




The City of San Diego
M E M O R A N D U M

DATE: March 16, 2020

TO: Honorable Mayor, Council President and City Councilmembers

FROM: 
Elizabeth Maland, City Clerk

SUBJECT: Notice of Unscheduled Vacancy on Board or Commission

Please find attached the Notice of Unscheduled Vacancy to announce the resignation of **ZAHEEN CHOWDHURY** from the **CONSOLIDATED PLAN ADVISORY BOARD**.

This board is one for which the **Mayor** has the power of appointment, with confirmation required by the City Council.

Per Charter Section 43(c), "Whenever under the provisions of this Charter or ordinance the Mayor is vested with authority to appoint the members of boards or committees and does not take such action within forty-five (45) days after the board or committee has been established or a vacancy occurs, then the Council shall make such appointments."

The resignation was received by my office on March 16, 2020 and will be kept on file; 45 days from this date is April 30, 2020. If you would like further information on how to proceed per Charter Section 43(c) and Council Policy 000-13 please contact the Director of Legislative Affairs.

EM/af

cc: Mara W. Elliott, City Attorney



NOTICE OF UNSCHEDULED VACANCY

An unscheduled vacancy exists on the:

CONSOLIDATED PLAN ADVISORY BOARD

due to the

RESIGNATION

Of

ZAHEEN CHOWDHURY

Said vacancy exists as of: MARCH 16, 2020. This notice is posted as of: MARCH 16, 2020.

Final appointment to the board, commission, or committee shall not be made by the City Council for at least 10 working days after the posting of the notice by the City Clerk's office. That date will be: MARCH 30, 2020.

This board is one for which the **Mayor** has the power of appointment, with confirmation required by the City Council.

Cal. Gov't Code § 54974 (a) Whenever an unscheduled vacancy occurs in any board, commission, or committee for which the legislative body has the appointing power, whether due to resignation, death, termination, or other causes, a special vacancy notice shall be posted in the office of the clerk of the local agency, the library designated pursuant to Section 54973, and in other places as directed by the legislative body, not earlier than 20 days before or not later than 20 days after the vacancy occurs. Final appointment to the board, commission, or committee shall not be made by the legislative body for at least 10 working days after the posting of the notice in the clerk's office.

(b) Notwithstanding subdivision (a), the legislative body may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to this section.

Elizabeth Maland
City Clerk

By _____

A handwritten signature in blue ink, appearing to be "A. Flores", is written over a horizontal line.

Alexander Flores

Please refer to the following links to view:

Additional vacancy information: <http://www.sandiego.gov/city-clerk/pdf/boards-commissions/vacancies.pdf>

Board description: <http://www.sandiego.gov/city-clerk/boards-commissions/cpab.shtml>



The City of San Diego
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I, Alexander Flores, Deputy City Clerk I of The City of San Diego, California, do hereby certify:

That on **MARCH 16, 2020** I did forward to the Central Library via interoffice mail a copy of the

"NOTICE OF UNSCHEDULED VACANCY" for the **CONSOLIDATED PLAN ADVISORY BOARD** due to the resignation of **ZAHEEN CHOWDHURY**.

A handwritten signature in blue ink, appearing to be "A. Flores", written over a horizontal line.

Signature