

BOARD OF LIBRARY COMMISSIONERS

Members

Wendy Urushima-Conn, Chair

Marshall Anderson • Elizabeth Fitzsimons • Elizabeth Hansen • Ben Moraga • Katherine Nakamura • Linda Sotelo

MINUTES

BOARD OF LIBRARY COMMISSIONERS

SAN DIEGO PUBLIC LIBRARY

Monday, July 8, 2019

ATTENDANCE

Commissioners:

Present: Wendy Urushima-Conn, Katherine Nakamura, Elizabeth Hansen, Elizabeth Fitzsimons

Absent: Marshall Anderson, Linda Sotelo, Ben Moraga

Staff: Misty Jones, Director –Library; Tricia Nool, Executive Assistant – Library; Charlie Goldberg, Director of Marketing – Foundation; Bonnie Domingos – Library

Public: Ann McDonald, Patrick Stewart

CALL TO ORDER

Meeting was called to order by Commissioner Urushima-Conn at 12:39 PM in the Sullivan Commission Room. Their last meeting was on June 12, 2019.

APPROVAL OF MINUTES

The June 12, 2019 minutes was approved unanimously.

REQUESTS FOR CONTINUANCE

None

NON-AGENDA PUBLIC COMMENT

None

REPORT FROM THE FRIENDS OF THE LIBRARY:

Joan Reese
President, Friends of the San Diego Public Library

The greater (corporate/umbrella) Friends' monthly book sale continues to do well. The next sale will be held in our book sale space on the lower level of the University Heights Branch Library the weekend of July 19-21.

FSDPL is proud of our organization's role once again in meeting the \$1 million-dollar match, both through direct donations to Matching Funds from the greater Friends and our affiliate and associate chapters as well as FSDPL's \$35,000 "challenge grant" to encourage donations by other donors during June.

As reported last month, FSDPL is pleased to sponsor the Library's presence in the Pride Parade for the 5th year and this year, at the Pride Festival as well. This is coordinated through the Library's LGBTQIA Services Committee. This year the Foundation will join the Friends in sponsorship. Our joint support will provide a new banner and for T-shirts for those marching in the parade and those volunteering at the Festival. Additional T-shirts will be sold at the Festival to the public in collaboration with the Library Shop. The Friends will join the Library and Library Shop in staffing the "LitHub" during the Festival on Saturday and Sunday, July 13 and 14.

There will be no FSDPL meeting in July, due to the Pride Weekend events. The next monthly meeting of FSDPL is scheduled for Saturday, August 10. Our Annual Meeting is planned for the morning of Saturday, September 14. Our featured speaker will be Patrick Stewart, CEO of the Foundation. We would love to have Library Commission members attend; an invitation will be sent out next month.

LIBRARY FOUNDATION UPDATE:

Charlie Goldberg
Director of Marketing

Meet the Match. In cooperation with the Friends of the Library, the Foundation met the City's \$1 million match for the 15th straight year last fiscal year. Thank you to the Friends for offering a generous \$30,000 matching gift which Library Foundation donors met with donations in June.

Last year, we had discussions with Council about increasing the amount of that match and will likely see if they are willing to increase.

Mission Hills-Hillcrest. The Foundation has hired a firm to engrave the tiles at the Mission Hills-Hillcrest Library on a couple of Sundays in July. After that we will be moving on to installing other donor recognition at the branch and will be holding an event in the future to celebrate community support for the new branch.

San Ysidro. We have a date for the ribbon-cutting for the San Ysidro Library — Saturday, September 7. The ribbon cutting would be at 10 am with a Book Parade community event to proceed the opening. Ingrid de Llamas who chaired the Foundation's campaign will be pulling together a committee to plan this event. Please feel free to let me know if you would like to participate. The Foundation will be collecting new children's books we hope to distribute at the

event to help families build a home library.

Celebration Under the Dome. Saturday, October 12. We are preparing the invitation to go to print the end of this month and are securing Host Committee members and Sponsors. Please let Patrick or me know if you are interested in having your name listed there. And, early-bird tickets of \$250 per person are now available at SupportMyLibrary.org.

Where's Waldo. The Library Shop's highly popular Where's Waldo hunt is underway at every branch Library. Third year where Library staff have hidden a small Waldo somewhere in their branch. Patrons are encouraged to find the Waldo for a branch-specific button and a stamp in a passport book. Anyone who collects all 36 wins Where's Waldo books, Library Shop gift cards and discounts.

And, as of July 3, we have our first finisher. This family reported to the Library Shop last Wednesday. They had visited all 36 libraries and found Waldo in less than three days. Even more impressively, this is the second year they finished the hunt first. Last year, 170 people found Waldo at all 36 branches in July.

CONSENT AGENDA ITEMS

a. Report on Library Construction Projects

Pacific Highlands Ranch Branch Library:

The architect and design team are currently working towards 90% design including but not limited to storm water compliance and an additive alternate concept plan for the lot 26 promenade. Once 90% set is approved by AEP and library team, the drawings will be forwarded to DSD (Development Services Department) for review.

