

BOARD OF LIBRARY COMMISSIONERS

Members

Abby Weiss, Chair

Ileana Ovalle Engel • Ann Haddad • Katherine Nakamura • Wendy Urushima-Conn • Sarah White • Alan Ziegaus

MINUTES

BOARD OF LIBRARY COMMISSIONERS

SAN DIEGO PUBLIC LIBRARY

Wednesday, December 7, 2016

ATTENDANCE

Commissioners:

Present: Abby Weiss, Sarah White, Katherine Nakamura, Wendy Urishima-Conn,
Ann Haddad

Absent: Alan Ziegaus, Ileana Ovalle Engel

Staff: Misty Jones, Library Director; Nicole Spriggs, Executive Assistant; Bob Cronk, Deputy Director, Public Services; Charlie Goldberg, Marketing Director, San Diego Public Library Foundation

Public: Joan Reese

CALL TO ORDER

Meeting was called to order by Commissioner Weiss at 12:40 p.m. in the Sullivan Commission Room.

APPROVAL OF MINUTES

CORRECTION TO SEPTEMBER 7, 2016 MINUTES:

Commissioners Absent: Ann Haddad was present.

Agenda item C: remove statement – The Audit Committee recommended not to change the matching fund process.

The September 7, 2016 minutes were approved unanimously.

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT

None.

REPORT FROM THE FRIENDS OF THE LIBRARY: Joan Reese

The Annual Meeting of the Friends of the San Diego Public Library was held on September 10, 2016 in the Neil Morgan Auditorium at the Central Library. Jay Hill, CEO, SDPL Foundation; and Scott Ehrig-Burgess of the Library Shop made remarks. 136 volunteers nominated by all 36 chapters—both affiliate and associate (separately incorporated) chapters, as well as, corporate and book volunteers were recognized and presented with certificates and small gifts. Outgoing President, Joan Curry, was honored. Officers and Directors were elected. New officers include Joan Reese, President; Sandra Hoyt, 1st Vice President; and Terry Fox, 2nd Vice President. Carleen Hemric and Natalia Bishar were elected to another term as Secretary and Treasurer, respectively. Directors elected include Marian Day (Mission Hills/Essay Contest), Christa Gush (City Heights), Bob Kavanaugh (Mission Valley), Peggy Keigher (Carmel Valley), Judy Kravetz (Paradise Hills), Phyllis Marion (Mission Hills), E.T. Perry (College-Rolando), and Faustine Wilson (Malcolm X).

The corporate Friends held successful book sales in September, October and November. Online book sales in collaboration with the Central Friends chapter have also been robust. As the City budget season is approaching, FSDPL is again collaborating with the Foundation in a proactive advocacy approach and have arranged for a Friends' representative who is also a constituent to attend the meetings with each of the City Councilmembers.

FSDPL has again this year awarded John McAllister Memorial Scholarships to two SDPL staff members: Marta Miesner and Rene Gehr, who are enrolled in MLIS programs. Entries for the 20th Annual Writing for Literacy Student Essay Contest are due on December 16th. A Holiday luncheon was held last week at the College-Rolando Branch Library for corporate FSDPL book sale volunteers, Friends' chapter presidents and FSDPL officers and directors with special guests from Library administration and SDPL Foundation.

LIBRARY FOUNDATION UPDATE: Charlie Goldberg

As the year ends the Foundation received a \$60,000 match grant from the Lili Lai Foundation. This year the Foundation participated in "Giving Tuesday". This is the second year the Foundation has participated. This year over 154 gifts were received totaling over \$17,000. The Foundation will continue reaching out to donors through water bill mailings, as well as, sending out the SDPLF Annual Report as a tool for raising funds. The State of the City Address will be held on January 12, 2017. The Foundation will host a reception prior to the State of the City Address. Invitations will be sent out soon. Members of the Board of Library Commissioners have been attending meetings along with representatives from the Foundation with Council districts to discuss budget asks for next fiscal year.

