Study Room Policies

- Study rooms are available on a first come, first served basis. Study rooms are not available for reservation.

- Check-out time for a study room is three hours with **NO RENEWALS**.

- Study room check-outs require a valid library card. Internet cards may be used to check-out a room.

- To ensure equal access, patrons will not be able to request specific floors or rooms.

- Study room keys are due at the end of the three hour check-out period.

- Study room keys must be returned to the study room check-out desk on time and in person. Study rooms should be left in the condition they were found.

- One study room per patron or group per day.

- Eating is **NOT ALLOWED** in the study rooms.

- The Library Code of Conduct, which is posted at the library entrance, applies to all rooms.

- Study room keys must be returned to the study room check-out desk 15 minutes before the library closes.

Study room privileges will be suspended for three months if:

1. A study room key is not returned on the same day.

2. A study room key is returned late more than once.

3. The study room is not left in clean condition.