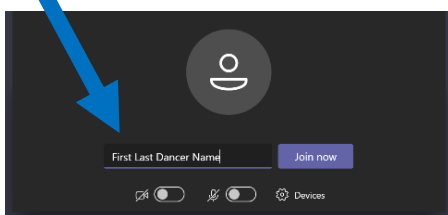
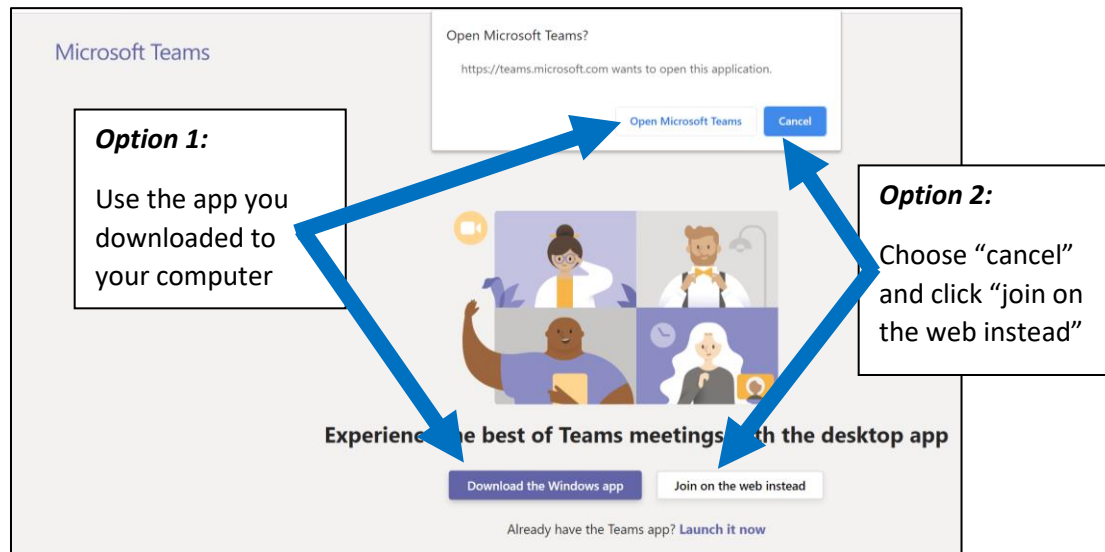
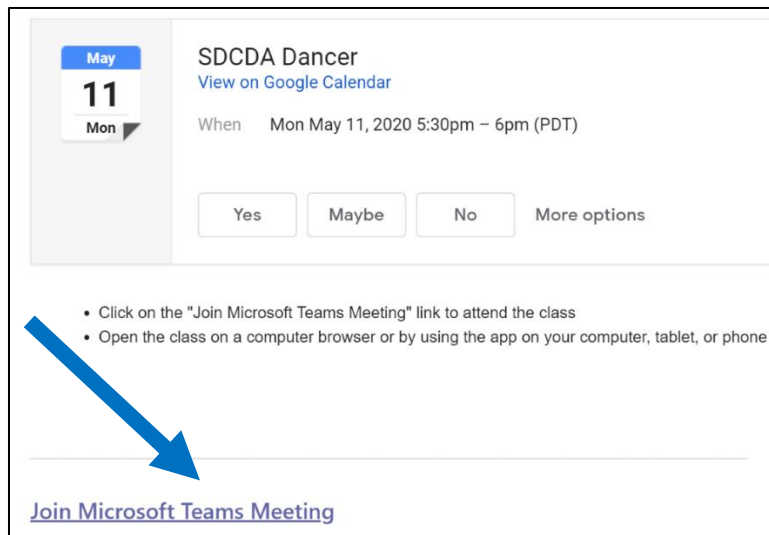


Entering Classes on Teams

Joining the Class on a Computer:



- Open the Email with the Class Link (example in Gmail)
 - Click on the “Join Microsoft Teams Meeting” link
 - Enter the classes as a guest – *you do not need to have a Microsoft Teams account to attend classes*

