY STAFF</b>
Elizabeth Studebaker – Neighborhood Investment Manager Tina Hines – Business Development Specialist

**1. Welcome & Call to Order:**

- Michelle Gray acting as Chair of the Small Business Advisory Board, called the meeting to order at 9:45 A.M.

**2. Approval of Minutes:**

- Due to the lack of a quorum, the approval of the November 18<sup>th</sup> meeting minutes was tabled until the March SBAB meeting.

**3. Public Comment:**

Gustavo Bidart, Economic & Community Development Manager with Civic San Diego mentioned that there is a fifty-five million dollar allocation of New Market tax credits available for projects in low and moderate income communities. Civic San Diego is also working with Business Improvement Districts on an access to capital initiative and to conduct development tours within their commercial areas. Another objective of Civic San Diego is the activation of commercial kitchens.

David Pearson, Co-Founder of San Diego Community Ventures, Inc. stated that his organization is a new business accelerator dedicated to assisting small businesses. San Diego Community Ventures will offer mentoring and consulting resources to help small companies solve challenges that impede opportunities for growth. Another goal of this organization is job creation across the region.

#### 4. Administrative Items:

- A. Board Administrative Items and/or Non-Agenda Comments:** There were no comments.
- B. Requests of Agenda Revisions (continuances, changes in order, etc.):** There were no requests.
- C. Development Services Department Technical Advisory Committee:** Ms. Studebaker indicated that in a future Technical Advisory Committee meeting she will present additions to language in the City of San Diego Municipal Code to allow for placemaking activities within communities.
- D. Economic Development Department- Liaison Report:** Ms. Studebaker gave a brief recap of the Hillcrest BID Business Walk on February 16<sup>th</sup>. Twenty-five volunteers outreached to businesses in Hillcrest to discover issues that impact their operation. The next Business Walk is scheduled for Thursday, April 27, 2017 with the El Cajon Blvd. Business Improvement District.

#### 5. Information Items/Discussion:

- **City of San Diego Minimum Wage Program Presentation:** Tricia Mendenhall, Minimum Wage Program Manager and Michelle Nunez, Minimum Wage Analyst with the Office of the City Treasurer cited that Proposition I, the City of San Diego Earned Sick Leave and Minimum Wage Ordinance, was adopted by San Diego voters on June 7, 2016 and became effective July 11, 2016.

The purpose of the ordinance was to ensure that employees in the City of San Diego earn an increased minimum wage and are allotted annual sick leave. Employees who perform at least two hours of work in one or more calendar weeks of the year within the geographic boundaries of the City of San Diego are entitled to earn sick leave and the minimum wage. This includes salaried employees, minors, undocumented workers, part time or temporary employees.

The current minimum wage for employees working within the city of San Diego effective January 1, 2017 is \$11.50 per hour. Additionally employees accrue one hour of earned sick leave for every thirty hours worked, unless an employer already provides more paid time off than required by ordinance through a contract, collective bargaining agreement, employment benefit plan or other agreement.

Employers that have questions regarding compliance with the City of San Diego's Earned Sick Leave and Minimum Wage Ordinance may contact the Minimum Wage Program by phone at 619-615-1565 or by email at [SDMinWage@sandiego.gov](mailto:SDMinWage@sandiego.gov).

## **6. City of San Diego Municipal Code:**

- Ms. Studebaker mentioned that there was discussion in the SBAB Internal Committee meeting regarding the removal of language in the Municipal Code that references a required seat for a BID Council representative on the Small Business Advisory Board. Additionally, SBAB will take on a new responsibility to assist with annual grant application review.

## **7. Adjournment**

- The SBAB meeting was adjourned by Michelle Gray at 10:00 AM. The next meeting will be held on Friday, March 17, 2017 at 8:45 a.m. at the Central Library, Mary Hollis Clark Conference Room, located at 330 Park Blvd., San Diego, CA 92101.