



**The City of San Diego  
M E M O R A N D U M**

DATE: May 2, 2023

TO: Honorable Mayor, Council President and City Councilmembers

FROM: Diana J.S. Fuentes, City Clerk (Interim) *uflana fufab*

SUBJECT: Notice of Unscheduled Vacancy on Board or Commission

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Please find attached the Notice of Unscheduled Vacancy to announce the resignation of **SHADIYA HAGISUFI** from the **SMALL BUSINESS ADVISORY BOARD**.

This board is one for which the **Mayor** has the power of appointment, with confirmation required by the City Council.

Per Charter Section 43(c), "Whenever under the provisions of this Charter or ordinance the Mayor is vested with authority to appoint the members of boards or committees and does not take such action within forty-five (45) days after the board or committee has been established or a vacancy occurs, then the Council shall make such appointments."

The resignation was received by my office on May 1, 2023, and will be kept on file; 45 days from this date is 06/15/2023.

If you would like further information on how to proceed per Charter Section 43(c) and Council Policy 000-13 please contact the Director of Legislative Affairs.

DF/af

cc: Mara W. Elliott, City Attorney