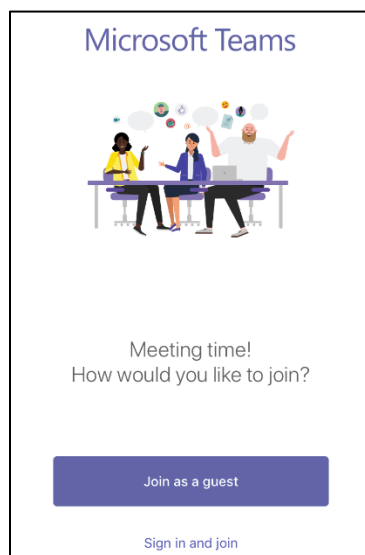
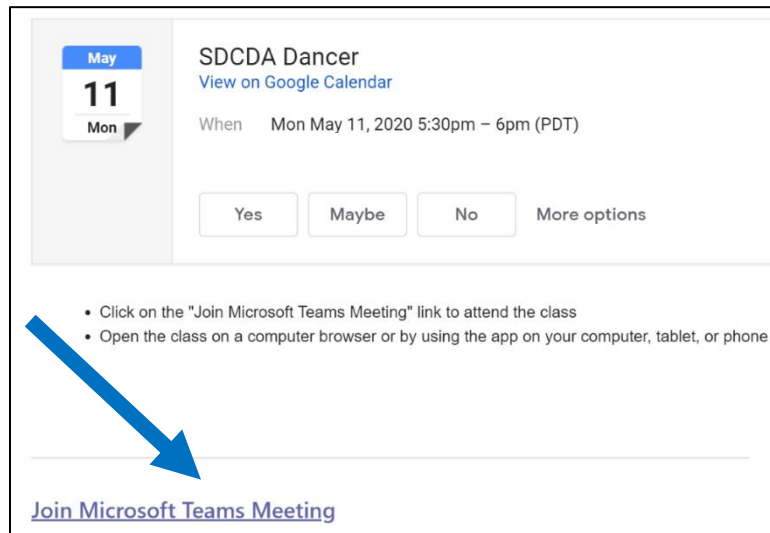
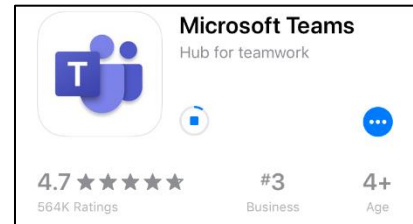


Enter the Class:

- Type name
- Choose the video and audio settings
- Click “join now”

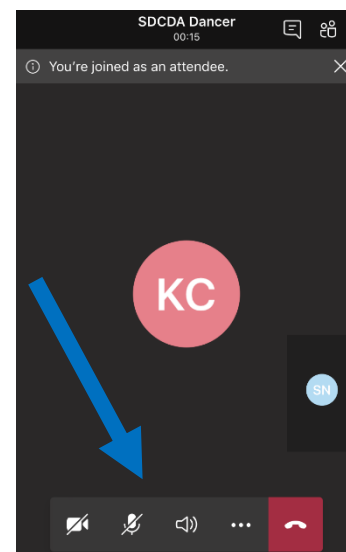
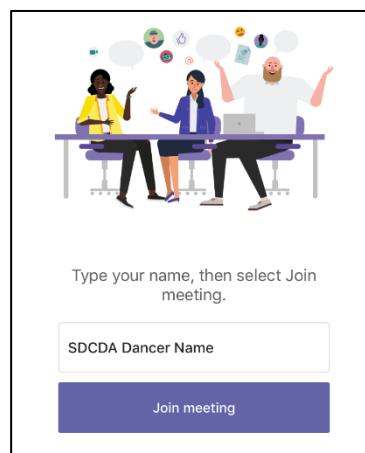
Joining the Class on a Tablet or Phone:

- Download the Microsoft Teams App to your device
- Open the Email with the Class Link (example in Gmail)
 - Click on the “Join Microsoft Teams Meeting” link
 - Enter the classes as a guest – *you do not need to have a Microsoft Teams account to attend classes*



