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SUSTAINABLE ENERGY ADVISORY BOARD (SEAB)

**Minutes for Meeting #154, Thursday, July 11, 2019**

**Sustainability Department**

9601 Ridgehaven Ct., San Diego, CA 92123

First Floor Auditorium at 10:00 AM

1. Call to Order

Chair, Julia Brown called the meeting to order at 10:05AM. Quorum met.

1. Introductions of Board Members, City Staff, and Public Participants

**MEMBERS PRESENT:**

Jason Anderson – Business Community

Sophie Barnhorst – At Large Member

Julia Brown (Chair) – At Large Member

Hillary Hebert –San Diego Gas & Electric Representative

Douglas Kot (Vice Chair) –Building Industry

Jay Powell – Environmental Advocate

Eddie Price – At Large Member Alternate 1

Eric Scheidlinger – At Large Member Alternate 2

**MEMBER SEATS VACANT**:

-- Solar Power System Manufacturer/Installer (May 2017)

-- Regional Energy (October 2018)

-- Labor Organization (March 2019)

# CITY STAFF PRESENT:

Diane Heard, Associate Management Analyst – Sustainability Department

Aaron Lu, Program Manager – Sustainability Department

Michael Salyer, Word Processing Operator – Sustainability Department

Joe Whitaker, Senior Planner – Sustainability Department

Gino Olivari, Senior Mechanical Engineer - Development Services Department

Public Introductions.

James Strange, Center for Sustainable Energy designee for the Regional Energy Member Seat on the Board was present and invited to join the Board in discussions pending his nomination and confirmation.

1. Approval of Agenda (Chair)

Motion to approve agenda made by Jay Powell. Seconded by Doug Kot. Motion passed unanimously 6-0-0, no abstentions.

 IV. Approval of Minutes

Motion to approve minutes of SEAB Meeting #153, held on June 13, 2019 made by Jay Powell. Seconded by Doug Kot. Motion passed unanimously 4-0-2, Sophie Barnhorst and Hillary Hebert recorded as abstaining due to not yet confirmed as Board members at the June 13 meeting.

V. Announcements

Julia Brown announced details regarding an upcoming meeting for SANDAG to be held on Friday, 7/12/2019 from 9:00am-1:00pm at 401 B Street, 7th floor. Julia also announced that she would like to give another member a chance to chair the Board. Julia announced another meeting for the Climate Action Campaign to be held on Friday, 10/4/2019 from 8:00am-5:30pm during the 4th Annual Forum at the Neil Morgan Auditorium in the San Diego Central Library. She mentioned details of another sustainability-related meeting hosted by the State of California for Climate Action Planning to be held in August in San Luis Obispo.

Julia explained a phone call she had received from *Jordan Beane* (phone: 619-236-6622, email: JBeane@sandiego.gov), *Communications Director/Policy Advisor, City Council – District 2* (Councilmember Jennifer Campbell) regarding a plan to combine three Advisory Boards into a singular Advisory Board. This would consist of the Sustainable Energy Advisory Board, the Wetlands Advisory Board, and the Urban Forestry Advisory Board. More details to come, but the general understanding was that the current number of board members would be reduced. Board discussed placing the proposal to consolidate SEAB with two other Advisory Boards on the August agenda as an action item.

Finally, Julia wanted to clarify that the priority of today’s meeting was to review the workplan and more importantly, ***prioritize*** the items.

VI. Non-agenda Public Comment

None.

VII. Presentations/Discussion

* 1. Prioritize 2019 Adopted Work Plan Items

The Sustainable Energy Advisory Board members reviewed the Workplan as previously approved in February 2019.

The members proposed to:

1. Modify Work Plan item # **3 A. Communities of Concern** to "be moved to a separate overall category (ie, not just DER)";
2. Ask that newly re-designated Work Plan items **3. A.** and **3. B**. related to SEIN survey and FIT be presented to the Board;
3. Request presentations from SDG&E on procurement planning, T&D planning, and high level GHG emissions reduction planning;
4. Request an update from Development Services Dept. in August;
5. Request an update from City staff on the Municipal Energy Strategy; and
6. Request a presentation on the Franchise Agreement (Workplan Item re-designated as **3.D. Franchise Agreement)**for later this year.
	1. Status of Membership and Requirements of Members

Members and staff discussed current roster and vacant positions. Staff indicated that nominations were in process by the Mayor's office for all three vacant seats.

VIII. Action Items/Discussion

1. Designation of Chairperson

Jay Powell made a motion to retain Julia Brown as Board *Chair* until December 2019 with the condition that Douglas Kot, current *Vice Chair* is to assume position as Board *Chair* effective January 2020. Eddie Price seconded. Motion passed unanimously 6-0-0, no abstentions.

IX. Informational Items/Discussion

 None.

 X. Staff Updates

None.

XI. New Business

None.

XII. Review of Next Meeting Agenda and Suggested Items for Future Meetings in accord with

adopted 2019 Work Plan topics

Preliminary dates for priority Work Plan items were discussed during item VII. 1. It was also noted that the proposal to consolidate SEAB with two other Boards discussed during the Announcements section should be set as an Action Item for the August meeting.

XIII. Adjournment

Meeting adjourned at 11:33am.

Note: An audio recording of this meeting is available upon request.