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SUSTAINABLE ENERGY ADVISORY BOARD (SEAB)

**Minutes**

**Meeting #147**

**Thursday, October 11, 2018**

**Sustainability Department**

9601 Ridgehaven Ct., San Diego, CA 92123

First Floor Auditorium

10:00 a.m.

1. Call to Order

Quorum met. Julia Brown called the meeting to order at 10:02AM.

1. Introductions of Board Members, City Staff and Public Participants

**MEMBERS PRESENT:**

Julia Brown (Chair) – At Large Member

Douglas Kot (Vice Chair) – U.S. Green Building Council

Hanna Grene – CSE Regional Energy

Jay Powell – Environmental Advocate

Jason Anderson – Business Community

Andrew McKercher – Labor Organization

Kendall Helm – SDG&E

Vacant – Solar Installer/Developer

Sean Karafin – At Large Member

Eddie Price – At Large Member Alternate 1

Eric Scheidlinger – At Large Member Alternate 2

# CITY STAFF PRESENT:

Aaron Lu – Sustainability Department

Bryan Olson – Sustainability Department

Jenny Kunna – Sustainability Department

Michael Salyer – Sustainability Department

Shannon Sales – Sustainability Department

Public Introductions.

1. Approval of Agenda and Minutes (Julia Brown)
	1. Approval of Agenda

**\*MOTION\* Julia Brown made motion to *approve agenda for SEAB meeting #147*. Jay Powell seconded. Motion passed unanimously 7-0-0. No abstentions.**

 2. Approval of Minutes

**\*MOTION\* Jay Powell made motion to *approve minutes from SEAB August 9, 2018 meeting #146*. Eddie Price seconded. Motion passed unanimously 7-0-0. No abstentions.**

1. Announcements

Julia Brown announced the Climate Adaptation Forum regarding the release of the 4th California Climate Assessment as well as the 2018 update to Safeguarding California.

Hanna Grene announced she is leaving CSE and will no longer be on the SEAB, so she will not attend next month’s meeting. Hanna will recommend a replacement for her seat to CSE.

Jason Anderson reported on the Global Climate Action Summit session hosted by CleanTech and need for more diversity in participants in climate action efforts.

1. Non-agenda Public Comment

None.

1. Action Items/Discussion – moved after *VII. Informational Items/Discussion*.
2. Informational Items/Discussion
	1. Socioeconomic Equity Presentations Update (Aaron Lu)

Presentations are postponed until November and December meeting because of presenters’ schedule conflicts.

* 1. Adopt Proposed Changes to General Operating Procedures (Julia Brown)

The proposed changes to the general operating procedures of the SEAB meetings was introduced by Julia Brown. Further information and explanation was provided by Aaron Lu.

Board members discussed. Aaron Lu answered questions and concerns, the main purpose of the recommendations is to improve efficiency of Board logistical procedures and staff workload.

Changes recommended were compared to the existing SEAB General Operating Procedures. It was noted that the only recommendations affecting the adopted General Operating Procedures were those regarding the agenda order and adoption.

**\*MOTION\* Jay Powell made motion to accept all staff operating procedure recommendations with exception of changes to conduct of the agenda items. Sean Karafin seconded. Motion passed unanimously 8-0-0. No abstentions.**

1. Staff Updates
	1. CAP Update (Cody Hooven)

Cody Hooven absent. Aaron Lu announced more information would be available at the November meeting. CAP Annual Report will be released soon. Staff clarified difference between Annual Report and Updates to the CAP.

* 1. Regulatory Update (Aaron Lu)

Aaron Lu provided updates on two CA legislative bills, SB100 (100% Clean Energy) and SB237 (Direct Access Expansion). Hanna Grene provided further explanation of SB100 and provided information on SB1339 setting standards for microgrids.

Jason Anderson indicated that CleanTech hosted a discussion of State legislation from 2018 session and indicated he would provide the slide deck summary of that to SEAB members.

Aaron also provide a personnel update for the new Sustainability Department. He announced Interim-Director: Eric Caldwell, Interim-Deputy Director: Cody Hooven, and the upcoming positions to hire including a *Program Manager* for MESP, a *Program Coordinator* for 100% Renewable Efforts, a *Senior Management Analyst* for benchmarking work, and an *Associate Management Analyst* for utility billing.

Jay Powell stated that it would be helpful for SEAB to have a copy of the department’s organizational chart.

In response to questions and comments by Board members, staff reported on the status of the Solar Energy Innovation Network project and work shop issues including the solar siting report and follow up on Feed in Tariff proposal by Clean Coalition regarding “Communities of Concern.”

1. New Business

None.

1. Suggested Items for Future Meetings

Chairperson Brown presented her recommendation for priorities for future presentations and consideration in prioritizing items for inclusion in the SEAB 2019 Work Plan. Board members discussed and set forth the following items for future presentations in support of the adopted work plan items:

Energy Storage - Presentation by SDG&E

SEIN project solar siting data and FIT proposals by staff and Clean Coalition

Socioeconomic Equity and Communities of Concern, - Presentations to be arranged by staff.

Municipal Energy Strategy – Presentation by staff of proposed recommendation to City Council

Green Building Policy

Franchise Agreement – Presentation by City Staff and City Attorney

Additional issues identified by Chair for presentations included:

Jobs/Numbers Associated with Climate Action Plan

Public Health – Consequences of Climate Change

1. Adjournment

Meeting adjourned at 11:18 AM.

Note: An audio recording of this meeting is available upon request.