

## Skilled and Trained Workforce Certification Form

Month: \_\_\_\_\_ Year: \_\_\_\_\_

In accordance with Public Utilities Code section 132354.7 and Public Contract Code sections 2600-2602, \_\_\_\_\_ (the "Prime Contractor") certifies that all the workers performing work in an apprenticeable occupation utilized on the project known as \_\_\_\_\_ (the "Project") during the monthly reporting period are either skilled journeypersons or apprentices in an apprenticeship program approved by the Chief of the Division of Apprenticeship Standards of the California Department of Industrial Relations (the "Chief").

"Skilled Journeyperson" means a worker who either:

- (1) Graduated from an apprenticeship program for the applicable occupation that was approved by the Chief or apprenticeship program located outside California and approved for federal purposes, pursuant to the apprenticeship regulations adopted by the Federal Secretary of Labor.
- (2) Has at least as many hours of on-the-job experience in the applicable occupation as would be required to graduate from an apprenticeship program that is approved by the Chief.

In addition, the Prime Contractor certifies that it has met the requirements of Public Contract Code 2601(d), subject to certain exceptions set forth therein, that the required percentage of the skilled journeypersons or skilled journeyperson hours employed to perform work on the Project by the Prime Contractor and all subcontractors are graduates of an apprenticeship program for the applicable apprenticeable occupation.

A graduate of an apprenticeship program means either of the following:

- (1) An individual that has been issued a certificate of completion under the authority of the California Apprenticeship Council for completing an apprenticeship program approved by the Chief pursuant to Section 3075 of the Labor Code, or
- (2) An individual that has completed an apprenticeship program located outside California and approved for federal purposes pursuant to the apprenticeship regulations adopted by the federal Secretary of Labor.

I declare, under penalty of perjury under the laws of the State of California, that the foregoing is true and correct. I certify that the attached Skilled and Trained Workforce Monthly Compliance Reports are complete and accurate.

Full Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Please upload the completed form to LCPTTracker monthly.

## Skilled and Trained Workforce Monthly Compliance Report

**DIRECTIONS:** This form is required to be submitted by the Prime for all contractors regardless of tier by the 10<sup>th</sup> of the following month for work performed corresponding to this reporting period. Items with a red asterisk (\*) indicate a required field.

<b>*Project Title:</b>	
<b>*Project Number:</b>	
<b>*Prime Contractor:</b>	
<b>*Subcontractor:</b>	
<b>*Contact Name:</b>	
<b>*Contact Number:</b>	
	<b>Month</b>
	<b>Year</b>
<b>*Work Month &amp; Year:</b>	

<b>*Exemptions:</b>	The contractor or subcontractor need not meet the apprenticeship graduation requirements if either (1) is true, or (2)(A) and (2)(B) are both true:	<b>*Please select (True/False)</b>	Exempt or non-exempt?
	(1) The contractor or subcontractor employed skilled journeypersons to perform fewer than 10 hours of work on the project during the reporting period?		Exempt if (1) is "True"
	(2)(A) The subcontractor was not a listed subcontractor under Section 4104 or a substitute for a listed contractor.		Exempt if both (2)(A) and (2)(B) are "True"
	(2)(B) The subcontractor does not exceed one-half of 1 percent of the price of the prime contract.		

**\*Report:** Please fill out the following report for all apprenticeable occupations utilized in this reporting period.

SKILLED JOURNEYPerson (SJ) REPORT							
*Apprenticeable Occupation	*Required minimum SJ: Apprentice Graduate % (see 2 <sup>nd</sup> page attachment)	Number of Skilled Journeypersons (SJ) employed by the contractor to perform work on the project		SJ ratio between the number of SJ: Apprentice Graduates to SJ: On-The-Job Experience Workers	Number of hours worked by SJ employed by the contractor to perform work on the project		SJ ratio of hours worked by SJ: Apprentice Graduates compared with SJ: On-The-Job Experience Workers
		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience	
<b>**EXAMPLE** Laborer</b>	<b>40%</b>	<b>7</b>	<b>3</b>	<b>70%</b>	<b>30</b>	<b>70</b>	<b>30%</b>

Terms	Definitions
Apprentice	Defined in Labor Code 3077
Skilled Journeyperson: Apprentice Graduate	Defined in Public Contracts Code 2601 (e) (1)
Skilled Journeyperson: On-The-Job-Experience	Defined in Public Contracts Code 2601 (e) (2)

Apprenticeable Occupations (San Diego County)	Annual Apprenticeship Graduation Rate Minimum Requirements for Employed Skilled Journeypersons (%)		
	January 1, 2018	January 1, 2019	January 1, 2020
Asbestos Worker, Heat & Frost Insulator	40%	50%	60%
Boilermaker – Blacksmith	40%	50%	60%
Bricklayer	30%	30%	30%
Bricktender	40%	50%	60%
Bridge Carpenter	30%	30%	30%
Building Construction Inspector & Field Soils & Material Tester	30%	30%	30%
Carpenter	30%	30%	30%
Carpet, Linoleum & Resilient Floor Layer	40%	50%	60%
Cement Mason	30%	30%	30%
Drywall Finisher	40%	50%	60%
Drywall Installer/Lather (Carpenter)	30%	30%	30%
Electrician: Inside Wireman	40%	50%	60%
Electrician: Sound & Signal Technician	40%	50%	60%
Electrical Utility Lineman	40%	50%	60%
Elevator Constructor	40%	50%	60%
Field Surveyor: Chainman/Rodman	30%	30%	30%
Field Surveyor: Chief of Party	30%	30%	30%
Glazier	40%	50%	60%
Horizontal Directional Drilling (Laborer)	40%	50%	60%
Ironworker	40%	50%	60%
Laborer	40%	50%	60%
Landscape/Irrigation Fitter	40%	50%	60%
Landscape/Irrigation Laborer	40%	50%	60%
Marble Finisher	30%	30%	30%
Metal Roofing Systems Installer	40%	50%	60%
Millwright	40%	50%	60%
Modular Furniture Installer (Carpenter)	30%	30%	30%
Operating Engineer	30%	30%	30%
Operating Engineer: Dredger	30%	30%	30%
Operating Engineer: Landscape Construction	30%	30%	30%
Painter	40%	50%	60%
Painter: Industrial Painter	40%	50%	60%
Parking & Highway Improvement (Striper-Laborer)	40%	50%	60%
Pile Driver (Carpenter)	30%	30%	30%
Plasterer	30%	30%	30%
Plaster Tender	40%	50%	60%
Plumber, Pipefitter, Steamfitter	40%	50%	60%
Roofer	30%	30%	30%
Sheet Metal Worker	40%	50%	60%
Sprinkler Fitter (Fire Protection/Fire Control Systems)	40%	50%	60%
Stator Rewinder	40%	50%	60%
Terrazzo Finisher (Carpenter)	30%	30%	30%
Terrazzo Installer (Carpenter)	30%	30%	30%
Terrazzo Finisher	30%	30%	30%
Terrazzo Worker	30%	30%	30%
Tile Finisher	30%	30%	30%
Tile Layer	30%	30%	30%

Please visit the California Legislative Information website for further information on Public Contracts Code (PCC) 2600-2602 <https://leginfo.legislature.ca.gov/>