San Carlos Branch Library:

The architectural team had completed the bridging documents. Tesoro's site remediation consultant, Stantec, continues to work with San Diego Regional Water Quality Control Board (SDRWQ), and estimates one to two years to obtain SDRWQ approval.

Tierrasanta Library Expansion:

Work continue on the path of travel, parking lot, carpets replacement and other associated components necessary to complete the project.

San Ysidro:

Construction activities are at 95% substantially completed. Turner contractor, is working on completing the punch list items. All disciplines (Mechanical, electrical, plumbing, etc.) have signed off other than the structural, which this, along with the final inspection is planned for this week. Once DSD accept the building, accordingly they will issue the building occupancy acceptance letter for the library to be in service.

b. Update from the Library Director

Budget: Budget was signed by Mayor with all proposed additions in place. It was an excellent budget year for the Library Department.

Personnel: The Library has reached an agreement with MEA regarding staff reallocations. The scheduled date to move positions will be August 10. These reallocations are in response to an extensive staffing study prompted by the Performance Audit conducted in 2015/2016.

The City recently conducted a second Employee Satisfaction Survey. The first was conducted in 2017. When the 2017 survey was conducted, we made an action plan to address some of the findings. Some of action items that we implemented in response to that survey are

1. Weekly shout-outs
2. New Employee Orientation
3. Area Supervisor meetings
4. Reclassification of Library Aides and Clerks to Library Assistant 1 and 2
5. Creation of Training and Volunteer Coordinator position

Library results exceeded City results in all areas but there is still room for growth and improvement. Additional training and professional development is something that continues to be a need according to this survey. The Training Coordinator has already developed and offered trainings in resume writing and interview skills. we will be creating a new action plan for 2019.

Programs/Partnerships: The Library Department will be participating in the Pride Festival this Saturday and Sunday with marchers and a booth at the festival.

Comic-Con programs and events will begin Monday, July 15 and run through the end of the conference on Sunday, July 20. Comic Conference for Educators & Librarians at the San Diego Central Library during Comic-Con 2019 from July 17th-21st. This FREE five-day conference will explore the role comics play in promoting education and literacy for all ages. The Conference is free to attend, but space is limited and registration is required for each day.

For both events, we have limited edition library cards. We made an agreement with Comic-Con, in exchange for our free booth space at the convention, to not charge patrons to replace their cards. So, in order to remove any confusion, we decided that all replacement cards during the month of July will be free.

Projects:

Mid-City IDEA Lab- All parties met in June to discuss the best path forward in relation to prevailing wage concerns and separation of the IDEA Lab from the entire development. Development Services and READ were brought into a meeting with CD 9, Library, ED, Price Charities and Chelsea Development. It was decided that the Fair on 44th could be used as the commercial component of the project which allows for the housing component to move forward separate from the City project. The current plan is for Chelsea to move forward with development of the housing and the City to come in after and develop the IDEA Lab. A meeting is scheduled with Price on July 15 to discuss the plan for keeping the project on track.

Other:

Allstate is the new security contractor and they started service on July 1. Some locations have the same guard and some guards have already changed. Allstate will be assessing all guards and working with SDPD within the first 90 days in order to make a determination of who to keep in posts and who to change. I feel very good about the new company and their experience and professionalism and I expect significant improvements in our service.

The Library is also working with Behavioral Health Systems to have NAMI present at Central 5 days a week and Family Health Center is interested in working out of the Central Library until the Navigation Center opens. Misty is consulting with Keely Halsey, Chief of Homelessness Strategies & Housing Liaison. Jesus Sandoval Hernandez, ED of Commission for Gang Prevention and Intervention, is partnering with the Library to provide services at the Central and branches from his partners.

AGENDA ITEMS

Comic-Con Educator's Resource Conference & Overview of Graphic Novels – Bonnie Domingos

For the 4th year, Comic-Con International and San Diego Public Library have teamed up for the Comic Conference for Educators and Librarians. This FREE five-day conference will take place at the San Diego Central Library during Comic-Con® from July 17-21, and will explore the role comics play in promoting education and literacy for all ages. Those in the library and education fields are invited to learn creative and exciting ways to incorporate comics and other popular arts into their work. Through presentations and panel discussions, the Conference hopes to engage the community and promote comics as a medium for learning.

The Conference is free to attend, but space is limited and registration is required for each day. Comic-Con badge-holders with valid single same-day or four-day badges are welcome to attend and are not required to register.

COMMISSIONER COMMENT

OTHER BUSINESS

The next Board of Library Commissioners meeting will take place on August 7, 2019 at 12:30 PM.

ADJOURNMENT

Commissioner Wendy Urushima-Conn adjourned the meeting at 1:17 PM.



MISTY JONES
Library Director

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