

BOARD OF LIBRARY COMMISSIONERS

Members

Wendy Urushima-Conn, Chair

Elizabeth Fitzsimons • Ann Haddad • Katherine Nakamura • Ben Moraga • Sarah White • Elizabeth Hansen

MINUTES

BOARD OF LIBRARY COMMISSIONERS

SAN DIEGO PUBLIC LIBRARY

Wednesday, June 13, 2018

ATTENDANCE

Commissioners:

Present: Elizabeth Fitzsimons, Wendy Urushima-Conn, Katherine Nakamura, Sarah White

Absent: Ann Haddad, Elizabeth Hansen, Ben Moraga, Cynthia Meinhardt, Jason Grani

Staff: Misty Jones, Library Director; Nicole Spriggs, Executive Assistant; Charlie Goldberg, Director of Marketing

Public: Ann McDonald

CALL TO ORDER

Meeting was called to order by Commissioner Urushima-Conn at 12:33 p.m. in the Sullivan Commission Room. Commissioner Weiss thanked and acknowledged Nicole Spriggs for all her hard work and success in her future endeavors. Their last meeting was April 4, 2018.

APPROVAL OF MINUTES

The April 4, 2018 minutes will be provided in the next meeting on August 1, 2018

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT

None.

REPORT FROM THE FRIENDS OF THE LIBRARY: Ann McDonald on behalf of Joan Reese

Friends of the Library are pleased with the installation of flooring in the lower lever of the University Heights Library, for their office/book sale space. They have thanked Sheila Burnett, facilities staff Phyllis Swagegan and Building Service Technicians with their collaboration and efficiency. Thanked core group team of dedicated volunteers that sorted through boxes of donations and looking forward to a grand re-opening book sale on July 20th, 21st & 22nd. Online book sales with collaboration with the Central, Friends of the Library have continued and have been doing very well. They also appreciate the partnership with the Library Foundation and Library Commissioners on their advocacy efforts with respect of the City's budget process. The next Friends of the Library board meeting will be, July 14th at Mission Valley Library.

LIBRARY FOUNDATION UPDATE: Charlie Goldberg

Foundation has asked their trustees to reach out to Council Members and Mayor to thank them for their advocacy efforts. Their goal was successfully met and early than expected with a Million-dollar match of funds. Foundation thanked the Friends of the Library for their support. Any additional gifts/donations from the month of June will be matched, however, will be applied for next year's funds. The Library Foundation recently had their annual meeting and Cindy Olmstead agreed to continue as their Chair and Pat Wilson, as Vice Chair. Gail Levin, Michael Collins, and Leslie Devaney have moved off the board, however continue to be active committee members.

CONSENT AGENDA ITEMS

a. Report on Library Construction Projects

San Ysidro Branch Library:

Moving along well and starting to look like a building. Scheduled to be completed by May or June 2019.

Mission Hills-Hillcrest Branch Library:

The estimate will transfer occupancy by Mid-October 2018. Planning to open in January 2019. The proposed plan of having a fence connected from the Library to one of the adjacent elementary schools is still pending. The San Diego School District has issues with funds, however the Friends of the Library expressed interest to push through of having a connecting fence, this topic will be re-visited.

San Carlos Branch Library:

Request to have the case close for the remediation and waiting for response within the late summer. The Library is still seeking funds for construction; however, the design is completed. A meeting with a planning group is in the works and discussions with Public Works Department to potentially use commercial paper. The assessment plan is to consider having a fundraising campaign that would go along with the commercial paper and to push forward.

Pacific Highlands Ranch Branch Library:

A community meeting took place regarding Pacific Highlands Ranch, and a community planning group approved plans to put forward through an extensive meeting with the Subcommittee. In addition, a public meeting at the Village took place, to move forward with construction and to be completed 2021/2022. The Library is hoping to have full funding by next summer 2019 and move forward.

b. Update from the Library Director – Misty Jones

City Council approved \$100,000 for programming and \$288,000 for security. Security will be applied to Library locations that are in need the most. Request for proposal for new security will be submitted in January 2019. Seeking for a more elevated security company and will be applied June 2019. The Police department committed into doing more patrols around the Central Library.

Clean and Safe organization has been making rounds around the community to keep sidewalks clear. The Isiah settlement, of 72-hour notification of belongings being removed, has been reduced to 3-hours. An education campaign has been implemented, which also includes the Homeless Outreach Team, to make sure the public is aware storage facilities are available. This will tremendously help with the number of belongings left in the sidewalks around the Central Library Building.

Tweaks to Central Library building were applied. Tables and chairs were in replacement of lounge chairs on the 5th floor reading room. Reassessing location of cameras and adding cameras.

The Library is taking an empathetic approach with patrons sleeping in the Library. Although, patrons must follow policies and not sleep on floor, leaving things out, and not disrupt other patrons use of the library, etc.

The Library also took a liberal stand of the gender-neutral restroom use. We Reevaluated the use of the single person/family restrooms on every floor of Central Library. Due to illegal activity in the restrooms, floors 8,5 & 4 are “employee only” restrooms and floors 2 & 3 are “family or in need of assistance.” The 9th floor is closed off from the public, but open if events are taking place on the 9th floor.

AGENDA ITEMS (Discussion Item)

- a. Updates on Library tactical plan, two years in the works of coming up with a vision/mission in response to the City in a strategic plan. A deferred maintenance plan has been removed. Goals and objectives have not change, however a necessary add on to performance indicators. An update for the 21st Library plan is in process, which is providing necessary tools for all staff in result in great customer service, more book displays to attract patrons and staying relevant in current events. The Library’s goal is to focus on having more technology, educational programming and moving away from exercise programs. In addition, focusing more Work Force and skill development for 21st century careers. Librarians are expanding more professional

outreach and community engagement.

- b. Fine Free Policy update, matching fund revision and library fines elimination were brought upon Council and both were approved. No more overdue fines take effect July 1st.
- c. Library NExT, a partnership with UCSD, is starting their certificate phase. Industry and academic programs are available for high school students, so that students are career ready when they graduate. This program will expand to more library locations, with 14 locations total and overall goal to have this program available in all Library locations. The Library has received a community block development grant of \$250,000 per year for this program.

COMMISSIONER COMMENT

None.

OTHER BUSINESS

The next Board of Library Commissioners meeting will take place on Wednesday, August 1st, 2018.

ADJOURNMENT

Commissioner Weiss adjourned the meeting at 1:34 p.m.



MISTY JONES
Library Director
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