

BOARD OF LIBRARY COMMISSIONERS

Members

Abby Weiss, Chair

Ann Haddad • Katherine Nakamura • Wendy Urushima-Conn • Sarah White • Alan Ziegaus

MINUTES

BOARD OF LIBRARY COMMISSIONERS

SAN DIEGO PUBLIC LIBRARY

Wednesday, July 5, 2017

ATTENDANCE

Commissioners:

Present: Abby Weiss, Katherine Nakamura, Sarah White, Wendy Urushima-Conn, Ann Haddad

Absent: Alan Ziegaus

Staff: Misty Jones, Library Director; Nicole Spriggs, Executive Assistant; Bob Cronk, Deputy Director, Public Services; Cynthia Meinhardt, Project Officer II and Jody Cheung, Junior Engineer, Engineering and Capital Projects, Public Works Department; Charlie Goldberg, Marketing Director, San Diego Public Library Foundation

Public: Joan Reese, Manuel Oncina, Patrick Banning

CALL TO ORDER

Meeting was called to order by Commissioner Weiss at 12:33 p.m. in the Sullivan Commission Room.

APPROVAL OF MINUTES

The June 7, 2017 minutes were approved as amended.

Added under San Ysidro Branch Library update:

Commissioner Katherine Nakamura brought forward concerns about the time it is taking for remediation of the site. She would like an update in a future meeting

The motion passed with Commissioners Weiss, Urushima-Conn and White voting in favor, Commissioner Nakamura voting against, and Commissioner Haddad abstaining for reasons of attendance.

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT

None.

REPORT FROM THE FRIENDS OF THE LIBRARY: Joan Reese

The corporate Friends had a record year with respect to book sales. The next book sale is scheduled for Friday-Sunday, July 14-16. Online Amazon book sales in collaboration with the Central Friends chapter continue to go well. There are about 20 volunteers working twice a week every week with additional weekend work parties, in addition to the monthly 3-day book sale weekend. The Friends thanked their book sale volunteers at a special luncheon in June. As previously reported, this past year was the 20th annual "Writing for Literacy" Student Essay Contest. Participation in the essay contest has provided encouragement to an estimated more than 20,000 aspiring young writers over the past two decades. The volunteers who've been running this event for the past 20 years have retired from an active role. The Friends are now looking at the possibility of revamping the contest and are seeking new leadership.

The Friends celebrate the 14th straight year of meeting the match goal and are pleased to report that the corporate FSDPL donated \$50,000 to Matching Funds during fiscal year 2017. There was a genuine interest and commitment on the part of the chapters to help meet the million dollar match, and many of the affiliate and associate chapters also came through admirably with additional donations to Matching Funds for the benefit of their specific branches. The Friends thank Charlie Goldberg of the San Diego Public Library Foundation for providing the following updated figures: The Friends affiliate and associate Friends chapters throughout the city, together with the corporate Friends of the San Diego Public Library donated \$227,391.50 to Matching Funds during the month of June alone!

LIBRARY FOUNDATION UPDATE: Charlie Goldberg

The Library Foundation thanked the Friends of the Library for their assistance in meeting the \$1,000,000 match for the 14th year. The Foundation also thanked library staff for their assistance in processing donation gifts. This summer the Foundation will be working on the Celebration under the Dome event scheduled for November 11, 2017. This year, the theme will incorporate more library experiences into the nights' events such as; swing dancing, augmented reality, 3D printing, etc. July 31st is the deadline for hosts and sponsor participation for this event.

Commissioner Urushima-Conn expressed kudos to library staff for their help with the upcoming Celebration under the Dome.

CONSENT AGENDA ITEMS

a. Report on Library Construction Projects – Cynthia Meinhardt

Mission Hills-Hillcrest Branch Library:

Design build presentation on Mission Hills-Hillcrest done by architects Manual Oncina and Patrick Banning.

The final library construction documents were approved by the Development Services Department and are ready for building permit issuance. Excavation for the two story underground parking structure is ongoing and approximately 20% complete. A groundbreaking ceremony is tentatively planned for July 31 at 10:00 a.m.

Commissioner Nakamura suggested further discussion with SDUSD regarding a bridge connection from the nearby school to the library.

San Carlos Branch Library:

The project team will meet with the Commission for Arts and Culture staff next week to identify opportunities for public art in the project. Domusstudio architecture is continuing to prepare the project bridging documents. This project is funded through the completion of bridging documents and land purchase pending the completion of soil remediation by Tesoro, the current property owners. Additional well drilling and data collection in the public right-of-way was completed in March 2017. The site assessment report for the recently completed work is expected to be submitted to the county at the end of July.

Pacific Highlands Ranch Branch Library:

This project will provide for a new 18,000 square library on a 1.5 acre graded site located adjacent to Village Center Loop Road in the Village at Pacific Highlands. The consultant agreement with Architects Hanna Gabriel Wells for design and construction support services was negotiated and is routing for City Council approval. The agreement will first be reviewed by the Infrastructure Committee of the City Council in the next few months.

San Ysidro Branch Library:

Currently, the design is approaching the 60% design submittal anticipated to be received in mid-July. Design build presentation will take place at the Board of Library Commissioners meeting on August 2, 2017.

b. Update from the Library Director – Misty Jones

The library developed a task group committee from all staffing levels to participate in a library staffing study. The committee worked with a consultant and came up with a series of recommendations for staffing changes. Sherwood Hartwell, Administrative Aide, Special Events, presented an overview of the staffing study process. The task group will visit all branches to share the staffing study with staff. The Board of Library Commissioners expressed their support of the presented staffing study recommendations and see this having a positive impact on the library system.

Bob Cronk, Deputy Director, Public Services distributed a list of library events for the month of July. Some of those events included: *Summer Fun Café*, lunch to all children 18 and under from June 19th through August 18th. Brought to you by the SDUSD and the USDA. 12:00 p.m. – 1:00 p.m. Monday – Friday at the Central Library; *South Indian Music Concert*, free concert for all ages on July 8th from 3:30 p.m. – 4:30 p.m. at the Scripps Miramar Ranch Library; *Summer Makerlab Civil Engineering & City Planning*, for grades 4 and up on July 11th from 3:30 p.m. – 5:30 p.m. at the Carmel Valley Library; *Creative Writing Workshop* on July 19th from 6:00 p.m. – 7:00 p.m. at the Kensington-Normal Heights Library.

AGENDA ITEMS (Discussion Item)

- a. Commissioner branch visits will be revisited at the next Board of Library Commissioners meeting.
- b. The budget was finalized. The library received \$100,000 for Programming.
- c. Ms. Jones shared the three (3) new Comic-Con library cards. They will be available on July 20th. The library will have a booth at Comic-Con.

COMMISSIONER COMMENT

Elizabeth Fitzsimons is the newly appointed Board of Library Commissioner. Her appointment will be confirmed in July 2017.

OTHER BUSINESS

None.

ADJOURNMENT

Commissioner Weiss adjourned the meeting at 1:52 p.m.

A handwritten signature in black ink that reads "Misty Jones". The signature is written in a cursive, flowing style.

MISTY JONES
Library Director
/ns