



## THE CITY OF SAN DIEGO

April 1, 2008

**Honorable Mayor and Members of the City Council**  
**City of San Diego, California**

### **AUDIT OF ACCOUNTS OF RICHARD SNAPPER FORMER PERSONNEL DIRECTOR**

Article VII, Section 111 of the City Charter, requires that upon the death, resignation or removal of any officer of the City, an audit and investigation of the accounts of such officer be made and a report provided to the Manager and the Council. To comply with this requirement, the Internal Audit staff performed a close-out audit on Mr. Richard Snapper, former Personnel Director, who retired on October 14, 2007. Subsequent to his retirement, Mr. Snapper was rehired as Assistant Chief Operating Officer on a provisional basis, as allowed by San Diego Municipal Code §23.0806. His temporary appointment as Assistant Chief Operating Officer began on October 15, 2007 with a final resignation date of February 1, 2008.

We found that Mr. Snapper had no outstanding debt to the City and no issues came to our attention requiring further review. To reach this conclusion, we reviewed financial records, including payroll, travel advances, and procurement card activity. Additionally, audit staff has verified that system access and payment approval authority was revoked for his tenure as Personnel Director and as Assistant Chief Operating Officer.

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Respectfully submitted,

Eduardo Luna  
Internal Auditor

cc: Jay M. Goldstone, Chief Operating Officer  
Michael Aguirre, City Attorney  
Stanley Keller, Independent Oversight Monitor  
Andrea Tevlin, IBA

