

Overview

A Vehicle-Based Reverse Parade would allow parade elements to be staged in a location that would allow viewing access by vehicles driving by stationary elements. All Vehicle-Based Reverse Parade elements are to be in line with County Public Health Orders, California Department of Public Health guidelines, and Centers for Disease Control guidelines. *It is the responsibility of the Host/Organizer to be aware of additional guidelines as they are issued and for all compliance.* Compliance of the County's Public Health Officer's Order on social distancing and other Orders will be enforced.

The authorized organizer **MUST** submit a plan addressing all guidelines for approval along with a special event permit application to the Special Events and Filming Department. The application must be submitted a **minimum of 15 business days** prior to requested activity date. All permit processing and late fees still apply at this time.

Please note that this policy direction is current as of 10/26/20 but may change subject to our continuing adoption of public health guidance to ensure measures to reduce the spread of COVID-19 are followed. Deviations from proposed plans, perceived risk to public health and to our public safety resources will result in suspension of permits.

GUIDELINES:

Host/Organizer must fill out applicable sections of the [Safe Reopening Plan](#) for any special event application, post on site and provide to all participants and staff of a Parade. Host/Organizer is responsible for implementation of applicable plan elements. Please go to the [County of San Diego](#) for additional information on safe reopening and county health requirements as well as review of Public Health Orders.

Viewing Vehicle Requirements

1. All viewing vehicles must be in a street-legal, motorized vehicle and all vehicle passengers must have their seatbelts fastened.
 - a. Vehicles do not include motorcycles, vehicles with no doors, scooters or bicycles.
 - b. Participating vehicles must not exceed their maximum occupancy.
 - c. If any of the windows on a vehicle is open, or if in a convertible, the occupants of the vehicle must wear a face covering when approached by event organizers, staff, public safety staff or security.
 - d. Occupants of a participating vehicle cannot leave their vehicles except for emergency purposes.

Location Requirements

1. Ensure that no pedestrian access is available. Available options:
 - a. Six-foot fencing around perimeter; OR
 - b. Bike rack with ample security staff
2. Special Event Traffic Controllers will control the access points to the lot and activity outside the lot.
3. Emergency Access: There must be sufficient access for emergency vehicle entry and exit. Review will be on a case by case basis based on location.
4. Cones or other approved barriers must designate the path of travel and also be placed as a barrier between vehicles and Floats.
5. Access to restroom facilities or portable restrooms must be provided for organizers, participants in the stationary elements, staff, public safety and security. Must be sanitized by Host/Organizer on a regular basis.

Parade Set-Up:

1. Provide plan to ensure scope and scale of event is manageable – vehicle queuing, ensuring occupants remain in vehicles with no exiting vehicles for photo ops, and general safety requirements.
2. Provide map with routing and Float elements.
3. Provide detailed plan of Float elements. Elements must include socially distanced participants.

Monitors

Monitors should be placed throughout the venue to ensure occupants remain in vehicle and controlling the path of travel within the lot.

Parade and Float Elements

1. No live music or live entertainment.
2. No handouts that include glass material.
3. Only packaged samples permitted (county health review required)-no on-site food sampling.
4. Food or retail sales opportunity not permitted
5. Giveaways: Materials, promotional items, packaged food or non-alcoholic drink giveaways are permitted at the entrance of the events. Items cannot be distributed from floats or at any point during the Parade.

All other [Special Events Planning Guide](#) regulations and policies still apply.