

**SPECIAL EVENTS AND FILMING DEPARTMENT
CONFLICT OF INTEREST CODE**

APPENDIX A – DESIGNATED POSITIONS

<u>Position</u>	<u>Duties</u>	<u>Category</u>
Special Events and Filming Department Executive Director	The Executive Director oversees the overall management and operations of the Special Events and Filming Department. Responsible for the Special Event and Filming permit processes; interfaces with elected officials regarding policy issues; works with visitor industry; special event, and filming partners to attract major events and filming; provides expertise to special event organizers, production companies, civic leaders and host committees. Reports to the Deputy Chief Operating Officer.	1
Special Events Program Manager	The Special Events Program Manager is responsible for the development and management of a coordinated approach to the planning and on-site management of special events; managing the special event permitting process including coordination with City departments, other public agencies, community groups and impacted entities to ensure compliance with local, state, federal codes, laws, policies and programs; problem resolution; and development of program enhancements to remain competitive in the industry. Reports to the Special Events and Filming Department Executive Director.	2
Filming Program Manager	The Filming Program Manager is responsible for the coordinated approach to the planning and on-site management of filming; managing the filming permitting process including	2

<p>Senior Planner</p>	<p>coordination with City departments, other public agencies, community groups and impacted entities to ensure compliance with local, state, federal codes, laws, policies and programs; problem resolution; and development of program enhancements to remain competitive in the industry. Reports to the Special Events and Filming Department Executive Director.</p> <p>The Senior Planner is responsible for environmental review of all discretionary Special Event Permits and Park Use Permits in compliance with the California Environmental Quality Act. Coordination of GIS mapping and with Public Utilities Department, Transportation and Storm Water Department, other departments and agencies to identify right-of-way conflicts and resolutions; maintenance of the online Special Events Calendar; and other coordination duties that benefit the Department. Reports to the Special Events and Filming Department Executive Director.</p>	<p>2</p>
<p>Consultants/New Positions</p>	<p>Consultants and new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:</p> <p>The Deputy Chief Operating Officer may determine in writing that a particular consultant or new position, although a "designated" position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of</p>	<p>3</p>

	disclosure requirements. The Deputy Chief Operating Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.	
--	---	--

**SPECIAL EVENTS AND FILMING DEPARTMENT
APPENDIX B
DISCLOSURE CATEGORIES**

Category	Description
1	<p>Investments and business positions in any business entity located in or doing business with the City of San Diego.</p> <p>Income and gifts from sources located in or doing business with the City of San Diego.</p> <p>Interest in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.</p>
2	<p>Investments and business positions in any firm or business entity that supplies goods or services to the City of San Diego, that is an adverse party to the City of San Diego in a legal proceeding, or that is granted authority by the City of San Diego to use City facilities.</p> <p>Interest in real property owned by used by any person or business entity that supplies goods or services to the City of San Diego, that is a tenant of the City of San Diego, that is an adverse party to the City of San Diego in a legal proceeding, or that is granted authority by the City of San Diego to use City facilities.</p> <p>Income and gifts from any person or business entity that supplies goods or services to the City of San Diego, that is a tenant of the City of San Diego, that is an adverse party to the City of San Diego in legal proceedings, or that is granted authority by the City of San Diego to use City facilities.</p>
3	<p>Consultants/new positions shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations: The Department Director may determine in writing that a particular consultant/new position, although a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's/new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Director's, determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.</p>