CONSENT AGENDA ITEMS

a. Report on Library Construction Projects

- Skyline Hills Branch Library: Project completed – branch open to the public
- San Ysidro Branch Library:
 - Design/Build Team Interviews were held on the 10th of November
 - Public Voting was held online and at the old library from Nov. 9-23
 - Evaluations meeting was held on Nov. 21st

- Winning team will receive a memo from Public Works Assistant Director by the end of the week of Dec 9th
 - Unveiling of the winning Design/Build Team tentatively scheduled for mid-January
- Mission Hills-Hillcrest Branch Library: The Notice to Proceed for Phase I of the Design/Build (D/B) contract was issued on November 7, 2016 to the team of C.W. Driver (Builders), Manuel Oncina Architects, Inc. and Ferguson Pape Baldwin Architects. Phase I includes design and construction document completion and the remediation and demolition of the IBEW building. A “Raise the Banner” event was held by Councilmember Todd Gloria and the San Diego Public Library on November 22 at the new library site to kick off the construction phase of the project. Event speakers included Councilmember Todd Gloria, Councilmember Elect Chris Ward, Library Director Misty Jones, San Diego Library Foundation CEO Jay Hill and Friends of the Mission Hills/Hillcrest Branch Library President Phyllis Marion.
- San Carlos Branch Library: The schematic design of the new 25,000 square foot library was presented to the San Carlos Library New Building Committee on October 26 and the San Carlos Branch Friends of the Library on November 16. The Friends unanimously approved the proposed library design, which will move forward to be presented at the January 11, 2017 Navajo Community Planners’ meeting.

b. Update from the Library Director

Deputy Director, Bob Cronk distributed a list of library events for the month of December. Some of those events included: *Community Conversations: Creating a Trans Inclusive City* will be held at the City Heights/Weingart Branch Library on December 7, 2016 at 6:00 p.m.; *Holiday Open House* will be held at the Rancho Penasquitos Branch Library on December 10, 2016 from 11:00 a.m. – 1:00 p.m.; *Challenge Island: Rainforest Animal Game Show* will be held at the San Carlos Branch Library on December 28, 2016 at 4:00 p.m. The California State Library sponsored trainings on mental health aid and mental health first aid. Two staff librarians attended the trainings and will be training library staff.

- Ms. Jones noted there will be three new Councilmembers being sworn in on Monday, December 12, 2016. Councilmember Chris Ward for District 3, Councilmember Georgette Gomez for District 9, and Councilmember Barbara Bry for District 1. A new Council President will also be elected.
- The State of the City Address will be held on January 12, 2017.
- The Library is working on a partnership with UCSD. UCSD purchased Sally Ride Science. This partnership will allow for the Library to have access to the various services the UCSD Sally Ride Science offers. The Library will also be doing a “Spring into STEAM” program system-wide.
- The library has started a RFID (radio frequency tag) self-check project. This project will start on Monday, December 12, 2016 system-wide. This self-check system will be in all library branches. Each branch will be closed for two weeks during this process.
- Staff Development Day was a big success. This event was for all Library staff and was held on October 7, 2016.
- The University Heights Library is the first gender neutral restroom in San Diego.
- The naming of the Skyline Hills Branch Library is on hold.

AGENDA ITEMS (Discussion Item)

- a. Ms. Jones gave an update on the budget. The library has been tasked with a 3 1/2 % budget cut for next year.
- b. The performance audit went before City Council. The library is continuing to update recommendations.
- c. The library has hired a consultant to assist with developing a staffing model. The consultant will be bringing forth a report on how to efficiently use our staff.

COMMISSIONER COMMENT

Commissioner Weiss noted that Commissioner Ileana Ovalle Engel has submitted her resignation. A new Library Commissioner will be reappointed by the Mayor.

OTHER BUSINESS

Board of Library Commissioners agreed to co-sponsor, along with the Foundation and Friends of the Library, the January 12, 2017 Reception prior to the State of the City Address.

ADJOURNMENT

Commissioner Weiss adjourned the meeting at 1:40 p.m.

A handwritten signature in black ink that reads "Misty Jones". The signature is written in a cursive, flowing style.

MISTY JONES
Library Director
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