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TRAINING BULLETIN

A PUBLICATION OF THE SAN DIEGO POLICE DEPARTMENT

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CHIEF OF POLICE

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AXON VIEW APPLICATION UPDATE

I. PURPOSE

The purpose of this bulletin is to provide information and direction in attaching metadata to Body Worn Camera evidence. Axon has recently made a change to the Axon View Application. After the update, the “Title” field is now listed first then the “ID” field second.

II. SCOPE

This Training Bulletin applies to sworn personnel.

III. BACKGROUND

Each recorded segment requires metadata be entered, even if the segments are of the same event.

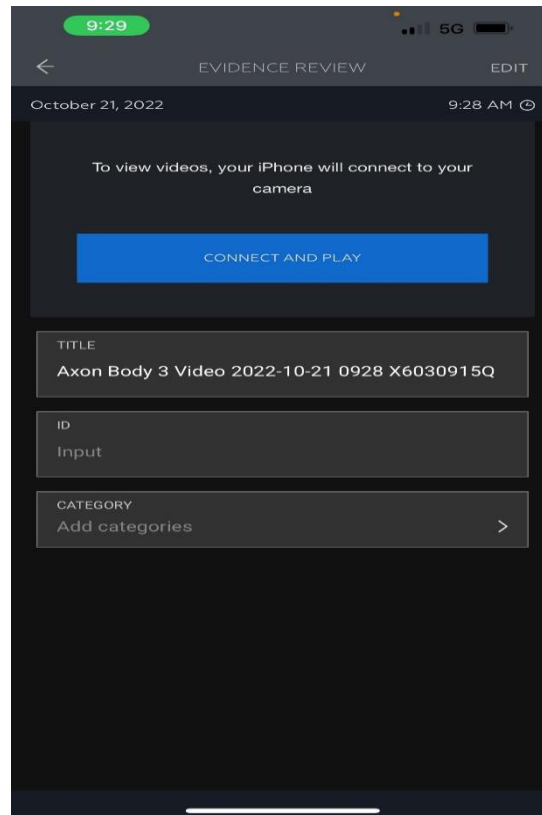
Metadata consists of an identification “ID” field, retention category, and recording title. If an event number exists, the complete event number (11-digits) shall be entered into the identification “ID” field. If the incident does not have an event number assigned to it, a citation number, or field interview number may be used.

IV. DEFINITIONS

Metadata – Case numbers, event numbers (commonly referred to as incident numbers), and other descriptors used to identify digital evidence.

V. PROCEDURES

Axon has recently updated its Axon View application for IOS. The change will also be implemented for the Android version of the application. The app will now have the “Title” field listed first and the “ID” field second. Please insure when attaching the metadata to your BWC videos, the event number is placed into the “ID” field and not the “Title” field. See below for how the Axon View App will now appear.



If you have any questions questions, please refer to Policy and Procedures 1.49 and/or contact the Department’s BWC Administrator, (~~Deleted~~ – records of security)

Please read at squad conferences