



**CANNABIS BUSINESS TAX REMITTANCE FORM**

(Pursuant to SDMC\_Article 4, Division 1)

Please submit the completed form and payment at:

Office of the City Treasurer  
Business Tax Program – Cannabis Tax  
1200 Third Avenue Suite #100  
San Diego, CA 92101

The Cannabis Business Tax is imposed on every person engaged in cannabis business within the City of San Diego as defined in San Diego Municipal Code (SDMC) §34.0110. Payment of the tax in accordance with SDMC §34.0110 does not authorize the unlawful business. Cannabis Business Tax filings are due on or before the last day of the month following the reporting month. In the event the last day of the month falls on a weekend or recognized City holiday, the due date shall be the next regular business day.

Business Name: \_\_\_\_\_ Business Tax Certificate #: \_\_\_\_\_

Address: \_\_\_\_\_

Tax Period (Indicate month and year): \_\_\_\_\_

Information provided on this form will be maintained as confidential under San Diego Municipal Code § 34.0113(e).

<b>Box 1 – Calculation of Cannabis Business Tax</b>	
1. Gross Receipts for Tax Period:	
2. Adjustments (Must be itemized, documented, and attached)	
3. Taxable Gross Receipts (Subtract line 2 from line 1)	
4. Tax Due (Multiply line 3 by .05)	

If payment is timely (paid by last day of month following reporting month or next regular business day if last day of month is on weekend or City recognized holiday) **STOP**. Your payment calculation is complete – remit the amount shown on line 4.

**LATE PAYMENTS**

Dependent on how late your payment is, complete *either Box 2 or Box 3*. **DO NOT COMPLETE BOTH BOXES.**

<b>Box 2 – Late Tax remittances paid between 1 day late but less than 1 calendar month late</b>	
5. 25% Penalty (line 4 multiplied by .25)	
6. Daily Interest on Tax (line 4 multiplied by the number of days late and .0005)	
7. Total Penalty and Interest Due (Sum of lines 5 and 6)	
8. Total Amount Due (Sum of lines 4 and 7)	

<b>Box 3 – Late Tax remittances paid greater than 1 calendar month late</b>	
9. 50% Penalty (line 4 multiplied by .50)	
10. Daily Interest on Tax (line 4 multiplied by the number of days late and .0005)	
11. Daily Interest on Penalty (line 9 multiplied by the number of days late and .0005)	
12. Total Penalty and Interest Due (Sum of lines 9, 10 and 11)	
13. Total amount Due (Sum of lines 4 and 12)	

I declare under penalty of perjury that the statements herein and any attachments are true, correct, and complete.

Print Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_