



THE CITY OF SAN DIEGO

BOARD OF LIBRARY COMMISSIONERS

Members

Abby Weiss, Chair

Ileana Ovalle Engel • Ann Haddad • Katherine Nakamura • Wendy Urushima-Conn • Sarah White • Alan Ziegaus

MINUTES

BOARD OF LIBRARY COMMISSIONERS
SAN DIEGO PUBLIC LIBRARY
Wednesday, March 2, 2016

ATTENDANCE

Commissioners:

Present: Abby Weiss, Katherine Nakamura, Wendy Urushima-Conn, Sarah White

Absent: Ann Haddad, Ileana Ovalle Engel, Alan Ziegaus

Staff: Misty Jones, Library Director; Nicole Spriggs, Executive Assistant; Sheila Burnett, Deputy Director, Support Services; Bob Cronk, Deputy Director, Public Services; Raul Gudino, Senior Management Analyst; Erwin Magbanua, Programming and Special Events Librarian; Kara West, Library Arts and Culture Exhibitions Manager; Charlie Goldberg, Marketing Director, San Diego Public Library Foundation

Public: Joan Curry, John Schuler

CALL TO ORDER

Meeting was called to order by Commissioner Weiss at 12:37 p.m. in the Sullivan Commission Room.

APPROVAL OF MINUTES

The March 2, 2016 minutes were approved unanimously.

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT

None.

REPORT FROM THE FRIENDS OF THE LIBRARY: Joan Curry

This year the Friends of the Library is once again offering the John McAllister Memorial Library Scholarship. In 2012, the Friends of the Library established the John McAllister Memorial Library Scholarship. John McAllister served as FSDPL President from 2009 to 2011. He believed that both quality library staff and the FSDPL were integral parts of a successful San Diego Public Library System. The scholarship is funded by FSDPL, its chapters and individual donations. The scholarship has an educational and a conference option. The educational scholarship may be applied towards registration fees, tuition, books or other related school expenses. The conference scholarship may be applied towards the registration fees for a library related conference. Full and part time employees working in the SDPL will be considered. The educational scholarship is funded for one award of \$1,000. The conference scholarship is funded up to \$500. All information is in the process of being distributed to all libraries. The deadline this year for proposals is April 1, 2016. The awardees will be announced by April 15, 2016.

The Essay contest is in its final stages. Twenty-four libraries took part in the contest with 1,235 essays turned in. The grand prize winners will be announced at the Balboa Park Club on May 5, 2016. Power Book sales held on March 18th, 19th and 20th yielded \$3607.32, the most money ever earned. Thanks to the Book Chairs Vicki Church and Judy Kravetz and a fabulous group of volunteers.

LIBRARY FOUNDATION UPDATE: Charlie Goldberg

The second Career Online High School graduation took place on February 3, 2016. There were six graduates, five of the graduates attended. The graduating students thanked the primary donors who supported Career Online High School scholarships. Charlie thanked and acknowledged the Commissioners for supporting the Mayor's State of the City Address Reception.

Councilmembers have issued their budget priority memos. Eight out of nine councilmembers specifically mentioned the Library. After Mayor Faulconer releases the budget for FY 2017, the Foundation will re-engage with partners to meet with Councilmembers and the Mayor's office regarding the Library budget.

CONSENT AGENDA ITEMS

a. Report on Library Construction Projects

- Skyline Hills Branch Library: Construction is approximately 45% complete, Walls/roof framing complete, and the fire sprinklers system is complete. Installation of Mechanical/Electrical/Plumbing along with roofing system, insulation and drywall are all in progress. Contractor's updated tentative schedule indicates we are ahead of schedule.
- San Ysidro Branch Library: Davy architecture on board, there has been two meetings on the performance spec, Davy also did assessment of the Historic House on site. SOQ's were received on February 19th and there are 6 design build teams that submitted for consideration. Meet with Historic Resources and we will submit for Public Project Assessment to determine environmental documentation and any other issues.

