

# **BOARD OF LIBRARY COMMISSIONERS**

## **Members**

**Wendy Urushima-Conn, Chair**

**Marshall Anderson • Elizabeth Fitzsimons • Elizabeth Hansen • Ben Moraga • Katherine Nakamura • Linda Sotelo**

## **MINUTES**

### **BOARD OF LIBRARY COMMISSIONERS**

### **SAN DIEGO PUBLIC LIBRARY**

**Wednesday, May 1, 2019**

## **ATTENDANCE**

### **Commissioners:**

**Present:** Wendy Urushima-Conn, Marshall Anderson, Katherine Nakamura, Linda Sotelo, Elizabeth Hansen

**Absent:** Ben Moraga, Elizabeth Fitzsimons

**Staff:** Misty Jones, Director-Library; Tricia Nool, Executive Assistant; Sheila Burnett, Deputy Director-Library; Charlie Goldberg, Director of Marketing; Valerie Hardie - Library

**Public:** Ann McDonald

## **CALL TO ORDER**

Meeting was called to order by Commissioner Urushima-Conn at 12:38 PM in the Sullivan Commission Room. Their last meeting was on April 10, 2019.

## **APPROVAL OF MINUTES**

The April 10, 2019 minutes was approved unanimously.

## **REQUESTS FOR CONTINUANCE**

None

## **NON-AGENDA PUBLIC COMMENT**

None

**REPORT FROM THE FRIENDS OF THE LIBRARY:**

Ann McDonald

Friends' monthly book sale continues to do well. FSDPL celebrated the 40<sup>th</sup> anniversary of our organization with an event featuring science fiction author, blogger and journalist Cory Doctorow and it was a success.

**LIBRARY FOUNDATION UPDATE:**

Charlie Goldberg

Marketing Director, San Diego Public Library Foundation

Charlie Goldberg reported that Jay Hill of the Library Foundation, Steve Schmal of the Friends of the San Diego Public Library and Wendy Urushima-Conn of the Library Commission made a joint presentation to the Budget Review Committee on additional funding needs for the Library. The speakers noted that materials funding from the City has been flat for over a decade and lags well behind other California library systems. The group also noted the extensive impact of Library programs with only a \$100,000 Library program line item. Wendy spoke about the need for an update in the Library Master Plan and additional City investments in Library maintenance and Library capital projects. Charlie Goldberg reported that the group asked for an additional \$100,000 in program funding and an additional \$100,000 for the Library match in this coming fiscal year's budget. He also noted that Council support for the Library was the strongest he has ever seen in 12 years at the Library Foundation. He said the advocacy partners would keep an eye on the Mayor's revised budget proposal following the May revised budget.

The Library Foundation Board of Trustees recently announced the appointment of Patrick Stewart as new CEO upon Jay Hill's departure. Patrick has years of experience in non-profit management and served nine years as executive director of Words Alive, a San Diego-based literacy group. Patrick will begin at the Library Foundation in early June and will have a month of cross-over with Jay before his departure in late June.

**CONSENT AGENDA ITEMS**

a. Report on Library Construction Projects

**Mission Hills–Hillcrest/Harley and Bessie Knox Branch Library:**

The grand opening ceremony was on Saturday January 26, 2019. Library staff have moved in and library is in operation. The final change order has been completed by Field Engineering. The project received an ASCE (American Society of Civil Engineers) 2019 Outstanding Project Award in architectural engineering category as well as an APWA 2019 (American Public Works Association) Honor award. The ASCE award is scheduled for April 26, 2019.

**Pacific Highlands Ranch Branch Library:**

The 60% design review stage is completed and the architect is working towards 90% design. On April 12, 2019 Commission of Arts & Culture coordinated a meeting with Architectural Engineering (AEP) staff, architect HGW and library dept. to introduce the artist Janelle Iglesias to the team. Further discussions will take place between the artist, architect, library dept. and community to coordinate the art work for this library.

**San Carlos Branch Library:**

The architectural team had completed the bridging documents. Tesoro's site remediation consultant, Stantec, continues to work with San Diego Regional Water Quality Control Board (SDRWQ), and estimates one to two years to obtain SDRWQ approval.

**Tierrasanta Library Expansion:**

Work continues on the reading patio, landscaping, painting of the library and other associated components necessary to complete the project.

**San Ysidro Library**

Interiors work: Flooring work (carpet and tile) is in progress and should complete by end of this month (April 2019). Bookshelf installation is in progress.

Exterior work: Hardscape is in progress, this will be followed by site furnishings (Fence, shade structures, flagpole). Irrigation piping is being installed with landscaping to follow.

- b. Update from the Library Director – Misty Jones and Bob Cronk

**Budget:** The Budget hearing is May 1 at 9am. The Library is very fortunate to have retained library hours and the programming budget. Budget cuts were very minor contractual reductions.

**Personnel:** The third quarter Employees of the Quarter were announced. The winners are Monnee Tong, Librarian IV, Social Services; Zeina Guoin, Librarian III, Collection Development and Amy Rudolph, Library Assistant II, Tierrasanta Library.

Library Administration will be meeting with Municipal Employees Association next week to meet and confer on staffing reallocations.

**Programs/Partnerships:** The San Diego Writers Festival was held on April 13 and was very successful. The organizers have already reached out to schedule next year's event. I met with San Diego County recently to discuss the flag retirement program and we are excited to participate.

**Projects:** We continue to negotiate the donation agreement with Price Charities for the Mid-City IDEA Lab. We are moving forward with an appraisal for the property with the intention of going to Council in July for approval of the agreement and CDBG funding.

**Other:** The East Village Residents Association conducted a meeting on April 24 to discuss security and services inside the Central Library. San Diego PD, East Village Association, San Diego County, representatives from Councilmember Ward, Nathan Fletcher and Todd Gloria's office, SD Housing Commission, SD Clean and Safe and Behavioral Health Services were in attendance. It was a very productive meeting in identifying needs and potential resources for better addressing security, social and mental health needs at the Central Library.

**AGENDA ITEMS**

**READ – Valerie Hardie**

READ/San Diego is a free literacy instruction service for adults 18 years and older. This award-winning program has become a model for the country. It is staffed with literacy professionals, who work with community organizations and coordinate the efforts of volunteer reading tutors to teach adults to read and write, and improve literacy in San Diego.

**COMMISSIONER COMMENT**

**OTHER BUSINESS**

The next Board of Library Commissioners meeting will take place on Wednesday, June 12, 2019.

**ADJOURNMENT**

Commissioner Wendy Urushima-Conn adjourned the meeting at 1:32 PM.



MISTY JONES  
Library Director  
/tn