

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

WILDFIRE MITIGATION SPECIALIST SUPERVISOR - 1067

DEFINITION:

Under direction, to supervise subordinates engaged in fire risk assessments and enforcement of City codes and ordinances related to wildfire hazard prevention, mitigation, planning, and preparedness; to develop community wildfire protection plans and public education; to determine community protection needs, community hazards, and community mitigation; and to perform related work.

DISTINGUISHING CHARACTERISTICS:

Incumbents in this classification conduct work surrounding fire code enforcement, wildfire mitigation practices, wildfire infrastructure, and land use code standards in rural and suburban areas. Incumbents in this classification have specialized knowledge and training in wildland fire behavior, maintaining resilient landscapes, protecting lives and property, creating firewise and fire adaptive communities, and ensuring safe and effective mitigation practices to prevent wildfires. This classification focuses on community wildfire risk reduction, defensible space, and home hardening.

*** EXAMPLES OF DUTIES:**

- Serves on a variety of boards related to wildfire protection;
- Assists with developing land use codes based on wildfire standards;
- Analyzes inspection data and recommends materials and techniques for fire hazard severity zones and determines specific home and community risks;
- Makes recommendations based on wildland fire behavior;
- Interprets and enforces provisions of California fire codes and fire safety laws, standards, and local ordinances;
- Develops wildfire preparedness and education presentations related to brush and vegetation mitigation;
- Issues notices of violation, citations, and/or serves as a court witness;
- Inspects properties for compliance;
- Prepares materials for hearings and legal proceedings and testifies in court;
- Explains City enforcement policies and practices to community organizations, outside agencies, private businesses, and/or the public;
- Conducts inspections related to home ignition zones, defensible space, and home hardening;
- Reviews community wildfire protection plans and legislation;
- Prepares training materials, policies, bulletins, and education materials;
- Oversees education and outreach programs.

* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Two years of experience investigating and responding to complaints related to inspection, fire prevention, or related inspection work; **OR** two years of experience as a wildland firefighter; **OR** two years of experience in the enforcement of City codes and ordinances by investigating complaints related to wildfire hazard mitigation. Successful completion of a National Fire Protection Association (NFPA) Wildfire Mitigation Specialist (CWMS) certification is required within one year of hire. Possession of a valid California Class C Driver's License.