- Mission Hills-Hillcrest Branch Library: The bridging document plans and specifications were completed and the Request for Proposals addressed to the shortlisted Design/Build (D/B) teams advertised on January 15. A mandatory pre-proposal meeting was held on January 27 and the D/B proposals are due on March 3, 2016.
- San Carlos Branch Library: The Library Department, Public Works Department, and Domusstudio Architects team met on January 22 and February 26, 2016 to refine the program elements and sizing for the new 25,000 sq. ft. branch library. On February 5, San Carlos Library New Building Committee members met with Councilmember District 7 and Mayor's office, Library Department, Real Estate Assets Department, and Public Works representatives to discuss the project status, site location alternatives and financing plan.
- Pacific Highlands Ranch – New development at the corner of Carmel Valley and Del Mar Heights. A new 18,000 square foot library facility will be built in the Shopping Center, slated to be completed in 2020.

b. Update from the Library Director

- The Executive Budget Review for the Library Department took place on February 4 and went very well. We should receive information regarding what will be recommended for inclusion in the budget in March and then budget hearings will begin in April.
- The Career Online High School graduation ceremony took place on February 3 with 6 graduates. The California State Librarian, Greg Lucas, attended and handed out certificates. It was another successful and moving event. The next graduation will be in August with an estimated 15-20 graduates.
- READ/SD hosted their annual Awards and Recognition Event on February 5 at Balboa Club Ballroom.
- The CDBG (Community Development Block Grants) funding for the Malcolm X Teen Space was heard and approved at CPAB (Consolidated Plan Advisory Board) and the Budget and Government Efficiency Committee. The next step will be a presentation at full council in March. The funding would be \$500K for technology.
- The City Auditor is in the final stages of the performance audit. As suggested by the Auditor, we will be working with the Comptroller's Office to conduct a Risk Assessment for Inventory, Loss Protection, Physical Security, Contract Administration, Purchasing of Material and Supplies, Timekeeping, Environmental and Facility Controls and Revenue Collection. The Risk Assessment will be concluded by July 1, 2016.
- On Monday, February 22, 2016, San Diego City Council President Sherri Lightner along with Mayor Faulconer and Councilmembers Scott Sherman and Chris Cate debuted several student projects as part of the STEM Bridges to Education project aimed at repurposing the former downtown library into a veteran's center. These projects are proposals of what the Old Central Library could be. Civic San Diego will still be taking RFPs for other ideas for the site.
- A Letter of Intent was sent to Campaign for Grade Level Reading this month. We are currently partnering with Education Synergy Alliance and SD Housing Commission and will be adding several new partners soon. Councilmember Zapf has expressed her interest in championing this project and offering her support.
- The Out of the Darkness Campaign for sex trafficking awareness is gaining a lot of attention. Recently, La County Library asked for our materials and guidance so they could implement the program. We are also working to expand the program into Tijuana. The public awareness campaign will begin in April.

- We are having some issues with delivery of books. There is a very large amount of totes that have not been delivered and patrons are waiting over a week for holds. We have sent extra staff to help with the backlog and will be meeting with the Purchasing and Contracting Department to brainstorm long term solutions to this problem.

AGENDA ITEMS (Discussion Item)

- a. An augmented reality project has been created from a grant project with e3 High School and Qualcomm Wireless Reach. The augmented reality project was developed to include the architecture of the Central Library to be integrated into e3 student curriculum. Misty Jones presented the augmented reality demo of the Central Library that can be seen in 3D on tablets. A media event will be held on April 28th to launch the augmented reality demo.
- b. Erwin Magbanua, Programming and Special Events Librarian and Kara West, Library Arts and Culture Exhibitions Manager presented a First Folio update. The Old Globe and the San Diego Public Library were selected last year to co-host the only stop in California for First Folio! The Book that Gave Us Shakespeare, on tour from the Folger Shakespeare Library, a national travelling exhibition organized by the Folger Shakespeare Library in Washington, DC to commemorate the 400th anniversary of Shakespeare's death. The treasured volume will be on display free-of-charge to the public at the San Diego Central Library @ Joan A Irwin Jacobs Common from June 4 through July 7, 2016. Tickets to the exhibition and signature events will be available beginning April 23 to coincide with Shakespeare's birthday. A schedule of various spring and summer free Shakespeare-related programs for children, adults and families was distributed.
- c. Raul Gudino, Senior Management Analyst gave an explanation on matching funds and donations. Handouts were distributed listing the descriptions of different matching funds and the Council Policy for the receipt of donations. Raul noted that he is working with the Foundation to streamline the donation process. The library materials budget is 1.8 million dollars with a 1 million dollar match. A good portion of our materials budget is from donations and the match. The library is looking at ways to get our materials balance down.

COMMISSIONER COMMENT

None.

OTHER BUSINESS

The next Board of Library Commissioners meeting will be rescheduled in April.

ADJOURNMENT

Commissioner Weiss adjourned the meeting at 2:05 p.m.



MISTY JONES
Library Director
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