

Template Email for Event Organizers to Send to Vendors

Dear Vendor,

PLEASE BE AWARE: A new ordinance in the City of San Diego prohibits the distribution of products made from polystyrene foam (“Styrofoam”), and restricts the distribution of certain single-use plastic straws and utensils from special events as of February 23, 2019. Specifically:

- Plastic or bio-plastic straws and utensils may only be distributed upon the request of the customer. (They can be offered to customers or provided at self-service stations.)
- All polystyrene food service ware, coolers, and pool or beach toys are **prohibited** on all City property including buildings, beaches, parks, or streets that have been closed off for an event. Food service ware includes bowls, plates, trays, cups, hinged containers, or other similar items designed for one-time use for prepared foods.

There are no exemptions for any vendor or organization doing business on any city property. Companies with waivers to this ordinance or companies from outside the City of San Diego are still required to comply with the above restrictions at special events and on city property.

You are required and expected to comply with these restrictions at all special events in the City of San Diego. See attached flyer for more information.

Please plan to take the following steps prior to our event:

- Use acceptable non-polystyrene foam food service ware.
- Train your staff about only providing plastic or bioplastic straws and utensils upon the request of the customer or providing the straws and utensils in self-serve containers in a central location.

Details about the ordinance and FAQs can be found here: www.sandiego.gov/pf-ban.