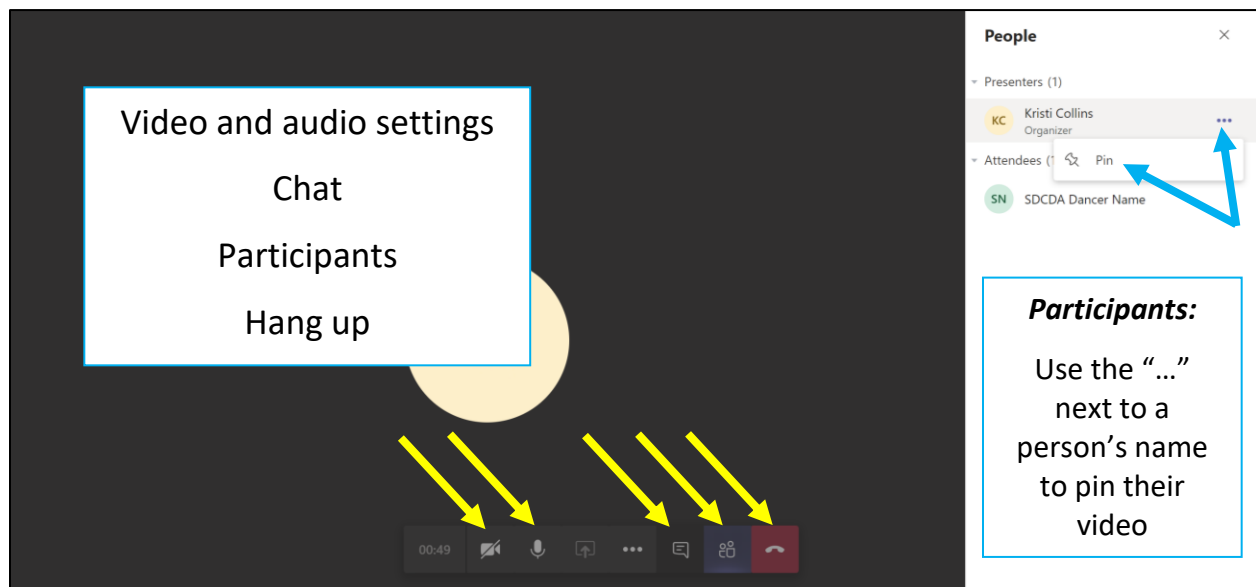
Enter the Class:

- Choose “Join as a guest”
- Type name
- Click “join meeting”
- Choose the video and audio settings

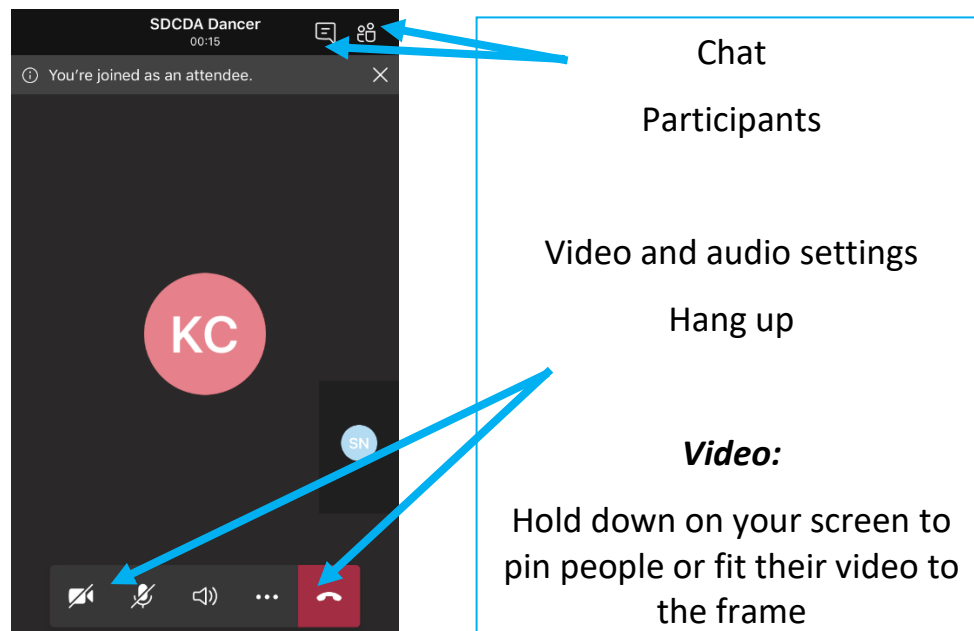


Tools in the Virtual Class:

- On the Computer



- On a Tablet or Phone



- Note – if you have an account and log in to the Microsoft Teams app, you will have additional tools – captions, raise hand, and background blur/image

Optional – Log in to the App on a Computer, Tablet, or Phone:

- Download the free Microsoft Teams Application
- Sign in with your school or work Office 365 or Microsoft Teams account

>>You do not need to have a Microsoft Teams account to attend SDCDA classes<<

>>You can enter classes as a guest<<