

BOARD OF LIBRARY COMMISSIONERS

Members

Abby Weiss, Chair

Ann Haddad • Katherine Nakamura • Wendy Urushima-Conn • Sarah White • Alan Ziegaus

MINUTES

BOARD OF LIBRARY COMMISSIONERS

SAN DIEGO PUBLIC LIBRARY

Wednesday, February 1, 2017

ATTENDANCE

Commissioners:

Present: Abby Weiss, Sarah White, Katherine Nakamura, Wendy Urushima-Conn, Alan Ziegaus, Ann Haddad

Absent: None

Staff: Misty Jones, Library Director; Nicole Spriggs, Executive Assistant; Robert Cronk, Deputy Director, Public Services; Sheila Burnett, Deputy Director, Support Services; Charlie Goldberg, Marketing Director, San Diego Public Library Foundation

Public: Joan Reese, Lee Olsen

CALL TO ORDER

Meeting was called to order by Commissioner Weiss at 12:39 p.m. in the Sullivan Commission Room.

APPROVAL OF MINUTES

CORRECTION TO JANUARY 7, 2017 MINUTES:

Under Commissioners Present:

Correct last name spelling of Wendy Urishima-Conn. Last name should be Urushima-Conn

The January 7, 2017 minutes were approved unanimously.

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT

Lee Olsen, a patron of the Pacific Beach/Taylor Branch Library commented on the state of maintenance and repairs at the Pacific Beach/Taylor Branch, as well as, printer issues at the Central Library.

Misty Jones stated that library staff will follow up on these issues. Deputy Director, Support Services provided Mr. Olsen with a point of contact.

REPORT FROM THE FRIENDS OF THE LIBRARY: Joan Reese

The corporate Friends held another very successful book sale in January despite dealing with water challenges on several fronts—from torrential rains to plumbing issues to a sump pump failure. The volunteers did an amazing job, and the Friends appreciated the responsiveness of the University Heights library staff. Online Amazon book sales in collaboration with the Central Friends chapter continue to go well.

FSDPL had an information table at the All People's Breakfast on Martin Luther King, Jr. Day, which Joan Reese staffed together with one of the chapter presidents, Kim Laru of Skyline Hills. The goal was to raise awareness about the work of the Friends, membership, and the wide range of programs offered at the 36 City libraries as well as to network with other organizations with whom the Friends might partner to offer programs consistent with their mission. The Friends of the Library would like to thank Charlie Goldberg for supporting this by providing a blow-up of the various library locations citywide.

The Friends of the Library are pleased to report that Fran Pierce, the FSDPL volunteer Executive Director, is making steady progress in her rehabilitation related to a broken hip and clavicle. Joan Reese is filling in during her absence. The internet in the office has been down and they have been unable to access the Friends email account for the past month. They are working on a solution, however, for now, please contact FSDPL either through the office phone or personal email.

LIBRARY FOUNDATION UPDATE: Misty Jones (for Charlie Goldberg)

State of the City reception

- Thank you to Library Commission members for supporting and attending.
- Foundation also thanks the Friends of the Library for their support. Pleased to have in attendance David Alvarez, Andrea Tevlin and members of Mayor Faulconer's staff.

City Council budget priority memos issued last week.

- Encouraged that seven of nine Council members mentioned libraries in their memos, including two new members (only Bry and Kersey did not).
- Zapf: Funding for youth literacy programs (\$500k) and operating hours (\$500k); Ocean Beach Library Annex
- Ward, Gomez and Alvarez: Funding for YSLs (\$950k) and an increased book budget (\$2.1M)
- Cole: Funding for library programs
- Cate: Capital improvement funding for improvements at Balboa, Mira Mesa, North Clairemont and Rancho Penasquitos (\$39,781.22)
- Sherman: San Carlos Library (request for funds from DC-4 bond)

Will be working with Commission and Friends to schedule meetings once Mayor's budget is released.

Celebration Under the Dome

- Hold the date – Saturday, September 30, 2017
- Foundation is seeking Host Committee members and event Sponsors

CONSENT AGENDA ITEMS

a. Report on Library Construction Projects

- San Ysidro Branch Library:
 - Winning Design/Build Team Selected
 - Design Unveiling Milestone Ceremony scheduled for February 17, 2017 at 1:00 p.m.
 - Design/Build Team is looking for comments about floor plan and layout from Library Department
- Mission Hills-Hillcrest Branch Library:

The Design/Build (D/B) team completed and submitted the 60% construction documents in mid-January. City-wide review comments are due back this week for incorporation into the plans and progression towards the 90% construction document submittal.
- San Carlos Branch Library:

The library schematic plan was presented to the Navajo Community Planners on January 11, 2017 and was well received. The project will be submitted to the Development Services Department for preliminary project assessment as the next step in completing the schematic plan phase.
- Valencia Park/Malcolm X Branch Library:
 - Grand opening took place on Friday, January 27, 2017 at 3:30 p.m.
 - Project completed with the exception of graphics. Staff will work with local high school students.

b. Update from the Library Director – Misty Jones

Robert Cronk, Deputy Director, Public Services distributed a list of library events for the month of January: *Healthy Adventures: Healthy Living on a Budget* will be held at the Allied Gardens/Benjamin Branch on Tuesday, February 14th at 6:30 p.m.; *Heal with HeART*, a monthly art program for downtown San Diegans impacted by homelessness will be held on Tuesday, February 28th from 2:00 p.m. – 5:00 p.m. at the Central Library; *Free Tax Prep* assistance will be given by volunteers from AARP at the Pacific Beach/Taylor Branch from February 6th through April 10th from 9:30 a.m. – 5:30 p.m.

- Ms. Jones distributed a draft of the naming policy. Any suggestions should be submitted by February 3rd.
- Commissioners discussed the possibility of being assigned to various council districts.

AGENDA ITEMS (Discussion Item)

- a. Ms. Jones gave an update on the budget. She noted that the Library Budget Review meeting will be held on February 15th. The library has been tasked with a 3 1/2% reduction.

Commissioners would like to explore ways to get the public more involved with the monthly Board of Library Commissioners meetings. One suggestion was to have the monthly meetings at various library branches.

- b. The library has hired a consultant to assist with developing a staffing study. The consultant will have a draft report of recommendations towards the end of February.
- c. The RFID (Radio Frequency Tag) process continues at branches.

COMMISSIONER COMMENT

Further discussion is needed regarding Commissioners and outreach with the public. Commissioners would also like to further discuss nominating potential Board of Library Commissioners.

Commissioner Katherine Nakamura and Library Director Misty Jones met with Jim Solo, Executive Director, Leadership & Learning, SDUSD to connect the Library and SDUSD.

OTHER BUSINESS

None.

ADJOURNMENT

Commissioner Weiss adjourned the meeting at 1:38 p.m.

A handwritten signature in black ink that reads "Misty Jones". The signature is written in a cursive, flowing style.

MISTY JONES
Library Director
/ns