

# **3D Print by Request @ Skyline Hills Library**

We are excited to offer 3D Print by Request service! Send us your 3D designs and get them printed in one week for pickup at the Skyline Hills Library. Questions? Email Lab staff at: skstaff@sandiego.gov or call us at 619-527-3485.

## 3D Print by Request Procedures

- Complete this 3D Print Request form (all fields are required to process your request).
- Send request form and .STL file to skstaff@sandiego.gov
  - File name should read: Your First\_Last Name\_Date Submitted\_Model Name.stl (example: Jane\_Doe\_1.2.20\_thebestmodelever.stl)

## Policy

- One print per person per week.
- Multiple copies of the same file are not permitted.
- Each 3-D print file must be accompanied by a 3D Print by Request Form.
- 3-D printer model: Flash Forge Creator Pro
- 3-D Print Volume: 8.9" (227 mm) tall, 5.8" (148 mm) wide, 5.9" (150mm) deep
- Turnaround time for print requests will be at least one week. Prints must be picked up at the Skyline Hills Library within 2 weeks after being notified of print completion.
- Staff do not modify files, but can suggest resources for patrons to modify their files.
- Patrons can request filament colors, but colors are dependent on available supplies.
- The library staff reserves the right to refuse any 3D print request.
- Staff cannot guarantee model quality or stability, nor confidentiality of designs. Staff will not remove rafts and supports.

#### Full Name:

#### **Email Address:**

Where the 3D file was created or downloaded (Thingiverse, Tinkercad, etc.):

### Comments (infill %, rafts, supports, print orientation, etc):