REPORTING OF CARJACKING

This Training Bulletin supersedes Training Bulletin 21-03 for renewal and restatement purposes, without substantive change.

I.   PURPOSE

To provide guidelines on the reporting of a carjacking (215 PC) in NetRMS.

II.   BACKGROUND

Prior to NetRMS and NIBRS (National Incident Based Reporting System), a carjacking was reported on a crime/arrest report and the vehicle was reported as a stolen vehicle (10851 VC) on an ARJIS 11 form with two case numbers. This has changed with the implementation of NetRMS and NIBRS. Now, there is one report in NetRMS for the offense of carjacking (215 PC) with the vehicle listed in the property section. Only **one** case number shall be obtained through the MPS/iNetViewer.

III.   CARJACKING (215 PC) REPORTING GUIDELINES

A.   The supervisor on scene of a carjacking or attempted carjacking will contact the on-call Robbery sergeant (via the Watch Commander after hours).

  1.   The on-call Robbery sergeant will advise if the threshold for carjacking has been achieved.

2. If a carjacking has been committed, the officer will obtain a case number in the MPS or iNetViewer using the selection of (Stolen Vehicle/Carjacking).

    a. For officer safety reasons, Teletype should be contacted as soon as possible at (619) 531-2350. The vehicle is not entered into the Stolen Vehicle System until Teletype has all required information.

    b. Advise Teletype the vehicle stolen was involved in a carjacking. Be prepared to provide detailed suspect information and type of weapon used to Teletype.

    c. Prepare the report in NetRMS using the offense of 215 PC (carjacking). List the vehicle in the property section. Include complete vehicle information, such as VIN, license plate, etc.

    d. Once the report has been completed and approved, the Controlling Organization should be changed to Robbery for investigation.

B. When the vehicle is recovered, Teletype will include as part of its message in the Stolen Vehicle System that the on-call Robbery sergeant is to be notified.

Department Procedure 6.13 will be updated to reflect these changes.

For any questions, please contact the Robbery Unit at **(Deleted – records of security)**.