

Sidewalk Vending Permit Checklist

A sidewalk vendor must obtain a Sidewalk Vending Permit and City of San Diego Business Tax Certificate prior to operating within the City. The Sidewalk Vending Permit shall always be displayed conspicuously at the location of the sidewalk vendor. Every vendor must display the City-issued sidewalk vending permit, Business Tax Certificate, and retail food permit on the street-side portion of their push-cart, stand, display, pedal-driven cart, wagon, showcase, rack, or other nonmotorized conveyance when operating on the public sidewalk. Failure to obtain a valid permit and Business Tax Certificate may result in a citation and/or removal from City-owned premises.

- Review San Diego Municipal Code, Chapter 03 Article 06 Division 01.
- File for a Fictitious Business Name with the County Clerk if you are using a business name other than your given name, the name(s) of your partner(s), or the registered name of your LLC or Corporation.
- If applicable, apply for and obtain a valid California Department of Tax and Fee Administration seller's permit that designates "City of San Diego" as a location or sublocation.
- If handling and selling food, obtain a Health Permit and Food Handler Card with the County of San Diego Department of Environmental Health and Quality.
- Apply for a City of San Diego Business Tax Certificate and Sidewalk Vending Permit with the Office of the City Treasurer, Business Tax Program. Copies of County issued Health Permit and Food Handler Card must be provided when applying for Business Tax Certificate and Sidewalk Vending Permit. Processing of the Business Tax and Sidewalk Vending Permit application is via appointment only and can be scheduled by email at TRSPDPermits@sanidiego.gov or call 619-615-1500.

Contacts

County of San Diego County Clerk Multiple Locations	arccsdfbnhelp.fgg@sdcounty.ca.gov 619-237-0502 arcc.sdcounty.ca.gov/Pages/fbn-info.aspx
County of San Diego Department of Environmental Health and Quality 5500 Overland Ave. #170 San Diego, CA 92123	858-505-6700 800-253-9933 sandiegocounty.gov/content/sdc/deh.html
City of San Diego City Treasurer: Business Tax Program 1200 Third Avenue, Suite 100 San Diego CA 92101	Btax@sanidiego.gov 619-615-1500 sanidiego.gov/treasurer/taxesfees/btax
City of San Diego Economic Development Department 1200 Third Avenue, Suite 1400 San Diego, CA 92101	SDBusiness@sanidiego.gov 619-236-6700 www.sanidiego.gov/economic-development