



City of San Diego Fire-Rescue Department
525 B Street, Suite 300 • San Diego, California • 92101 (MS 601)
Phone (619) 533-4388
Email: sdfdevents@sandiego.gov



Application for Single Event Permit

1. PLEASE COMPLETE BOTH SIDES OF THIS PERMIT APPLICATION.
 2. ATTACH A DIMENSIONED SITE AND/OR FLOOR PLAN AND ANY SUPPORTING DOCUMENTATION.
 3. EMAIL THE COMPLETED PERMIT PACKAGE TO: sdfdevents@sandiego.gov
 4. A FEE WILL BE CHARGED FOR THIS PERMIT APPLICATION (MODEL ROCKETS EXEMPTED).
- ➔ PLEASE **DO NOT** REMIT PAYMENT WITH THIS APPLICATION. THE CITY TREASURER WILL INVOICE THE BILLING ADDRESS INDICATED.

FILE ID # _____	- SDFD USE ONLY -	PERMIT # _____
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APPLICANT INFORMATION

Contact Name _____	Applicant Business Name _____	
Applicant Address _____	Email Address _____	
City, State, Zip Code _____	() _____ Business Phone	() _____ Mobile Phone

BILLING INFORMATION [] (Check if same as above)

Contact Name _____	Business Name _____	
Billing Address _____	Email Address _____	
City, State, Zip Code _____	() _____ Billing Phone	() _____ Mobile Phone

EVENT INFORMATION

Event Name _____	Event Site Contact Name _____	() _____ Event Site Phone Number
Event Street Address _____	Location (e.g., Venue Name, Room Name, Salon Name, Park Name, etc) _____	
Event Start Date _____ Time: _____	- SDFD USE ONLY - Fire Safety Officer(s) Required. An Additional Fee Will Be Charged.	- SDFD USE ONLY - Maximum Occupant Load _____
Event End Date _____ Time: _____		

Activity (circle)	Time		- SDFD USE ONLY -
MR (79)	_____	<input type="checkbox"/> Model Rocket	\$ NC
PA (TK)	_____	<input type="checkbox"/> Places of Assembly Permit	\$ 146.00
FW (TA/SEP)	_____	<input type="checkbox"/> Fireworks/Pyrotechnics-Special Effects/Fire Performer	\$ 292.00
TS (T4)	_____	<input type="checkbox"/> Exhibits/Trade Show Permit	\$ 292.00
Tents/Temporary Special Event Structures & Other Membrane Structures Permit:			
RU1	_____	<input type="checkbox"/> 401 - 2,000 square feet	\$ 292.00
RU2	_____	<input type="checkbox"/> 2,001 - 10,000 square feet	\$ 365.00
RU3	_____	<input type="checkbox"/> 10,000+ square feet	\$ 438.00
	_____	<input type="checkbox"/> Other Permit _____	\$ 141.00
	_____	<input type="checkbox"/> Permits submitted less than 10 business days prior to event	\$ 300.00
Date _____ Inspector ID _____			TOTAL \$ _____

FIREWORKS: PLEASE COMPLETE THE FOLLOWING AND ATTACH A SITE DIAGRAM, COPIES OF THE SFM PRE-DISPLAY REPORT, GENERAL PUBLIC DISPLAY LIC., IMPORTER / EXPORTER LIC., WHOLESALE LIC. AND CERTIFICATE OF LIABILITY INSURANCE

	OPERATOR NAME(S)	MOBILE PHONE NUMBER	PYROTECHNIC OPERATOR / SPECIAL EFFECTS LICENSE NUMBER
1)			
2)			
3)			
4)			
	GPD License	Number Shells	Maximum Size Shell
			Number Salutes

TENTS / TEMPORARY SPECIAL EVENT STRUCTURES AND OTHER MEMBRANE STRUCTURES: PLEASE COMPLETE THE FOLLOWING AND ATTACH DIMENSIONED SITE DIAGRAM AND OTHER SUPPORTING DOCUMENTS

QUANTITY	DIMENSIONS	SQUARE FOOTAGE	- SDFD USE ONLY - MAX OCCUPANT LOAD
1)		ft ²	
2)		ft ²	
3)		ft ²	
4)		ft ²	
AGGREGATE (TOTAL) SQUARE FOOTAGE:		ft ²	

MODEL ROCKET¹: PLEASE COMPLETE THE FOLLOWING AND ATTACH A SITE DIAGRAM

APPLICANT DATE OF BIRTH (Must be at least 18 years of age²):

LARGEST MODEL ROCKET MOTOR USED (e.g., 1/4A, 1/2A, A, B, C, D, E, G, etc.):

- When launching model rockets on park land or beaches, an additional permit from the Park & Recreation Department may also be required. Contact the Park & Recreation Department Permit Center at 619-235-1169.
- See 19 CCR § 1027 for exceptions.

- SDFD USE ONLY - REQUIRED MINIMUM LAUNCH SITE AREA
FEET DIAMETER (PER NFPA 1122)

PLEASE PROVIDE ANY ADDITIONAL INFORMATION ABOUT THE EVENT HERE:

I declare under penalty of perjury, that to the best of my knowledge and belief, the responses made herein are true and correct.

Applicant Signature _____ Print Name _____ Date _____

- SDFD USE ONLY -		
Conditions and/or limitations of this permit not otherwise indicated on the floor/site plan:		
<p>The approval of this permit shall not be held to permit or approve the violation of any City, County, State or Federal laws. Subject to compliance with all of the conditions noted on this Permit Application and the stamped dimensional floor plan/site plan, this permit is hereby approved.</p>		
Fire-Rescue Department Representative Signature (Not valid until signed by Inspector)	Print Name	Date

A COPY OF THE APPROVED PERMIT APPLICATION SHALL BE MAINTAINED ON SITE AT ALL TIMES.