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TRAINING BULLETIN

A PUBLICATION OF THE SAN DIEGO POLICE DEPARTMENT

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Hate Crimes Investigative Procedures

I. PURPOSE

The Training Bulletin establishes guidelines for hate crime reporting procedures in NetRMS for investigators.

II. SCOPE

This applies to all sworn members of the Department who are investigating hate crimes.

III. BACKGROUND

The California Department of Justice (CalDOJ) recently changed their data collection methods to extract directly from ARJIS. Prior to 2022, CalDOJ received hate crime information utilizing a police agency portal. Since January of 2022, CalDOJ is extracting their hate crime data directly from ARJIS. It is imperative the data submitted through NetRMS is accurate, as it is sent directly to ARJIS.

The Criminal Intelligence Unit (CIU) tracks intelligence information from hate crime reporting. As a reminder, field supervisors shall notify (CIU) as soon as practical.

IV. PROCEDURES

Investigative Personnel shall:

- A. Generate appropriate and necessary supplemental investigative reports;
- B. Once a case is investigated and determined to reflect a hate crime/bias, the assigned detective will complete a follow-up case report in NetRMS using a .2, .3, (etc.) under the originating case. The most recent report will appropriately reflect the hate crime/bias (or none, if determined) in the offense category (IBR/UCR Offenses).

*Note: Officer's Reports will NOT update the case to reflect the hate crime/bias; a case report under the originating case must be completed.

Department Procedure 6.26 is being updated to reflect this Training Bulletin.

If you have any questions concerning the information provided in this bulletin, please email (~~Deleted – records of security~~)