



NOTICE

DEVELOPMENT SERVICES DEPARTMENT

TRANSPORTATION PERMITS APPLICANTS

Transportation Permit applications are now processed online

1. Please complete and email the following information to DSDTransPermits@saniego.gov:
(*In order to make sure you receive our email, please add us to your safe sender list*).
 - A. A completed [Transportation Permit form DS-3094](#)
 - B. Valid copy of the policy of insurance per San Diego Municipal Code [85.22](#) (a)
2. Allow up to one to two business days to process the application and generate an invoice. An email with invoice ID will be sent to you. Please see Online Payment Instructions below
3. Please email payment confirmation to DSDTransPermits@saniego.gov
4. The permit will be issued and emailed to you

Online Payment Instructions:

1. Go to the website: <http://opensd.sandiego.gov/web/invoices/>
2. Enter Invoice ID
3. Click search
4. Click "Pay Now" button and follow the instructions

PLEASE DO NOT SEND YOUR CREDIT CARD NUMBER OR THE CREDIT CARD AUTHORIZATION FORM

Please call (619) 446-5048 if you have any questions or need additional information.